

Human Resources

1 AP 7370 POLITICAL ACTIVITY

2 References:

3 Education Code, Sections 7050 et. seq.

4 No restriction shall be placed on the political activities of any employee of the District
5 except as provided in board policy and these procedures.

6 The term "political" as used in this policy includes, without being limited to, all public
7 elections of any kind or character whether school district, city, county, state or national,
8 and the term "activity" includes any participation in political campaigns.

9 No District funds, services, supplies, or equipment may be used to urge the support or
10 defeat of any ballot measure or candidate, including but not limited to any candidate for
11 election to the Governing Board.

12 In furtherance of this policy, the following is prohibited:

- 13 a) Posting of Political circulars or petitions except upon that portion of the Cerritos
14 Community College District campus where bulletin boards are set aside for that
15 purpose.
 - 16 b) Disrupting the work of an employee or student, for political purposes, during his/her
17 work or class period.
- 18

District resources may be used to provide information to the public about the possible
effects of a bond issue or other ballot measure if both the following conditions are met:

- 19 • The informational activities are otherwise authorized by the Constitution or laws of
20 the State of California; and
- 21 • The information provided constitutes a fair and impartial presentation of relevant
22 facts to aid the electorate in reaching an informed judgment regarding the bond
23 issue or ballot measure.

24 Any administrator or board member may appear before a citizens' group that requests
25 the appearance to discuss the reasons why the Board called an election to submit to the
26 voters a proposition for the issuance of bonds, and to respond to inquiries from the
27 citizens' group.

28 Nothing in this policy shall prevent:

- 29 a) The dissemination of information concerning school tax and/or bond elections
30 insofar as authorized by the California Education Code.

- 31 b) The discussion and study of politics and political issues when such discussion and
32 study are appropriate to classroom studies such as history, current events and
33 political science.
34 c) The conducting of student and employee elections and campaigning related to
35 such elections. However, no campaigning pursuant to this section will be permitted
36 which disrupts an employee or student during his/her work or class time.

37 An officer or employee of the District may solicit or receive political funds or contributions
38 to promote the support or defeat of a ballot measure that would affect the rate of pay,
39 hours of work, retirement, civil service, or other working conditions of officers or
40 employees of the District. Such activities are prohibited during working hours, and entry
41 into buildings and grounds of the District during working hours is prohibited. Such
42 activities are permitted during nonworking time. "Nonworking time" means time outside
43 an employees' working hours, whether before or after the work day or during the
44 employees' lunch period or other breaks during the day.

45 Office of Primary Responsibility: Vice President, Human Resources

Date Adopted: February 24, 2020
(Replaces former Cerritos CCD Policy 7022)