



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, September 5, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Phil Herrera
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. Institutional Presentation: UndocuAlly Taskforce

The Board of Trustees will receive a presentation from Dr. Lynn Wang, Counselor and Rosa Carrillo, Counselor, who will provide an overview of the UndocuAlly Taskforce and a summary of recent accomplishments.

5. Public Hearing: Presentation of the Proposed 2018-19 Adopted Budget of Cerritos Community College District of Los Angeles

The governing board of Cerritos Community College District will hold a public hearing on the Proposed Adopted Budget of the District for the 2018-19 fiscal year prior to final adoption as required by Title 5, Division 6, Chapter 9, Subchapter 4, Section 58301. The Proposed Adopted Budget will be on file and

available for public inspection at the following location should members of the public wish to review the Budget prior to the Public Hearing: Cerritos Community College, 11110 Alondra Blvd., Norwalk – President’s Office and Vice President of Business Services Office, Wednesday, August 29, 2018 through Wednesday, September 5, 2018 between the hours of 8:00 am and 4:30 pm.

CONSENT CALENDAR ITEMS

Agenda Items 6-16 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

6. Acceptance of RFA #18-300 Assessment, Remediation and Retention for Associate Degree Nursing (RN) Programs Grant for 2018- 2019 for the Amount of \$170,619

It is recommended that the Board of Trustees approve acceptance of \$170,619 for the RFA #18-300 Assessment, Remediation and Retention for Registered Nursing Programs Grant for the 2018-2019 funding year. The RFA #18-300 Assessment, Remediation and Retention for Registered Nursing Programs Grant funds will be utilized before June 30, 2019 for an amount not to exceed \$170,619. The money will be used to implement the grant work plan to support student assessment, retention, and remediation. No district funds will be spent.

7. Stipends for Strong Workforce Regional Project

It is recommended that the Board of Trustees approve payment of a \$3,000 stipend for lead faculty, Gabriela Barrera de Contreras, for participating with the Strong Workforce Regional project. This stipend amount is to be paid for work performed from May 21, 2018 through August 10, 2018. Strong Workforce noncredit regional project funds will be utilized for this expenditure. No general funds will be used.

8. Sale of Surplus and Obsolete Materials/Equipment

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district’s board policy and administrative procedures. Proceeds from the sale of surplus items will be deposited into the General Fund.

9. Purchase Orders for the Month of July 2018

It is recommended that the Board of Trustees approve the purchase orders processed during the month of July 2018. Funding sources vary and are dependent upon the goods/services purchased.

10. Contracts for the Month of July 2018

It is recommended that the Board of Trustees approve the contracts that were processed during the month of July 2018. Funding sources vary and are dependent upon the goods/services purchased.

11. Contract with the Foundation for California Community Colleges (FCCC) for the Annual License Renewal for the Microsoft Campus Agreement

It is recommended that the Board of Trustees approve the contract with the Foundation for California Community Colleges (FCCC) for the annual license renewal for the Microsoft Campus Agreement. The total contract sum shall be for the not-to-exceed amount of \$82,762.00; funding for this contract will be allocated from the Information Technology budget.

12. Resolution #18-0905A to Approve the Use of Education Protection Account Proceeds Resulting From the Passage of Proposition 30 and 55

It is recommended that the Board of Trustees approve Resolution #18-0908A authorizing the use of an estimated \$14,955,078 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund instructional salaries and benefits. The estimated revenue is projected at \$14,955,078 for Cerritos College and funds will be utilized for faculty salaries and benefits.

13. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

14. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

15. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

It is recommended that the Board of Trustees ratify the attached list of resignations accepted by the President/Superintendent according to Board Policy 7350. No fiscal impact.

16. Acceptance of a Grant from the California Governor's Office of Emergency Services (Cal OES)

It is recommended that the Board of Trustees approve the acceptance of the California Governor's Office of Emergency Services' (Cal OES) Campus Sexual Assault Program, which will run from January 1, 2019 – December 31, 2019. Cerritos College will receive a one-time grant award to be utilized between January 1, 2019 through December 31, 2019, for an amount not to exceed \$200,000. The funds will be used to implement the grant work plan to support a comprehensive Campus Sexual Assault Program. No district funds will be spent.

INFORMATION ITEMS

Agenda Item 17 is presented as an Information Item.

17. Information Item: College Coordinating Committee Minutes

The Board of Trustees will review the April 2 and April 23, 2018 College Coordinating Committee Minutes.

ADMINISTRATIVE ITEMS

Agenda Items 18-20 are presented as Administrative Items.

18. Consideration of Approval of Amendment to the Agreement for Program and Construction Management Services with Tilden-Coil Constructors, Inc.

It is recommended that the Board of Trustees approve Amendment No. 2 to the Agreement for Program and Construction Management Services between Cerritos Community College District and Tilden-Coil Constructors, Inc. This amendment would extend the term an additional two (2) years. The total contract sum shall be for the not-to-exceed annual cost of \$815,160 (i.e., \$67,930 monthly) for Program Management fees, and fees for Construction Management shall not exceed 4.9% of the project construction costs for any assigned project. Funding for this contract will be allocated from the GO Bond.

19. Presentation and Consideration of Approval of the 2018-19 Adopted Budget

It is recommended that the Board of Trustees approve the proposed Adopted Budget for the 2018-19 Fiscal Year.

20. Consideration of Resolution #18-0905B in Support of Immigrant Families

The Board of Trustees will consider Resolution #18-0905B in support of immigrant families.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

- 21. Public Employee Employment (GC #54957)**
 - A. Consideration of Employment of Acting EOPS Assistant Director (50%)
 - B. Consideration of Employment of Operations Manager (Facilities Department)

- 22. Exposure to litigation pursuant to Government Code Section 54956.9 paragraph (3) subdivision (e)**

Claimant: Michele Kingston
Agency Claimed Against: Cerritos Community College District

- 23. Conference with Labor Negotiators (GC #54957.6)**
 - A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
 - B. Employee Organizations:
 - California School Employees Association (CSEA)
 - Cerritos College Faculty Federation (CCFF)
 - C. Unrepresented Employees:
 - Management Employees
 - Contract Management Employees
 - Confidential Employees

24. Reconvene to Open Session

25. Adjournment

***The Next Study Session Meeting of the Board of Trustees is set for
Wednesday, September 19, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on August 30, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent