



**CERRITOS COMMUNITY COLLEGE DISTRICT**  
**AGENDA FOR THE REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

CHERYL A. EPPLE BOARD ROOM  
11110 ALONDRA BOULEVARD, NORWALK CA 90650

**Wednesday, February 6, 2019 at 7:00 p.m.**

**CALL TO ORDER:**

Carmen Avalos, Board President

**Carmen Avalos, President**  
Trustee Area 2

**Marisa Perez, Vice President**  
Trustee Area 4

**Martha Camacho-Rodriguez, Board Clerk**  
Trustee Area 1

**James Cody Birkey, Member**  
Trustee Area 3

**Zurich Lewis, Member**  
Trustee Area 7

**Dr. Shin Liu, Member**  
Trustee Area 5

**Dr. Sandra Salazar, Member**  
Trustee Area 6

**Phil Herrera**  
Student Trustee

**Dr. Jose Fierro**  
President/Superintendent

**Cerritos College Mission**

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650  
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

**Copies of the agenda materials are available in the President's Office and are available online at**  
[www.cerritos.edu/board](http://www.cerritos.edu/board)

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**

### ***AGENDA ORGANIZATION***

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

### ***COMMENTS FROM THE AUDIENCE***

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

**Note:** Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

### ***REPORTS AND COMMENTS FROM CONSTITUENT GROUPS***

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

### **OPEN SESSION AGENDA**

#### **4. Institutional Presentation: Recognition of Retiree**

The Board of Trustees will recognize Carolyn Reed, Cosmetology Assistant, for her years of dedicated service to Cerritos College.

#### **5. Institutional Presentation: Recognition of Classified Employee of the Month**

The Board of Trustees will recognize Martha Ruiz, Administrative Clerk II as Classified Employee of the Month for December 2018.

**CONSENT CALENDAR ITEMS**

Agenda Items 6-25 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

**6. Academic Calendar for the 2019-2020 Fiscal Year**

It is recommended that the Board of Trustees approve the attached 2019-2020 Academic Calendar. There is no fiscal impact.

**7. Bid No. 18P003, Performing Arts Center Re-Bid – Category 17, Painting**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 18P003, Performing Arts Center Re-Bid – Category 17, Painting to AJ Fistes Corporation of Long Beach, California, as the lowest responsive, responsible bidder in the amount of \$774,849 which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

**8. Bid No. 18P003, Performing Arts Center Re-Bid – Category 18, General Package**

It is recommended that the Board of Trustees approve the award of contract for Bid No. 18P003, Performing Arts Center Re-Bid – Category 18, General Package to Inland Building Construction Companies, Inc. of San Bernardino, California as the lowest responsive, responsible bidder in the amount of \$1,921,300.00 which equals the Total Base Bid Amount. Funding for this project will be allocated from the GO Bond.

**9. Bid No. 18P003, Performing Arts Center Re-Bid – Category 19, Theatrical Rigging**

It is recommended that the Board of Trustees authorize and approve Cerritos College to take the following action:

1. Reject the bid submitted by Protech Theatrical Services, Inc. of North Las Vegas, Nevada as non-responsive to the bid and contract documents for failure to comply with all mandatory requirements as detailed in the bid and contract documents; and
2. Approve the award of contract for Bid No. 18P003, Performing Arts Center Re-Bid to Wenger Corporation of Owatonna, Minnesota as the lowest responsive, responsible bidder in the amount of \$1,811,467, which equals the Total Base Bid Amount.

Funding for this project will be allocated from the GO Bond.

**10. Ratification of Change Order No. 1 [Deductive Credit, Unforeseen Conditions, Owner Added Scope], (Contract No. 17P010), Suttles Plumbing and Mechanical Corporation, Performing Arts Center – Site Prep**

It is recommended that the Board of Trustees ratify Change Order No. 1 [Deductive Credit, Unforeseen Conditions, Owner Added Scope] in the amount of \$37,346 for the Performing Arts Center – Site Prep project. The amount from Change Order No. 1 will be \$37,346, increasing the contract amount to \$868,436. Funding will be allocated from the GO Bond.

**11. Notice of Completion for Bid No. 15P008, Campus Energy Management Systems**

It is recommended that the Board of Trustees approve the Notice of Completion for Enviser of Garden Grove, California for the Campus Energy Management Systems project at Cerritos Community College District as presented. The total final contract amount was \$2,812,924 which was paid by the G.O. Bond.

**12. Notice of Completion for Bid No. 15P016, Chilled Water Expansion**

It is recommended that the Board of Trustees approve the Notice of Completion for Enviser of Garden Grove, California for the Chilled Water Expansion project at Cerritos Community College District as presented. The total final contract amount was \$5,367,735 which was paid by the G.O. Bond.

**13. Ratification of Acceptance of Gifts**

It is recommended that the Board of Trustees ratify the acceptance of gifts on behalf of Cerritos College. There is no cost to Cerritos College for the donated items.

**14. Purchase Orders for the Month of December 2018**

It is recommended that the Board of Trustees approve the purchase orders processed during the month of December 2018. Funding sources vary and are dependent upon the goods/services purchased.

**15. Contracts for the Month of December 2018**

It is recommended that the Board of Trustees approve the contracts that were processed during the month of December 2018. Funding sources vary and are dependent upon the goods/services purchased.

**16. Ratification of Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County Region**

It is recommended that the Board of Trustees ratify the subgrantee agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County region. Cerritos College will receive funding in the amount of \$200,000; funding is made possible through Rancho Santiago Community College District's grant agreement with the California Community Colleges Chancellor's Office.

**17. Ratification of Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Business & Entrepreneurship in the Los Angeles and Orange County Region**

It is recommended that the Board of Trustees ratify the subgrantee agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County region. Cerritos College will receive funding in the amount of \$200,000; funding is made possible through Rancho Santiago Community College District's grant agreement with the California Community Colleges Chancellor's Office.

**18. Ratification of the Agreement with Chabot-Las Positas Community College District for Early Childhood Mentor Programs**

It is recommended that the Board of Trustees ratify the agreement with Chabot-Las Positas Community College District for Early Childhood Mentor Programs. Cerritos College will receive funding in the amount of \$30,654 plus travel expenses; funding is made possible through a California State Department of Education grant received by Chabot-Las Positas Community College District.

**19. Agreement with Gensler for Cerritos College's Brand Design and Implementation Services**

It is recommended that the Board of Trustees approve the agreement with Gensler for the purpose of developing and implementing a new brand identity and new campus branding standards at Cerritos College. The total contract sum shall be in the amount not-to-exceed \$66,000, which includes \$60,000 for services and \$6,000 for reimbursable expenses; funding for the agreement will be allocated from the President's Innovation Fund for this expenditure.

**20. Non-Resident Tuition Fee and Non-Resident Student Capital Outlay Fee for 2019-2020**

It is recommended that the Board of Trustees approve the per unit non-resident tuition fee of \$265, and the per unit non-resident student capital outlay fee of \$20 for a total of \$285 for the 2019-20 Fiscal Year and including the 2019 Summer Session.

**21. Quarterly Fiscal Status Report for the Quarter Ending December 31, 2018**

It is recommended that the Board of Trustees approve the attached Quarterly Report (CCFS-311Q) for the quarter ending December 31, 2018. This quarterly report shows a snapshot-in-time financial status of the college. There is no fiscal impact.

**22. Make Budget Transfers and Budget Adjustments**

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the Unrestricted, Restricted General Funds ending balance; and decrease the President's Innovation Fund ending balance.

**23. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent**

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No fiscal impact.

**24. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year**

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

**25. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel**

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

***INFORMATION ITEMS***

Agenda Item 26 is presented as an Information Item.

**26. Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations**

The Board of Trustees will review the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

***ADMINISTRATIVE ITEM***

Agenda Items 27-29 are presented as Administrative Items.

**27. Consideration of Approval of Bond Counsel Agreement with Stradling Yocca Carlson & Rauth for Bond Counsel and Disclosure Counsel Services**

It is recommended that the Board of Trustees approve the Bond Counsel Agreement with Stradling Yocca Carlson & Rauth for Bond Counsel and Disclosure Counsel services. The total contract sum shall be in the amount of \$88,000 plus reimbursable expenses; fees consist of \$65,000 per series for bond counsel and \$23,000 per series for disclosure counsel. Funding will be allocated from the GO Bond proceeds.

**28. Consideration to Review the Appointment of Three Members of the Board of Trustees as Ex Officio Directors of the Cerritos College Foundation (Office of the President)**

It is recommended that the Board of Trustees consider review of the appointment of trustees as ex officio directors of the Cerritos College Foundation. No fiscal impact.

**29. Consideration of Approval of Change of Executive Director of Foundation & Community Advancement (Management) to Executive Director, Foundation and Institutional Advancement (Contract Administrator)**

It is recommended that the Board of Trustees approve the change of the job classification and job description of Executive Director of Foundation & Community Advancement (Management), to Executive Director, Foundation and Institutional Advancement (Contract Administrator) and to revise the Contract Administrator salary schedule to add the new position. No additional financial effect. This position is budgeted in the General Fund.

***REPORTS AND COMMENTS FROM DISTRICT OFFICIALS***

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

***CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES***

**30. Consideration of Grade Grievance**

**31. Public Employee Discipline/Dismissal/Release (GC #54957)**

- A. Case #: 92671107
- B. Case #: 36771005

**32. Conference with Labor Negotiators (GC #54957.6)**

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:  
California School Employees Association (CSEA)  
Cerritos College Faculty Federation (CCFF)

**33. Reconvene to Open Session**

**34. Adjournment**

***The Next Study Session of the Board of Trustees will be held on  
Wednesday, February 20, 2019 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on February 1, 2019 at 4:30 p.m., as required by law.

Dr. Jose Fierro, President/Superintendent