CERRITOS COLLEGE
DUAL ENROLLMENT APPLICATION

SECTION I: STUDENT INFORMATION   Semester: ☐ Fall ☐ Spring ☐ Summer Year: _____

Name:_____ Cerritos College Student ID:_____ Date of Birth:_____

Phone Number: _____   E-Mail: _____

Middle/High School (HS) of Attendance: _____

Grade Level: ☐ K-8th ☐ 9th ☐10th ☐ 11th ☐ 12th Expected HS Graduation Date: _____
For summer, enter the grade you will enter in the fall (August/September).

I understand that it is solely my responsibility to drop a course once I am enrolled. I further understand that if I do not timely drop a course I am at risk for having a "W" or a non-passing grade appear on my Cerritos College transcript.

Student Signature: _____   **Date:** _____

SECTION II: PRINCIPAL OR DESIGNEE RECOMMENDATION

I certify that the above named student is academically qualified for the course(s) and would benefit from advanced scholastic or vocational coursework listed below. The student is currently attending accredited private or public school and has district approval to enroll in classes at Cerritos College as long as they do not conflict with the school session and will not cause the school to exceed the 5% limit per grade level for summer.

Course Name (ex. MATH 112):_____ Class Number: _____ Units: _____
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Course Name (ex. MATH 112):_____ Class Number: _____ Units: _____

Note: Students are permitted to enroll in 11 units for Fall and Spring semesters and 7 units for summer.

Authorized Signature: _____   **Date:** _____

SECTION III: PARENT/GUARDIAN CONSENT

Cerritos Community College District assumes no responsibility for the supervision of minor students outside of the classroom setting. All college coursework is governed by the Family Education Rights and Privacy Act (FERPA), which prohibits release of academic information. I understand that I will not have access to my child's academic records (including, but not limited to grades and transcripts) without his/her written consent, regardless of age. Additionally, course content will not be adjusted for enrolled minors. I recognize that college level courses may not be appropriate for students who are not adults and may contain content that is potentially offensive, graphically violent and/or sexual in nature. I have read and understand the expectations and responsibilities in the Dual Enrollment Application, and I give my approval for my child to enroll in college-level coursework.

Parent/Guardian Signature: _____   **Date:** _____

Cerritos College Office Use Only					
☐ CCAP	☐ Non-CCAP	☐ Unit Limit	☐ Equation Variable	☐ SRT/GPT	☐ Student Group
☐ Processed By:_____			Date Form Processed: _____		

CERRITOS COLLEGE DUAL ENROLLMENT INFORMATION:

By signing this Dual Enrollment Application, you acknowledge the following:

A. College-level courses may not be appropriate for students who are not adults and may contain content that is potentially offensive, graphically violent and/or sexual in nature.

B. Students are subject to the Cerritos College Student Code of Conduct.

C. This program is designed for K-12 students seeking advanced scholastic courses unless a student is taking classes as part of a College and Career Access Pathways (CCAP) agreement between their school and Cerritos College. Cerritos College defines advanced scholastic as:
    a. Courses meeting Cerritos College requirements for an Associate in Arts Degree
    b. Courses that are transferrable to four-year institution (ex. ENGL 100, MATH 140, etc.)
    c. Vocational courses below 100 level may be taken (ex. COS 50, WELD 52, etc.).

D. Any course in which a student has enrolled and has not dropped prior to the appropriate deadline will be reflected on the student's Cerritos College transcript.

E. Approval for dual enrollment college credit to be used for high school credit is determined solely by the student's school district.

F. Dual Enrollment students do not receive priority enrollment status.

G. Students will be subject to academic and progress probation as referenced in the college catalogue.

H. Completion of the placement process utilizing the Self-Report Tool (SRT) is an admissions requirement for all Dual Enrollment students interested in English, math, English as a Second Language (ESL) or courses with a placement requisite.

I. Students must complete a dual enrollment application form each semester.

CERRITOS COLLEGE DUAL ENROLLMENT APPLICATION INSTRUCTIONS:

1. **Apply to Cerritos College online at** www.cerritos.edu/apply
   a. Your Cerritos College student number will be emailed to you within 48 hours.

2. **Complete the Self Report Tool (SRT) on the MyCerritos student portal.**

3. **Download, read and complete the Dual Enrollment Application (page 1):**

   a. **Student** – Read and sign Section I of the application. Make sure to include the course information.
   b. **Principal/Designee** – Read the entire application and sign Section II.
   c. **Parent/Guardian** – Read the entire application and sign Section III.

4. **Submit the completed Dual Enrollment Application with all signatures to**
   dualenrollment@cerritos.edu

5. **Receive an email notification about the status of your application within three business days.**

6. **Enroll in classes on MyCerritos student portal.**

7. **Pay your fees online on MyCerritos student portal (Non-CCAP Students only).**

Special Instructions for Dual Enrollment in the Summer:

Summer enrollment for non-CCAP students is restricted to 5% of grade level enrollment at the student's high school. Contact your high school to determine your enrollment for summer sessions.