



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM

Wednesday, February 7, 2018 at 7:00 p.m.

CALL TO ORDER: Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Raul Avalos
Student Trustee

Dr. Jose Fierro
President/Superintendent

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650

(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at

www.cerritos.edu/board

1. **Invocation: Jack Miranda**
2. **Pledge of Allegiance: James Cody Birkey**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Institutional Presentation: Recognition of Classified Employee of the Month**

The Board of Trustees will recognize Danielle Rogacion, Instructional Lab Technician II, as Classified Employee of the Month for December 2017 and Yesenia Ramirez, Financial Aid Specialist, as Classified Employee of the Month for January 2018.

CONSENT CALENDAR ITEMS

Agenda Items 5-19 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

5. BSI Funded Stipends for AIME Basic Skills Initiative for Fall 2017

It is recommended that the Board of Trustees approve stipends for non-credit faculty who participated in the Accelerated Instruction in Math and English (AIME) program providing math and English pathways, integrated student support, and reintegration of services that allow students to complete their developmental education sequence and college-level math and/or English in a timely manner. Basic Skills Initiative funds will be utilized.

6. Student Equity Funded Stipends for iFALCON Initiative Workshops for Fall 2017

It is recommended that the Board of Trustees approve stipends for faculty who facilitated Habits of Mind workshops in the Success Center as part of the iFALCON initiative. Student Equity funds will be utilized.

7. Report of the Technical and Occupational Program (TOP) Committee on Career Technical Education (CTE) Programs

It is recommended that the Board of Trustees approve the annual report of the Technical and Occupational Program (TOP) Committee. There is no fiscal impact.

8. Bid No. 17P008, Stadium ADA Upgrade

It is recommended that the Board of Trustees authorize and approve the District to take the following action:

1. Approve the relief of the bid submitted by K.A.R. Construction, Inc. of Ontario, California pursuant to Public Contract Code Section 5100-5110, as there was a verified error in the bid: and
2. Approve the award of contract for Bid No. 17P008, Stadium ADA Upgrade to Dalke & Sons Construction, Inc. of Riverside, California, as the lowest responsive, responsible bidder in the amount of \$903,860, which equals the Total Base Bid Amount.

Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents. The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$903,860. Funding for this project will be allocated from the GO Bond.

9. Bid No. 17P009, Health and Wellness Complex BC-21 (Audio Visual)

It is recommended that the Board of Trustees approve the award of contract for Bid No. 17P009, Health and Wellness Complex BC-21 (Audio Visual) to Audio Associates of San Diego of Chula Vista, California, as the lowest responsive, responsible bidder in the amount of \$665,913, which equals the Total Base Bid Amount. Board approval is contingent upon resolution of any bid protests during the applicable protest time period. Board approval is also contingent upon the contractor awarded the project providing acceptable insurance and bonding as required in the Bid and Contract Documents. The amount of the lowest responsive, responsible bid for the Total Base Bid Amount is \$665,913. Funding for this project will be allocated from the GO Bond.

10. Notice of Completion for Bid No. 16P001, Multi-Purpose Fire Alarm Upgrade

It is recommended that the Board of Trustees approve the Notice of Completion for RDM Electric Co., Inc. of Chino, California for the Multi-Purpose Fire Alarm Upgrade project at Cerritos Community College District as presented. The total final contract amount was \$428,686 which was paid by the G.O. Bond.

11. Purchase Orders for the Month of December 2017

It is recommended that the Board of Trustees approve the purchase orders processed during the month of December 2017. Funding sources vary and are dependent upon the goods/services purchased.

12. Contracts for the Month of December 2017

It is recommended that the Board of Trustees approve the contracts that were processed during the month of December 2017. Funding sources vary and are dependent upon the goods/services purchased.

13. Ratification of Agreement with the Community College Foundation for Resource Family Approval Training Services

It is recommended that the Board of Trustees ratify the agreement with The Community College Foundation for Resource Family Approval Training Services. Cerritos College will receive a not-to-exceed amount of \$37,500; funding for this contract is provided by monies received from The Community College Foundation for the Resource Family Approval (RFA) Training Services program.

14. Ratification of the Agreement for the Clean Fuels Transportation Pilot Career Opportunity Training Plan (No. 600-16-005)

It is recommended that the Board of Trustees ratify the agreement for the Clean Fuels Transportation Pilot Career Opportunity Training Plan (No. 600-16-005) to increase the awareness of careers for high school students in the field of clean transportation. Cerritos College will receive funding in the amount of \$1,000,000; funding is made possible through Cerritos College's agreement with the State Energy Resources Conservation and Development Commission.

15. Ratification of Amendment to Project Assignment Agreement No. 22 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Existing Storm Drain Line Connection – Infrastructure Utilities

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 22 to the Master Independent Consultant Agreement for Engineering Services with Hall & Foreman, a Division of David Evans & Associates, Inc. for Existing Storm Drain Line Connection – Infrastructure Utilities. The total contract sum shall be increased \$9,200 for a new not-to-exceed amount of \$39,900; this amount will be funded from the GO Bond. Hall & Foreman, a division of David Evans & Associates, Inc. is headquartered in Tustin, CA.

16. Make Budget Transfers and Budget Adjustments

It is recommended that the Board of Trustees approve the budget transfers and budget adjustments as presented. The overall fiscal impact of the budget transfers and budget adjustments will have no effect on the ending balances of the Unrestricted and Restricted General Funds. Revenue adjustments for the Restricted General Funds and Capital Outlay Projects will have no effect on the ending balances. Expenditures will be adjusted correspondingly.

17. Quarterly Fiscal Status Report for the Quarter Ending December 31, 2017

It is recommended that the Board of Trustees approve the attached Quarterly Report (CCFS-311Q) for the quarter ending December 31, 2017. This quarterly report shows a snapshot-in-time financial status of the college. There is no fiscal impact.

18. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

19. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2017-2018 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2017-2018 academic year and as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

INFORMATION ITEMS

Agenda Item 20 is presented as Information Items.

20. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the November 27, 2017 College Coordinating Committee Minutes.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

21. Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d)

Claimant: One case

Agency claimed against: Cerritos Community College District

22. Public Employee Discipline/Dismissal/Release (GC #54957)

- A. Case Number: 36771005
- B. Case Number: 73441106
- C. Case Number: 80411114
- D. Case Number: 53781114
- E. Case Number: 83371114
- F. Case Number: 48451127

23. Conference with Labor Negotiators (GC #54957.6)

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:
California School Employees Association (CSEA)
Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:
Management Employees
Contract Management Employees
Confidential Employees

24. Reconvene to Open Session

25. Adjournment

***The Next Regular Meeting of the Board of Trustees is set for
Wednesday, February 21, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on February 1, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent