



**CERRITOS COMMUNITY COLLEGE DISTRICT**  
**AGENDA FOR THE REGULAR MEETING OF THE**  
**BOARD OF TRUSTEES**

CHERYL A. EPPLE BOARD ROOM  
11110 ALONDRA BOULEVARD, NORWALK CA 90650

**Wednesday, August 15, 2018 at 7:00 p.m.**

**CALL TO ORDER:**

Zurich Lewis, Board President

**Zurich Lewis, Board President**  
Trustee Area 7

**James Cody Birkey, Member**  
Trustee Area 3

**Dr. Shin Liu, Board Vice President**  
Trustee Area 5

**Marisa Perez, Member**  
Trustee Area 4

**Martha Camacho-Rodriguez, Board Clerk**  
Trustee Area 1

**Dr. Sandra Salazar, Member**  
Trustee Area 6

**Carmen Avalos, Member**  
Trustee Area 2

**Phil Herrera**  
Student Trustee

**Dr. Jose Fierro**  
President/Superintendent

**Cerritos College Mission**

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

**REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY**

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650  
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

**Copies of the agenda materials are available in the President's Office and are available online at**  
[www.cerritos.edu/board](http://www.cerritos.edu/board)

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**

### ***AGENDA ORGANIZATION***

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

### ***COMMENTS FROM THE AUDIENCE***

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

**Note:** Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

### ***REPORTS AND COMMENTS FROM CONSTITUENT GROUPS***

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

### **OPEN SESSION AGENDA**

4. **Public Hearing: Public Discussion and a presentation of the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for Negotiation of the CSEA- District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021**

In accordance with Government Code section 3547, all initial bargaining proposals of a public school employer shall be presented at a public meeting of a public school employer. The initial bargaining proposal of the Cerritos Community College District to the CSEA, Chapter #161, was first made public at the July 18, 2018, meeting of the Board of Trustees and is hereby returned to this agenda for public discussion.

***CONSENT CALENDAR ITEMS***

Agenda Items 5-22 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

**5. Ratification of Change Order No. 3 [Owner Added Scope], (Contract No. 15P008), Envisé, Campus Energy Management System Project**

It is recommended that the Board of Trustees ratify Change Order No. 3 [Owner Added Scope] in the amount of \$21,434 for the Campus Energy Management System project. The amount from Change Order No. 3 will be \$21,434, increasing the contract amount to \$2,812,924. Funding will be allocated from the GO Bond.

**6. Ratification of Change Order No. 3 [Unforeseen Conditions, Omissions, Deductive Credit], (Contract No. 15P016), Envisé, Chilled Water Expansion Project**

It is recommended that the Board of Trustees ratify Change Order No. 3 [Unforeseen Conditions, Omissions, Deductive Credit] in the amount of \$128,187 for the Chilled Water Expansion Project. The amount from Change Order No. 3 will be \$128,187, increasing the contract amount to \$5,139,041. Funding will be allocated from the GO Bond.

**7. Change Order No. 3 [Errors/Omissions], (Bid No. 16P006, Category 02), Verne's Plumbing, Inc., Health and Wellness**

It is recommended that the Board of Trustees approve Change Order No. 3 [Errors/Omissions] in the amount of \$16,437.64 for the Health and Wellness Complex project. The amount from Change Order No. 3 will be \$16,437.64, increasing the contract amount to \$2,104,201.99. Funding will be allocated from the GO Bond.

**8. Notice of Completion for Bid No. 16P002, Category 01, Shade Structures**

It is recommended that the Board of Trustees approve the Notice of Completion for K.A.R. Construction, Inc. of Ontario, California for the Shade Structures, Category 01 project at Cerritos Community College District as presented. The total final contract amount was \$844,620 which was paid by the G.O. Bond.

**9. Notice of Completion for Bid No. 16P002, Category 02, Shade Structures**

It is recommended that the Board of Trustees approve the Notice of Completion for Pierre Landscape, Inc. of Irwindale, California for the Shade Structures, Category 02 project at Cerritos Community College District as presented. The total final contract amount was \$228,845 which was paid by the G.O. Bond.

**10. Notice of Completion for Bid No. 16P002, Category 04, Shade Structures**

It is recommended that the Board of Trustees approve the Notice of Completion for Fix Painting Co. of Woodland Hills, California for the Shade Structures, Category 04 project at Cerritos Community College District as presented. The total final contract amount was \$301,338 which was paid by the G.O. Bond.

**11. Notice of Completion for Bid No. 16P002, Category 05, Shade Structures**

It is recommended that the Board of Trustees approve the Notice of Completion for RDM Electric Co, Inc. of Chino, California for the Shade Structures, Category 05 project at Cerritos Community College District as presented. The total final contract amount was \$533,532 which was paid by the G.O. Bond.

**12. Award Independent Contractor Services Agreements with M. Arthur Gensler, Jr. & Associates, Inc. dba Gensler for Cerritos College’s Facilities Master Planning Services**

It is recommended that the Board of Trustees authorize and approve Cerritos College to take the following action:

1. Ratify the award of Contract No. 17C0024-01 with M. Arthur Gensler, Jr. & Associates, Inc. dba Gensler of Los Angeles, California in the amount of \$20,000 for the purpose of providing fact-finding and discovery services to provide a detailed outline and better define the scope of services for the below-referenced project.
2. Approve the award of contract and authorize Cerritos College to negotiate and enter into an Independent Contractor Services Agreement (“Agreement”) with M. Arthur Gensler, Jr. & Associates, Inc. dba Gensler of Los Angeles, California for the not-to-exceed amount of \$300,000 for the purpose of completing Cerritos College’s Facilities Master Plan pursuant to Request for Proposals (RFP) No. 17C0024, Facilities Master Planning Services.

The total contract sum for Contract No. 17C0024-01 is in the not-to-exceed amount of \$20,000 and the total contract sum for 17C0024 shall be for the not-to-exceed amount of \$300,000; funding for the fact-finding and discovery phase and completion of the Facilities Master Plan will be allocated from the GO Bond.

**13. Records Disposal Per Title V of the California Code of Regulations**

It is recommended that the Board of Trustees approve the disposal/destruction of records as presented per Title V of the California Code of Regulations. Cost for the destruction of the documents will be approximately \$1000.

**14. Purchase Orders for the Month of June 2018**

It is recommended that the Board of Trustees approve the purchase orders processed during the month of June 2018. Funding sources vary and are dependent upon the goods/services purchased.

**15. Contracts for the Month of June 2018**

It is recommended that the Board of Trustees approve the contracts that were processed during the month of June 2018. Funding sources vary and are dependent upon the goods/services purchased.

**16. Sub-Contractor Agreement with Henry M. Gunn High School for the Clean Fuels Transportation Pilot Career Opportunity Project**

It is recommended that the Board of Trustees approve the sub-contractor agreement with Henry M. Gunn High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

**17. Sub-Contractor Agreement with Clovis West High School for the Clean Fuels Transportation Pilot Career Opportunity Project**

It is recommended that the Board of Trustees approve the sub-contractor agreement with Clovis West High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

**18. Contract with CRM Educational Consulting for Career Pathways Specialist Services for the Strong Workforce Regional Project**

It is recommended that the Board of Trustees approve the contract with CRM Educational Consulting for Career Pathways Specialist services for the Strong Workforce Regional Project. Cerritos College will receive funding in the amount of \$120,000 to pay for the below consulting services; funding is made possible through the Strong Workforce Program which is supported by the California Community Colleges Chancellor’s Office.

**19. Ratification of Amendment to Project Assignment Agreement No. 13 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Stadium ADA Upgrades Project**

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 13 to the Master Inspector Services Agreement with The Vinewood Company, LLC for the Stadium ADA Upgrades project. The total contract sum shall be increased \$14,003.45 for a new not-to-exceed amount of \$36,099.85; this amount will be funded from the GO Bond. The Vinewood Company, LLC is headquartered in La Verne, CA.

**20. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent**

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350.

**21. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year**

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

**22. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel**

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

***INFORMATION ITEMS***

Agenda Items 23-25 are presented as Information Items.

**23. Information Item: Faculty Senate Resolution Regarding the Faculty Evaluation Procedure and the Tenure Granting Process**

It is recommended that the Board of Trustees review the Faculty Senate Resolution the Faculty Evaluation Procedure and the Tenure Granting Process.

**24. Information Item: Three Month Look-Ahead Schedule of RFP and RFQ Solicitations**

It is recommended that the Board of Trustees review the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

**25. Information Item: Associated Students of Cerritos College (ASCC) Annual Budget for 2018-2019**

It is recommended that the Board of Trustees review the Associated Students of Cerritos College (ASCC) Annual Budget for 2018-2019.

***ADMINISTRATIVE ITEMS***

Agenda Items 26-28 are presented as Administrative Items.

**26. Consideration of Adoption of 2018-2019 Board of Trustees and President/Superintendent Goals**

It is recommended that the Board of Trustees adopt the 2018-2019 Board of Trustees and President/Superintendent Goals.

**27. Consideration of Adoption of Board and President/Superintendent Evaluation Instrument**

It is recommended that the Board of Trustees adopt the Board and President/Superintendent Evaluation Instrument.

**28. Consideration of Adoption of the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for the Period July 1, 2018 - June 30, 2021**

It is recommended that the Board of Trustees discuss and adopt the initial proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for the Period July 1, 2018 - June 30, 2021, in accordance with Government Code section 3547. The financial implications are contingent on the results of negotiations.

***REPORTS AND COMMENTS FROM DISTRICT OFFICIALS***

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

***CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES***

**29. Public Employee Employment (GC #54957)**

- A. Consideration of Employment of Acting Dean of Student Support Services
- B. Consideration of Employment of Acting Dean of Counseling

**30. Significant exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) of subdivision (e)**

Claimant: Fata Construction

Agency Claimed Against: Cerritos Community College District

**31. Conference with Labor Negotiators (GC #54957.6)**

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:  
California School Employees Association (CSEA)  
Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:  
Management Employees  
Contract Management Employees  
Confidential Employees

**32. Reconvene to Open Session**

**33. Adjournment**

***The Next Regular Meeting of the Board of Trustees is set for  
Wednesday, September 5, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on August 9, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent