



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, July 18, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Phil Herrera
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Zurich Lewis**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Public Hearing: Presentation of the College and Career Access Pathways Partnership Agreement with Bellflower Unified School District, and Public Comment**

In October 2015, Assembly Bill 288 was passed authorizing the governing board of a community college district to enter into a College and Career Access Pathways (CCAP) partnership with the governing board of a school district with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

5. Institutional Presentation: Budget Update

The Board of Trustees will participate in a discussion of the 2018-2019 Budget and New Funding Formula in a presentation by Felipe Lopez, Vice President of Business Services.

CONSENT CALENDAR ITEMS

Agenda Items 6-32 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

6. Stipend for the Strong Workforce Regional Health Sector Career Pathway Project Grant 2016-2018

It is recommended that the Board of Trustees approve payment of a stipend in the total amount of \$5,724 for nursing faculty for work, which will be performed June 30, 2018 through August 30, 2018 as stipulated in, and funded by the Strong Workforce Health Sector Career Pathway Project grant. Strong Workforce Health Sector Career Pathway Project funds will be utilized for this expenditure. No general funds will be used. The stipend will be paid after work is completed.

7. College and Career Access Pathways Partnership Agreement with Bellflower Unified School District

It is recommended that the Board of Trustees approve Cerritos College's College and Career Access Pathways Partnership (CCAP) agreement with Bellflower Unified School District. There is no fiscal impact.

8. Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 16P012, Category 19), Preferred Landscape, Inc., Health and Wellness Complex

It is recommended that the Board of Trustees ratify Change Order No. 1 [Owner Added Scope] in the amount of \$19,133 for the Health and Wellness Complex project. The amount from Change Order No. 1 will be \$19,133, increasing the contract amount to \$429,133. Funding will be allocated from the GO Bond.

9. Ratification of Acceptance of Gift

It is recommended that the Board of Trustees ratify the acceptance of the gift listed below on behalf of Cerritos College. There is no cost to Cerritos College for the donated item.

10. Sale of Surplus and Obsolete Materials/Equipment

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district's board policy and administrative procedures. Proceeds from the sale of surplus items will be deposited into the General Fund.

11. Purchase Orders for the Month of May 2018

It is recommended that the Board of Trustees approve the purchase orders processed during the month of May 2018. Funding sources vary and are dependent upon the goods/services purchased.

12. Contracts for the Month of May 2018

It is recommended that the Board of Trustees approve the contracts that were processed during the month of May 2018. Funding sources vary and are dependent upon the goods/services purchased.

13. Agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2018-2019

It is recommended that the Board of Trustees ratify the agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2018-2019. Cerritos College will receive funding in the amount of \$45.73 per child per day of full-time enrollment and a maximum reimbursable amount (MRA) of \$945,285; funding is made possible through the California Department of Education. No general funds will be used.

14. Ratification of the Agreement with the California Department of Education for General Child Care and Development Programs for Fiscal Year 2018-2019

It is recommended that the Board of Trustees ratify the agreement with the California Department of Education for General Child Care and Development Programs for Fiscal Year 2018-2019. Cerritos College will receive funding in the amount of \$45.44 per child per day of full-time enrollment and a maximum reimbursable amount (MRA) of \$195,710; funding is made possible through the California Department of Education. No District general funds will be used.

15. Ratification of Contract with Pioneer Medical Group for Physician Services

It is recommended that the Board of Trustees ratify the contract with Pioneer Medical Group for Physician Services. The total contract sum shall be in the amount not-to-exceed of \$30,000 for fiscal year (FY) 18/19; funding will be allocated from the Student Health Center budget for this expenditure.

16. Memorandum of Understanding with California Study Group to Offer a Pilot Program for International Student Recruitment and Retention from India

It is recommended that the Board of Trustees approve the memorandum of understanding with California Study Group (“CSG”) to offer a pilot program for international student recruitment and retention from India. During the term of the Memorandum of Understanding, neither party will receive remuneration from the other party as a result of any services provided.

17. Ratification of the Agreement for the Economic and Workforce Development Statewide Sector Navigator: Advanced Transportation and Logistics Grant (Grant No. 18-153-001) for Fiscal Year 2018-2019

It is recommended that the Board of Trustees ratify the agreement for the Economic and Workforce Development Statewide Sector Navigator: Advanced Transportation and Logistics Grant (Grant No. 18-153-001) to assist the Chancellor's Office in Guided Pathways alignment statewide for the Fiscal Year 2018-2019. Cerritos College will receive funding in the amount of \$372,000; funding is made possible through Cerritos College's grant agreement with the California Community Colleges Chancellor's Office.

18. Sub-Contractor Agreement with Victor Valley High School for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Victor Valley High School as part of the Clean Fuels Transportation Pilot Career Opportunity Project ("Clean Fuels Project") funded by Cerritos College's agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College's agreement with the California Energy Commission.

19. Ratification of Sub-Contractor Agreement with San Diego Unified School District for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees authorize and approve the District to take the following action:

1. Rescind the April 11, 2018 approval of the Sub-Contractor Agreement with Mira Mesa High School for the Clean Fuels Transportation Pilot Career Opportunity Project due to the need to contract with San Diego Unified School District directly, and not the individual high school, which necessitates a new agreement; and
2. Approve the ratification of Sub-Contractor Agreement with San Diego Unified School District for the Clean Fuels Transportation Pilot Career Opportunity Project.

The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College's agreement with the California Energy Commission.

20. Ratification of Contract with the Los Angeles County Department of Public Social Services for CalWORKS Program Financial Assistance

It is recommended that the Board of Trustees ratify the contract agreement with the Los Angeles County Department of Public Social Services for CalWORKS program financial assistance. Cerritos College will receive funding in the amount of \$335,250 during a three-year period (\$111,750 per year); funding is made possible from Los Angeles County.

21. Ratification of Contract with OmniUpdate, Inc. for the Self-Hosted OU Campus Web Content Management System

It is recommended that the Board of Trustees ratify the contract with OmniUpdate, Inc. for the self-hosted OU Campus web content management system. The total contract sum shall be for the not-to-exceed amount of \$12,000 annually for the three (3) year term of the agreement, with a total not-to-exceed amount of \$36,000; funding for this contract will be allocated from the Public Affairs budget.

22. Ratification of the Amendment to the Agreement with Cambridge West Partnership, LLC for Independent Financial Review of the Academic Calendar Options

It is recommended that the Board of Trustees ratify the amendment with Cambridge West Partnership, LLC for independent financial review of the Academic Calendar options. The total contract sum shall be increased \$12,800 for a new not-to-exceed amount of \$44,800; funding will be allocated from the Business Services budget.

23. Ratification of Amendment to Project Assignment Agreement No. 7 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Inspection and Material Testing for the Central Plant Expansion Project

It is recommended that the Board of Trustees ratify the amendment to Project Assignment Agreement No. 7 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Inspection and Material Testing for the Central Plant Inspection Project. The total contract sum shall be increased \$46,046.63 for a new not-to-exceed amount of \$74,415.67; this amount will be funded from the GO Bond. Koury Engineering & Testing, Inc. is headquartered in Chino, CA.

24. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2018

It is recommended that the Board of Trustees ratify General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the quarter ending June 30, 2018. The items are budgeted in the General Fund.

25. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350.

26. Employment of 2018 Summer Session Faculty Personnel

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018 Summer Session, as presented on the attached list.

27. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

28. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

29. Ratification of Temporary Management “Out-of-Classification” Assignment

It is recommended that the Board of Trustees extend a temporary “out-of-classification” assignment for Dr. Gary Pritchard, Instructional Dean, Fine Arts & Communications, and Shawna Baskette, Dean of Academic Success to perform additional responsibilities effective July 1, 2018, for a period not to exceed June 30, 2019.

30. Request for Unpaid Leave of Absence

It is recommended that the Board of Trustees approve and/or ratify the unpaid leave of absence request(s) as presented.

31. Classified Reclassifications in Accordance with the Provisions of the Classified Collective Bargaining Agreement

It is recommended that the Board of Trustees approve the classified reclassifications in accordance with Article 5.13 Reclassification Procedures of the Classified collective bargaining agreement as presented.

32. Extension of Temporary Full-time Classified Manager

Chacon, Roland, Interim Captain, Campus Police, Management Employees Salary Schedule, Grade 28, Step 5 (\$8,643.00/month), extend end date from June 30, 2018 to not to exceed June 30, 2019, or until position is filled, whichever is sooner.

INFORMATION ITEMS

Agenda Items 33-35 are presented as Administrative Items.

33. Receive the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for Negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021, and Notification of a Public Hearing at the August 16 Regular Board Meeting (Office of Human Resource Services)

It is recommended that the Board of Trustees receive the attached initial proposal from the Cerritos Community College District to CSEA, Chapter #161, for negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2018 – June 30, 2021, and for public hearing in accordance with State Government Code section 3547 be scheduled for the August 15 regular Board meeting.

In accordance with Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and thereafter, shall be public record. The Cerritos Community College District hereby presents its initial proposal to the California School Employees Association (CSEA), Chapter #161. This proposal shall be available for public review in the President/Superintendent’s Office from July 19 to August 15, 2017, and the public will have an opportunity to respond to this proposal at the next scheduled Board meeting, August 15, 2018.

34. 2018-2019 Budget Planning Timeline

In accordance with BP 6200 Budget Preparation, the Board of Trustees is presented with a schedule each year that includes dates for presentation of the tentative budget, required public hearing(s), Board study session(s), and approval of the final budget. The planning timeline has been presented to the College Committee on Planning and Budget on several occasions and was approved at the May 17, 2018 meeting.

35. Request for Proposals (RFP) for Food and/or Concession Services and Survey Results

The Board of Trustees will participate in a discussion of the RFP for Food Services and results of a campus wide survey in a presentation. Advertising costs will be allocated from the General Fund.

ADMINISTRATIVE MATTERS

Agenda Item 36 is presented as Administrative Items.

36. Consideration of Approval to Establish a Board Advisory Committee to Review Board Self-Evaluation Instrument

It is recommended that the Board of Trustees establish a Board Advisory Committee to Review the Board Self-Evaluation Instrument.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

37. Consideration of Extension of Employment Contract (GC#54957)

- A. Director, Human Resources and Risk Management

38. Consideration of Employment of Categorically Funded Sector Navigator for Advanced Transportation and Logistics

39. President/Superintendent's 2018-19 Goals

40. Conference with Labor Negotiators (GC #54957.6)

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:
 - California School Employees Association (CSEA)
 - Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:
 - Management Employees
 - Contract Management Employees
 - Confidential Employees

41. Reconvene to Open Session

42. Adjournment

***The Next Regular Meeting of the Board of Trustees is set for
Wednesday, August 1, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on July 12, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent