



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, October 3, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Phil Herrera
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Institutional Presentation: Undocumented Student Week of Action on October 15-19, 2018**

The Board of Trustees will receive a presentation from the UndocuAlly Taskforce regarding the college’s plans for the Undocumented Student Week of Action on October 15-19, 2018.

CONSENT CALENDAR ITEMS

Agenda Items 5-19 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

5. New Courses and Programs, and Modifications to Existing Courses and Programs

It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum, as attached. There is no fiscal impact.

6. Stipends for Adjunct Faculty David Roper and Martin Supple

It is recommended that the Board of Trustees approve payment of stipends for automotive adjunct faculty David Roper and Martin Supple, at \$500 each, for attending a Switch Lab electric vehicle training as outlined in the California Energy Commission (CEC) Clean Fuels Transportation Pilot Career Opportunity Training project grant work plan. Grant funds from the California Energy Commission (CEC) Clean Fuels Transportation Pilot Career Opportunity Training project will be utilized for this expenditure. No general funds will be used.

7. Teacher TRAC Faculty Stipend

It is recommended that the Board of Trustees approve a stipend for up to \$1,000 for part-time faculty member Allison Fonti to collaborate with education pathway teachers in K-12 partner districts and review student portfolios submitted by high school students in articulated courses who apply for credit by exam. Funds from the Teacher TRaining ACademy fund will be utilized for this expenditure. Upon completion of the work, Allison Fonti will receive a stipend payment of up to \$1,000 depending on the number of high school portfolios submitted.

8. International Travel to Beijing, China

It is recommended that the Board of Trustees consider international travel to Beijing, China for Trustee Shin Liu, Trustee Sandra Salazar, and Jose Fierro, President/Superintendent to visit Beijing Talent Center, Changchun Vocational Institute of Technology, and Xi'an University. The purpose is to explore a partnership for recruiting international students to Cerritos College. The dates of travel are November 16, 2018 through November 25, 2018. Funding in an amount not to exceed \$3,400 will be paid from the Board of Trustees general fund conference accounts to fund travel costs for Trustees Liu (\$1,700) and Salazar (\$1,700). Funding in an amount not to exceed \$500 will be paid from the President's Office general fund conference account for Dr. Fierro.

9. Ratification of Acceptance of Gift

It is recommended that the Board of Trustees ratify the acceptance of a gift on behalf of Cerritos College. There is no cost to Cerritos College for the donated item.

10. Sale of Surplus and Obsolete Materials/Equipment

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district's board policy and administrative procedures. Proceeds from the sale of surplus items will be deposited into the General Fund.

11. Purchase Orders for the Month of August 2018

It is recommended that the Board of Trustees approve the purchase orders processed during the month of August 2018. Funding sources vary and are dependent upon the goods/services purchased.

12. Contracts for the Month of August 2018

It is recommended that the Board of Trustees approve the contracts that were processed during the month of August 2018. Funding sources vary and are dependent upon the goods/services purchased.

13. Sub-Contractor Agreement with Valley High School and High School, Inc. for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Valley High School and High School, Inc. as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

14. Contract with Maxient, LLC for Software Solutions for Student Conduct and Grievance Case Management

It is recommended that the Board of Trustees approve the contract agreement with Maxient, LLC to provide software solutions for student conduct and grievance case management. The total contract sum shall be for the not-to-exceed amount of \$29,000. This amount will be paid over the thirty-seven month term of the agreement: \$10,000 annual fee is to be paid in 2018, \$9,500 annual fee is to be paid in 2020, and \$9,500 annual fee is to be paid in 2021. Funding for this contract will be allocated from the Student Activities budget.

15. Ratification of Contract with Yosemite Community College District for the Child Development Training Consortium

It is recommended that the Board of Trustees ratify the contract agreement with Yosemite Community College District for the Child Development Training Consortium. The total contract sum shall be for the not-to-exceed amount of \$25,000; this is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

16. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

17. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

INFORMATION ITEMS

Agenda Items 18-19 are presented as Information Items.

18. Information Item: College Coordinating Committee Minutes

The Board of Trustees will review the May 7 and August 27, 2018 College Coordinating Committee Minutes.

19. Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2018

The Board of Trustees will review the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2018.

ADMINISTRATIVE ITEMS

Agenda Items 20-22 are presented as Administrative Items.

20. Resolution #18-1003A in Support of the ABC Unified School District's "Safe And Modern Facilities" Bond Measure

It is recommended that the Board of Trustees adopt Resolution #18-1003A in Support of the ABC Unified School District's "Safe And Modern Facilities" Bond Measure.

21. Resolution No. 18-1003B in Support of the Undocumented Student Week Of Action, October 15-19, 2018

It is recommended that the Board of Trustees adopt Resolution No. 18-1003B in Support of the Undocumented Student Week Of Action, October 15-19, 2018.

22. Resolution No. 18-1003C in Appreciation and Support of WPMD, America's Best Community College Radio Station

It is recommended that the Board of Trustees adopt Resolution No. 18-1003C in Appreciation and Support of WPMD, America's Best Community College Radio Station.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

23. Consideration of Extension of Employment Contract (GC#54957)

- A. Vice President of Academic Affairs/Assistant Superintendent

24. Conference with Labor Negotiators (GC #54957.6)

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:
California School Employees Association (CSEA)
Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:
Management Employees
Contract Management Employees
Confidential Employees

25. Reconvene to Open Session

26. Adjournment

***The Next Study Session Meeting of the Board of Trustees is set for
Wednesday, October 17, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on September 27, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent