

**Student Services**

1 **AP 5013 STUDENTS IN THE MILITARY**

2 **References:**

3 Education Code, Sections 68074, 68075, 68075.5, and 68075.7;  
4 Title 5, Sections 54041, 54042, 54050, 55023, 55024, and 58620;  
5 Military and Veterans Code Section 824; and  
6 38 U.S. Code Section 3679

7 **Residence Determinations for Military Personnel and Dependents**

8 A student who is a member of the armed forces of the United States stationed in  
9 California, except a member of the armed forces assigned for educational purposes to a  
10 state-supported institution of higher education, is entitled to resident classification. Such  
11 student shall retain resident classification in the event that the member of the armed  
12 forces is thereafter transferred on military orders to a place outside of California or  
13 thereafter retires from active duty, so long as the student remains continuously enrolled  
14 in the District.

15 An undergraduate student who is a natural or adopted child, stepchild, or spouse who is  
16 a dependent of a member of the armed forces of the United States stationed in this state  
17 on active duty shall be entitled to resident classification. Such student shall retain resident  
18 classification if he or she is thereafter transferred on military orders to a place outside of  
19 California, so long as the student remains continuously enrolled in the District.

20 A veteran who was discharged or released from at least 90 days of active service less  
21 than three years before the date of enrollment in a course commencing on or after July  
22 1, 2015, and his/her dependents, regardless of the veteran's state of residence is entitled  
23 to resident classification.

24 An individual who is the child or spouse of a person who, on or after September 11, 2001,  
25 died in the line of duty while serving on active duty as a member of the Armed Forces  
26 who resides in California is entitled to resident classification.

27 An individual who is entitled to transferred Post-9/11 GI Bill program benefits by virtue of  
28 their relationship to a member of the uniformed services who is serving on active duty is  
29 entitled to resident classification.

30 A parent who is a federal civil service employee and his or her natural or adopted  
31 dependent children are entitled to resident classification if the parent has moved to this  
32 state as a result of a military mission realignment action that involves the relocation of at  
33 least 100 employees. This classification shall continue until the student is entitled to be

34 classified as a resident, so long as the student continuously attends an institution of public  
35 higher education.

36 A student claiming the residence classifications provided for in this procedure must  
37 provide a statement from the student's commanding officer or personnel officer providing  
38 evidence of the date of the assignment to California and that the assignment to active  
39 duty in California is not for educational purposes. A student claiming the residence  
40 classifications provided for here for the dependent of military personnel shall provide a  
41 statement from the military person's commanding officer or personnel officer that the  
42 military person's duty station is in California on active duty as of the residence  
43 determination date, or has been transferred outside of California on active duty after the  
44 residence determination date, or that the military person has retired from active duty after  
45 the residence determination date. (Title 5, Sections 54041 and 54042)

#### 46 **Withdrawal Procedures for Members of the Military**

47 A student who is a member of an active or reserve United States military service and who  
48 receives orders compelling a withdrawal from courses shall be permitted to withdraw upon  
49 verification of such orders. A withdrawal symbol of "MW" will be assigned on the student's  
50 transcript. Military withdrawal shall not be counted in progress probation, dismissal  
51 calculations, or in calculating the permitted number of withdrawals. In no case may a  
52 military withdrawal result in a student being assigned an "FW" grade. In no case may a  
53 college require a student who is required to report for military duty to withdraw from a  
54 course by a specified date in order to receive a full refund of the tuition and fees the  
55 student paid to the college for the academic term in which the student was required to  
56 report for military service. In order to retain catalog rights, a student must re-apply for  
57 admission within one semester of completion of active duty.

58 The Cerritos College Catalog contains the most recent information regarding students in  
59 the military. This document is updated annually.

60 Also see AP 5055 titled Enrollment Priorities and Limitations and AP 5075 titled Class  
61 Adds and Drops

62 Office of Primary Responsibility: Vice President, Student Services

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