



CERRITOS COLLEGE
BOARD BOOK

MAY 2, 2018



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, May 2, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Raul Avalos
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance: Raul Avalos**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. **Institutional Presentation: Recognition of Classified Employee of the Month**

The Board of Trustees will recognize Quinn Doan, Program Assistant, as Classified Employee of the Month for April 2018.

5. **Institutional Presentation: Change the World Model UN (CWMUN) Conference Awards**

The Board of Trustees will receive an update from Dr. Sunday Obazuaye, Political Science Instructor, regarding the Model UN Club student activities at the Change the World Model UN (CWMUN) Conference in New York City on March 15-18, 2018. There were over 800 delegates from approximately 140 colleges/universities representing over 30 countries. The Model UN Club students won awards for Best Delegate and Best Position Paper.

6. Institutional Presentation: Intercollegiate Broadcasting System (IBS)’s 78th Annual International Conference Awards

The Board of Trustees will receive a summary from Casey Piotrowski, WPMD Instructor, regarding the WPMD radio station being named America’s Best Community College Radio Station by the Intercollegiate Broadcasting System (IBS)’s 78th Annual International Conference in New York.

7. Institutional Presentation: Forensics Team Update

April Griffin, Director of Forensics, will provide a summary of recent activities and accomplishments of the Forensics Team.

8. Institutional Presentation: Women’s History Month Essay Winners

The Board of Trustees will recognize this year’s Women’s History Month Essay winners.

9. Institutional Presentation: Web Update

Miya Walker, Director of Public Affairs, Governmental Relations will provide a web update.

INFORMATION ITEMS

Agenda Items 10-12 are presented as Information Items.

10. Information Item: College Coordinating Committee Minutes (Office of the President)

The Board of Trustees will review the April 2, 2018 College Coordinating Committee Minutes.

11. Information Item: Receive the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for Negotiation of the CSEA-District Collective Bargaining Agreement for the Period July 1, 2018 – June 30, 2021, and Notification of a Public Hearing at the June 6, 2018 Regular Board Meeting

It is recommended that the District receive the attached initial proposal from CSEA Chapter #161, for negotiation of the CSEA District Collective Bargaining Agreement for the period July 1, 2018 – June 30, 2021, and that a public hearing in accordance with State Government Code section 3547 be scheduled for the June 6, 2018 Regular Board meeting.

12. Information Item: Owner Controlled Insurance Program (OCIP) for the Performing Arts Center Project

The Board of Trustees will review the Owner Controlled Insurance Program (OCIP) for the Performing Arts Center Project.

ADMINISTRATIVE MATTERS

Agenda Items 13-17 are presented as Administrative Items.

13. Consideration of Approval of International Travel--Taiwan

It is recommended that the Board of Trustees consider international travel to Taiwan for Cerritos College students to participate in a program of (a) study in courses in the discipline of education, (b) internships in student teaching at the primary and/or secondary level, and (c) cultural awareness development opportunities. Trustees Carmen Avalos and Martha Camacho-Rodriguez will meet with Southern Taiwan University of Science and Technology officials and participate in student orientations as appropriate.

A memoranda of understanding (MOU) was established for multi-year programs identical or similar in nature to the student course of study, internship, and cultural awareness development program. The MOU enables other Cerritos College students to take advantage of this opportunity through the next five years.

Funding in an amount not to exceed \$25,000 will be paid from facilities rental income to fund round-trip flights for students. Funding in an amount not to exceed \$4,300 will be paid from the Board of Trustees general fund conference accounts to fund travel costs for Trustees Carmen Avalos (\$2,150) and Martha Camacho-Rodriguez (\$2,150).

14. Consideration of Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly as needed for the 2017-2018 and 2018-2019 Academic Year

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as presented on the attached list. No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

15. Consideration of Approval of Employment of 2018 Summer Session Faculty Personnel

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018 Summer Session, as presented on the attached list. No additional financial effect. This is budgeted in the General Fund.

16. Consideration of Appointment of Members to the Community Task Force

It is recommended that the Board of Trustees take action to appoint members to the Community Task Force. No fiscal impact.

17. Consideration of Approval of the Agreement with National University to Offer Educational Programs/Classes at Cerritos College

It is recommended that the Board of Trustees approve the agreement with National University to provide educational programs/classes at Cerritos College for a five-year term. For the contract term, Cerritos College will receive an administrative fee of \$25 for each course offered through National University, paid on a quarterly basis, to offset the use of the college's copy machines by faculty and labs by participating students. The administrative fee will be reviewed after the first year of the agreement.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

18. Significant Exposure to Litigation Pursuant to Government Code Section Sections 54954.5(d) and 54956.95 (JPA Liability Claims)

Claimant: (Name withheld pursuant to Government Code Section 54961)

Agency claimed against: Cerritos Community College District

19. Consideration of Extension of Employment Contract (GC#54957)

A. Vice President of Human Resources /Assistant Superintendent

20. Public Employee Discipline/Dismissal/Release (GC #54957)

A. Case #: 80411114

21. Conference with Labor Negotiators (GC #54957.6)

A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro

B. Employee Organizations:

California School Employees Association (CSEA)

Cerritos College Faculty Federation (CCFF)

C. Unrepresented Employees:

Management Employees

Contract Management Employees

Confidential Employees

22. Reconvene to Open Session

23. Adjournment

***The Next Regular Meeting of the Board of Trustees is set for
Wednesday, May 16, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on April 26, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent

CERRITOS COLLEGE
Regular Meeting of the Board of Trustees

Meeting Date: **May 2, 2018**
Agenda Item No. 4

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

SUBJECT: Institutional Presentation: Recognition of Outstanding Classified/Confidential Employee of the Month

ACTION

The Board of Trustees will honor Quinn Doan, Program Assistant, Economic Development, as Outstanding Classified/Confidential Employee of the Month for April 2018.

FISCAL IMPACT

No fiscal impact.

REPORT SUMMARY

The Outstanding Classified/Confidential Employee Selection Committee named Quinn Doan as the recipient of the Outstanding Classified/Confidential Employee of the Month for April 2018.

Quinn began her career at Cerritos College in the Economic Development Department in January 2015.

Quinn is a great team member, willing to help students, colleagues, and the community at large. Quinn goes above and beyond to implement systems to organize the department. She is resourceful and can be trusted to get the job done. As a key member within the Economic Development Department, she assists in maintaining corporate partnerships, programs and grants. She also helps students understand the department's grant programs which provides them with training, employment opportunities, and funding support toward their education.

Quinn is active on-campus, and serves on several committees including Student Equity and Student Success & Support. Quinn volunteers with the foundation's golf tournament, Hall of Fame and many other events. She supports and participates in the community through events such as the ABC Unified School District Fun Run.

Quinn looks to build positive relationships with co-workers and genuinely cares about her work at the college.

Quinn, your dedication, commitment, and willingness to go above and beyond to meet the needs of the students and staff are exceptional. The administration, staff, and students appreciate your personal attributes and outstanding efforts. We are proud that you are a Cerritos College employee and we commend you for your outstanding service and dedication. Thank you for a job well done!

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None.

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
April 2, 2018

<p>PRESENT: Rick Miranda Felipe Lopez Dr. Adriana Flores-Church Dr. Stephen Johnson Sandy Marks Michelle Lewellen Bobbi Lee-Smart <i>(for Stephanie Rosenblatt)</i> Julie Mun</p>	<p>ABSENT: Dr. Jose Fierro Stephanie Rosenblatt Dr. April Griffin Armando Soto Lynn Laughon David Ward Kim Applebury Karen F. Patron D.</p>
	<p>GUEST(s): Julie Bathke Dr. David Betancourt Tom Gallivan</p>

I. MEETING CALLED TO ORDER
Mr. Miranda called the meeting to order at 1:03 p.m.

II. PUBLIC COMMENTS
There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES

<u>Name</u>	<u>Position</u>	<u>Start Date</u>
Roland Chacon	Interim Captain of Campus Police	March 8

Information regarding all employment opportunities is posted on the Human Resources webpage.

IV. APPROVAL OF MINUTES – February 26, 2018
It was moved by Dr. Johnson and seconded by Ms. Marks to approve the February 26 minutes. The vote for approval was 6-0-2; Dr. Johnson and Ms. Lee-Smart abstained.

V. BOARD AGENDA – April 11, 2018
The committee reviewed the draft April 11 board agenda.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES

Facilities Planning

Mr. Lopez distributed the attached January 16 meeting minutes. He stated that there are a number of projects winding down and provided updates with regard to the stadium turf replacement, chilled water infrastructure, blue light emergency phones, and parking lot improvements. Upcoming projects include the Field House, Performing Arts Center, Social Sciences elevator, fiber infrastructure, and Health and Wellness Complex.

District Committee on Safety

Mr. Gallivan stated that the committee developed and implemented the SafetySnap online form for reporting campus safety and hazard concerns. The purpose of the form is to report unsafe conditions. The committee has been working with Public Affairs to increase awareness. Approximately 2-4 reports are submitted each month, and most of the concerns have been related to campus facilities. Mr. Gallivan also stated that the committee reviewed feedback with regard to the combined earthquake and emergency evacuation drill from October 2017 to identify areas for improvement. He reminded the committee that drills are conducted to identify potential issues. On April 19, a morning and evening Shelter-in-Place drill will be conducted to help students and staff be prepared and know how to respond in the event of an active shooter.

Ms. Smart and Ms. Lewellen requested clarification about different types of door locks for campus buildings. Mr. Lopez stated that he will discuss this with David Moore, Director of Physical Plant and Construction Services.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

Academic Excellence

Dr. Betancourt distributed the attached March 20 meeting agenda and outcomes. He stated that the ceremony is scheduled for Thursday, April 5 to begin at 7:00 p.m. in the Burnight Center Theatre. Preparations are on schedule, and 64 students will be honored for their achievements. The committee increased efforts to promote board member attendance and has received RSVPs from four trustees.

Professional Relations

Ms. Lewellen provided an update on behalf of committee chairperson Joseph Van de Mortel. She stated that the annual Outstanding Faculty Awards ceremony is scheduled for Thursday, April 26 to begin at 11:00 a.m. in the Student Center.

The 2017-18 Outstanding Faculty Awards recipients are:

<u>Name</u>	<u>Division</u>
Kamal Damian	SEM
Michael Farina	Business Education
Jason Foral	Technology
Tony Fortner	Technology
April Griffin	Liberal Arts
Debra Johnson	Business Education
Steven Kroll	Accounting
Carlos Mera	SEM (Most Outstanding)
Matthew Shimazu	SEM
Chace Tydell	SEM
Dara Worrell	SEM

Ms. Lewellen stated that Mr. Van de Mortel provided an update to Faculty Senate at its March 27 meeting. She will attend the April 17 Professional Relations Committee meeting

for follow-up discussion with regard to adding an ethics statement to nominations, and concerns about self-nominations.

Sabbatical Leave

Ms. Bathke distributed the attached report. She stated that six faculty requested leaves for the 2018-19 academic year. The committee reviewed the requests and forwarded four applications to the Faculty Senate, which will be presented to the board for final approval at the April 11 board meeting. Ms. Bathke stated that sabbatical reports for the 2016-17 academic year were presented to and accepted by the board at the March 7 board meeting. Four faculty are on sabbatical leave for the current academic year and their reports are due by the end of fall. She also stated that faculty were required to submit their reports through Canvas to reduce paper and create a more efficient review process, which has been working well.

VIII. STATUS OF SHARED GOVERNANCE

Administrative Procedure 3540 – Sexual and Other Assaults

Dr. Johnson stated that the proposed revisions clarify reporting and confidentiality responsibilities of personnel providing sexual assault related services to students who have reported having experienced sexual violence. These categories of employees, deemed confidential resource employees, are not required to report, without the student’s consent, incidents of sexual violence experienced and reported by a student. He stated that the proposed revisions were reviewed by legal counsel and the CAIR team.

The committee reviewed the proposed updates and discussed reporting requirements for faculty. Dr. Johnson asked the committee to review the procedure and to send him any questions. A second reading of the procedure is scheduled for the April 9 meeting.

Annual Shared Governance Evaluation Form

Mr. Miranda stated that it is time for the annual evaluation of shared governance committees. Committee chairs will receive emails later today requesting that they complete qualitative questions to reflect on the committee’s goals and accomplishments, and develop goals for the upcoming academic year. This is part of an ongoing, annual process for self-evaluation and continuous improvement.

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Ms. Lewellen stated that the SLO Extravaganza is scheduled for Friday, April 6. Dr. Sharon Hamill will be the guest speaker and the event will include workshops on the various components of the process for defining, assessing and evaluating student learning outcomes.

X. PRESIDENT’S REPORT

No report.

ADJOURNMENT

Meeting adjourned at 1:51 p.m.

COLLEGE COMMITTEE ON FACILITIES PLANNING
MEETING MINUTES
JANUARY 16, 2018

PRESENT:	Felipe Lopez	ABSENT:	Ilva Mariani
	David Moore		Bernie Negrete
	Shawna Baskette		Synnikiu Avalas
	Patrick O'Donnell		
	Dr. Dan Smith		
	Tim Kyllingstad		
	Lucy Self		
	Linda Kaufman		
		GUEST(S):	

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 11:06 a.m.

2. APPROVAL OF THE OCTOBER 17, 2017 MEETING MINUTES

It was moved by Dr. Smith and seconded by Mr. O'Donnell to approve the October 17, 2017 meeting minutes. Ms. Baskette abstained. The minutes were approved as presented.

3. CONSTRUCTION STATUS REPORT/GO BOND UPDATE

Health and Wellness Complex

This project continues to progress. The steel super structure is up and you can see the outlines of the future buildings. This building is being built in two phases with the first phase complete in 2019 and second phase in 2020.

Shade Structures

The shade structures are installed except for the top shade portion. Recent discussions took place at DSA regarding the translucent top for the structure. DSA is allowing the college to provide their own test criteria. The manufacturer of the translucent panels will take these panels to a testing lab and put them through wind and load tests. If they pass, DSA has indicated that the approval process will go forward and they can be installed.

The shade structures provide shade and seating for 35, electrical and Wi-Fi, and can serve as possible outdoor instructional space.

The flagpole at the Alondra dropoff structure was installed over winter break.

Stadium Field Turf Replacement

The stadium turf is installed and with the recent rainstorm, the field drained properly. DSA is requesting minimal ADA improvements to the stadium restroom to make them code compliant, and sidewalk work to meet code for ADA. The bids were received with the low bidder withdrawing their bid. The District is currently doing a bid analysis.

Chilled Water Infrastructure

The chilled water expansion piping is now complete. Work has progressed in replacing or retrofitting equipment from high-energy demand package units to the chilled water units. Major mechanical work is being completed in the Gym and Community Education.

Blue Light Emergency Phones

This project continues to move forward with 18 of the total 21 emergency phones installed. The last three phones will be installed in Lot 10. Blue light phones will be added as part of the new design criteria for new construction buildings/projects such as near the new external Social Sciences elevator, Aquatics area, and Health and Wellness.

Energy Management System Upgrade

This project includes new individual building gas meters, electric meters, chilled water differential pressure switches, and building management master controls. All electrical shutdowns have been completed with gas and electrical meters installed in all the buildings with a new EMS master controller. Additional buildings are being retrofitted such as the LRC, and Liberal Arts. The vendor has been asked to provide scope of work and cost to bring the remaining buildings on campus to the new energy management system.

Parking Lot Improvements

The parking lot improvements were completed over winter break. The last parking lot that needs to be completed is the small lot adjacent to the stadium.

Upcoming New Buildings/Construction

Field House

A meeting is scheduled with the architect to review a proposed new fee schedule.

Performing Arts Center (PAC)

An early bid on site work for underground work, capping off utilities, site grading, has been done, as this is not subject to DSA approval. The rest of building is at DSA for their review. Logistics has been worked out for construction, the laydown yard, and traffic impacts. This project is anticipated to begin in June 2018 and complete in August 2020.

Social Sciences Elevator

This project has run into some underground pylon issues, so may need to shift elevator. Although there has been a delay in drilling, the general contractor has committed, once

construction starts, to work weekends and evenings to ensure the project gets back on schedule.

Fiber Infrastructure Project

The college had a successful bid and award to pull the new fiber.

Program and Planning

- Preparing an RFP for architectural services for the Administration/Student Services building. The space needs analysis is underway.
- Preparing an RFP for the Facility Master Plan update to augment the Educational master plan.

Dr. Smith inquired if a new scoreboard can be separated and built ahead of the field house so ASCC does not have to spend \$25,000 each year for a video board. Mr. Moore replied that there are alternatives, such as independent scoreboard controls.

Mr. Kyllingstad inquired as to how many pylons are being drilled for the new social sciences elevator. Mr. Moore did not have an exact number, but it is expected that 6-10 pylons will be drilled.

Mr. Kyllingstad noted that when the new social sciences elevator goes to the third floor of the social sciences building, and the door opens and it is a 4-foot walkway, the rails are only 3 feet high. He expressed concern that should students or staff come out of the elevator with any speed, could be a safety concern for the student/staff waiting for the elevator. Mr. Moore acknowledged this concern and indicated that he would look into this concern.

A few members of the committee shared that with the recent heavy rain, there were outside sidewalk areas that were impacted with lots of water. There was a brief discussion regarding drainage on campus, with Mr. Moore noting that campus drainage, during heavy rains, is an issue.

4. NEXT MEETING DATE – FEBRUARY 20, 2018

The next meeting is scheduled for February 20, 2018.

5. OTHER ITEMS FROM THE FLOOR

There were no items from the floor

6. ADJOURNMENT

The meeting adjourned at 11:33 a.m.

Academic Excellence Committee

Co-Chairs, David Betancourt, dbetancourt@cerritos.edu and Teresa Cheatham, tcheatham@cerritos.edu

March 20, 2018

11:00 a.m., CTX Conference Room

AGENDA OUTCOMES

1. AEC Activity Timeline (EMP: Goal D)

Tuesday, March 20, 2018: Check names on plaques and N/S line up list

Thursday, April 5, 2018 at 7:00 pm: Academic Excellence Awards Program in Burnight Theatre

2. Nomination forms: (EMP: Goal F)

Check names on transcripts and narratives

GPA, Major Area Units, Total Units

Signature

Revise narratives

3. Check Accuracy of information on Plaques (and N/S order) (EMP: Goal F)

4. Update of Key Components of AEA Ceremony (EMP: Goals C, D, F)

Keynote Speaker Confirmed: Damon Cagnolatti

Continued email notifications to faculty: David

Invitations to Administrators and College Board: David **follow-up**

Invitations to Foundation Board: Rachel

Food for AEA Ceremony: Culinary Arts to be contacted by Dani

Table clothes for ceremony and photo reception: Rachel

Flowers for AEA Ceremony: AJ (ASCC) contacted by Felicia (done)

Plaques: David coordinate with company

Program and Certificates (scholarships): Rachel

AEA Photo/quotes reception booked: Miriam (done)

Theater and quad booked for March 30th: Miriam (done)

Organize food for photo/quotes reception: Debra, Cheryl, Teresa

Student Narratives transferred to word document: Lorraine

Music for photoshoot, reception, and AEA ceremony: David

Letters to scholarship winners: Rachel

Letters to AEA winners: Miriam (**Plan B; Marvelina and Rachel work together-contact Marissa for labels at mmarkey@cerritos.edu**)

Theater Seating Coordination for nominees/escorts: Rebekah

Type seat labels with nominees and escorts names and affix to seats: Rebekah

Make Reception Signs (poster signs): Dani

<u> </u> x	Abbruzzese, Mark
<u> </u> x	Betancourt, David
<u> </u>	Carroll, Dani
<u> </u> x	Cheatham, Teresa
<u> </u>	Gersitz, Lorraine
<u> </u> X	Graf, Marvelina
<u> </u> x	Hathaway, Rebekah
<u> </u> X	Johnson, Debra
<u> </u> x	Murguia, Stephanie
<u> </u> x	Samarin, Rachel
<u> </u> x	Shimazu, Cheryl
<u> </u> x	Smith, Felicia
<u> </u>	Tolson, Miriam
<u> </u> x	Vasquez, Graciela
X =	Present

5. Chair/Co-Chair position now open (EMP: Goal C)

6. Sign-Up: Photo shoot & Ceremony (EMP: Goals C, D, F)

Tuesday, March 7, 2017 - AEA student photo session in Student Center 10:30am – 1:00pm Set-up & Host: ALL COMMITTEE MEMBERS ATTEND!

3:30 Set-up ,Thursday, April 5, 2018 - AEA Ceremony in Burnight Theater:

Stage: ___ student bios ___ signs ___ flowers ___ banners ___ plaques ___ water

Theater: ___ Seat labels taped, in order, to seat back ___ clipboards for N/S

Check-in tables (3): ___ AEA winners ___ faculty escorts ___ scholarship winners

Walk way: ___ signs directing towards reception

Greenroom: ___ backdrop for photos ___ signs for reception

Boardroom: ___ table clothes ___ containers for left overs ___ food

Administrative Quad: ___ table clothes on all tables ___ backdrop for photos

David Betancourt Debra L Johnson Lorraine Gerritz

Rachel Samarin Rebekah Hathaway (4:30)

6:00pm Check-in (6pm call), Thursday, April 5, 2018 - AEA Ceremony in Burnight Theater:

Tables: ___ ___ AEA winners(2) ___ faculty escorts ___ scholarship winners

Foyer: ___ ___ programs (2) ___ ___ give directions (north/south)2

David Betancourt Debra L Johnson Lorraine Gerritz

Dani Carroll Thad Szabo Teresa Cheatham

Cheryl Shimazi Rebekah Hathaway Rachel Samarin

7:00pm Ceremony , Thursday, April 5, 2018 - AEA Ceremony in Burnight Theater:

Line Leaders : ___ North ___ South Escort Stand Ins: _____

Backstage crew: ___ direct from greenroom back to ceremony ___ direct from foyer to seats

Group Picture: ___ organize group photo on stage ___ Move flowers to reception

David Betancourt Debra L Johnson Lorraine Gerritz

Dani Carroll Thad Szabo Teresa Cheatham

Cheryl Shimazi Rebekah Hathaway Rachel Samarin

Graciela Vasquez _____

9:30pm- Everyone PLEASE help tear down at the boardroom!

Coordinating Committee April 2, 2018

Sabbatical Committee Report

Educational Master Plan Goals aligned with Sabbatical Committee activities:

C – PROMOTING LEADERSHIP AND STAFF DEVELOPMENT

E – UPGRADING EDUCATIONAL INFRASTRUCTURE

1. Applications
 - a. Six faculty members requested leave for 2018-2019
 - b. Sabbatical committee processed and approved four to go forward
 - c. Divisions represented: Counseling, Technology, SEM, Fine Arts
 - d. All have requested one year leaves at 100% compensation
2. Committee process for applications
 - a. Members evaluate applications
 - b. Committee meets to discuss and coordinate feedback
 - c. Interviews held with each applicant to discuss feedback
 - d. Two revision cycles stipulated in the contract: first of two weeks, second if needed, for one week
3. Reports from Faculty on Leave 2016-2017
 - a. Reports were presented at BOT meeting of Mar 7
 - b. All approved
 - c. Faculty presented a summary of their projects: Lydia Alvarez/English, Froylan Cabuto/Spanish, Ed Heckerman/Photography.
4. Four faculty currently out on sabbatical leave
 - a. Kimberley Duff - Psychology
 - b. Patty George - Math
 - c. Frank Gaik - English
 - d. Lance Kayser - English
5. Upcoming committee work cycle per contract stipulations
 - a. Call for Intent to Apply for Sabbatical Leave for School Year 2019-2020 will be done in early April 2018
 - b. Orientation for potential applicants will be conducted in mid-late April
 - c. Intents will be collected prior to end of this semester
 - d. Applications will be due beginning of Fall semester 2018 then will be processed by the committee
 - e. Faculty returning in Fall of 2018 will submit reports before the end of the semester then will be processed by the committee
6. Use of Canvas for submission and committee work site
 - a. Application revisions
 - b. Report submission and revisions – reports can run to 100-200 pages
 - c. Has drastically reduced use of paper

CERRITOS COLLEGE
Regular Meeting of the Board of Trustees

Meeting Date: **May 2, 2018**
Agenda Item No. 11

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

SUBJECT: Receive the Initial Proposal of the California School Employees Association (CSEA), Chapter #161, to the Cerritos Community College District for Negotiation of the CSEA-District Collective Bargaining Agreement for the Period July 1, 2018 - June 30, 2021, and Notification of a Public Hearing at the June 6, 2018, Regular Board Meeting

ACTION

It is recommended that the District receive the attached initial proposal from CSEA Chapter #161, for negotiation of the CSEA District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021, and that a public hearing in accordance with State Government Code section 3547 be scheduled for the June 6, 2018, regular Board meeting.

FISCAL IMPACT

The financial implications are contingent on the results of negotiations.

REPORT SUMMARY

In accordance with State Government Code section 3547, all initial bargaining proposals of an exclusive bargaining representative shall be presented at a public meeting of a public school employer and, thereafter, shall be public record. The CSEA, Chapter #161, hereby presents its initial proposal to the Cerritos Community College District. Pursuant to Board Policy (BP) 2610 and Administrative Procedure (AP) 2610, CSEA, Chapter #161, has submitted an initial proposal to the District for negotiation of the provisions of the CSEA-District Collective Bargaining Agreement. This proposal shall be available for public review in the President/Superintendent's Office from May 3, 2018 through June 6, 2018 and the public shall have an opportunity to respond to this proposal during a public hearing at the June 6, 2018, regular Board meeting.

The attached initial proposal was submitted by CSEA, Chapter #161, for negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021, pursuant to the provisions of Article 2 and Article 28 of the CSEA-District Collective Bargaining Agreement. Per AP 2610, the public shall have an opportunity to respond to the CSEA initial proposal at a subsequent Board meeting. A public hearing will be placed on the June 6, 2018, regular Board meeting agenda and the public shall have an opportunity to comment on the proposal. Following the public hearing, the Board, at either the June 6, 2018, meeting or a subsequent meeting, shall discuss and acknowledge official receipt of CSEA's initial proposal.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

CSEA Chapter #161 Initial Proposal of the Collective Bargaining Agreement between CSEA Chapter #161 and the Cerritos Community College District for the period beginning July 1, 2018 - June 30, 2021.



CSEA Chapter 161

RECEIVED
HUMAN RESOURCES
CERRITOS COLLEGE

Memorandum

2018 APR 3 PM 1 19

TO: Dr. Adriana Flores-Church, Vice President of Human Resources

FROM: Lynn Laughon, President CSEA Chapter #161 *LL*

DATE: 3/28/2018

SUBJECT: CSEA Chapter #161's Initial Proposal of the Collective Bargaining Agreement between CSEA Chapter #161 and the Cerritos Community College District for the period beginning July 1, 2018, and ending June 30, 2021.

The following represents CSEA Chapter #161's initial proposal of the Collective Bargaining Agreement between CSEA Chapter #161 and the District, as per Article 2, for the period beginning July 1, 2018, and ending June 30, 2021.

ARTICLE 1: RECOGNITION

CSEA Proposes changes to certain job descriptions in the classified bargaining unit, under Licenses and Certificates

ARTICLE 4: GREIVANCE PROCEDURE

CSEA Proposes changes to 4.3.4.5 to include binding arbitration

ARTICLE 5: COMPENSATION

CSEA Proposes a salary increase to the classified salary schedule (Appendix B)

5.4 Longevity CSEA Proposes changes to the longevity increment table as provided in Appendix B

5.5 Differentials CSEA Proposes changes to the way differentials are calculated

5.13 Reclassification Procedures CSEA Proposes changes to the rules and procedures for the reclassification process.

CSEA Proposes the addition educational incentives to the salary schedule

ARTICLE 6: HEALTH AND WELFARE BENEFITS

6.1 Medical Plan Coverage CSEA Proposes the District pick up all increased costs for Medical, Dental, and Vision plan premiums.

6.5 Cash –In-Lieu CSEA Proposes changes to the amount of cash-in-lieu available to classified unit members

6.8 Retiree Medical Coverage CSEA Proposes changes to retiree Medical benefits

ARTICLE 7: HOURS OF EMPLOYMENT

7.123 Schedule of Paid Holidays CSEA proposes the addition Cesar Chavez Day be added to the schedule of paid holidays

7.16.5 Vacations CSEA Proposes changes to the provisions for approval of vacation requests

7.16.9 Vacation Leave Buy Back CSEA proposes changes to the amount vacation they may sell back to the District

7.20 Floating Holidays CSEA Proposes the addition of a third floating holiday

ARTICLE 10: EVALUATIONS

CSEA Proposes additional procedures for the evaluation process as it regards the immediate manager.

ARTICLE 14: BEREAVEMENT LEAVE

CSEA proposes changes to the procedures for notice and time of bereavement leave

ARTICLE 24: ANNOUNCEMENT OF JOB OPENINGS

CSEA Proposes changes to the procedures for announcing job openings

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY:

Mark B. Logan
Director, Purchasing and
Contract Administration

<p>SUBJECT: Information Item: Owner Controlled Insurance Program (OCIP) for the Performing Arts Center Project</p>

ACTION

This item is presented for informational purposes only.

FISCAL IMPACT

The premium for the OCIP shall be for the approximate amount of 3.758% to 3.796% of the hard costs of the project, with an estimated project construction value of \$62,000,000. The final premium will be adjusted at the end of the project and will be based on the final construction value (i.e., hard cost); funding will be allocated from the GO Bond.

REPORT SUMMARY

The District is a member of the Statewide Educational Wrap-Up Program (SEWUP) through the Joint Powers Authority (JPA) administered by Keenan & Associates. The SEWUP is a standalone Construction Risk Joint Powers Authority (JPA) that provides an Owner Controlled Insurance Program (OCIP) designed to protect the participating members from the construction site activity risks of the general contractor, contractors, and sub-contractors of all tiers; the OCIP is added on a project-by-project basis.

The District intends to participate in the SEWUP for the Performing Arts Center project. Coverages would encompass the Shoring & Dewatering Phase and the Performing Arts Center Building project, and all future bid packages to complete the project. The Site Prep Phase of the project is not included because the OCIP does not cover hazardous materials or abatement work.

The cost for the OCIP is based upon a percentage of hard costs for the project and is composed of fixed costs, such as General Liability, Workers Comp, Pollution, Excess Liability, and Owners Protective Professional Indemnity (OPPI), and variable costs, such as Builders Risk. Cerritos College may also request additional coverage for Delay in Opening/Soft Costs.

Coverages will include Project Site Construction Value, exclusive of HazMat removal/abatement (i.e., labor, materials, bonds, permits, general conditions, on-site trailers and hook-ups, change order contingencies);

construction manager's contract value/CM fees; construction manager's costs for on-site trailers and hook-ups; flood insurance coverage; and may include Delay in Opening/Soft Costs coverage, as noted above.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

FROM:

Dr. Jose Fierro
President/Superintendent

SUBJECT: Consideration of Student International Travel--Taiwan

ACTION

It is recommended that the Board of Trustees consider international travel to Taiwan for Cerritos College students to participate in a program of (a) study in courses in the discipline of education, (b) internships in student teaching at the primary and/or secondary level, and (c) cultural awareness development opportunities. Trustees Carmen Avalos and Martha Camacho-Rodriguez will meet with Southern Taiwan University of Science and Technology officials and participate in student orientations as appropriate.

A memoranda of understanding (MOU) was established for multi-year programs identical or similar in nature to the student course of study, internship, and cultural awareness development program. The MOU enables other Cerritos College students to take advantage of this opportunity through the next five years.

FISCAL IMPACT

Funding in an amount not to exceed \$25,000 will be paid from facilities rental income to fund round-trip flights for students.

Funding in an amount not to exceed \$4,300 will be paid from the Board of Trustees general fund conference accounts to fund travel costs for Trustees Carmen Avalos (\$2,150) and Martha Camacho-Rodriguez (\$2,150).

The government of Taiwan, Southern Taiwan University of Science and Technology, and/or their affiliated host/hospitality organizations in Taiwan will provide ground transportation, lodging, and meals for students in Taiwan. Incidentals in route and in Taiwan, except baggage fees, as well as ground transportation in Los Angeles are the responsibility of each individual participant, unless otherwise provided by the host institutions or affiliated organizations. All costs of additional advisors; except airport transportation, lodging, and meals provided by the host institutions or affiliated organizations; are at the personal expense of such participating advisors.

REPORT SUMMARY

Participating students will take part in in a program of (a) study in courses in the discipline of education, (b) internships in student teaching at the primary and/or secondary level, and (c) cultural awareness development opportunities current and traditional to Taiwan between the dates of May 27 and June 30, 2018. Trustees will take part in the program from May 27 through June 6, 2018. Consistent with typical college-level study abroad programs, participating students and employees may avail themselves of extended travel time and destinations beyond those stated here entirely at their own expense, risk, and responsibility. Participating faculty, staff, and/or manager/administrator advisors will be carrying out the advisor role for the students and, in certain cases, executing memoranda of understanding and/or other agreements to establish multi-year programs identical or similar in nature to the student course of study, internship, and cultural awareness development program.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **May 2, 2018**

Agenda Item No. 14

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

PREPARED BY:

Ms. Nancy Buvinger
Director of Human Resources
and Risk Management

<p>SUBJECT: Consideration of Approval and/or Ratification of Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly as needed for the 2017-2018 & 2018-2019 Academic Year</p>

ACTION

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

REPORT SUMMARY

The attached list of classified, short-term, substitute, professional expert, and/or student hourly personnel is submitted for approval and/or ratification of employment.

The Office of Human Resource Services has received and completed the processing of Employment Request forms for the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resource Services has cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, PROFESSIONAL EXPERT, AND/OR STUDENT HOURLY PERSONNEL

I. Short-term hourly employment (as needed), variable hours per day not to exceed 25 hours a week, for a period not to exceed June 30, 2018, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Ahumada, Brian**	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Alfaro, Katherine Anais*	Financial Aid	Instructional Aide II	\$13.30/hr	04/09/2018
Allbee, Elionor**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Alvarez, Juan Felipe*	Adult Education	Community Education Specialist	\$30.27/hr	04/09/2018
Benoun, Alonso Ramon**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Benoun, Diego Joseph**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Bustamante, Sebastian T. **	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Duenas, Joseph**	Community Education	Program Facilitator II	\$11.78/hr	04/09/2018
Herrera, Crystal L.*	CaWORKs	Instructional Aide II	\$13.30/hr	03/22/2018
Jones-Horwood, Kelley	Public Affairs	Administrative Secretary	\$13.64/hr	04/02/2018
Leon, Lorena*	CaWORKs	Assessment Clerk	\$11.00/hr	04/09/2018
Lizarraga, Jennifer Danielle*	Library	Program Facilitator	\$14.32/hr	04/09/2018
Maae, Stacey J**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Madrigal, Lucas	Success Center	Instructional Aide II	\$13.30/hr (1)	03/30/2018
Marquez, Cynthia J*	Financial Aid	Student Affairs Technician	\$12.05/hr	04/09/2018
Mavrikis, Alexandra**	Community Education	Program Facilitator	\$14.32/hr	03/29/2018
McDevitt, David	Success Center	Instructional Aide II	\$13.30/hr (1)	04/06/2018
Munoz, Kimberly*	Financial Aid	Student Affairs Technician	\$12.05/hr	04/09/2018
Nelson, Dulcinea St. Claire	Community Education	Program Assistant II	\$11.78/hr	04/09/2018
Nelson, Kerry**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Ngoun, Kevin	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Nguyen, Thi Dieu Hoang	Library	Instructional Aide I	\$11.00/hr (1)	04/06/2018
Robbins, Rachel Diane**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Roberts, Rachel Anne**	Community Education	Program Assistant II	\$11.78/hr	04/09/2018
Ruiz, Jennifer C**	Community Education	Administrative Secretary	\$13.64/hr	04/09/2018
Sanchez, Jacky**	Community Education	Program Assistant II	\$11.78/hr	04/09/2018
Wilson, Lisa*	Financial Aid	Instructional Aide II	\$13.30/hr	04/13/2018

* Categorically Funded

** Specially Funded

II. Short-term hourly employment (as needed), variable hours per day not to exceed 25 hours a week, for a period not to exceed June 30, 2019, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Abing, Joseph**	Community Education	Sports Leader	\$11.00/hr	04/09/2018
Acosta, Marcelino	HPEDA	Aides-General Laborer	\$11.00/hr	03/30/2018
Ahumada, Brian**	Community Education	Continuing Ed. Specialist II/Kids College	\$33.23/hr	04/09/2018
Aiton, Amanda Noble	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Alamgir, Jenifar*	CalWORKs	Program Assistant II	\$11.78/hr	03/30/2018
Alba, Jennifer*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	04/11/2018
Alcantar, Ashley*	Financial Aid	Student Affairs Assistant	\$14.32/hr	04/09/2018
Allbee, Elionor**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Allen, Bernice*	DSPS	Aides-Special Interpreter V	\$41.02/hr	04/11/2018
Allen, Michael Gene**	Community Education	Sports Leader	\$11.00/hr	04/09/2018
Anguiano, Sara**	Community Education	Continuing Ed. Specialist I/ Kids College	\$30.27/hr	04/09/2018
Antwine, Nakia*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	04/11/2018
Araiza, Arlene*	SEM	Program Facilitator	\$14.32/hr	04/03/2018
Avalos, Anyssa*	Student Support Services/LINC	Student Affairs Assistant	\$14.32/hr	04/09/2018
Bagley, Barbara A.	Purchasing	PBX Operator/Receptionist	\$11.00/hr	03/30/2018
Baldrige, Carolann Rose	HPEDA	Athletic Trainer III	\$21.76/hr	03/21/2018
Basuni, Asteria	Admissions & Records	Aides-Special Registration Account Clerk	\$11.18/hr (3)	03/30/2018
Benoun, Alonso Ramon**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Benoun, Diego Joseph**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Benoun, Joseph E.**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Biri, Mariah Laina**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Biroudian, Solmaz	Library	Instructional Aide I	\$11.00/hr (1)	04/01/2018
Borer, Jamille Geor Jean*	IERP	Research Analyst	\$27.40/hr	03/13/2018
Bowen, Christopher J.**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Brito, Carlos*	Library	Instructional Aide I	\$11.00/hr (1)	04/02/2018
Brown, Carolyn	Purchasing	PBX Operator/Receptionist	\$11.00/hr	03/30/2018
Burt, Monique**	Community Education	Student Placement Specialist	\$12.34/hr	04/09/2018
Bustamante, Mauricio A.**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Bustamante, Sebastian T.**	Community Education	Sports Specialist	\$12.22/hr	04/09/2018
Cahuantzi, Karina	Admissions & Records	Aides-Special Registration Account Clerk	\$11.18/hr (3)	03/30/2018

* Categorically Funded

** Specially Funded

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Call, Neal**	Community Education	Continuing Ed. Specialist I/ Kids College	\$30.27/hr	04/09/2018
Carbajal, Steve**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Caro, Carlos Durazo**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Castillo, Lucia L.**	Community Education Student Affairs	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Castro Alvarez, Joel*	Services/LINC	Student Affairs Assistant	\$14.32/hr	04/09/2018
Castro, Jacqueline*	CalWORKs	Student Affairs Assistant	\$14.32/hr	04/09/2018
Castro, Jesus*	Financial Aid	Student Affairs Assistant	\$14.32/hr	04/09/2018
Cho, Misty**	Community Education	Continuing Education Specialist/Health Occ.	\$52.47/hr	04/09/2018
Cleveland, Victoria*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Coffin Lambert, Edris*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Condado, Lesette	Library	Instructional Aide I	\$11.00/hr (1)	04/01/2018
Connor, Siri Kristina*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Cooper, Johnny	Business Humanities	Secretary	\$11.78/hr	03/30/2018
Cordova, Brooke*	DSPS	Aides-Special Interpreter III	\$27.52/hr	04/11/2018
Crayton, Maureen*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Cristales, Denny A. M.**	Community Education	Continuing Ed. Specialist Arts & Crafts	\$23.31/hr	04/09/2018
Cuahutle, Isela*	CTX	Program Assistant I	\$11.00/hr	04/03/2018
Daniel, Monique*	DSPS	Aides-Special Interpreter III	\$27.52/hr	04/11/2018
Delagarza, Selma*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
DePompa, Angelica*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	04/11/2018
Diaz Robles, Wendy*	CalWORKs	Program Assistant II	\$11.78/hr	03/30/2018
Driskell, James W.**	Community Education	Community Education Specialist	\$30.27/hr	04/09/2018
Driskell, James W.**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Duenas, Joseph**	Community Education	Program Assistant II	\$11.78/hr	04/09/2018
Durazo, Adrian T.**	Community Education	Continuing Ed. Specialist I/ Kids College	\$30.27/hr	04/09/2018
Dussault, Victoria	Library	Instructional Aide I	\$11.00/hr (1)	04/01/2018
Equihua, Cristian	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Escobar, Devyne*	Financial Aid	Program Assistant II	\$11.78/hr	04/09/2018
Esguerra, Alden De Los Angeles	IERP	Research Assistant	\$18.01/hr	03/02/2018
Esquivias, Diana*	Financial Aid	Student Affairs Assistant	\$14.32/hr	04/09/2018
Estrada, Zachary Joseph	HPEDA	Aquatic Specialist	\$11.00/hr	03/21/2018

* Categorically Funded

** Specially Funded

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Fierro-Epifar, Joseph*	Financial Aid	Student Affairs Technician	\$12.05/hr	04/09/2018
Fischer, Jeffrey Jonathan**	Community Education International Student Services	Sports Specialist	\$12.22/hr	04/09/2018
Flores, Victor A.	DSPS	Student Affairs Assistant	\$14.32/hr	04/12/2018
Fox, Alexandra*	Business Humanities	Aides-Special Interpreter III	\$27.52/hr	04/11/2018
Franco, Leonardo	Community Education	Instructional Aide I	\$11.00/hr	03/30/2018
Funes, Zuleyma L.**	SEM	Sports Specialist	\$12.22/hr	04/09/2018
Garcia, Marilu*	Community Education	Special Populations Coordinator	\$17.04/hr	04/03/2018
Geil, Rory M.W.**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Giesler, Katarina I.**	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Gomez, Stephany*	Financial Aid	Student Affairs Technician	\$12.05/hr	04/09/2018
Gomez, Stephany*	Financial Aid	Student Affairs Technician	\$12.05/hr	04/09/2018
Gomez, Tyler	Admissions & Records	Aides-Special Registration Account Clerk	\$11.00/hr (1)	03/30/2018
Gonzalez Escobar, Nanci T.	Library	Instructional Aide I	\$11.00/hr (1)	04/03/2018
Gonzalez, Anthony**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Gonzalez, Diamond*	Financial Aid	Program Assistant II	\$11.78/hr	04/09/2018
Gonzalez, Roxana*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Graciano, Mireya*	DSPS	Aides-Special Interpreter V	\$41.02/hr	04/11/2018
Gutierrez, Anthony**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Guzman, Julio**	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Havrilla, Lori Jean**	Community Education	Continuing Education Specialist/Health Occ.	\$52.47/hr	04/09/2018
Hernandez Valdivia, Tania*	Financial Aid	Program Assistant II	\$11.78/hr	04/09/2018
Hernandez, Benjamin N.**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Hernandez, Jesus Angel	Library	Instructional Aide I	\$11.00/hr (1)	04/01/2018
Higgins, Lloyd Fletcher**	Community Education	Sports Leader	\$11.00/hr	04/09/2018
Hoyer, Eric**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Hughes, Areal	Admissions & Records	Aides-Special Registration Account Clerk	\$11.00/hr (1)	03/30/2018
Hughes, Areal	HPEDA	Theatre Production Manager/Dance	\$16.62/hr	03/21/2018
Hunter, Kent T.**	Community Education	Continuing Ed. Specialist/Arts & Crafts	\$23.31/hr	04/06/2018
Ieremia, Kimberly A.**	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/09/2018
Jauregui, Jacquelyn	Admissions & Records	Aides-Special Registration Account Clerk	\$11.00/hr (1)	03/30/2018
Jernigan, Bryan T.**	Community Education	Continuing Ed. Specialist III/ Kids College	\$36.35/hr	04/09/2018
Jett, Dorna	Library	Instructional Aide I	\$11.00/hr (1)	04/01/2018

* Categorically Funded

** Specially Funded

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Jones, Andrew Tyler	Library	Instructional Aide I	\$11.00/hr (1)	04/01/2018
Kaveney, Heather	Library	Program Assistant II	\$11.78/hr	04/02/2018
Kennedy, Christina	HPEDA	Theatre Production Manager	\$16.62/hr	04/02/2018
Kerlagon, John Gabriel**	Community Education	Instructional Scheduling Coordinator	\$12.98/hr	04/09/2018
King, Sarah*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	04/11/2018
Kirk, Kennith	HPEDA	Aides-General Laborer	\$11.00/hr	03/21/2018
Kirst, Desiree*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	04/11/2018
Knight, Jerry**	Community Education	Community Education Specialist	\$30.27/hr	04/09/2018
Knight, Jerry**	Community Education	Program Facilitator	\$14.32/hr	04/09/2018
Koenig, Todd**	Community Education	Continuing Ed. Specialist II/ Kids College	\$33.23/hr	04/12/2018
Korduner, Lauren**	Community Education	Continuing Ed. Specialist I/ Kids College	\$30.27/hr	04/09/2018
Kostapapas, Eoanna*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Lawrence, Candice*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Layne, Jonathan Daniel**	Community Education	Continuing Ed. Specialist/Cultural Arts	\$29.15/hr	04/09/2018
Lersch, Jeannine*	DSPS	Aides-Special Interpreter IV	\$34.79/hr	04/11/2018
Littrell, Christina	Admissions & Records	Aides-Special Registration Account Clerk	\$11.18/hr (3)	03/30/2018
Lopez, Jason*	Financial Aid	Program Assistant II	\$11.78/hr	04/09/2018
Lopez, Jason*	Financial Aid	Program Assistant II	\$11.78/hr	04/09/2018
Lumakang, Denise*	DSPS	Aides-Special Interpreter Certified	\$42.58/hr	04/11/2018
Luna, Lizzeth*	Financial Aid	Student Affairs Technician	\$12.05/hr	04/09/2018
Luna, Mercedes	HPEDA	Athletic Trainer III	\$21.76/hr	03/30/2018
Magallaeres, Justin	HPEDA	Instructional Aide II	\$13.97/hr (2)	04/03/2018
Manzo, Jose de Jesus	Technology	Instructional Aide II	\$14.67/hr (3)	03/26/2018
Mavrikis, Alexandra	Technology	Instructional Aide II	\$13.97/hr (2)	03/28/2018
Miller, Lathavis	HPEDA	Instructional Aide II	\$13.97/hr (2)	04/03/2018
Mitchell, Adam	Technology	Instructional Aide II	\$14.67/hr (3)	03/28/2018
Mohr, Tammi	Library	Instructional Aide II	\$13.97/hr (2)	04/03/2018
Mohr, Tammi	Library	Program Assistant II	\$11.78/hr	04/03/2018
Palomares, Jose	HPEDA	Instructional Aide II	\$13.97/hr (2)	04/03/2018
Penaloza, Jazmine	SEM	Intermediate Clerk	\$11.00/hr	04/03/2018
Penaloza, Jazmine	SEM	Special Population Coordinator	\$17.04/hr	04/03/2018
Penesa, Brandon	Admissions & Records	Registration Account Clerk	\$11.18/hr (3)	03/30/2018
Ramirez, Ana	HPEDA	Instructional Aide II	\$14.67/hr (3)	04/03/2018

* Categorically Funded

** Specially Funded

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Resendiz Morales, Ever	HPEDA	Aquatic Specialist	\$11.00/hr	03/21/2018
Rhone, Clarence	HPEDA	Instructional Aide II	\$14.67/hr (3)	04/03/2018
Rosa, Steve	HPEDA	Theatre Production Manager/Dance	\$16.62/hr	03/30/2018
Russell, Eric	HPEDA	Instructional Aide II	\$13.97/hr (2)	04/03/2018
Sauvageau, Eric	HPEDA	Aide - General Labor	\$11.00/hr	03/21/2018
Sera, Mary	Purchasing	PBX Operator/Receptionist	\$11.00/hr	03/30/2018
Silva, Roberto	Admissions & Records	Registration Account Clerk	\$11.18/hr (3)	03/30/2018
Suarez Garduno, Natali	Business	Instructional Aide I	\$11.00/hr	03/30/2018
Toribio, Neptali*	Technology	Community Education Specialist	\$30.27/hr	03/30/2018
Tovar, Nancy	Admissions & Records	Registration Account Clerk	\$11.00/hr (1)	03/30/2018
Tuning, Catherine	HPEDA	Aquatic Specialist	\$11.00/hr	03/21/2018
Tuning, Catherine	HPEDA	Instructional Aide II	\$14.67/hr (3)	04/03/2018
Tuning, Nicole	HPEDA	Aquatic Specialist	\$11.00/hr	03/30/2018
Tuning, Nicole	HPEDA	Locker Room Attendant	\$11.00/hr	03/30/2018
Valle Jimenez, Samuel	Business	Instructional Aide I	\$11.00/hr	03/30/2018
Vandersluis, Vernon	HPEDA	Instructional Aide II	\$14.67/hr (3)	04/03/2018
Velazquez, Camerino	Technology	Instructional Aide II	\$14.67/hr (3)	03/28/2018
Xu, Hongmei	Admissions & Records	Registration Account Clerk	\$11.00/hr (1)	03/30/2018
Xu, Hongmei	Library	Instructional Aide I	\$11.00/hr	04/03/2018

* Categorically Funded

** Specially Funded

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **May 2, 2018**

Agenda Item No. 15

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

PREPARED BY:

Ms. Nancy Buvinger
Director of Human Resources
and Risk Management

<p>SUBJECT: Consideration of Approval of Employment of 2018 Summer Session Faculty Personnel</p>
--

ACTION

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018 Summer Session, as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund.

REPORT SUMMARY

The attached list of Summer Session Faculty Personnel is submitted for approval of employment.

The Office of Human Resources has received and completed the processing of employment request forms for the employment of temporary and/or substitute hourly faculty personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resources cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Faculty, 2018 Summer Session.

**FACULTY: TEMPORARY PART-TIME
2018 SUMMER SEMESTER**

I. BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Acheson, Michael	RE	Business Administration	6BM	78.56
Akini, Pamela	RE	Business Administration	3AM	69.51
Anaya, Jose	RE	Business Administration	6BM	78.56
Baber, James	RE	Business Administration	6BM	78.56
Beas, Virginia	RE	Psychology	5AM	76.63
Bodmer, Ryan	RE	Administration of Justice	4AM	72.98
Brown, Scott	RE	Business Administration	6BM	78.56
Celestine, Mellonie	RE	Business Administration	3AM	69.51
Ciraulo, John	RE	Business Administration	6BM	78.56
Ciraulo, Tammy	RE	Business Administration	3AM	69.51
Connelly, Gary	RE	Business Administration	4AM	72.98
Davis, Richard	RE	Bus. Comp. Office Tech.	6BM	78.56
Dokter, Derek	RE	Business Administration	3AM	69.51
Elam, Christine	RE	Business Administration	6BM	78.56
Elarcosa, Jose	RE	Business Administration	5AM	76.63
Fantroy, Sharon	RE	Business Administration	6BM	78.56
Ferguson, Melissa	RE	Psychology	6BD	81.30
Ghildella, Richard	RE	Business Administration	6BM	78.56
Gossett, DeAnna	RE	Business Administration	1AM	62.55
Grady, John	RE	Business Administration	6BM	78.56
Gray, Gary	RE	Business Administration	4AM	72.98
Hittesdorf, Ben	RE	Administration of Justice	2AM	66.04
Jasso, Aaron	RE	Psychology	2AD	68.35
Jo, Jeannie	RE	Business Administration	5AM	76.63
Keenan, Diane	RE	Economics	6BM	78.56
Keshishyan, Petros	RE	Business Administration	6BM	78.56
Le Coz, Rosemarie	RE	Accounting/Finance	3AM	69.51
Little, Lisa	RE	Anthropology	6AM	78.56
Molina, Joe	RE	Business Administration	1AM	62.55
Munoz, Davene	RE	Business Administration	3AM	69.51
Paquette, Ronald	RE	Business Administration	6AM	78.56
Sandoval, Carlos	RE	Psychology	6BM	78.56
Sayed, Donna	RE	Business Administration	1AM	62.55
Sonnier, Greta	RE	Business Administration	1BD	64.74
Stevenson, Kevin	RE	Business Administration	6BM	78.56
Titel, Marc	RE	Business Administration	6BM	78.56
Vega, William	RE	Business Administration	1AM	62.55

Walquist, Brian	RE	Administration of Justice	5AM	76.63
Wang, Cherie	RE	Accounting/Finance	1AM	62.55
Wang, Sufen	RE	Accounting/Finance	3AM	69.51
Wilson, Demtrius	RE	Business Administration	5AM	76.63
Yanez, Norma	RE	Accounting/Finance	3AM	69.51

II. FINE ARTS/COMMUNICATIONS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Bersaglieri, Andrea	RE	Art	6BM	78.56
Chen, Johanna	RE	Music	6BM	78.56
Edquist, Alicia	RE	Journalism	3BM	69.51
Flanders, Mark	RE	Photography	6BM	78.56
Hartl, Forrest	RE	Theatre	6BM	78.56
Karshmer, Avarham	RE	Film	2AM	66.04
Kuo, Alison	RE	Art	3AM	69.51
Martinez, Efrain	RE	Art	3AM	69.51
Phillips, Lyndsay	RE	Art	2AM	66.04
Piotrowski, Casey	RE	Theatre	6BM	78.56
Schwenkmeyer, Karen	RE	Photography	6BM	78.56
Simmons, Jim	RE	Music	6BM	78.56
Stoltz, Michael	RE	Film	1AM	62.55
Turowski, Kamil	RE	Film	1AM	62.55
Wahlquist, Lana	RE	Theatre	5AM	76.63
Yune, Joseph	RE	Music	1BD	64.74

III. HEALTH OCCUPATIONS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Artates, Evangeline	RE	Medical Asssting	5AM	76.63
Benson, Marie	RE	Dental Hygiene	5AM	76.63
Black, Kathleen	RE	Child Development	4AM	72.98
DiPietro-Fife, DiAnn	RE	Dental Hygiene	6BB	75.89
Grammatica, Andrea	RE	Dental Hygiene	1AM	62.55
Gurrola, Maria	RE	Medical Asssting	1BB	60.43
Mendoza, Jesus	RE	Pharmacy Technician	2AB	63.81
Nguyen, Ann	RE	Dental Hygiene	6BM	78.56
Trivedi, Monica	RE	Pharmacy Technician	1AD	64.74
Yu, Jessica	RE	Culinary Arts	3AM	69.51

IV. LIBERAL ARTS

Part-Time Instructors

<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Acosta-Licea, Jennifer	RE	Speech	6BM	78.56
Aguirre, Geoffrey	RE	English	4AD	75.54
Amano-Tompkins, Tommy	RE	English	4AM	69.51
Andreacchi, Bart	RE	English	3AM	69.51
Applegate, Elizabeth	RE	English	1AM	62.55
Asis, Brian	RE	English	6BM	78.56
Berry, Pat	RE	ESL	6BM	78.56
Blake, Lesley	RE	English	5AM	76.63
Carney, Danielle	RE	English	6BM	78.56
Carrell, Kenneth	RE	Speech	4AM	69.51
Chatham, Lynne	RE	English	6BM	78.56
Cifuentes, Otto	RE	Spanish	6BM	78.56
Cristin, Sara	RE	English	2BM	66.04
Crum, Anjanette	RE	English	6BM	78.56
Deon, Leticia	RE	English	4AM	69.51
Dongell, Robert	RE	English	6BM	78.56
Espinoza-Lopez, Carolina	RE	English	5AM	76.63
Farol, Ronald	RE	English	3AM	69.51
Garcia, John	RE	English	5AM	76.63
Granillo, Christine	RE	English	2AM	66.04
Hammond, Robert	RE	English	2AM	66.04
Hicks, Sarah	RE	English	5AM	76.63
Journeay, Jessica	RE	Speech	2AM	66.04
Kane, John	RE	Reading	6BM	78.56
Krulic, James	RE	English	6BM	78.56
La Porta, Michelle	RE	English	6BM	78.56
Lefebvre, Lyndsay	RE	English	6BM	78.56
Loring, Gina	RE	English	1AM	62.55
Ludvigsen, Lindsay	RE	English	5AM	76.63
Martinez, Laura	RE	Speech	2BM	66.04
Mata, Chimene	RE	English	6BM	78.56
McLaughlin, Patrick	RE	Reading	6BM	78.56
Montenegro, Desiree	RE	Speech	1AM	62.55
Morrison, Anna	RE	English	5AM	76.63
Navarro, Adam	RE	Speech	2AM	66.04
Nave, Marquis	RE	English	6BM	78.56
Nguyen, Christina	RE	Speech	5AM	76.63
Orr, Alyesse	RE	English	3AM	69.51
Politanoff, Ashton	RE	English	2AM	66.04
Powell-Martin, Laura	RE	English	3AM	69.51
Reyes, Amanda	RE	English	3AM	69.51

Rodriguez, Philip	RE	English	6BD	81.30
Sadeghipour, Allia	RE	English	3AM	69.51
Salgado, Martin	RE	English	2AM	66.04
Sarekhani, Ryan	RE	English	4AM	69.51
Smith, Harold	RE	Reading	6BM	78.56
Stanfield, Scott	RE	English	6BD	81.30
Stansbury, DeAnna	RE	English	5AM	76.63
Torres-Guimares, Nancy	RE	English	4AM	69.51
Vanciu, Alina	RE	English	6BM	78.56
Walker, Christine	RE	English	1AM	62.55
Walsh, Wendy	RE	English	6BM	78.56
Watnik, Webster	RE	English	6BM	78.56
Whynaught, Jeffrey	RE	English	2AM	66.04
Zamora, Victor	RE	English	2AM	66.04

V. PHYSICAL EDUCATION

Part-Time Instructors

<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Berney, Daniel	RE	Dance	6BM	78.56
Bos, Katelyn	RE	Kinesiology	3AM	69.51
Casaquit, Noah	RE	Athletics/Kinesiology/Health	1BM	62.55
Castro, Maria	RE	Physical Education	5AM	76.63
Celis, Joseph	RE	Physical Education	1AM	62.55
Chan, Judy	RE	Physical Education	6BB	75.89
Christou, Dayna	RE	Physical Education	6BM	78.56
Coliflores, Vicmar	RE	Physical Education	6BM	78.56
Fritzler, Amthyst	RE	Kinesiology/Health	4AM	72.98
Hammond, Jamie	RE	Physical Education	6BM	78.56
Lim, Jae Chun	RE	Kinesiology	1AM	62.55
Nguyen, Long	RE	Physical Education	6BD	81.30
Ortiz, Tito	RE	Physical Education	6BM	78.56
Ramos, Bryan	RE	Physical Education	4AM	72.98
Ramsaur, Hal Stephens	RE	Athletics	1AM	62.55
Rosa, Steve	RE	Dance	3AM	69.51
Sweet, Beverly	RE	Physical Education	6BM	78.56
Waider, Petja	RE	Kinesiology/Physical Education	6BM	78.56
Zamora, Hector	RE	Physical Education	4AM	72.98

VI. SCIENCE, ENGINEERING AND MATHEMATICS

Part-Time Instructors

<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
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Aguiniga-Campos, Javier	RE	Mathematics	2BM	66.04
Bell, Priscilla	RE	Chemistry	6BD	81.30
Berekian, Beverly	RE	Earth Science	5AM	76.63
Bonakdar, Mehrdad	RE	Mathematics	6BM	78.56
Burniston, Mark	RE	Mathematics	3AM	69.51
Buschauer, Robert	RE	Physics	6BM	78.56
Chen, Kevin	RE	Chemistry	1AM	62.55
Chrispens, Adriana	RE	Mathematics	2BM	66.04
Cocca, Stephanie	RE	Anatomy/Physiology	4AM	72.98
Do, Mina	RE	Mathematics	1AM	62.55
Dukhovny, Olga	RE	Chemistry	6BM	78.56
Elgindi, Isaac	RE	Mathematics	3AM	69.51
Gillotte, Chrisotpher	RE	Mathematics	4AM	72.98
Ho, Thach	RE	Chemistry	6BM	78.56
Huang, Fuze	RE	Mathematics	6BD	81.30
Hugenberger, Scott	RE	Astronomy	6BD	81.30
Hultman, Jason	RE	Mathematics	2AM	66.04
Huynh, Hubert	RE	Computer Information Systems	2AM	66.04
Igolnikov, Mark	RE	Mathematics	6BM	78.56
James, Jolene	RE	Computer Information Systems	5AM	76.63
Kennedy, Wentsworth	RE	Biology	3AD	71.94
Konefsky, Bob	RE	Computer Information Systems	2AM	66.04
Kung, Alvin	RE	Chemistry	1AD	64.74
Lai, Karen	RE	Mathematics	3AM	69.51
Laredo, Nora	RE	Computer Information Systems	6BB	75.89
Maravilla, Eugenia	RE	Chemistry	2AM	66.04
Martinez, Ivann	RE	Biology	3AD	71.94
Murugiah, Yarmoli	RE	Mathematics	3AM	69.51
Ngo, Hai	RE	Mathematics	5AM	76.63
Nguimdjou, Emmanuel	RE	Mathematics	6BM	78.56
Ninh, Joseph	RE	Mathematics	6BM	78.56
Niu, Kun	RE	Mathematics	3AM	69.51
Okbamichael, Mussie	RE	Earth Science	6BD	81.30
Pallwitz, Karla	RE	Mathematics	6BM	78.56
Reyes, Jesus	RE	Biology	2AM	66.04
Roque, Tatiana	RE	Mathematics	6BM	78.56
Surfas, Lesley	RE	Earth Science	6BM	78.56
Takeuchi, Kevin	RE	Mathematics	6BM	78.56
Tamminga, Scott	RE	Anatomy/Physiology	6BM	78.56
Tran, Henry	RE	Computer Information Systems	5AM	76.63
Tran, Le	RE	Mathematics	6BM	78.56
Tran, Thien	RE	Mathematics	3AM	69.51
Wong, Kwok (James)	NH	Engineering	1AB	60.43
Yi, Paul	RE	Mathematics	5AM	76.63

Yi, Sally	RE	Mathematics	6BM	78.56
Yu, Andy	RE	Mathematics	3AM	69.51

VII. STUDENT SERVICES - COUNSELING

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Alvarado, Joanna	RE	CalWORKS Counseling	3CM	53.95
Blod, Lisa	RE	CalWORKS Counseling	4CM	55.84
Bobadilla, Lizett	RE	EOPS Counseling	2CM	52.13
Borin, Eric	RE	DSPS Counseling	1CD	52.13
Brooks, Kerry Steve	RE	EOPS Counseling	4CM	55.84
Maravilla, Carmen	RE	EOPS Counseling	2CM	52.13
Pizer, Janis	RE	CalWORKS Counseling	4DM	55.84
Ramirez, Yesenia	RE	CalWORKS Counseling	1DM	50.37

VIII. LIBRARY/LEARNING RESOURCE CENTER

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Bertea, Cynthia	RE	Success Center - Language	4AM	72.98
Carrillo, Marco	RE	Librarian	3CM	53.95
Daugherty, Heather	RE	Librarian	3CM	53.95
Do, Mina	RE	Success Center - Math	1AM	62.55
Ezewiro, Stacey	RE	Success Center - Language	2AM	66.04
Falcis, Noelle	RE	Success Center - Language	2AM	66.04
Gonzalez Tamayo, Ricardo	RE	Success Center - Language	2AM	66.04
Guter, Bruce	RE	Librarian	3CM	53.95
Havrilla, Lori	RE	Success Center - Language	6AM	78.56
Huang, Fuze (Mike)	RE	Success Center - Math	6BD	81.30
Hultman, Jason	RE	Success Center - Math	2AM	66.04
Lei, Li	RE	Success Center - Math	1AM	62.55
Loya, Eric	RE	Success Center - Language	2AM	66.04
Ludvigsen, Lindsay	RE	Success Center - Language	5AM	76.63
Mitchell, Valencia	RE	Librarian	4DM	55.84
Ninh, Joseph	RE	Success Center - Math	6BM	78.56
Niu, Kun Emma	RE	Success Center - Math	3AM	69.51

Owen, Margaret	RE	Librarian	4DM	55.84
Russell, Bruce	RE	Librarian	4DM	55.84
Sampson, Lynda	RE	Librarian	4DM	55.84
Schenk, Lauren	RE	Librarian	4DM	55.84
Spradlin, Nancy	RE	Success Center - Language	6BM	78.56
Taibjee, Sukena	RE	Librarian	3CM	53.95
Tran, Le	RE	Success Center - Math	6BM	78.56
Vogel, Karen	RE	Librarian	4DM	55.84
Wallace, Mara	RE	Librarian	4DM	55.84
Winiarski, Catherine	RE	Success Center - Language	2AD	68.35
Ysais, Rey	RE	Success Center - Math	6BM	78.56

* NH=New Hire, RE=Reemployed

** Instructors:

1AB=1st Semester-Bachelors, 1AM=1st Semester-Masters, 1AD=1st Semester-Doctorate
 1BB=2nd Semester-Bachelors, 1BM=2nd Semester-Masters, 1BD=2nd Semester-Doctorate
 2AB=3rd Semester-Bachelors, 2AM=3rd Semester-Masters, 2AD=3rd Semester-Doctorate
 2BB=4th Semester-Bachelors, 2BM=4th Semester-Masters, 2BD=4th Semester-Doctorate
 3AB=5th Semester-Bachelors, 3AM=5th Semester-Masters, 3AD=5th Semester-Doctorate
 3BB=6th Semester-Bachelors, 3BM=6th Semester-Masters, 3BD=6th Semester-Doctorate
 4AB=7th Semester-Bachelors, 4AM=7th Semester-Masters, 4AD=7th Semester-Doctorate
 4BB=8th Semester-Bachelors, 4BM=8th Semester-Masters, 4BD=8th Semester-Doctorate
 5AB=9th Semester-Bachelors, 5AM=9th Semester-Masters, 5AD=9th Semester-Doctorate
 5BB=10th Semester-Bachelors, 5BM=10th Semester-Masters, 5BD=10th Semester-Doctorate
 6AB=11th Semester-Bachelors, 6AM=11th Semester-Masters, 6AD=11th Semester-Doctorate
 6BB=>12 Semesters-Bachelors, 6BM=>12 Semesters-Masters, 6BD=>12 Semesters-Doctorate

Counselors and Librarians:

1CM=1st Semester-Masters, 1CD=1st Semester-Doctorate
 1DM=2nd Semester-Masters, 1DD=2nd Semester-Doctorate
 2CM=3rd Semester-Masters, 2CD=3rd Semester-Doctorate
 2DM=4th Semester-Masters, 2DD=4th Semester-Doctorate
 3CM=5th Semester-Masters, 3CD=5th Semester-Doctorate
 3DM=6th Semester-Masters, 3DD=6th Semester-Doctorate
 4CM=7th Semester-Masters, 4CD=7th Semester-Doctorate
 4DM=>8 Semesters-Masters, 4DD=>8 Semesters-Doctorate

FROM:

Dr. Jose Fierro
President/Superintendent

SUBJECT: Consideration of Appointment of Members to the Community Task Force

ACTION

It is recommended that the Board of Trustees take action to appoint members to the Community Task Force.

FISCAL IMPACT

No fiscal impact.

REPORT SUMMARY

At the July 16, 2014 regular board meeting, the Board of Trustees established a Community Task Force to give District residents an outlet to provide feedback directly to campus leadership. Each board member will recommend up to three Community Task Force members who reside in their respective trustee area. The student trustee will recommend up to three students to serve on the task force.

The college has received the following applications:

- Salvador Limon, Trustee Area 6
- Isela Gracian, Trustee Area 6

The board has received an application from the individuals above and will continue to receive applications as they are submitted. Additional appointments may be considered throughout the year so long as each board member appoints no more than three members to the Community Task Force.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of the Agreement with National University to Offer Educational Programs/Classes at Cerritos College
--

ACTION

It is recommended that the Board of Trustees approve the agreement with National University to provide educational programs/classes at Cerritos College for a five-year term.

FISCAL IMPACT

For the contract term, Cerritos College will receive an administrative fee of \$25 for each course offered through National University, paid on a quarterly basis, to offset the use of the college’s copy machines by faculty and labs by participating students. The administrative fee will be reviewed after the first year of the agreement.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – NEW

**NATIONAL UNIVERSITY
EDUCATIONAL PROGRAMS/CLASSES AT CERRITOS COLLEGE**
Requested by: Mr. Rick Miranda, Vice President of Academic Affairs

Purpose: Cerritos College wishes to enter into an agreement with National University (“National”) to provide educational programs/classes at Cerritos College for a five-year term. National is an accredited WASC senior college and University Commission higher education institution; any programs requiring additional accreditation requirements will be met prior to offering courses. National will offer Cerritos College students Bachelor Degree instructional programs conducted at the Cerritos College campus; the first cohorts will include Criminal Justice and Paralegal, followed by Homeland Security and Nursing in subsequent years.

National will offer classes on the Cerritos College campus (and other University Campuses and Satellite Locations) at a reduced tuition rate of 15% less than the standard rate currently being charged at the time each course is offered. National will have a non-exclusive use of Cerritos College facilities which consists of: classroom space sufficient for seating of a maximum of thirty (30) students per course; furniture,

fixtures, and equipment consisting of seats/table top space for a maximum of thirty (30) students, instructor seating/table top space and similar fixtures for instructional purposes. Cerritos College will also provide electrical power and heating/ventilating/air-conditioning services sufficient for classroom use and comfort. National will be charged a nominal quarterly administrative fee to cover copy machine and lab usage. Students will be required to purchase daily parking permits or use metered parking.

Period: The time period of the agreement is from execution of the agreement (i.e., approximately August 1, 2018) through September 30, 2023.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Contract No. 18C0005 – National University

**AGREEMENT
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT
AND
NATIONAL UNIVERSITY**

This Agreement is effective as of _____, 2018, by and between NATIONAL UNIVERSITY, a non-profit, public benefit corporation (“University”), whose address is 11355 North Torrey Pines Road, La Jolla, California 92037-1011 and Cerritos Community College District, whose address is 11110 Alondra Blvd., Norwalk, CA 90650 (“District”).

This Agreement is entered into with reference to the following Recitals, all of which are incorporated herein.

WHEREAS, the University is a non-profit public benefit corporation providing higher education services.

WHEREAS, the University is a WASC Senior College and University Commission accredited higher education institution.

WHEREAS, the District is a community college district organized and existing under the laws of the State of California.

WHEREAS, the District owns real property situated at 11110 Alondra Boulevard, Norwalk, California upon which the District’s Cerritos College campus is situated.

WHEREAS, the Cerritos College campus (“Cerritos Campus”) is improved by various facilities and other improvements (“District Facilities”).

WHEREAS, by this Agreement the District and the University desire to establish the terms and conditions for the University to offer education programs/classes conducted at the Cerritos Campus utilizing District Facilities.

NOW THEREFORE, in consideration of the mutual covenants set forth herein, the University and District agree as follows:

1. University Program at Cerritos Campus. The University will offer District Students, alumni, and staff (“Students”) the instructional programs described in Exhibit A (University Courses at Cerritos College) attached hereto and incorporated herein by reference. During the Term of this Agreement, Exhibit A is subject to modification of the University Programs offered at the Cerritos Campus by mutual agreement of the District and the University. Any modifications made to after mutual agreement shall not modify, change, or alter the terms of this Agreement.
 - 1.1. University Academic Responsibility. University shall have exclusive control over all academic matters relating to the University Program, which shall include, without limitation: selection of course content and required textbooks; delivery of instructional

programs; selection and approval of faculty; admission, registration, and retention of Students; evaluation of Students' prior education; evaluation of Students' progress; scheduling courses; awarding academic credit; and conferring degrees. The University Program and University Courses shall comply with and conform to all requirements the WASC Senior College and University Commission.

- 1.2. Students. For purposes of this Agreement, "Students" are: (i) individuals awarded an Associate degree (AA, AAS, AS, ADT or specialized associate degree) from the District or currently enrolled as a District student; and (ii) full-time and part-time District employees. In addition, a student will be accepted into the University's advanced start baccalaureate option if the student has completed a CSU General Education Breadth or IGETC certification, which will be block transferred for up to 60 semester units (or 90 quarter units) to meet National University lower division General Education requirements (Note: The student will only need to fulfill the General Education upper division component). Although the University accepts IGETC/CSU Breadth certifications to waive General Education requirements, students are required to meet the minimum 2.0 requirement for admission. For those students who transfer without these certifications, the college should be aware that National University requires a minimum grade of C- for transfer coursework.
- 1.3. University Courses Accreditation. In addition to WSCUC accreditation, the University's Paralegal Studies is approved by the ABA.
- 1.4. University Courses Faculty. All faculty hold advanced degrees in their areas of expertise and are respected professionals with many years of career experience.
- 1.5. Enrollment and University Termination of University Courses. If during the Term of this Agreement, Student enrollment in a University Course falls below ten (10) enrolled Students during any consecutive three (3) month period, the University may, by written notice to the District, terminate such University Course. The University right to terminate a University Course is expressly subject to the following: (i) written notice of University intent to terminate a University Course must be delivered to the District not less than sixty (60) days prior to commencement of the next scheduled University Course subject to the termination notice; (ii) the termination notice is accompanied by written materials establishing Student enrollment over the prior consecutive three (3) month period; and (iii) materials establishing reasonably diligent efforts of the University to recruit Students for enrollment in the University Course subject to the termination notice.
- 1.6. Tuition. University will charge Students enrolled in a University Course identified in Exhibit A, a tuition rate that is **15%** less than the University's standard tuition rate currently being charged at the time each University Course is offered. This rate is subject to normal tuition increases, as indicated in the most current version of the Catalog. The foregoing tuition reduction is applicable for Students enrolled in University Courses conducted on the Cerritos Campus only. University will also charge Students applicable fees and costs. **Should Students take courses at any other University campuses or online, the 15% tuition reduction offered in this Agreement will be applicable and Students will not be charged the standard, full tuition rate.**
- 1.7. Parking. The University's employees, agents, contractors, visitors and Students may park personal-use automobiles in Cerritos Campus parking lots designated for public parking

purposes. Parking in Cerritos Campus parking lots is subject to: (i) “first-come-first served” available parking spaces; (ii) payment of parking charges; and (iii) compliance with all District parking policies, rules or regulations. The District is not responsible for loss, damage or destruction of automobiles or other personal property on or in automobiles parked in a Cerritos Campus parking lot.

- 1.8. University Supervision and Discipline. The University is solely responsible for supervision of its employees, agents, contractors and Students when conducting University Courses at District Facilities on the Cerritos Campus, including imposition of disciplinary action.
2. Regulations and Services. Students will be subject to the academic regulations and policies and entitled to the benefits and services described in the most current version of the Catalog, except that some of the services may only be available at a University campus or center. When on the Cerritos Campus, University Students, employees, agents, contractor and invitees shall comply with Cerritos College Board Policies and Administrative Regulations.
3. University Use of Cerritos Campus and District Facilities. The University may use the Cerritos Campus and District Facilities for the limited and sole purpose of providing the University Program and upon the conditions set forth herein.
 - 3.1. Cerritos Campus. The University and its employees, agents or contractors will have a non-exclusive right of access to the Cerritos Campus to provide the University Program at District Facilities.
 - 3.2. District Facilities. The University will have a non-exclusive permit to use District Facilities which consists of: (i) classroom space sufficient for seating a maximum of thirty (30) students (“Classrooms”); (ii) furniture, fixtures and equipment (“Classroom FFE”) consisting of seats/table top space for a maximum of thirty (30) students, instructor seating/table top space and similar fixtures for instructional purposes.
 - 3.2.1. Classrooms and University Courses. The University’s non-exclusive permit to use District Facilities is limited to one (1) Classroom per University Course. The District shall have the sole and exclusive discretion to: (i) designate the Classrooms subject to the University’s non-exclusive permit; (ii) designate alternative Classrooms from time-to-time, provided that the District provides the University with written notice of an alternative Classroom designation at least twenty-four (24) hours in advance of the time a University Course in a District designated Classroom is scheduled.
 - 3.2.2. Classrooms and Classrooms FFE Maintenance. The District will maintain the Classrooms and Classrooms furniture, fixtures, and equipment (FFE) consistent with standards for maintenance services provided by the District to other classrooms and FFE on the Cerritos Campus. The foregoing includes janitorial services of the Classrooms and routine repairs/maintenance of Classrooms FFE. The foregoing expressly excludes extraordinary janitorial services resulting from University use of the Classrooms or repair or replacement of Classrooms FFE damaged or destroyed as a result of University use thereof.
 - 3.2.3. Damage or Destruction of Classrooms or Classroom FFE. The University is responsible for all costs to repair or replace any portion of the Classrooms or

Classroom FFE damaged or destroyed as a result of the University's use thereof caused solely by the gross negligence or willful misconduct of the University, its employees, agents, representatives, or students. Normal wear and tear shall not be considered grossly negligent. ..

3.3. District Facilities Services. The District will provide electrical power and heating/ventilating/air-conditioning services to the District Facilities sufficient for typical classroom use and comfort.

3.4. Cerritos Campus Services.

3.4.1. University Use of Copy Machines and Computer Labs. The University, Students, University administrative staff and University faculty who are providing instruction for a University Program on the Cerritos Campus (collectively "University Personnel and Students") may use Cerritos Campus copy and computer lab services as set forth herein. University Personnel's use of copy machines will be by electronic access key code assigned by the District to the University and limited to certain copy machines; University students' use of copy machines will be restricted to the copy machines located in the labs and may require pay-to-copy/print charges. University Personnel and Students use of District computer labs and computer lab services will be permitted without access key code or other access requirements. Use of District copy machines and District computer labs by University Personnel and Student shall be limited to uses directly related to University Programs. If the District reasonably determines that University Personnel and Student use District copy machines or District computer labs for purposes other than University Programs, the District may limit or prohibit University Personnel and Student use of District copy machines and/or District computer labs without being deemed in default of this Agreement.

3.4.2. Administrative Charges for Use of Copy Machines and Computer Labs. The University shall pay the District an administrative fee for use of District copy machines and computer labs as set forth herein. For the first twelve (12) months of the Term of this Agreement, the Administrative Fee is Twenty Five Dollars (\$25) for each University Course. The University will submit payment of the Administrative Fee on a quarterly basis; the University shall make full payment for each quarterly Administrative Fee billing cycle within thirty (30) days of the end of each quarter. At the commencement of each ensuing twelve (12) month period of the Term of this Agreement, the District may adjust the Administrative Fee by written notice to the University. The Cerritos Campus services and Administrative Charges are set forth in Exhibit B (Cerritos College Services and Administrative Charges) attached hereto and incorporated herein; adjustment of the Cerritos Campus Services which the University and students may use and Administrative Charges due from the University for Cerritos Campus services will be by amendment to Exhibit B.

3.4.3. University Responsibilities. The University is responsible for costs to repair, correct or replace copy machines or computers damaged or destroyed as a direct result of University Personnel and Student use thereof, normal maintenance excluded.

4. Term. The Term of this Agreement shall be five (5) years, commencing on the date first set forth above, provided that either party may terminate this Agreement, without cause, at any time, upon thirty (30) days prior written notice to the other party. If the Agreement is terminated or if the Programs are discontinued due to low enrollment, Students may complete the Program(s) at any University campus or center at the standard, full tuition rate.
5. Insurance. At all times during the Term of this Agreement, the University shall obtain and maintain policies of insurance in the minimum coverage limit set forth herein.
 - 5.1. Workers' Compensation Insurance; Employer's Liability Insurance. The University shall obtain and maintain: (i) Workers' Compensation Insurance covering claims under workers' other similar employee benefit acts; and (ii) Employer's Liability Insurance covering bodily injury (including death) by accident or disease to any employee which arises out of the employee's employment by the University.
 - 5.2. Commercial General Liability and Property Insurance. The University shall obtain and maintain Commercial General Liability and Property Insurance covering the types of claims: (i) claims for damages because of bodily injury, sickness or disease or death of any person other than the University's employees; (ii) claims for damages insured by usual personal injury liability coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to employment of such person by the University, or (b) by another person; and (iii) claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom.
 - 5.3. Automobile Liability Insurance. The University shall purchase and maintain Automobile Liability insurance covering risks of loss on a combined single limit for personal injury (including death) or property damage arising out of the use or operation of any owned, non-owned or hired motor vehicle.
 - 5.4. Minimum Coverage Limits. Minimum coverage limits for each policy of insurance the University is required to obtain hereunder is set forth below:

Policy of Insurance	Minimum Coverage Limits
Commercial General Liability Insurance	Per Occurrence: Two Million Dollars (\$2,000,000)
	Aggregate: Four Million Dollars (\$4,000,000)
Workers Compensation	In accordance with California legal requirements.
Employers Liability	One Million Dollars (\$1,000,000)
Automobile Liability	One Million Dollars (\$1,000,000) combined single limit

- 5.5. Certificates of Insurance. The University shall deliver Certificates of Insurance evidencing each of the policies of insurance required hereunder. The District may prohibit University and University employees, agents, representatives, visitors and/or Students access to the Cerritos Campus or District Facilities if the University fails or refuses to deliver Certificates of Insurance to the District.

6. Indemnity.

6.1. University Indemnity of District. To the fullest extent permitted by law, University shall defend, indemnify and hold harmless the Indemnified Parties from all claims, demands, actions, causes of action, judgments, arbitration awards and other liabilities (collectively "Claims") arising out of or related in any manner to negligent, grossly negligent or willful conduct of University or the University's agents, contractors, or representatives in connection with: (i) University Program or University Courses; (ii) use or access to the Cerritos Campus or District Facilities; or (iii) performance of obligations under this Agreement. The University obligations hereunder shall survive expiration of the Term of this Agreement or the earlier termination hereof, until barred by the applicable Statute of Limitations. The University's obligations hereunder are not limited by the extent or availability of insurance coverage.

6.2. District Indemnity of University. To the fullest extent permitted by law, the District shall defend, indemnify and hold harmless the University, from all claims, demands, actions, causes of action, judgments, arbitration awards and other liabilities (collectively "Claims") arising out of or related in any manner to negligent, grossly negligent or willful conduct of the District or the District's agents, contractors, or representatives. The District obligations hereunder shall survive expiration of the Term of this Agreement or the earlier termination hereof, until barred by the applicable Statute of Limitations. The District's obligations hereunder are not limited by the extent or availability of insurance coverage.

7. Dispute Resolution Procedures.

7.1. Mandatory Mediation. All claims, disputes and other matters in controversy between the University and the District arising out of or pertaining to this Agreement shall be submitted for resolution by non-binding mediation conducted under the auspices of JAMS and the JAMS Commercial Mediation Rules in effect at the time that a Demand For Mediation is filed. The commencement and completion of mediation proceedings pursuant to the foregoing is a condition precedent to either the District or the University commencing arbitration proceedings pursuant to the following Paragraph.

7.2. Binding Arbitration. All claims, disputes or other matters in controversy between the University and the District which are not fully resolved through the mandatory mediation set forth above shall be settled and resolved by binding arbitration conducted under the auspices of JAMS, or any other entity offering arbitration services mutually agreed upon by both Parties, and its Commercial Arbitration Rules in effect at the time of the filing of a Demand for Arbitration. The award rendered by the Arbitrator(s) ("Arbitration Award") shall be final and binding upon the District and the University only if the shall be supported by law and substantial evidence pursuant to California Code of Civil Procedure §1296. An Arbitration Award that does not include findings of fact and conclusions of law in conformity with California Code of Civil Procedure §1296 shall be invalid and unenforceable. The District and the University hereby expressly agree that the Court shall, subject to California Code of Civil Procedure §1286.4 and 1296, vacate the Arbitration Award if, after review, the Court determines either that the Arbitration Award is not supported by substantial evidence or that it is based on an error of law. Any arbitration hereunder shall be conducted in Los Angeles County.

- 7.3. University Compliance with Government Code §900 et seq. The foregoing dispute resolution procedures notwithstanding, neither this Agreement, or any provision of this Agreement, shall be deemed to waive, limit or modify any requirements under Government Code §900 et seq. relating to the University's submission of claims to the District. The University's strict compliance with all applicable provisions of Government Code §900 et seq. in connection with any claim, dispute or other disagreement arising hereunder shall be an express condition precedent to the University initiation of any other dispute resolution procedure or proceeding.
8. Notices. All notices or other communications given under this Agreement will be in writing and sent to the addressee listed at the beginning of this Agreement (unless a party has changed its address by giving notice), and will be effective upon receipt if delivered personally or by overnight mail, or effective three (3) days after mailing if by certified mail, return receipt requested.
9. University Program Promotion. The District will assist in promoting the University Program(s) by disseminating information to students through the District's choice of internal mail, e-mail, posting of notices, distribution of brochures, or other methods, with University's prior review of such advertisements. Neither party may use the names, logos, or trademarks of the other party without its prior written consent.
10. Entire Agreement and Severability. If a court or arbitrator holds any provision of this Agreement to be illegal, unenforceable, or invalid, the remaining provisions will not be affected. This Agreement along with Exhibits A and B contain the entire agreement between the parties pertaining to the transaction and may not be amended unless in writing, signed by both parties.
11. Representations. Each party represents that: (a) it will abide by all applicable federal, state, or local statutes or regulations; (b) the individual signing this Agreement has the authority to do so; and (c) it has the ability and authority to perform each of its obligations under this Agreement.
12. University Independent Contractor Status. The University is an independent contractor to the District. The University and its employees, agents and representatives are not employees of the District and not entitled to any rights or benefits as a District employee.
13. Authority to Execute; District Board Approval. Each individual executing this Agreement on behalf of the University and the District warrant and represent that she/he has authority to execute this Agreement on behalf of the University or the District, as applicable and to bind the University and the District to the terms hereof. The foregoing notwithstanding, this Agreement shall not be enforceable against the District until and unless the District's Board of Trustees takes action in an open public meeting of the Board of Trustees to approve this Agreement.
14. General Provisions. The Agreement: (a) will be binding and enforceable by the parties and their respective successors or assigns, but not by any individual or organization not a party to this Agreement, including, but not limited to, any Student; (b) may be executed in counterparts and effective with original or facsimile signatures; (c) will be governed by California law; and (d) has been executed at Cerritos, California.

[SIGNATURES FOLLOW ON NEXT PAGE]

CERRITOS COMMUNITY COLLEGE DISTRICT

By: _____

Dr. Jose Fierro, President/Superintendent

NATIONAL UNIVERSITY, a non-profit, public benefit corporation

By: _____

Dave C. Lawrence, Vice Chancellor, Finance

DRAFT

Exhibit A
(University Courses at Cerritos College)
Agreement
Between
Cerritos Community College District
And
National University

The University will offer the following University Courses at Cerritos College for the period of time between _____, 2018 and _____, 2018:

1. Criminal Justice
2. Paralegal Studies

University Courses offered by the University at Cerritos College for other periods of time or additional/different University Courses for the above-referenced period of time will be pursuant to mutual agreement between the District and the University and amendment to this Exhibit A.

[END OF EXHIBIT A]

Exhibit B

(Cerritos College Services and Administrative Charges)

Agreement

Between

Cerritos Community College District

And

National University

Cerritos Campus services which may be used by University Personnel and Students, along with the Administrative Fee due from the University as set forth herein.

Cerritos Campus Service	Administrative Fee
Copy machines Computer Laboratory Library Services	\$25 per University Course (1 st twelve (12) months of Agreement Term; subject to adjustment every twelve (12) months during Term of Agreement