



CERRITOS COLLEGE PREFERRED NAME CHANGE REQUEST FORM

SECTION I: STUDENT INFORMATION

Cerritos College seeks to provide an inclusive and non-discriminatory environment where students, including transgender and gender non-conforming students, may opt to identify themselves with a preferred name that is different from their legal first name. **Please be advised that this request does not change your permanent record with the College unless you legally change your name and complete the Cerritos College Student Data Change form.**

Cerritos College Student ID: _____	Date of Birth: _____
Legal Name: _____	Preferred First Name: _____
Phone Number: _____	E-Mail: _____

SECTION II: VERIFICATION

Please verify the reason for your name change request by checking the box below.

- I am requesting a name change because I identify as transgender/nonbinary.

Pronouns

Check one or more options for the set(s) of pronouns you want people to use to refer to you.

- he, him, his
- she, her, hers
- they, them, theirs
- other _____

SECTION II: STUDENT SIGNATURE

Student Signature: I understand that this process will not change my legal name with the College and that any official documents released from the College (official transcript, diploma, etc.) will be issued using my legal name. Choice of a preferred first name must be appropriate and cannot be an attempt at misrepresentation or fraud.

Authorized Signature: _____ **Date:** _____

This form may be submitted via email to admissions-info@cerritos.edu.

Cerritos College A&R Official Use Only

Processed By: _____ Date Processed: _____