

Business Services

1 **BP 6150 DESIGNATION OF AUTHORIZED SIGNATURES**

2 **References:**

3 Education Code, Sections 81655, 85232, and 85233

4 The Clerk of the Board of Trustees or the President/Superintendent shall be authorized
5 to sign official documents for the Board of Trustees.

6 Authority to sign orders and other transactions on behalf of the Board of Trustees is
7 delegated to the President/Superintendent and other officers appointed by the
8 President/Superintendent.

9 The authorized signatures shall be filed with the County Office of Education.

10 Office of Primary Responsibility: Vice President, Business Services

11 Also see AP 6150 titled Designation of Authorized Signatures

Date Adopted: March 21, 2007
Date Revised: November 5, 2015
Date Reviewed: March 20, 2019