



CERRITOS COLLEGE
BOARD BOOK

OCTOBER 3, 2018



CERRITOS COMMUNITY COLLEGE DISTRICT
AGENDA FOR THE REGULAR MEETING OF THE
BOARD OF TRUSTEES

CHERYL A. EPPLE BOARD ROOM
11110 ALONDRA BOULEVARD, NORWALK CA 90650

Wednesday, October 3, 2018 at 7:00 p.m.

CALL TO ORDER:

Zurich Lewis, Board President

Zurich Lewis, Board President
Trustee Area 7

James Cody Birkey, Member
Trustee Area 3

Dr. Shin Liu, Board Vice President
Trustee Area 5

Marisa Perez, Member
Trustee Area 4

Martha Camacho-Rodriguez, Board Clerk
Trustee Area 1

Dr. Sandra Salazar, Member
Trustee Area 6

Carmen Avalos, Member
Trustee Area 2

Phil Herrera
Student Trustee

Dr. Jose Fierro
President/Superintendent

Cerritos College Mission

Cerritos College values its diverse student population and is committed to providing these students with high quality, comprehensive instructional programs and support services that improve student success and offer clear pathways to achieve personal, educational, and career goals. In doing so, the college develops in students the knowledge, skills, and values that prepare them to be productive participants in the global community.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Foreign language translation, sign language interpretation, materials in alternative formats and other accommodations are available to the public upon request. All requests for reasonable accommodations to participate in a Board meeting must be made at least three working days (72 hours) in advance of the scheduled meeting date. For assistance, please contact:

President's Office - 11110 Alondra Boulevard - Norwalk, California 90650
(562) 860-2451, Extension 2204 - (562) 860-1104 – FAX

Copies of the agenda materials are available in the President's Office and are available online at
www.cerritos.edu/board

1. **Invocation**
2. **Pledge of Allegiance**
3. **Roll Call**

AGENDA ORGANIZATION

The Board of Trustees will discuss any changes in the order of agenda items. Per [Board Policy 2340](#), the order of business may be changed by consent of the Board of Trustees.

COMMENTS FROM THE AUDIENCE

(Government Code Section 54954.3)

The Board of Trustees welcomes public comment on issues within the jurisdiction of the college. Public comment request cards must be completed and returned to the secretary prior to the start of the meeting. Late arrivals will not be permitted to speak. Comments should be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker.

Note: Members of the board may not discuss or take legal action on matters raised unless the matters are properly noticed for discussion and legal action. Also, be advised that college personnel and processes are available for further communication.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

At this time, a brief report and summary of initiatives will be given by identified constituent group leaders:

- Associated Students of Cerritos College (ASCC) President
- Faculty Senate President
- Cerritos College Faculty Federation (CCFF) President
- California School Employees Association (CSEA) President
- Association of Cerritos College Management Employees (ACCME) President

OPEN SESSION AGENDA

4. Institutional Presentation: Undocumented Student Week of Action on October 15-19, 2018

The Board of Trustees will receive a presentation from the UndocuAlly Taskforce regarding the college's plans for the Undocumented Student Week of Action on October 15-19, 2018.

CONSENT CALENDAR ITEMS

Agenda Items 5-19 are presented as Consent Calendar Items. All items may be approved by adoption of the Consent Calendar, individually and collectively by one (1) motion. There will be no separate discussion of these items unless Members of the Board of Trustees, the public, or staff request that specific items be removed from the Consent Calendar for separate discussion and action.

5. New Courses and Programs, and Modifications to Existing Courses and Programs

It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum, as attached. There is no fiscal impact.

6. Stipends for Adjunct Faculty David Roper and Martin Supple

It is recommended that the Board of Trustees approve payment of stipends for automotive adjunct faculty David Roper and Martin Supple, at \$500 each, for attending a Switch Lab electric vehicle training as outlined in the California Energy Commission (CEC) Clean Fuels Transportation Pilot Career Opportunity Training project grant work plan. Grant funds from the California Energy Commission (CEC) Clean Fuels Transportation Pilot Career Opportunity Training project will be utilized for this expenditure. No general funds will be used.

7. Teacher TRAC Faculty Stipend

It is recommended that the Board of Trustees approve a stipend for up to \$1,000 for part-time faculty member Allison Fonti to collaborate with education pathway teachers in K-12 partner districts and review student portfolios submitted by high school students in articulated courses who apply for credit by exam. Funds from the Teacher TRaining ACademy fund will be utilized for this expenditure. Upon completion of the work, Allison Fonti will receive a stipend payment of up to \$1,000 depending on the number of high school portfolios submitted.

8. International Travel to Beijing, China

It is recommended that the Board of Trustees consider international travel to Beijing, China for Trustee Shin Liu, Trustee Sandra Salazar, and Jose Fierro, President/Superintendent to visit Beijing Talent Center, Changchun Vocational Institute of Technology, and Xi'an University. The purpose is to explore a partnership for recruiting international students to Cerritos College. The dates of travel are November 16, 2018 through November 25, 2018. Funding in an amount not to exceed \$3,400 will be paid from the Board of Trustees general fund conference accounts to fund travel costs for Trustees Liu (\$1,700) and Salazar (\$1,700). Funding in an amount not to exceed \$500 will be paid from the President's Office general fund conference account for Dr. Fierro.

9. Ratification of Acceptance of Gift

It is recommended that the Board of Trustees ratify the acceptance of a gift on behalf of Cerritos College. There is no cost to Cerritos College for the donated item.

10. Sale of Surplus and Obsolete Materials/Equipment

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district's board policy and administrative procedures. Proceeds from the sale of surplus items will be deposited into the General Fund.

11. Purchase Orders for the Month of August 2018

It is recommended that the Board of Trustees approve the purchase orders processed during the month of August 2018. Funding sources vary and are dependent upon the goods/services purchased.

12. Contracts for the Month of August 2018

It is recommended that the Board of Trustees approve the contracts that were processed during the month of August 2018. Funding sources vary and are dependent upon the goods/services purchased.

13. Sub-Contractor Agreement with Valley High School and High School, Inc. for the Clean Fuels Transportation Pilot Career Opportunity Project

It is recommended that the Board of Trustees approve the sub-contractor agreement with Valley High School and High School, Inc. as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission. The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

14. Contract with Maxient, LLC for Software Solutions for Student Conduct and Grievance Case Management

It is recommended that the Board of Trustees approve the contract agreement with Maxient, LLC to provide software solutions for student conduct and grievance case management. The total contract sum shall be for the not-to-exceed amount of \$29,000. This amount will be paid over the thirty-seven month term of the agreement: \$10,000 annual fee is to be paid in 2018, \$9,500 annual fee is to be paid in 2020, and \$9,500 annual fee is to be paid in 2021. Funding for this contract will be allocated from the Student Activities budget.

15. Ratification of Contract with Yosemite Community College District for the Child Development Training Consortium

It is recommended that the Board of Trustees ratify the contract agreement with Yosemite Community College District for the Child Development Training Consortium. The total contract sum shall be for the not-to-exceed amount of \$25,000; this is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

16. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

17. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel.

INFORMATION ITEMS

Agenda Items 18-19 are presented as Information Items.

18. Information Item: College Coordinating Committee Minutes

The Board of Trustees will review the May 7 and August 27, 2018 College Coordinating Committee Minutes.

19. Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2018

The Board of Trustees will review the Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2018.

ADMINISTRATIVE ITEMS

Agenda Items 20-22 are presented as Administrative Items.

20. Resolution #18-1003A in Support of the ABC Unified School District's "Safe And Modern Facilities" Bond Measure

It is recommended that the Board of Trustees adopt Resolution #18-1003A in Support of the ABC Unified School District's "Safe And Modern Facilities" Bond Measure.

21. Resolution No. 18-1003B in Support of the Undocumented Student Week Of Action, October 15-19, 2018

It is recommended that the Board of Trustees adopt Resolution No. 18-1003B in Support of the Undocumented Student Week Of Action, October 15-19, 2018.

22. Resolution No. 18-1003C in Appreciation and Support of WPMD, America's Best Community College Radio Station

It is recommended that the Board of Trustees adopt Resolution No. 18-1003C in Appreciation and Support of WPMD, America's Best Community College Radio Station.

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

At this time, members of the Board of Trustees will provide brief reports on meetings attended on matters pertaining to their service as a representative of the Cerritos Community College District Board of Trustees pursuant to Government Code 53232.3(d).

Following the Board of Trustees, the President/Superintendent will provide an executive report which includes reports from the Vice President of Business Services, Vice President of Academic Affairs, Vice President of Student Services, Vice President of Human Resources, and Director, College Relations, Public Affairs & Governmental Relations.

CLOSED SESSION WILL BEGIN NO LATER THAN 9:00 P.M. AND WILL LAST NO LONGER THAN 90 MINUTES

23. Consideration of Extension of Employment Contract (GC#54957)

- A. Vice President of Academic Affairs/Assistant Superintendent

24. Conference with Labor Negotiators (GC #54957.6)

- A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
- B. Employee Organizations:
 - California School Employees Association (CSEA)
 - Cerritos College Faculty Federation (CCFF)
- C. Unrepresented Employees:
 - Management Employees
 - Contract Management Employees
 - Confidential Employees

25. Reconvene to Open Session

26. Adjournment

***The Next Study Session Meeting of the Board of Trustees is set for
Wednesday, October 17, 2018 at 7:00 p.m.***

I, Dr. Jose Fierro, Secretary to the Board, certify that a true and correct copy of the foregoing Meeting Agenda was posted on September 27, 2018 at 10:00 a.m., as required by law.

Dr. Jose Fierro, President/Superintendent

FROM:

Dr. Jose L. Fierro
President/Superintendent

REVIEWED BY:

Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

<p>SUBJECT: Consideration of Approval of New Courses and Programs, and Modifications to Existing Courses and Programs</p>

ACTION

It is recommended that the Board of Trustees approve new course offerings and modifications to curriculum, as attached.

FISCAL IMPACT

There is no fiscal impact.

REPORT SUMMARY

The Curriculum Committee, a standing committee of the Faculty Senate, reviews and makes recommendations on proposals for adding, expanding, deleting, or modifying programs and courses offered by the College. Curriculum Committee membership consists of a Chairperson; a faculty member from each instructional area; 1 student representative appointed by ASCC; the Vice President, Academic Affairs or designee; 1 Faculty Senate Vice President; and the Matriculation Officer. Consensus is the preferred decision-making process. All faculty members serving on the Curriculum Committee are voting members.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

New Course Offerings and Modifications to Curriculum.

New Course Offerings and Modifications to Curriculum
Presented at the Regular Board Meeting of October 3, 2018

Modification Type	Division	Course/Certificate Information	Rationale	Curriculum Committee Approval Date
Modification	Business, Humanities, and Social Sciences	WS 298 – Direct Studies	Prefix change from WS to WGS	September 13, 2018
Modification	Business, Humanities, and Social Sciences	WS 299 – Direct Studies	Prefix change from WS to WGS	September 13, 2018
New Course	Business, Humanities, and Social Sciences	ACCT 260 – Governmental and Not-For-Profit Accounting Units: 4 Class hours: 4 Lectures/0 Laboratory Prerequisite: ACCT 101 or equivalent with grade "C" or higher, or "Pass." Corequisite: None Recommendation: None	This course will provide instruction using a combination of oral, visual, and kinesthetic methods to enable all students with various learning styles an equal opportunity to learn the material. Students will be encouraged to learn about and discover the learning style that works best for them individually to help them learn.	September 13, 2018
Modification	Business, Humanities, and Social Sciences	ACCT 101 – Fundamentals of Accounting I	Correcting unit to match current class hours	September 13, 2018
Modification	Business, Humanities, and Social Sciences	ACCT 102 – Fundamentals of Accounting II	Correcting unit to match current class hours	September 13, 2018

Modification Type	Division	Course/Certificate Information	Rationale	Curriculum Committee Approval Date
Modification	Business, Humanities, and Social Sciences	ACCT 201 - Intermediate Accounting I	Correcting unit to match current class hours	September 13, 2018
Modification	Business, Humanities, and Social Sciences	ACCT 202 - Intermediate Accounting II	Correcting unit to match current class hours	September 13, 2018
Modification	Business, Humanities, and Social Sciences	ACCT 240 – Cost Accounting	Correcting unit to match current class hours	September 13, 2018
Modification	Science, Engineering, and Mathematics	ENGR 112 – Engineering Graphics	Adding distant education	September 13, 2018
Modification	Business, Humanities, and Social Sciences	Professional Accounting – Certificate of Achievement	Unit change to ACCT 101, 102, 201, 202, 240; adding new course ACCT 260	September 13, 2018
Modification	Business, Humanities, and Social Sciences	Professional Accounting – Associate in Arts	Unit change to ACCT 101, 102, 201, 202, 240; adding new course ACCT 260	September 13, 2018
Modification	Business, Humanities, and Social Sciences	Vocational Accounting – Associate in Arts	Unit change to ACCT 101, 102, replacing LAW 111 to LAW 110	September 13, 2018

Modification Type	Division	Course/Certificate Information	Rationale	Curriculum Committee Approval Date
Modification	Business, Humanities, and Social Sciences	Vocational Accounting – Certificate of Achievement	Unit change to ACCT 101, 102, replacing LAW 111 to LAW 110	September 13, 2018
Modification	Business, Humanities, and Social Sciences	Business Administration – Associate in Science Degree for Transfer (AS-T)	Unit change to ACCT 101 and 102; Changing LAW 111 to LAW 110; Adding PSYC 210Updating TMC	September 13, 2018
Modification	Business, Humanities, and Social Sciences	Economics – Associate in Arts Degree for Transfer (AA-T)	Unit change to ACCT 101 and 102; Changing LAW 111 to LAW 110; Adding PSYC 210Updating TMC	September 13, 2018
New Program	Liberal Arts	Creative Writer’s Studio – Certificate of Achievement	The goal of the Creative Writer's Studio Certificate is to provide an intensive workshop atmosphere where students produce creative work with a focus on theory, technique, and practical discipline and to examine traditional and contemporary literature through various genres and communities to enhance an understanding of and appreciation for the craft of writing as well as understanding its historical and literary contexts. Additionally, this certificate introduces students to current market trends and publishing venues for professional writing.	September 13, 2018
Modification	Liberal Arts	Creative Writing – Certificate of Achievement	Program title change to Creative Writing and Global Poetics – Certificate of Achievement	September 13, 2018
Modification	Technology	Cosmetology – Associates in Arts	Chancellor’s Office requested to update catalog description	September 13, 2018

Modification Type	Division	Course/Certificate Information	Rationale	Curriculum Committee Approval Date
Modification	Technology	Cosmetology – Certificate of Achievement	Chancellor’s Office requested to update catalog description	September 13, 2018
Modification	Adult Education & Diversity Programs	Apprenticeship: Fire Sprinklers – Certificate of Achievement	Correcting total units. Printed in Catalog as 33 units total; should be 28.5	September 13, 2018
	Health, Physical Education, Dance and Athletics	Kinesiology – Associate in Arts for Transfer	Chancellor’s office requested the removal of HED 110 because it was not yet CID approved.	September 13, 2018
Inactivation	Science, Engineering, and Mathematics	Computer Information Systems Verification of Completion	<p>The following verifications are no longer offered</p> <ul style="list-style-type: none"> ○ Computer Support Technician ○ Systems Analyst ○ Cybersecurity ○ Database Application Development for Microsoft Access ○ IBM iSeries 400 Server Operators ○ Linux Application Productivity Verification of Completion ○ Microsoft Systems Administrator ○ Network Administrator ○ Project Management for Information Technology ○ Software Development in C++/Visual C# ○ Software Development in Database Application ○ Software Development in Java ○ Software Development in the Unix/Linux Environment ○ Software Development in Visual BasicNet 	September 13, 2018

Modification Type	Division	Course/Certificate Information	Rationale	Curriculum Committee Approval Date
Inactivation	Health, Physical Education, Dance and Athletics	Physical Education: Coaching Verification of Completion	Program no longer needed	September 13, 2018
Inactivation	Health, Physical Education, Dance and Athletics	Chemistry – Associate in Arts	Program no longer needed	September 13, 2018
Inactivation	Health, Physical Education, Dance and Athletics	Engineering - Associate in Arts	Program no longer needed	September 13, 2018

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY: _____
Jannet Malig
Director, Advanced Transportation
Technology and Energy Center

SUBJECT: Consideration of Approval of Stipends for Adjunct Faculty David Roper and Martin Supple
--

ACTION

It is recommended that the Board of Trustees approve payment of stipends for automotive adjunct faculty David Roper and Martin Supple, at \$500 each, for attending a Switch Lab electric vehicle training as outlined in the California Energy Commission (CEC) Clean Fuels Transportation Pilot Career Opportunity Training project grant work plan.

FISCAL IMPACT

Grant funds from the California Energy Commission (CEC) Clean Fuels Transportation Pilot Career Opportunity Training project will be utilized for this expenditure. No general funds will be used.

REPORT SUMMARY

The purpose of the CEC Clean Fuels Transportation Pilot Career Opportunity Training Project is to assist high schools throughout the state in providing exposure to alternative fuels, specifically electric vehicles. Eight high schools were identified through partnerships with community colleges that were previously awarded alternative fuels grants through the CEC. As part of this grant, each high school faculty is partnered with their community college to ensure support and potential articulation/dual enrollment opportunities. The grant work plan states that each high school is required to identify faculty champion(s) willing to attend all required training, implement curriculum and assist with the purchasing process for equipment, materials and supplies for this project. High School faculty also need to identify a community college faculty partner to attend training and assist with curriculum implementation. Two train-the-trainer sessions were scheduled and taught via Switch Lab Vehicles; one for faculty in Northern California and one for faculty in Southern California.

Martin Supple is an adjunct faculty at Cerritos College, as well as the instructor for Artesia High School, which is one of the awarded schools. David Roper is an adjunct faculty at Cerritos College, and will work with Artesia and Valley high schools on the project. The training included technical instruction on the Switch Lab brand of electric vehicles, which high schools are purchasing as part of this project, and the faculty will work with their partner high schools on vehicle education and training. The training took place at Saddleback Community College, June 11-14, 2018.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Rick Miranda
Vice President, Academic Affairs
Assistant Superintendent

PREPARED BY: _____
Colleen McKinley
Director of Educational Partnerships
and Programs

SUBJECT: Consideration of Approval of Teacher TRAC Faculty Stipend
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ACTION

It is recommended that the Board of Trustees approve a stipend for up to \$1,000 for part-time faculty member Allison Fonti to collaborate with education pathway teachers in K-12 partner districts and review student portfolios submitted by high school students in articulated courses who apply for credit by exam.

FISCAL IMPACT

Funds from the Teacher TRaining ACademy fund will be utilized for this expenditure. Upon completion of the work, Allison Fonti will receive a stipend payment of up to \$1,000 depending on the number of high school portfolios submitted.

REPORT SUMMARY

At Cerritos College, EDEL courses are taught solely by part-time faculty who are full time K-12 school teachers. As a part-time EDEL faculty member, Allison Fonti will meet twice during the 2018-2019 school year with high school teachers who teach education courses articulated with EDEL 100. These meetings will address program alignment and clarify expectations for students desiring to enter the Teacher TRAC program and gain college credit while still in high school. At the end of the year, students submit a portfolio that determines if credit by exam is appropriate. Allison Fonti evaluates the portfolio, which is a component of the articulation agreement, and determines if college credit will be granted.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None

FROM:

Dr. Jose Fierro
President/Superintendent

SUBJECT: Consideration of International Travel to Beijing, China

ACTION

It is recommended that the Board of Trustees consider international travel to Beijing, China for Trustee Shin Liu, Trustee Sandra Salazar, and Jose Fierro, President/Superintendent to visit Beijing Talent Center, Changchun Vocational Institute of Technology, and Xi'an University. The purpose is to explore a partnership for recruiting international students to Cerritos College. The dates of travel are November 16, 2018 through November 25, 2018.

FISCAL IMPACT

Funding in an amount not to exceed \$3,400 will be paid from the Board of Trustees general fund conference accounts to fund travel costs for Trustees Liu (\$1,700) and Salazar (\$1,700).

Funding in an amount not to exceed \$500 will be paid from the President's Office general fund conference account for Dr. Fierro.

REPORT SUMMARY

Representatives from Cerritos College propose to visit a business partner and associated vocational colleges in China. For the past eight years, Alpha International Holdings Group Corporation (AIHG) has worked closely with the International Training Program at College of Extension and International Education (CEIE) of California State University Dominguez Hills (CSUDH) and many local Community Colleges in California, including Cerritos College (CC), to develop partnerships for recruiting international students to California colleges.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

CERRITOS COLLEGE
Regular Meeting of the Board of Trustees

Meeting Date: **October 3, 2018**
Agenda Item No. 9

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Ratification of Acceptance of Gift
--

ACTION

It is recommended that the Board of Trustees ratify the acceptance of the gift listed below on behalf of Cerritos College.

FISCAL IMPACT

There is no cost to Cerritos College for the donated item.

REPORT SUMMARY

The following item was received on August 20, 2018.

For Use in the Automotive Department

- 2014 Chevrolet Corvette Manual Transmission

Donated by: Rydell Chevrolet
ATTN: Parts Department Manager
18600 Devonshire St.
Northridge, CA 91324

The estimated value of the above item is \$1,736.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

None.

CERRITOS COLLEGE
Regular Meeting of the Board of Trustees

Meeting Date: **October 3, 2018**
Agenda Item No. 10

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Sale of Surplus and Obsolete Materials/Equipment
--

ACTION

It is recommended that the Board of Trustees declare and approve the listed items as surplus and authorize the Director of Purchasing and Contract Administration to sell the listed items by means of a public auction by a contract with an auction company in accordance with the district's board policy and administrative procedures.

FISCAL IMPACT

Proceeds from the sale of surplus items will be deposited into the General Fund.

REPORT SUMMARY

Cerritos College is the owner of the items listed on Exhibit A. The attached listed items have exceeded their useful life and are no longer suitable for use at Cerritos College and may be disposed of through public auction sales.

In accordance with Board Policy 6550, Administrative Procedures 6550, and California Education Code Section 81450 et seq., authority is delegated to the President/Superintendent or his designee to sell or otherwise dispose of the listed items and to execute all documents in connection therewith, subject to the terms and conditions of the district's policy and administrative procedures.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Exhibit A: Electronic Equipment and Miscellaneous Material

**DISPOSAL OF DISTRICT PROPERTY:
ELECTRONIC EQUIPMENT AND MISCELLANEOUS MATERIAL**

BOARD MEETING DATE: OCTOBER 3, 2018

Qty	Description	CC#	Serial #s
1 Each	2016 Chevrolet Spark	48331	VIN: KL8CL6S05GC592890

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Purchase Orders for the Month of August 2018
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ACTION

It is recommended that the Board of Trustees approve the purchase orders processed during the month of August 2018.

FISCAL IMPACT

Funding sources vary and are dependent upon the goods/services purchased.

REPORT SUMMARY

This report of purchase orders processed during the month of August 2018 is provided for review and approval. The report provides the purchase order date, purchase order number, vendor name, description, requesting department, account string (funding source) and amount of the purchase order.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

August 2018 – Purchase Order Report

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2018 To 06/30/2019

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

Page No. 1

Run Date: 09/01/2018

Run Time: 04:00:20AM

FY: 18-19

WEEKLY

PO Date	PO #	Change			Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Distrib Amount	PO Amt
		Stat	Ord#	Date												
08/07/18	0000068852	A	1	08/14/2018	COMPETITIVE AQUATIC SUPPLY	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	18-19	2,483.28	
						08/07/2018	0000068852				COMPETITIVE AQUATIC SUPPLY					2,483.28
08/01/18	0000068988	A		08/01/2018	OSCAR'S ELECTRIC INC.	COMPUTER SUPP/EQUIP	Physical Property-Related	41.1	00000.0	00006	73840	6450	7100000	18-19	2,730.00	
						08/01/2018	0000068988				OSCAR'S ELECTRIC INC.					2,730.00
08/01/18	0000068989	C		08/01/2018	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	18-19	30,649.05	
						08/01/2018	0000068989				GOLDEN STAR TECHNOLOGY INC.					30,649.05
08/01/18	0000068990	C		08/01/2018	COMMUNITY COLLEGE FACILITY	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5210	6720000	18-19	445.00	
						08/01/2018	0000068990				COMMUNITY COLLEGE FACILITY COALITION					445.00
08/01/18	0000068991	C		08/01/2018	CA COMM COLLEGE ASSO FOR	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	70280	5210	6190000	18-19	495.00	
						08/01/2018	0000068991				CA COMM COLLEGE ASSO FOR OCCUPATIONAL ED					495.00
08/01/18	0000068992	C		08/21/2018	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Museums-Galleries	01.0	00000.0	00000	02520	4550	6140000	18-19	103.59	
						08/01/2018	0000068992				BANK OF AMERICA					103.59
08/01/18	0000068993	C		08/01/2018	CA COMM COLLEGE ASSO FOR	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	04600	70200	5210	6190000	18-19	695.00	
						08/01/2018	0000068993				CA COMM COLLEGE ASSO FOR OCCUPATIONAL ED					695.00
08/01/18	0000068994	C		08/01/2018	OMNI RANCHO LAS PALMAS RESORT &	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	04600	70200	5210	6190000	18-19	626.22	
						08/01/2018	0000068994				OMNI RANCHO LAS PALMAS RESORT & SPA					626.22
08/01/18	0000068995	C		08/01/2018	LONG BEACH CITY COLLEGE	CONFERENCE AND TRAVEL	Human Resources	01.3	00000.0	07005	73460	5210	6730000	18-19	2,000.00	
						08/01/2018	0000068995				LONG BEACH CITY COLLEGE					2,000.00

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2018 To 06/30/2019
 Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

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08/01/18	0000068996	C		08/01/2018	AAWCC	CONFERENCE AND TRAVEL	Student Activities	01.0	00000.0	00000	03300	5210	6451000	18-19	70.00	
							Human Resources	01.0	00000.0	05102	05100	5210	6730000	18-19	560.00	
						08/01/2018	0000068996	AAWCC								630.00
08/01/18	0000068997	C		08/02/2018	NAFSA	CONFERENCE AND TRAVEL	International Students	01.0	00000.0	00000	03420	5210	6452000	18-19	100.00	
						08/01/2018	0000068997	NAFSA								100.00
08/01/18	0000068998	C		08/01/2018	COADN-SOUTH	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	04500	70200	5210	6190000	18-19	700.00	
						08/01/2018	0000068998	COADN-SOUTH								700.00
08/01/18	0000069000	C		08/01/2018	CSU CHANNEL ISLANDS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5210	6460000	18-19	435.00	
						08/01/2018	0000069000	CSU CHANNEL ISLANDS								435.00
08/01/18	0000069001	C		08/01/2018	JW MARRIOTT DESERT SPRINGS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5210	6460000	18-19	755.40	
						08/01/2018	0000069001	JW MARRIOTT DESERT SPRINGS RESORT & SPA								755.40
08/01/18	0000069002	C		08/02/2018	NAFSA	CONFERENCE AND TRAVEL	International Students	01.0	00000.0	00000	03420	5210	6452000	18-19	100.00	
						08/01/2018	0000069002	NAFSA								100.00
08/01/18	0000069003	A		08/01/2018	CHABOT-LAS POSITAS	TRAVEL AGENCIES	Human Resources	01.3	00000.0	07002	73460	5210	6730000	18-19	75.00	
						08/01/2018	0000069003	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								75.00
08/01/18	0000069004	A		08/01/2018	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Accounting & Payroll	01.0	00000.0	00000	04200	5210	6725000	18-19	150.00	
						08/01/2018	0000069004	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								150.00
08/01/18	0000069005	C		08/01/2018	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	General Administration	01.0	00000.0	00000	01200	5210	6006000	18-19	75.00	

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						08/01/2018	0000069005	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								75.00
08/01/18	0000069006	C		08/01/2018	CHABOT-LAS POSITAS	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	70200	5210	6190000	18-19	75.00	
						08/01/2018	0000069006	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								75.00
08/01/18	0000069007	C		08/01/2018	CCCEOPSA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	620.00	
						08/01/2018	0000069007	CCCEOPSA								620.00
08/01/18	0000069008	C		08/01/2018	CCCEOPSA	CONFERENCE AND TRAVEL	Academic Administration	01.3	00000.0	00000	72800	5210	6010000	18-19	620.00	
						08/01/2018	0000069008	CCCEOPSA								620.00
08/01/18	0000069009	C		08/01/2018	CCCEOPSA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	620.00	
						08/01/2018	0000069009	CCCEOPSA								620.00
08/01/18	0000069010	C		08/01/2018	CCCEOPSA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	620.00	
						08/01/2018	0000069010	CCCEOPSA								620.00
08/01/18	0000069011	C		08/01/2018	CCCEOPSA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	620.00	
						08/01/2018	0000069011	CCCEOPSA								620.00
08/01/18	0000069012	C		08/01/2018	CCCEOPSA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	620.00	
						08/01/2018	0000069012	CCCEOPSA								620.00
08/01/18	0000069013	X	1	08/07/2018	HILTON GARDEN INN MONTEREY	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	639.91	
						08/01/2018	0000069013	HILTON GARDEN INN MONTEREY								639.91
08/01/18	0000069014	X	1	08/07/2018	HILTON GARDEN INN MONTEREY	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	639.91	

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						08/01/2018	0000069014									639.91
						HILTON GARDEN INN MONTEREY										
08/01/18	0000069015	C		08/02/2018	HYATT REGENCY MONTEREY HOTEL &	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	561.42	
						08/01/2018	0000069015									561.42
						HYATT REGENCY MONTEREY HOTEL & SPA										
08/02/18	0000069016	C		08/09/2018	255 COURTLAND TENANT LLC	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5210	6460000	18-19	712.05	
						08/02/2018	0000069016									712.05
						255 COURTLAND TENANT LLC										
08/02/18	0000069017	C		08/02/2018	255 COURTLAND TENANT LLC	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5210	6460000	18-19	712.05	
						08/02/2018	0000069017									712.05
						255 COURTLAND TENANT LLC										
08/02/18	0000069018	C		08/02/2018	BANK OF AMERICA	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71100	5210	6460000	18-19	523.40	
						08/02/2018	0000069018									523.40
						BANK OF AMERICA										
08/02/18	0000069019	C		08/02/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	1,160.80	
						08/02/2018	0000069019									1,160.80
						BANK OF AMERICA										
08/02/18	0000069020	C	1	08/20/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	1,741.20	
						08/02/2018	0000069020									1,741.20
						BANK OF AMERICA										
08/02/18	0000069021	C		08/02/2018	PACIFIC COAST COLLEGE HEALTH	CONFERENCE AND TRAVEL	Health Services	69.0	00000.0	00000	03310	5210	6440000	18-19	350.00	
						08/02/2018	0000069021									350.00
						PACIFIC COAST COLLEGE HEALTH ASSOC										
08/02/18	0000069022	C		08/02/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Health Services	69.0	00000.0	00000	03310	5210	6440000	18-19	516.60	
						08/02/2018	0000069022									516.60
						BANK OF AMERICA										
08/02/18	0000069023	C		08/02/2018	HILTON WAIKIKI BEACH	CONFERENCE AND TRAVEL	Health Services	69.0	00000.0	00000	03310	5210	6440000	18-19	1,086.37	

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						08/02/2018	0000069023			HILTON WAIKIKI BEACH						1,086.37
08/02/18	0000069024	A		08/20/2018	BANK OF AMERICA	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4550	3057000	18-19	163.76	
						08/02/2018	0000069024			BANK OF AMERICA						163.76
08/04/18	0000069025	C		08/04/2018	LOPEZ, BRIANA	MISCELLANEOUS	Oth Community Srvcs-Economic	01.0	00000.0	00000	04400	5810	6899000	18-19	62.50	
						08/04/2018	0000069025			LOPEZ, BRIANA						62.50
08/04/18	0000069026	C		08/04/2018	WINCHESTER, ERIC	MISCELLANEOUS	Oth Community Srvcs-Economic	01.0	00000.0	00000	04400	5810	6899000	18-19	440.00	
						08/04/2018	0000069026			WINCHESTER, ERIC						440.00
08/04/18	0000069027	C		08/04/2018	ALVAREZ, ANDRE	MISCELLANEOUS	Oth Community Srvcs-Economic	01.0	00000.0	00000	04400	5810	6899000	18-19	99.00	
						08/04/2018	0000069027			ALVAREZ, ANDRE						99.00
08/04/18	0000069028	C		08/04/2018	SPOOLSTRA, BRIANNA	MISCELLANEOUS	Oth Community Srvcs-Economic	01.0	00000.0	00000	04400	5810	6899000	18-19	50.00	
						08/04/2018	0000069028			SPOOLSTRA, BRIANNA						50.00
08/06/18	0000069029	C		08/06/2018	BRUSTEIN & MANASEVIT, PLLC	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	03000	70200	5210	6190000	18-19	235.00	
						08/06/2018	0000069029			BRUSTEIN & MANASEVIT, PLLC						235.00
08/06/18	0000069030	A	1	08/10/2018	AIRDRAULICS INC.	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6410	0900000	18-19	62,839.59	
						08/06/2018	0000069030			AIRDRAULICS INC.						62,839.59
08/06/18	0000069031	A		08/06/2018	CONCORDANCE HEALTHCARE	NURSING SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	18-19	1,368.75	
						08/06/2018	0000069031			CONCORDANCE HEALTHCARE SOLUTIONS						1,368.75
08/06/18	0000069032	A		08/06/2018	PRAXAIR DISTRIBUTION INC.	WELDING SUPP/EQUIP	Welding	01.0	00000.0	00000	02600	4320	0984000	18-19	905.72	

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						08/06/2018	0000069032									905.72
08/06/18	0000069033	A		08/06/2018	ACTION SALES	FOOD SERVICES SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	18-19	1,848.36	
						08/06/2018	0000069033									1,848.36
08/06/18	0000069034	A		08/06/2018	MARZOLA CONSTRUCTION CO.,	CONTRACTED SERVICES	Division Office	01.0	00000.0	00000	02600	5810	0951000	18-19	6,410.00	
						08/06/2018	0000069034									6,410.00
08/06/18	0000069035	A		08/08/2018	CASCADE THERMAL SOLUTIONS	MAINTENANCE SUPP/EQUIP	Physical Sciences	01.0	00000.0	00000	02570	5630	1951000	18-19	3,908.00	
						08/06/2018	0000069035									3,908.00
08/06/18	0000069036	C		08/06/2018	AUTOMETRIX	CONTRACTED SERVICES	Drafting & Architecture	01.0	00000.0	00000	02600	5810	0964000	18-19	1,314.00	
						08/06/2018	0000069036									1,314.00
08/06/18	0000069037	C		08/07/2018	MCKINLEY, COLLEEN	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	75286	4550	6190000	18-19	106.63	
						08/06/2018	0000069037									106.63
08/06/18	0000069038	C	1	08/13/2018	NATIONAL EMBLEM, INC.	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	18-19	612.31	
						08/06/2018	0000069038									612.31
08/06/18	0000069039	C		08/06/2018	PATON GROUP	MACHINE SHOP SUPP/EQUIP	Numerical Contr	01.0	00000.0	00000	02600	4320	0976000	18-19	293.75	
						08/06/2018	0000069039									293.75
08/06/18	0000069040	A		08/08/2018	TINIUS OLSEN TESTING MACHINE	PLASTICS SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	04700	70200	6450	0900000	18-19	6,430.40	
						08/06/2018	0000069040									6,430.40
08/06/18	0000069041	C		08/25/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Film Making	01.0	00000.0	00000	02520	4320	1057000	18-19	328.47	

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08/06/18	0000069041	C		08/25/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Photography	01.0	00000.0	00000	02520	4320	1063000	18-19	25.17	
						08/06/2018	0000069041	AMAZON								353.64
08/06/18	0000069042	A		08/08/2018	B & H PHOTO VIDEO	LABORATORY SUPP/EQUIP	Photography	01.1	00000.0	00100	02520	4325	1063000	18-19	58.25	
						08/06/2018	0000069042	B & H PHOTO VIDEO								58.25
08/06/18	0000069043	A		08/21/2018	CHEFS' TOYS	INSTRUCTIONAL SUPPLIES	Photography	01.0	00000.0	00000	02520	4320	1063000	18-19	114.64	
						08/06/2018	0000069043	CHEFS' TOYS								114.64
08/06/18	0000069044	A		08/07/2018	HENRY SCHEIN INC	MISCELLANEOUS	Education	01.3	00000.0	05600	70200	4320	0800000	18-19	866.05	
						08/06/2018	0000069044	HENRY SCHEIN INC								866.05
08/06/18	0000069045	A		08/07/2018	B & H PHOTO VIDEO	VIDEO SUPP/EQUIP/RENTAL	Fine Arts	01.3	00000.0	04300	70200	4320	1000000	18-19	341.90	
								01.3	00000.0	04300	70200	6450	1000000	18-19	6,970.79	
						08/06/2018	0000069045	B & H PHOTO VIDEO								7,312.69
08/06/18	0000069046	A		08/08/2018	EXTRON ELECTRONICS	REPAIRS - AV EQUIPMENT	Letters	01.0	00000.0	00000	02550	5640	1551000	18-19	450.00	
						08/06/2018	0000069046	EXTRON ELECTRONICS								450.00
08/06/18	0000069047	C		08/25/2018	AMAZON	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	4550	6780000	18-19	29.53	
						08/06/2018	0000069047	AMAZON								29.53
08/06/18	0000069048	C		08/07/2018	B & H PHOTO VIDEO	MUSICAL INSTRUMENTS/SUPP	Fine Arts	01.3	00000.0	04300	70200	4320	1000000	18-19	728.33	
						08/06/2018	0000069048	B & H PHOTO VIDEO								728.33
08/06/18	0000069049	C		08/07/2018	SARS SOFTWARE PRODUCTS, INC	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	5810	6300000	18-19	3,300.00	
						08/06/2018	0000069049	SARS SOFTWARE PRODUCTS, INC								3,300.00

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08/06/18	0000069050	C		08/07/2018	COLLEGESOURCE, INC.	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	5810	6300000	18-19	12,202.00	
						08/06/2018	0000069050	COLLEGESOURCE, INC.							12,202.00	
08/06/18	0000069051	C		08/07/2018	EVENTS BY NOONAN	MISCELLANEOUS	Transfer Programs	01.3	00000.0	03003	73460	5610	6330000	18-19	2,100.00	
						08/06/2018	0000069051	EVENTS BY NOONAN							2,100.00	
08/06/18	0000069052	C		08/07/2018	READY REFRESH BY NESTLE	MISCELLANEOUS	Counseling-Guidance	01.0	00000.0	00000	03400	4550	6310000	18-19	167.63	
						08/06/2018	0000069052	READY REFRESH BY NESTLE							167.63	
08/06/18	0000069053	C		08/07/2018	FOLLETT BOOKSTORE #603	MISCELLANEOUS	District	71.1	00000.0	02027	02800	7610	0000000	18-19	24,051.15	
						08/06/2018	0000069053	FOLLETT BOOKSTORE #603							24,051.15	
08/06/18	0000069054	C		08/07/2018	OFFICE DEPOT/BUSINESS	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	4320	1551000	18-19	1,904.95	
						08/06/2018	0000069054	OFFICE DEPOT/BUSINESS SVCS DIV							1,904.95	
08/06/18	0000069055	C		08/25/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	18-19	71.16	
						08/06/2018	0000069055	AMAZON							71.16	
08/06/18	0000069056	A		08/06/2018	GRAINGER	COSMETOLOGY SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	6450	0951000	18-19	1,501.53	
						08/06/2018	0000069056	GRAINGER							1,501.53	
08/06/18	0000069057	C		08/06/2018	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	6460	0501000	18-19	833.74	
						08/06/2018	0000069057	GOLDEN STAR TECHNOLOGY INC.							833.74	
08/06/18	0000069058	C		08/10/2018	GLOBAL INDUSTRIAL	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4550	3057000	18-19	403.29	
						08/06/2018	0000069058	GLOBAL INDUSTRIAL							403.29	

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08/07/18	0000069059	X	1	08/23/2018	CMC GROUP INC.	FOOD SERVICES SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	18-19	1,258.16		
								01.3	00000.0	00000	70260	4320	0900000	18-19	451.23		
					08/07/2018	0000069059	CMC GROUP INC.									1,709.39	
08/07/18	0000069060	A		08/07/2018	K-LOG	COSMETOLOGY SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	1,568.09		
								01.0	00000.0	00000	02600	6450	0951000	18-19	962.87		
					08/07/2018	0000069060	K-LOG									2,530.96	
08/07/18	0000069061	A		08/07/2018	GRANICK SPORTS, INC	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	18-19	2,483.87		
					08/07/2018	0000069061	GRANICK SPORTS, INC									2,483.87	
08/07/18	0000069062	A	1	08/22/2018	4MD MEDICAL	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5550	0806000	18-19	431.96		
					08/07/2018	0000069062	4MD MEDICAL									431.96	
08/07/18	0000069063	A		08/07/2018	AIRGAS USA, LLC	WOODWORKING	Woodworking Mfg Tech	01.1	00000.0	00100	02600	4325	0986000	18-19	289.08		
					08/07/2018	0000069063	AIRGAS USA, LLC									289.08	
08/07/18	0000069064	A		08/07/2018	KI	OFFICE FURNITURE/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	18-19	3,402.47		
					08/07/2018	0000069064	KI									3,402.47	
08/07/18	0000069065	C		08/07/2018	GOLDEN STAR TECHNOLOGY INC.	PRINTING SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	18-19	605.54		
					08/07/2018	0000069065	GOLDEN STAR TECHNOLOGY INC.									605.54	
08/07/18	0000069066	A		08/07/2018	BSN SPORTS	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5630	0806000	18-19	495.00		
					08/07/2018	0000069066	BSN SPORTS									495.00	
08/07/18	0000069067	C		08/07/2018	BOUSE, SUSAN	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	70720	1320	6190000	18-19	100.00		

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						08/07/2018	0000069067									100.00
						08/07/2018	0000069069									495.00
08/07/18	0000069069	C		08/07/2018	INSTRUCTIONAL TECHNOLOGY	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	495.00	
						08/07/2018	0000069069									495.00
						08/07/2018	0000069070									100.00
08/07/18	0000069070	C		08/07/2018	COADN-SOUTH	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	100.00	
						08/07/2018	0000069070									100.00
						08/07/2018	0000069071									7,686.00
08/07/18	0000069071	C		08/07/2018	SWACC	MISCELLANEOUS	Fiscal Operations	61.2	00000.0	00000	04100	5410	6720000	18-19	7,686.00	
						08/07/2018	0000069071									7,686.00
						08/07/2018	0000069072									235.00
08/07/18	0000069072	C		08/07/2018	DIAZ, MARIA M.	MISCELLANEOUS	Fiscal Operations	61.2	00000.0	00000	04100	5410	6720000	18-19	235.00	
						08/07/2018	0000069072									235.00
						08/07/2018	0000069073									3,472.57
08/07/18	0000069073	C		08/07/2018	MATTHEW BENDER & CO., INC.	BOOKS	Library	01.0	00000.0	00000	02220	6320	6120000	18-19	3,472.57	
						08/07/2018	0000069073									3,472.57
						08/07/2018	0000069074									454.15
08/07/18	0000069074	A		08/07/2018	STAPLES ADVANTAGE	OFFICE SUPPLIES	Child Development	01.0	00000.0	00000	02700	4550	6920000	18-19	454.15	
						08/07/2018	0000069074									454.15
						08/07/2018	0000069075									2,332.61
08/07/18	0000069075	C		08/07/2018	OFFICE DEPOT/BUSINESS	TONER CARTRIDGES	Child Development	01.0	00000.0	00000	02700	4550	6920000	18-19	2,332.61	
						08/07/2018	0000069075									2,332.61
						08/07/2018	0000069076									300.00
08/07/18	0000069076	C		08/07/2018	ITS CALIFORNIA	MEMBERSHIPS	Oth Instr Sup Services	01.3	00000.0	00000	76616	5310	6190000	18-19	300.00	
						08/07/2018	0000069076									300.00
						08/07/2018	0000069077									410.00
08/07/18	0000069077	C		08/07/2018	TUGG, INC.	MISCELLANEOUS	Library	01.0	00000.0	00000	02220	6310	6120000	18-19	410.00	

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				08/07/2018			0000069077									410.00
				08/07/2018			0000069079									714.58
08/07/18	0000069079	A		08/07/2018	BSN SPORTS	MISCELLANEOUS	Education, General	01.0	00000.0	00000	02560	4320	0801000	18-19	714.58	
				08/07/2018			0000069079									714.58
08/07/18	0000069080	C		08/08/2018	KEY CODE MEDIA, INC.	SOUND EQUIP/SYSTEM	Fine Arts	01.3	00000.0	04300	70200	6450	1000000	18-19	939.66	
				08/07/2018			0000069080									939.66
08/07/18	0000069081	A		08/20/2018	BANK OF AMERICA	WOODWORKING	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	1,199.77	
						MISCELLANEOUS		01.0	00000.0	00000	02600	4320	0951000	18-19	10.96	
				08/07/2018			0000069081									1,210.73
08/07/18	0000069082	C		08/07/2018	SAL'S PLUMBING INC	CONTRACTED SERVICES	Division Office	01.0	00000.0	00000	02600	5810	0951000	18-19	1,300.00	
				08/07/2018			0000069082									1,300.00
08/08/18	0000069083	C		08/08/2018	RODGER'S CATERING	FOOD PRODUCTS	Oth Instr Sup Services	01.3	00000.0	79000	73330	4550	6190000	18-19	56.12	
				08/08/2018			0000069083									56.12
08/08/18	0000069084	C		08/25/2018	AMAZON	PRINTING SUPP/EQUIP	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	18-19	65.48	
				08/08/2018			0000069084									65.48
08/08/18	0000069085	C		08/08/2018	GOLDEN STAR TECHNOLOGY INC.	COMPUTER SUPP/EQUIP	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	18-19	328.48	
				08/08/2018			0000069085									328.48
08/08/18	0000069086	C		08/08/2018	SOUTHERN CALIFORNIA	MISCELLANEOUS	Counseling-Guid ance	01.0	00000.0	00000	03400	5310	6310000	18-19	100.00	
				08/08/2018			0000069086									100.00
08/08/18	0000069087	A		08/08/2018	GRAINGER	WELDING SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	04700	70200	6450	0900000	18-19	4,669.08	

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																4,669.08
08/08/18	0000069088	C		08/08/2018	FLUXLIGHT	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	4550	7100000	18-19	1,049.40	
																1,049.40
08/08/18	0000069089	C	1	08/10/2018	GOLDEN STAR TECHNOLOGY INC.	PRINTING SUPP/EQUIP	Community Service Classes	39.2	00000.0	00000	02310	4550	6820000	18-19	140.50	
																140.50
08/08/18	0000069090	A		08/08/2018	STUDY IN THE USA	ADDRESSING SERVICES	International Students	01.0	00000.0	00000	03420	5830	6452000	18-19	17,000.00	
																17,000.00
08/08/18	0000069091	A		08/09/2018	HOME DEPOT #0608	MISCELLANEOUS	Custodial Services	01.0	00000.0	00000	04400	6460	6530000	18-19	577.50	
																29.45
																606.95
08/08/18	0000069092	C		08/09/2018	AMERIGAS PROPANE COMPANY	MISCELLANEOUS	Transportation	01.0	00000.0	00000	04400	4610	6492000	18-19	1,897.79	
																1,897.79
08/08/18	0000069093	C		08/09/2018	EBSCO INFORMATION	SUBSCRIPTIONS	Library	01.0	00000.0	00000	02220	6321	6120000	18-19	4,014.09	
																4,014.09
08/08/18	0000069094	A		08/13/2018	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	76616	4550	6190000	18-19	170.51	
																170.51
08/09/18	0000069095	C		08/09/2018	CA COMM COLLEGE ASSO FOR	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	03000	70200	5210	6190000	18-19	495.00	
																495.00

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08/09/18	0000069096	C		08/09/2018	ARC HOSPITALITY SWN TRS HOLDING,	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	639.91	
				08/09/2018			0000069096									639.91
08/09/18	0000069097	C		08/09/2018	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Dental Assisting	01.0	00000.0	00000	02530	4320	1240100	18-19	151.91	
				08/09/2018			0000069097									151.91
08/09/18	0000069098	P		08/11/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Dental Assisting	01.0	00000.0	00000	02530	4320	1240100	18-19	129.09	
						OFFICE SUPPLIES		01.0	00000.0	00000	02530	4320	1240100	18-19	80.03	
				08/09/2018			0000069098									209.12
08/09/18	0000069099	C		08/18/2018	ARC HOSPITALITY SWN TRS HOLDING,	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	639.91	
				08/09/2018			0000069099									639.91
08/11/18	0000069100	A		08/11/2018	DIVERSIFIED BUSINESS SERVICES	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	395.73	
				08/11/2018			0000069100									395.73
08/11/18	0000069101	A		08/11/2018	ASW MACHINERY INC	WOODWORKING	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	4320	0900000	18-19	796.07	
								01.3	00000.0	00000	70260	6410	0900000	18-19	16,346.17	
						MISCELLANEOUS		01.3	00000.0	00000	70260	6410	0900000	18-19	-4,439.13	
				08/11/2018			0000069101									12,703.11
08/11/18	0000069102	C		08/11/2018	HENRY SCHEIN INC	DENTAL SUPP/EQUIP	Dental Assisting	01.0	00000.0	00000	02530	4320	1240100	18-19	752.53	
				08/11/2018			0000069102									752.53
08/11/18	0000069103	C		08/11/2018	METROPOLITAN TRANSPORTATION	CONTRACTED SERVICES	Oth Instr Sup Services	01.3	00000.0	00000	76616	5810	6190000	18-19	10,000.00	
				08/11/2018			0000069103									10,000.00

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08/11/18	0000069104	A		08/11/2018	YALE CHASE MATERIALS	MISCELLANEOUS	Building Maintenance-Re	01.0	00000.0	00000	04400	6460	6510000	18-19	629.17	
				08/11/2018			0000069104				YALE CHASE MATERIALS					629.17
08/11/18	0000069105	C		08/11/2018	ORANGE CO. TANK TESTING INC.	TESTING LABORATORIES	Building Maintenance-Re	01.0	00000.0	00000	04400	5810	6510000	18-19	822.29	
				08/11/2018			0000069105				ORANGE CO. TANK TESTING INC.					822.29
08/11/18	0000069106	A		08/11/2018	WHITNEY BROTHERS	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70770	4320	6920000	18-19	81.80	
				08/11/2018			0000069106				WHITNEY BROTHERS					81.80
08/11/18	0000069107	C		08/11/2018	PNV	MISCELLANEOUS	Child Development	01.3	00000.0	00000	70770	4550	6920000	18-19	78.84	
				08/11/2018			0000069107				PNV					78.84
08/11/18	0000069108	C		08/11/2018	OFFICE DEPOT/BUSINESS	TONER CARTRIDGES	CulinaryArtsChef ,Catering,Food	01.0	00000.0	00000	02530	4320	1306300	18-19	263.49	
				08/11/2018			0000069108				OFFICE DEPOT/BUSINESS SVCS DIV					263.49
08/11/18	0000069109	C		08/11/2018	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	76616	4550	6190000	18-19	38.11	
				08/11/2018			0000069109				OFFICE DEPOT/BUSINESS SVCS DIV					38.11
08/11/18	0000069110	A		08/11/2018	ALL AMERICAN TROPHY	MISCELLANEOUS	Nursing	01.0	00000.0	00000	02530	4320	1230000	18-19	45.99	
				08/11/2018			0000069110				ALL AMERICAN TROPHY					45.99
08/11/18	0000069111	C		08/11/2018	RODGER'S CATERING	MISCELLANEOUS	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	18-19	105.67	
				08/11/2018			0000069111				RODGER'S CATERING					105.67
08/11/18	0000069112	A		08/11/2018	HENRY SCHEIN INC	DENTAL SUPP/EQUIP	Dental Assisting	01.1	00000.0	00100	02530	4325	1240100	18-19	7,324.23	
				08/11/2018			0000069112				HENRY SCHEIN INC					7,324.23
08/11/18	0000069113	A		08/11/2018	COMPETITIVE AQUATIC SUPPLY	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	18-19	949.25	

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						08/11/2018	0000069113	COMPETITIVE AQUATIC SUPPLY								949.25
08/11/18	0000069114	A		08/11/2018	PRAXAIR DISTRIBUTION INC.	WELDING SUPP/EQUIP	Welding	01.0	00000.0	00000	02600	4320	0984000	18-19	430.78	
						08/11/2018	0000069114	PRAXAIR DISTRIBUTION INC.								430.78
08/11/18	0000069115	C		08/11/2018	OSCAR'S ELECTRIC INC.	CONTRACTED SERVICES	Division Office	01.0	00000.0	00000	02600	5810	0951000	18-19	1,850.00	
						08/11/2018	0000069115	OSCAR'S ELECTRIC INC.								1,850.00
08/11/18	0000069116	A		08/11/2018	AUTOMATION DIRECT	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	151.12	
						08/11/2018	0000069116	AUTOMATION DIRECT								151.12
08/13/18	0000069117	P		08/13/2018	BANK OF AMERICA	OFFICE SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	76616	4550	6190000	18-19	84.99	
						08/13/2018	0000069117	BANK OF AMERICA								84.99
08/13/18	0000069118	C		08/21/2018	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	5810	6780000	18-19	360.00	
						08/13/2018	0000069118	BANK OF AMERICA								360.00
08/13/18	0000069119	P		08/13/2018	AMAZON	ELECTRONIC SUPP/EQUIP	Instructional Office	01.0	00000.0	00000	02100	4320	6016000	18-19	19.99	
						08/13/2018	0000069119	AMAZON								19.99
08/13/18	0000069120	C		08/13/2018	MEDCOM INC	MEDICAL & LAB SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	4320	0900000	18-19	676.65	
						08/13/2018	0000069120	MEDCOM INC								676.65
08/14/18	0000069121	C		08/14/2018	RAM SERVICES	SOFTWARE	Fiscal Operations	01.0	00000.0	00000	04200	5810	6721000	18-19	1,500.00	
						08/14/2018	0000069121	RAM SERVICES								1,500.00
08/14/18	0000069122	C		08/14/2018	KANOPY LLC	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00007	79850	6310	4900000	18-19	12,000.00	

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						08/14/2018	0000069122		KANOPY LLC							12,000.00
08/14/18	0000069123	A		08/14/2018	ANIXTER	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65052	6120	7100000	18-19	1,178.65	
						08/14/2018	0000069123		ANIXTER							1,178.65
08/14/18	0000069124	A		08/14/2018	OFFICE SOLUTIONS	INSTRUCTIONAL SUPPLIES	Dental Assisting	01.0	00000.0	00000	02530	4320	1240100	18-19	91.17	
						08/14/2018	0000069124		OFFICE SOLUTIONS							91.17
08/14/18	0000069125	A	1	08/24/2018	INSTYLE	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4200	3057000	18-19	19.50	
						08/14/2018	0000069125		INSTYLE							19.50
08/14/18	0000069126	A		08/14/2018	HARBOR FREIGHT TOOL	WELDING SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	208.82	
						08/14/2018	0000069126		HARBOR FREIGHT TOOL							208.82
08/14/18	0000069127	A		08/14/2018	HENRY SCHEIN INC	DENTAL SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	5810	0900000	18-19	1,300.86	
						08/14/2018	0000069127		HENRY SCHEIN INC							1,300.86
08/14/18	0000069128	P		08/14/2018	SCHOOL OUTFITTERS	PLASTICS SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	680.64	
						08/14/2018	0000069128		SCHOOL OUTFITTERS							680.64
08/14/18	0000069129	C		08/14/2018	ULINE	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	1,057.48	
						08/14/2018	0000069129		ULINE							1,057.48
08/14/18	0000069130	C		08/14/2018	MCMaster CARR SUPPLY CO.	MACHINE SHOP SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	4320	0900000	18-19	291.37	
						08/14/2018	0000069130		MCMaster CARR SUPPLY CO.							291.37
08/14/18	0000069131	A		08/14/2018	HAAS FACTORY OUTLET	MACHINE SHOP SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	6450	0900000	18-19	1,744.40	

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						08/14/2018	0000069131	HAAS FACTORY OUTLET							1,744.40	
08/14/18	0000069132	A	1	08/27/2018	RAN GRAPHICS	PRINTING SERVICES	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	4320	0900000	18-19	266.59	
						08/14/2018	0000069132	RAN GRAPHICS							266.59	
08/14/18	0000069133	P		08/27/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	94.60	
						08/14/2018	0000069133	AMAZON							94.60	
08/14/18	0000069134	P		08/27/2018	AMAZON	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	18-19	222.07	
						08/14/2018	0000069134	AMAZON							222.07	
08/14/18	0000069135	P		08/27/2018	AMAZON	BOOKS	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	167.57	
								01.0	00000.0	00000	02600	4320	0951000	18-19	132.14	
						08/14/2018	0000069135	AMAZON							299.71	
08/14/18	0000069136	P		08/27/2018	AMAZON	MISCELLANEOUS	Social Sciences	01.0	00000.0	00000	02540	6450	2201000	18-19	133.86	
						08/14/2018	0000069136	AMAZON							133.86	
08/15/18	0000069137	A		08/15/2018	RAN GRAPHICS	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	634.68	
						08/15/2018	0000069137	RAN GRAPHICS							634.68	
08/15/18	0000069138	A		08/15/2018	MITEE-BITE PRODUCTS LLC	MACHINE SHOP SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	1,478.25	
						08/15/2018	0000069138	MITEE-BITE PRODUCTS LLC							1,478.25	
08/15/18	0000069139	A		08/15/2018	C & R MEDICAL, INC.	MEDICAL & LAB SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	6450	0900000	18-19	18,090.13	
						08/15/2018	0000069139	C & R MEDICAL, INC.							18,090.13	
08/15/18	0000069140	C		08/15/2018	44NEW ENGLAND MGT. CO	CONFERENCE AND TRAVEL	Parking	39.5	00000.0	00000	79800	5210	6950000	18-19	790.88	

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				08/15/2018			0000069140			44NEW ENGLAND MGT. CO						790.88
08/15/18	0000069141	A		08/17/2018	H & M PIPE BEVELING MACHINE	WELDING SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	6450	0900000	18-19	10,387.17	
				08/15/2018			0000069141			H & M PIPE BEVELING MACHINE CO.,INC						10,387.17
08/15/18	0000069142	C		08/15/2018	ATKINSON, ANDELSON, LOYA,	MISCELLANEOUS	Human Resources	01.0	00000.0	00100	05100	5730	6730000	18-19	8,993.75	
				08/15/2018			0000069142			ATKINSON, ANDELSON, LOYA, RUUD						8,993.75
08/15/18	0000069143	A		08/15/2018	MITY-LITE	FURNITURE, SCHOOL	Instructional Office	01.3	00000.0	00000	71000	6450	6016000	18-19	6,884.93	
				08/15/2018			0000069143			MITY-LITE						6,884.93
08/16/18	0000069144	C		08/16/2018	SCHOOL DATEBOOKS	MISCELLANEOUS	Trnsfers & Pymnts to/for	01.3	00000.0	03500	71200	7610	7300000	18-19	5,000.00	
				08/16/2018			0000069144			SCHOOL DATEBOOKS						5,000.00
08/16/18	0000069145	C		08/16/2018	TERRY, LERODRICK	TRAVEL AGENCIES	Human Resources	01.0	00000.0	00000	05100	5230	6730000	18-19	600.00	
				08/16/2018			0000069145			TERRY, LERODRICK						600.00
08/16/18	0000069146	C		08/16/2018	TELEPERFORMANCE RAPIDTEXT	CONTRACTED SERVICES	Human Resources	01.0	00000.0	09000	05100	5810	6730000	18-19	762.30	
				08/16/2018			0000069146			TELEPERFORMANCE RAPIDTEXT						762.30
08/16/18	0000069147	A		08/17/2018	WESCO	REPAIRS - OTHER	Physical Sciences	01.0	00000.0	00000	02570	5630	1951000	18-19	1,120.00	
				08/16/2018			0000069147			WESCO						1,120.00
08/16/18	0000069148	A		08/17/2018	TCB PRINTING	MISCELLANEOUS	Academic Administration	01.3	00000.0	00000	72800	4550	6010000	18-19	31.76	
				08/16/2018			0000069148			TCB PRINTING						31.76
08/16/18	0000069149	P		08/17/2018	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Human Resources	01.3	00000.0	07005	73460	4550	6730000	18-19	152.93	

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						08/16/2018	0000069149	AMAZON								152.93
08/16/18	0000069150	A		08/17/2018	CDW-GOVERNMENT INC	SOFTWARE	Health Services	69.0	00000.0	00000	03310	6310	6440000	18-19	667.56	
						08/16/2018	0000069150	CDW-GOVERNMENT INC								667.56
08/16/18	0000069151	A		08/30/2018	WILEY SUBSCRIPTION	SUBSCRIPTIONS	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	18-19	268.28	
						08/16/2018	0000069151	WILEY SUBSCRIPTION SERVICES								268.28
08/16/18	0000069152	P		08/17/2018	AMAZON	OFFICE SUPPLIES	Human Resources	01.0	00000.0	00000	05100	4550	6730000	18-19	79.55	
						08/16/2018	0000069152	AMAZON								79.55
08/16/18	0000069153	A		08/30/2018	ASSOCIATION OF HIGHER EDUCATION	PUBLISHERS/PUBLICATIONS	Disabled Students	01.3	00000.0	00000	79000	4550	6420000	18-19	205.20	
						08/16/2018	0000069153	ASSOCIATION OF HIGHER EDUCATION AND								205.20
08/16/18	0000069154	A		08/17/2018	AMERICAN COLLEGE HEALTH	NON-INSTRUCTIONAL SUPPLIES	Health Services	69.0	00000.0	00000	03310	4550	6440000	18-19	300.00	
						08/16/2018	0000069154	AMERICAN COLLEGE HEALTH ASSOCIATION								300.00
08/16/18	0000069155	A		08/17/2018	TCB PRINTING	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	18-19	26.28	
						08/16/2018	0000069155	TCB PRINTING								26.28
08/16/18	0000069156	P		08/17/2018	AMAZON	NON-INSTRUCTIONAL SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	18-19	43.89	
						08/16/2018	0000069156	AMAZON								43.89
08/16/18	0000069157	P		08/17/2018	BANK OF AMERICA	LABORATORY SUPP/EQUIP	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	18-19	377.00	
						08/16/2018	0000069157	BANK OF AMERICA								377.00
08/16/18	0000069158	A		08/16/2018	PCC NETWORK SOLUTIONS	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	18-19	1,896.44	

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				08/16/2018			0000069158				PCC NETWORK SOLUTIONS					1,896.44
08/16/18	0000069159	A		08/17/2018	PIVOT INTERIORS, INC	MISCELLANEOUS	Management Information	01.0	00000.0	00000	02210	6460	6780000	18-19	3,182.81	
				08/16/2018			0000069159				PIVOT INTERIORS, INC					3,182.81
08/16/18	0000069160	P		08/17/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	18-19	264.87	
				08/16/2018			0000069160				AMAZON					264.87
08/16/18	0000069161	P		08/17/2018	BANK OF AMERICA	BOOKS	Community Service Classes	39.2	00000.0	00000	02310	4550	6820000	18-19	107.45	
				08/16/2018			0000069161				BANK OF AMERICA					107.45
08/16/18	0000069162	A		08/16/2018	PCC NETWORK SOLUTIONS	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00006	73840	6450	7100000	18-19	3,660.73	
				08/16/2018			0000069162				PCC NETWORK SOLUTIONS					3,660.73
08/16/18	0000069163	C		08/16/2018	CASCADE THERMAL SOLUTIONS	REPAIRS - OTHER	Physical Sciences	01.0	00000.0	00000	02570	5630	1951000	18-19	66.19	
				08/16/2018			0000069163				CASCADE THERMAL SOLUTIONS					66.19
08/16/18	0000069164	P		08/20/2018	AMAZON	BOOKS	Community Service Classes	39.2	00000.0	00000	02310	4550	6820000	18-19	316.70	
				08/16/2018			0000069164				AMAZON					316.70
08/16/18	0000069165	C		08/16/2018	ERICKSON LAW FIRM	LEGAL SERVICES	Human Resources	01.0	00000.0	00100	05100	5730	6730000	18-19	1,606.50	
				08/16/2018			0000069165				ERICKSON LAW FIRM					1,606.50
08/16/18	0000069166	C		08/16/2018	ERICKSON LAW FIRM	LEGAL SERVICES	Human Resources	01.0	00000.0	00100	05100	5730	6730000	18-19	6,747.00	
				08/16/2018			0000069166				ERICKSON LAW FIRM					6,747.00
08/16/18	0000069167	C		08/16/2018	ERICKSON LAW FIRM	LEGAL SERVICES	Human Resources	01.0	00000.0	00100	05100	5730	6730000	18-19	567.00	

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				08/16/2018			0000069167									567.00
08/16/18	0000069168	A		08/16/2018	TERADEK, LLC.	REPAIRS - OTHER	Media	01.0	00000.0	00000	01220	5630	6130000	18-19	464.00	
				08/16/2018			0000069168									464.00
08/16/18	0000069169	C		08/16/2018	4C/SD	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	175.00	
				08/16/2018			0000069169									175.00
08/16/18	0000069170	P		08/17/2018	BANK OF AMERICA	LABORATORY SUPP/EQUIP	Sculpture	01.1	00000.0	00100	02520	4325	1002200	18-19	102.47	
				08/16/2018			0000069170									102.47
08/16/18	0000069171	P		08/17/2018	BANK OF AMERICA	LABORATORY SUPP/EQUIP	Sculpture	01.1	00000.0	00100	02520	4325	1002200	18-19	162.90	
				08/16/2018			0000069171									162.90
08/16/18	0000069172	P		08/17/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	18-19	19.95	
							Film Making	01.0	00000.0	00000	02520	4320	1057000	18-19	9.99	
						LABORATORY SUPP/EQUIP	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	18-19	229.68	
							Sculpture	01.1	00000.0	00100	02520	4325	1002200	18-19	253.00	
				08/16/2018			0000069172									512.62
08/17/18	0000069173	A		08/17/2018	GEORGE CHEVROLET	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	6450	0900000	18-19	11,774.23	
				08/17/2018			0000069173									11,774.23
08/17/18	0000069174	P		08/17/2018	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	18-19	708.97	
				08/17/2018			0000069174									708.97
08/17/18	0000069175	A		08/17/2018	DIVERSIFIED BUSINESS SERVICES	NON-INSTRUCTIONAL SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	18-19	478.42	

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						08/17/2018	0000069175									478.42
						08/17/2018	0000069175									478.42
08/17/18	0000069176	A		08/17/2018	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	4550	7100000	18-19	328.48	
						08/17/2018	0000069176									328.48
08/17/18	0000069177	P		08/17/2018	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	18-19	296.36	
						08/17/2018	0000069177									296.36
08/17/18	0000069178	A		08/17/2018	DIVERSIFIED BUSINESS SERVICES	NON-INSTRUCTIONAL SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	18-19	964.97	
						08/17/2018	0000069178									964.97
08/18/18	0000069179	C		08/18/2018	CSU CHANNEL ISLANDS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	400.00	
						08/18/2018	0000069179									400.00
08/18/18	0000069180	C		08/18/2018	JW MARRIOTT DESERT SPRINGS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	755.40	
						08/18/2018	0000069180									755.40
08/18/18	0000069181	C		08/18/2018	CSU CHANNEL ISLANDS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	400.00	
						08/18/2018	0000069181									400.00
08/18/18	0000069182	C		08/18/2018	JW MARRIOTT DESERT SPRINGS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	755.40	
						08/18/2018	0000069182									755.40
08/18/18	0000069183	C		08/18/2018	CSU CHANNEL ISLANDS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	400.00	
						08/18/2018	0000069183									400.00
08/18/18	0000069184	C		08/18/2018	JW MARRIOTT DESERT SPRINGS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	755.40	

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						08/18/2018	0000069184									755.40
						08/18/2018	0000069185									400.00
08/18/18	0000069185	C		08/18/2018	CSU CHANNEL ISLANDS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	400.00	
						08/18/2018	0000069185									400.00
08/18/18	0000069186	C		08/18/2018	JW MARRIOTT DESERT SPRINGS	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	5210	6460000	18-19	755.40	
						08/18/2018	0000069186									755.40
08/18/18	0000069187	P		08/18/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Academic Administration	01.3	00000.0	00000	72800	5210	6010000	18-19	580.40	
						08/18/2018	0000069187									580.40
08/18/18	0000069188	P		08/18/2018	BANK OF AMERICA	OPEN1	Counseling	01.3	00000.0	03300	72600	5210	6300000	18-19	329.96	
						08/18/2018	0000069188									329.96
08/18/18	0000069189	C		08/18/2018	HILTON GARDEN INN MONTEREY	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	639.91	
						08/18/2018	0000069189									639.91
08/18/18	0000069190	C		08/18/2018	HILTON GARDEN INN MONTEREY	CONFERENCE AND TRAVEL	Auxiliary Operations	01.3	00000.0	00000	71200	5210	7000000	18-19	223.98	
						08/18/2018	0000069190									223.98
08/18/18	0000069191	C		08/18/2018	HILTON GARDEN INN MONTEREY	CONFERENCE AND TRAVEL	Academic Administration	01.3	00000.0	00000	72800	5210	6010000	18-19	639.91	
						08/18/2018	0000069191									639.91
08/18/18	0000069192	C		08/18/2018	CALIFORNIA COALITION OF	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.3	00000.0	00000	70280	5210	6190000	18-19	325.00	
						08/18/2018	0000069192									325.00
08/18/18	0000069193	A		08/18/2018	HOLIDAY INN SACRAMENTO	OPEN1	Counseling	01.3	00000.0	03300	72600	5210	6300000	18-19	218.88	

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						08/18/2018	0000069193									218.88
08/18/18	0000069194	C		08/18/2018	PUBLIC SAFETY TRAINING	CONFERENCE AND TRAVEL	Parking	39.5	00000.0	00000	79800	5210	6950000	18-19	387.00	
						08/18/2018	0000069194									387.00
08/18/18	0000069195	A		08/18/2018	GO EARN IT	MISCELLANEOUS	Men's Athletics	01.0	00000.0	00000	02560	4320	0813000	18-19	1,747.46	
						08/18/2018	0000069195									1,747.46
08/18/18	0000069196	C		08/20/2018	CERRITOS COLLEGE DISTRICT	MISCELLANEOUS	Fiscal Operations	61.2	00000.0	00000	04100	5410	6720000	18-19	27,052.84	
						08/18/2018	0000069196									27,052.84
08/18/18	0000069197	A		08/20/2018	ALLISON MECHANICAL, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	18-19	11,912.00	
						08/18/2018	0000069197									11,912.00
08/18/18	0000069198	A	1	08/27/2018	ALLISON MECHANICAL, INC.	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	18-19	8,300.00	
						08/18/2018	0000069198									8,300.00
08/18/18	0000069199	A		08/20/2018	EZ AUTOMATED SYSTEMS , INC	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	18-19	14,175.00	
						08/18/2018	0000069199									14,175.00
08/18/18	0000069200	A	1	08/21/2018	RADIATION DETECTION CO.	MISCELLANEOUS	Dental Assisting	01.1	00000.0	00100	02530	4325	1240100	18-19	242.00	
						08/18/2018	0000069200									242.00
08/18/18	0000069201	A		08/20/2018	PIVOT INTERIORS, INC	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	6460	6720000	18-19	801.54	
						08/18/2018	0000069201									801.54
08/18/18	0000069202	C		08/20/2018	CALIFORNIA COUNCIL OF	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	250.00	

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							08/18/2018	0000069202									250.00
08/18/18	0000069203	A		08/20/2018		OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	18-19		25.97
							08/18/2018	0000069203									25.97
08/20/18	0000069204	A		08/20/2018		RAN GRAPHICS	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19		295.65
							MISCELLANEOUS		01.0	00000.0	00000	02600	4320	0951000	18-19		16.00
							08/20/2018	0000069204									311.65
08/20/18	0000069205	A		08/21/2018		DERMALOGICA	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4320	3057000	18-19		6,520.23
							08/20/2018	0000069205									6,520.23
08/20/18	0000069207	A		08/20/2018		UNITED FABRICARE SUPPLY INC	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5550	0806000	18-19		1,650.17
							08/20/2018	0000069207									1,650.17
08/20/18	0000069208	A		08/20/2018		TEXON TOWEL & SUPPLY CO.	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5550	0806000	18-19		1,056.07
							08/20/2018	0000069208									1,056.07
08/20/18	0000069209	A		08/20/2018		BSN SPORTS	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	18-19		1,999.48
							08/20/2018	0000069209									1,999.48
08/20/18	0000069210	A		08/20/2018		OFFICE DEPOT/BUSINESS	WOODWORKING	Woodworking Mfg Tech	01.0	00000.0	00000	02600	4320	0986000	18-19		523.62
							08/20/2018	0000069210									523.62
08/20/18	0000069211	A		08/20/2018		ALLURE	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4200	3057000	18-19		20.00
							08/20/2018	0000069211									20.00

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08/20/18	0000069212	A		08/20/2018	VANITY FAIR	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4200	3057000	18-19	15.00	
						08/20/2018	0000069212	VANITY FAIR							15.00	
08/20/18	0000069214	A		08/20/2018	VOGUE	COSMETOLOGY SUPP/EQUIP	Cosmetology	39.3	00000.0	00000	02350	4200	3057000	18-19	12.00	
						08/20/2018	0000069214	VOGUE							12.00	
08/20/18	0000069215	C		08/20/2018	PHYTORION, INC.	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	5810	6780000	18-19	2,040.00	
						08/20/2018	0000069215	PHYTORION, INC.							2,040.00	
08/20/18	0000069216	A		08/20/2018	DYNATRONICS CORP	INSTRUCTIONAL SUPPLIES	Physical Therapy	01.1	00000.0	00100	02530	4325	1222000	18-19	627.71	
						08/20/2018	0000069216	DYNATRONICS CORP							627.71	
08/20/18	0000069217	A		08/20/2018	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	Health Professions	01.0	00000.0	00000	02530	4320	1201000	18-19	18.44	
						08/20/2018	0000069217	OFFICE DEPOT/BUSINESS SVCS DIV							18.44	
08/20/18	0000069218	X	1	08/21/2018	COMMUNITY COLLEGE LEAGUE of	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	26,356.00	
						08/20/2018	0000069218	COMMUNITY COLLEGE LEAGUE of CALIFORNIA							26,356.00	
08/20/18	0000069219	A		08/20/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Board of Trustees	01.0	00000.0	02100	01100	5210	6005000	18-19	282.38	
						08/20/2018	0000069219	BANK OF AMERICA							282.38	
08/20/18	0000069220	C		08/20/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Parking	39.5	00000.0	00000	79800	5210	6950000	18-19	600.00	
						08/20/2018	0000069220	BANK OF AMERICA							600.00	
08/20/18	0000069221	C		08/20/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Purchasing	01.0	00000.0	00000	04300	5210	6722000	18-19	247.19	
						08/20/2018	0000069221	BANK OF AMERICA							247.19	
08/21/18	0000069222	C		08/22/2018	BANK OF AMERICA	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	5880	6722000	18-19	72.60	

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						08/21/2018	0000069222	BANK OF AMERICA							72.60	
08/21/18	0000069223	A		08/21/2018	GOLDEN STAR TECHNOLOGY INC.	ELECTRICAL SUPP/EQUIP	Board of Trustees	01.0	00000.0	00000	01100	4550	6005000	18-19	357.07	
								01.0	00000.0	00000	01100	4550	6005000	18-19	20.00	
						08/21/2018	0000069223	GOLDEN STAR TECHNOLOGY INC.							377.07	
08/21/18	0000069224	C		08/21/2018	CCLC/CCCAA	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	11,300.00	
						08/21/2018	0000069224	CCLC/CCCAA							11,300.00	
08/22/18	0000069225	A	1	08/28/2018	RADIATION DETECTION CO.	MISCELLANEOUS	Dental Hygiene	01.1	00000.0	00100	02530	4325	1240200	18-19	192.17	
						08/22/2018	0000069225	RADIATION DETECTION CO.							192.17	
08/22/18	0000069226	P		08/22/2018	NEED TO ADD VENDOR	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70770	4320	6920000	18-19	89.51	
								01.3	00000.0	00000	70780	4320	6920000	18-19	89.51	
						08/22/2018	0000069226	NEED TO ADD VENDOR							179.02	
08/22/18	0000069227	P		08/22/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70770	4320	6920000	18-19	90.81	
								01.3	00000.0	00000	70780	4320	6920000	18-19	90.81	
						08/22/2018	0000069227	AMAZON							181.62	
08/22/18	0000069228	A		08/22/2018	LAKESHORE LEARNING	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70770	4320	6920000	18-19	10.39	
								01.3	00000.0	00000	70780	4320	6920000	18-19	10.40	
						08/22/2018	0000069228	LAKESHORE LEARNING MATERIALS							20.79	
08/22/18	0000069229	C		08/22/2018	CSSO ORG	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	300.00	
						08/22/2018	0000069229	CSSO ORG							300.00	

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08/22/18	0000069230	P		08/23/2018	AMAZON	BOOKS	Child Development	01.3	00000.0	00000	70780	4320	6920000	18-19	96.18	
								01.3	00000.0	00000	70770	4320	6920000	18-19	96.11	
						08/22/2018	0000069230	AMAZON							192.29	
08/22/18	0000069231	C		08/23/2018	PUBLIC AGENCY LAW GROUP	MISCELLANEOUS	Physical Property-Related	42.2	00000.0	00000	65040	5730	7100000	18-19	6,000.90	
						08/22/2018	0000069231	PUBLIC AGENCY LAW GROUP							6,000.90	
08/22/18	0000069232	P		08/22/2018	BANK OF AMERICA	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	18-19	439.76	
						08/22/2018	0000069232	BANK OF AMERICA							439.76	
08/22/18	0000069233	A		08/22/2018	BLACK & DECKER INC.	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	9,324.20	
						08/22/2018	0000069233	BLACK & DECKER INC.							9,324.20	
08/22/18	0000069235	P		08/22/2018	BANK OF AMERICA	APPLIANCES	General Administration	01.0	00000.0	00000	01200	6460	6006000	18-19	1,721.00	
						08/22/2018	0000069235	BANK OF AMERICA							1,721.00	
08/23/18	0000069236	C	1	08/27/2018	ASSOCIATION OF COMMUNITY	CONFERENCE AND TRAVEL	Board of Trustees	01.0	00000.0	00200	01100	5210	6005000	18-19	1,140.00	
						08/23/2018	0000069236	ASSOCIATION OF COMMUNITY COLLEGE TRUSTEE							1,140.00	
08/23/18	0000069237	A		08/23/2018	BENNER METALS	MACHINE SHOP SUPP/EQUIP	Numerical Contr	01.0	00000.0	00000	02600	4320	0976000	18-19	3,810.60	
						08/23/2018	0000069237	BENNER METALS							3,810.60	
08/23/18	0000069238	A		08/23/2018	AIRGAS USA, LLC	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	351.50	
						08/23/2018	0000069238	AIRGAS USA, LLC							351.50	
08/23/18	0000069239	A		08/23/2018	MCMASTER CARR SUPPLY CO.	MACHINE SHOP SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	943.95	
						08/23/2018	0000069239	MCMASTER CARR SUPPLY CO.							943.95	

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08/23/18	0000069240	A		08/24/2018	PERFECT FORM	PRINTING SERVICES	Admissions	01.0	00000.0	00000	03800	5810	6225000	18-19	280.52	
						08/23/2018	0000069240				PERFECT FORM					280.52
08/23/18	0000069241	A		08/23/2018	MSC INDUSTRIAL DIRECT, CO INC	MACHINE SHOP SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	2,860.88	
						08/23/2018	0000069241				MSC INDUSTRIAL DIRECT, CO INC					2,860.88
08/23/18	0000069242	A		08/23/2018	BENNER METALS	MACHINE SHOP SUPP/EQUIP	Numerical Contr	01.1	00000.0	00100	02600	4325	0976000	18-19	1,281.47	
						08/23/2018	0000069242				BENNER METALS					1,281.47
08/23/18	0000069243	A		08/23/2018	LOOK GRAPHICS	NON-INSTRUCTIONAL SUPPLIES	Fiscal Operations	01.3	00000.0	00000	74500	4550	6720000	18-19	439.05	
						08/23/2018	0000069243				LOOK GRAPHICS					439.05
08/23/18	0000069245	A		08/23/2018	NASCO EDUCATION, LLC	NON-INSTRUCTIONAL SUPPLIES	Health Services	69.0	00000.0	00000	03310	4550	6440000	18-19	370.73	
						08/23/2018	0000069245				NASCO EDUCATION, LLC					370.73
08/23/18	0000069246	P		08/24/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	18-19	110.00	
						08/23/2018	0000069246				BANK OF AMERICA					110.00
08/23/18	0000069247	C		08/23/2018	NAIMIE'S BEAUTY CENTER	LABORATORY SUPP/EQUIP	Theater	01.1	00000.0	00100	02520	4325	1055000	18-19	580.36	
						08/23/2018	0000069247				NAIMIE'S BEAUTY CENTER					580.36
08/23/18	0000069248	C		08/23/2018	NAJARIAN HAGOP	REIMBURSEMENT	Arts	01.0	00000.0	00000	02520	4320	1052000	18-19	251.32	
						08/23/2018	0000069248				NAJARIAN HAGOP					251.32
08/23/18	0000069249	A		08/24/2018	KTS NETWORK SOLUTIONS	MISCELLANEOUS	Instructional Office	01.0	00000.0	00000	02110	4390	6016000	18-19	367.12	
						08/23/2018	0000069249				KTS NETWORK SOLUTIONS					367.12
08/23/18	0000069250	A		08/24/2018	SWEETWATER SOUND	INSTRUCTIONAL SUPPLIES	Fine Arts	01.3	00000.0	04300	70200	4320	1000000	18-19	749.73	

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						08/23/2018	0000069250	SWEETWATER SOUND								749.73
08/23/18	0000069251	A		08/23/2018	FLINN SCIENTIFIC INC	INSTRUCTIONAL SUPPLIES	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	18-19	9,965.45	
						08/23/2018	0000069251	FLINN SCIENTIFIC INC								9,965.45
08/23/18	0000069252	A		08/23/2018	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Physical Property-Related	41.1	00000.0	00002	73840	6450	7100000	18-19	84,303.70	
						08/23/2018	0000069252	GOLDEN STAR TECHNOLOGY INC.								84,303.70
08/23/18	0000069253	A		08/23/2018	ORION TELESCOPES & BINOCULARS	INSTRUCTIONAL SUPPLIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	18-19	711.70	
						08/23/2018	0000069253	ORION TELESCOPES & BINOCULARS								711.70
08/23/18	0000069254	C		08/23/2018	MCKINLEY, COLLEEN	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	75286	4550	6190000	18-19	52.45	
						08/23/2018	0000069254	MCKINLEY, COLLEEN								52.45
08/23/18	0000069255	A		08/23/2018	RAN GRAPHICS	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.0	00000.0	76600	02570	4550	6190000	18-19	37.90	
						08/23/2018	0000069255	RAN GRAPHICS								37.90
08/23/18	0000069256	A		08/23/2018	RAN GRAPHICS	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.0	00000.0	76600	02570	4550	6190000	18-19	171.49	
						08/23/2018	0000069256	RAN GRAPHICS								171.49
08/23/18	0000069257	P		08/24/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	18-19	523.25	
						08/23/2018	0000069257	BANK OF AMERICA								523.25
08/23/18	0000069258	A		08/23/2018	SIGMA-ALDRICH, INC.	INSTRUCTIONAL SUPPLIES	SEM-Chemistry	01.0	00000.0	00000	02570	4320	1956000	18-19	2,344.40	
						08/23/2018	0000069258	SIGMA-ALDRICH, INC.								2,344.40
08/23/18	0000069259	A		08/23/2018	AMERICAN ASSOCIATION OF	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	75286	5310	6190000	18-19	1,000.00	

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						08/23/2018	0000069259	AMERICAN ASSOCIATION OF COLLEGES FOR								1,000.00
08/23/18	0000069260	A		08/23/2018	CAROLINA BIOLOGICAL SUPPLY	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	148.23	
						08/23/2018	0000069260	CAROLINA BIOLOGICAL SUPPLY								148.23
08/23/18	0000069261	A		08/23/2018	EDVOTEK INC.	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	1,097.23	
						08/23/2018	0000069261	EDVOTEK INC.								1,097.23
08/23/18	0000069262	P		08/24/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	19.90	
						08/23/2018	0000069262	BANK OF AMERICA								19.90
08/23/18	0000069263	C		08/23/2018	MIXSON, FRANK	REIMBURSEMENT	Letters	01.0	00000.0	00000	02550	4320	1551000	18-19	83.20	
						08/23/2018	0000069263	MIXSON, FRANK								83.20
08/23/18	0000069264	C		08/23/2018	CALIFORNIA COLLEGES FOR	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	450.00	
						08/23/2018	0000069264	CALIFORNIA COLLEGES FOR INTERNATIONAL ED								450.00
08/23/18	0000069265	C		08/23/2018	CHRONICLE OF HIGHER EDUCATION	MAGAZINES	International Students	01.0	00000.0	00000	03420	4200	6452000	18-19	83.00	
						08/23/2018	0000069265	CHRONICLE OF HIGHER EDUCATION								83.00
08/24/18	0000069266	C		08/24/2018	SWITCH VEHICLES, INC.	CONTRACT SERVICES RENDERED	Oth Instr Sup Services	01.3	00000.0	00000	77380	5810	6190000	18-19	7,180.00	
						08/24/2018	0000069266	SWITCH VEHICLES, INC.								7,180.00
08/24/18	0000069267	C		08/24/2018	DEPARTMENT OF SOCIAL SERVICES	MISCELLANEOUS	Accreditation	01.0	00000.0	00000	02100	5810	6013000	18-19	1,210.00	
						08/24/2018	0000069267	DEPARTMENT OF SOCIAL SERVICES								1,210.00
08/24/18	0000069268	P		08/28/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70770	4320	6920000	18-19	123.21	
								01.3	00000.0	00000	70780	4320	6920000	18-19	123.24	

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						08/24/2018	0000069268	BANK OF AMERICA							246.45	
08/24/18	0000069269	P		08/24/2018	NEED TO ADD VENDOR	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70780	4320	6920000	18-19	109.50	
								01.3	00000.0	00000	70770	4320	6920000	18-19	109.50	
						08/24/2018	0000069269	NEED TO ADD VENDOR							219.00	
08/24/18	0000069270	P		08/28/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Child Development	01.3	00000.0	00000	70780	4320	6920000	18-19	133.96	
								01.3	00000.0	00000	70770	4320	6920000	18-19	133.95	
						08/24/2018	0000069270	BANK OF AMERICA							267.91	
08/24/18	0000069271	C		08/24/2018	RODGER'S CATERING	MISCELLANEOUS	Building Maintenance-Re	01.0	00000.0	00000	04400	4550	6510000	18-19	71.72	
						08/24/2018	0000069271	RODGER'S CATERING							71.72	
08/24/18	0000069272	A		08/27/2018	ENERGY SOLUTIONS AND SERVICES	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	18-19	2,855.00	
						08/24/2018	0000069272	ENERGY SOLUTIONS AND SERVICES							2,855.00	
08/24/18	0000069273	C		08/27/2018	ACADEMIC SENATE FOR CA COMM	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	7,041.78	
						08/24/2018	0000069273	ACADEMIC SENATE FOR CA COMM COLLEGES							7,041.78	
08/24/18	0000069274	C		08/24/2018	FOLLETT BOOKSTORE #603	MISCELLANEOUS	Trnsfers & Pymnts to/for	01.3	00000.0	02900	71200	7610	7300000	18-19	3,682.80	
						08/24/2018	0000069274	FOLLETT BOOKSTORE #603							3,682.80	
08/24/18	0000069275	A		08/24/2018	MCMASTER CARR SUPPLY CO.	INSTRUCTIONAL SUPPLIES	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	157.11	
						08/24/2018	0000069275	MCMASTER CARR SUPPLY CO.							157.11	
08/27/18	0000069276	C		08/27/2018	INTEGRATIVE IMPACT, LLC	CONTRACT SERVICES RENDERED	Oth Instr Sup Services	01.3	00000.0	00000	76616	5810	6190000	18-19	6,000.00	
						08/27/2018	0000069276	INTEGRATIVE IMPACT, LLC							6,000.00	

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08/27/18	0000069277	A		08/27/2018	KILGORE INTERNATIONAL INC.	INSTRUCTIONAL SUPPLIES	Dental Hygiene	01.1	00000.0	00100	02530	4325	1240200	18-19	371.00	
						08/27/2018	0000069277	KILGORE INTERNATIONAL INC.								371.00
08/27/18	0000069278	A		08/27/2018	HENRY SCHEIN INC	INSTRUCTIONAL SUPPLIES	Dental Hygiene	01.0	00000.0	00000	02530	4320	1240200	18-19	770.53	
						08/27/2018	0000069278	HENRY SCHEIN INC								770.53
08/27/18	0000069279	P		08/27/2018	NEED TO ADD VENDOR	NON-INSTRUCTIONAL SUPPLIES	Oth Instr Sup Services	01.3	00000.0	00000	77380	4550	6190000	18-19	435.00	
						08/27/2018	0000069279	NEED TO ADD VENDOR								435.00
08/27/18	0000069280	A		08/27/2018	CDW-GOVERNMENT INC	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	4550	6722000	18-19	225.68	
						08/27/2018	0000069280	CDW-GOVERNMENT INC								225.68
08/27/18	0000069281	C		08/27/2018	INFANT DEVELOPMENT	CONFERENCE AND TRAVEL	Child Development	01.3	00000.0	00000	70770	5210	6920000	18-19	255.00	
						08/27/2018	0000069281	INFANT DEVELOPMENT ASSOC OF CA								255.00
08/27/18	0000069282	P		08/27/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.0	00000.0	00000	01210	5210	6190000	18-19	1,500.00	
						08/27/2018	0000069282	BANK OF AMERICA								1,500.00
08/27/18	0000069283	P		08/27/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.0	00000.0	00000	01210	5210	6190000	18-19	1,051.57	
						08/27/2018	0000069283	BANK OF AMERICA								1,051.57
08/27/18	0000069284	P		08/27/2018	BANK OF AMERICA	CONFERENCE AND TRAVEL	Oth Instr Sup Services	01.0	00000.0	00000	01210	5210	6190000	18-19	342.40	
						08/27/2018	0000069284	BANK OF AMERICA								342.40
08/27/18	0000069285	C		08/27/2018	CHABOT-LAS POSITAS	MISCELLANEOUS	Fiscal Operations	01.0	00000.0	00000	04100	5210	6720000	18-19	75.00	
						08/27/2018	0000069285	CHABOT-LAS POSITAS COMMUNITY COLLEGE DIS								75.00

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08/28/18	0000069286	P		08/28/2018	BANK OF AMERICA	CONTRACTED SERVICES	Grounds Maintenance-Re	41.0	00000.0	00000	71016	5810	6550000	18-19	72.00	
						08/28/2018	0000069286	BANK OF AMERICA							72.00	
08/28/18	0000069287	A		08/28/2018	JACOBSEN TEXTRON	MISCELLANEOUS	Grounds Maintenance-Re	01.0	00000.0	00000	04400	4550	6550000	18-19	48.78	
						08/28/2018	0000069287	JACOBSEN TEXTRON							48.78	
08/28/18	0000069288	A		08/28/2018	LOS ANGELES COUNTY FIRE	FEES, LICENSE	Building Maintenance-Re	01.0	00000.0	00000	04400	5810	6510000	18-19	1,710.00	
						08/28/2018	0000069288	LOS ANGELES COUNTY FIRE DEPARTMENT							1,710.00	
08/28/18	0000069289	A		08/28/2018	COUNTY OF LOS ANGELES	FEES, LICENSE	Building Maintenance-Re	01.0	00000.0	00000	04400	5810	6510000	18-19	133.00	
						08/28/2018	0000069289	COUNTY OF LOS ANGELES							133.00	
08/28/18	0000069290	A		08/28/2018	GOLDEN STAR TECHNOLOGY INC.	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	6460	0501000	18-19	1,023.48	
						08/28/2018	0000069290	GOLDEN STAR TECHNOLOGY INC.							1,023.48	
08/28/18	0000069291	A		08/28/2018	PATTON SALES CORP	WELDING SUPP/EQUIP	Welding	01.0	00000.0	00000	02600	4320	0984000	18-19	341.64	
						08/28/2018	0000069291	PATTON SALES CORP							341.64	
08/28/18	0000069292	A		08/28/2018	EASTBAY TEAM SALES	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	18-19	519.06	
						08/28/2018	0000069292	EASTBAY TEAM SALES							519.06	
08/28/18	0000069293	A		08/28/2018	BUDDY'S ALL STARS, INC.	MISCELLANEOUS	Men's Athletics	01.0	00000.0	00000	02560	4320	0813000	18-19	8,998.55	
						08/28/2018	0000069293	BUDDY'S ALL STARS, INC.							8,998.55	
08/28/18	0000069294	A		08/28/2018	MMZ PRINTING AND GRAPHICS	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	18-19	339.45	
						08/28/2018	0000069294	MMZ PRINTING AND GRAPHICS							339.45	

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08/28/18	0000069295	A		08/28/2018	EASTBAY TEAM SALES	MISCELLANEOUS	Women's Athletics	01.0	00000.0	00000	02560	4320	0819000	18-19	2,896.82	
				08/28/2018			0000069295				EASTBAY TEAM SALES					2,896.82
08/29/18	0000069296	A		08/29/2018	GRAINGER	MISCELLANEOUS	Automotive	01.0	00000.0	00000	02600	4320	0960000	18-19	727.78	
				08/29/2018			0000069296				GRAINGER					727.78
08/30/18	0000069297	A		08/30/2018	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	Management Information	01.0	00000.0	00000	02260	4550	6780000	18-19	10.28	
				08/30/2018			0000069297				OFFICE DEPOT/BUSINESS SVCS DIV					10.28
08/30/18	0000069298	A		08/30/2018	BATTERY SYSTEMS	BATTERIES	Child Development	01.0	00000.0	00000	02700	4550	6920000	18-19	943.63	
						MISCELLANEOUS		01.0	00000.0	00000	02700	4550	6920000	18-19	4.00	
				08/30/2018			0000069298				BATTERY SYSTEMS					947.63
08/30/18	0000069299	P		08/30/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Physical Therapy	01.0	00000.0	00000	02530	4320	1222000	18-19	270.30	
				08/30/2018			0000069299				BANK OF AMERICA					270.30
08/30/18	0000069300	P		08/30/2018	BANK OF AMERICA	ART SUPP/EQUIP	Management Information	39.0	00000.0	00000	74790	4550	6780000	18-19	538.50	
				08/30/2018			0000069300				BANK OF AMERICA					538.50
08/30/18	0000069301	A		08/30/2018	DEMCO	LIBRARY SUPP/EQUIP	Library	01.0	00000.0	00000	02220	4550	6120000	18-19	158.72	
				08/30/2018			0000069301				DEMCO					158.72
08/30/18	0000069302	P		08/30/2018	BANK OF AMERICA	MEDICAL & LAB SUPP/EQUIP	Physical Therapy	01.0	00000.0	00000	02530	4320	1222000	18-19	26.22	
				08/30/2018			0000069302				BANK OF AMERICA					26.22
08/30/18	0000069303	A		08/30/2018	GOLDEN STAR TECHNOLOGY INC.	COMPUTER SUPP/EQUIP	Physical Property-Related	42.2	00000.0	00000	65062	6120	7100000	18-19	3,944.90	
				08/30/2018			0000069303				GOLDEN STAR TECHNOLOGY INC.					3,944.90

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PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/30/18	0000069304	A		08/30/2018	LEAGUE FOR INNOVATION	MEMBERSHIPS	Fiscal Operations	01.0	00000.0	00000	04200	5310	6721000	18-19	1,215.00	
				08/30/2018			0000069304				LEAGUE FOR INNOVATION					1,215.00
08/30/18	0000069305	A		08/30/2018	DELUXE BUSINESS CHECKS AND	NON-INSTRUCTIONAL SUPPLIES	Health Services	69.0	00000.0	00000	03310	4550	6440000	18-19	305.48	
				08/30/2018			0000069305				DELUXE BUSINESS CHECKS AND SOLUTIONS					305.48
08/30/18	0000069306	P		08/30/2018	AMAZON	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5550	0806000	18-19	328.69	
				08/30/2018			0000069306				AMAZON					328.69
08/30/18	0000069307	A		08/30/2018	TCB PRINTING	MISCELLANEOUS	Business-Commerce	01.0	00000.0	00000	02510	4320	0501000	18-19	43.80	
				08/30/2018			0000069307				TCB PRINTING					43.80
08/30/18	0000069308	A		08/30/2018	KLINGSPOR ABRASIVES INC.	WOODWORKING	Woodworking Mfg Tech	01.1	00000.0	00100	02600	4325	0986000	18-19	248.81	
				08/30/2018			0000069308				KLINGSPOR ABRASIVES INC.					248.81
08/30/18	0000069309	A		08/30/2018	JONELL OIL CORPORATION	AUTOMOTIVE SUPP/EQUIP	Automotive	01.0	00000.0	00000	02600	4320	0960000	18-19	354.78	
				08/30/2018			0000069309				JONELL OIL CORPORATION					354.78
08/30/18	0000069310	A		08/30/2018	WRESTLING MART	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	4320	0806000	18-19	1,598.93	
				08/30/2018			0000069310				WRESTLING MART					1,598.93
08/30/18	0000069311	P		08/30/2018	AMAZON	MACHINE SHOP SUPP/EQUIP	Division Office	01.0	00000.0	00000	02600	4320	0951000	18-19	510.53	
				08/30/2018			0000069311				AMAZON					510.53
08/31/18	0000069312	P		08/31/2018	RODGER'S CATERING	BOOKS/SUPPLIES	Tutoring	01.0	00000.0	00000	01220	4550	6491000	18-19	249.93	
				08/31/2018			0000069312				RODGER'S CATERING					249.93

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08/31/18	0000069313	P		08/31/2018	YORKE, CARLA	MISCELLANEOUS	Instructional Office	39.1	00000.0	00006	79850	7630	6016000	18-19	314.25	
						08/31/2018	0000069313				YORKE, CARLA					314.25
08/31/18	0000069314	P		08/31/2018	LEXIPOL, LLC	CONTRACTED SERVICES	Parking	39.5	00000.0	00000	79800	4550	6950000	18-19	1,666.67	
						08/31/2018	0000069314				LEXIPOL, LLC					1,666.67
08/31/18	0000069315	P		08/31/2018	BANK OF AMERICA	SUBSCRIPTIONS	Oth Instr Sup Services	01.3	00000.0	00000	70200	4550	6190000	18-19	269.00	
						08/31/2018	0000069315				BANK OF AMERICA					269.00
08/31/18	0000069316	P		08/31/2018	B & H PHOTO VIDEO	FILM PROCESSING SUPP/EQUIP	Fine Arts	01.3	00000.0	03100	70200	4320	1000000	18-19	6,114.97	
								01.3	00000.0	03100	70200	6450	1000000	18-19	8,810.95	
						08/31/2018	0000069316				B & H PHOTO VIDEO					14,925.92
08/31/18	0000069317	P		08/31/2018	NEED TO ADD VENDOR	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	18-19	225.00	
						08/31/2018	0000069317				NEED TO ADD VENDOR					225.00
08/31/18	0000069318	P		08/31/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Arts	01.0	00000.0	00000	02520	4320	1052000	18-19	29.50	
						08/31/2018	0000069318				AMAZON					29.50
08/31/18	0000069319	P		08/31/2018	NAJARIAN HAGOP	REIMBURSEMENT	Arts	01.0	00000.0	00000	02520	4320	1052000	18-19	56.68	
						08/31/2018	0000069319				NAJARIAN HAGOP					56.68
08/31/18	0000069320	P		08/31/2018	TCB PRINTING	MISCELLANEOUS	Financial Aid Administration	01.3	00000.0	00000	71120	4550	6460000	18-19	58.00	
						08/31/2018	0000069320				TCB PRINTING					58.00
08/31/18	0000069321	P		08/31/2018	FREESTYLE PHOTOGRAPHIC	INSTRUCTIONAL SUPPLIES	Photography	01.0	00000.0	00000	02520	4320	1063000	18-19	71.78	
						08/31/2018	0000069321				FREESTYLE PHOTOGRAPHIC SUPPLY					71.78

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08/31/18	0000069322	P		08/31/2018	OFFICE DEPOT/BUSINESS	INSTRUCTIONAL SUPPLIES	Letters	01.0	00000.0	00000	02550	4320	1551000	18-19	168.67	
				08/31/2018			0000069322				OFFICE DEPOT/BUSINESS SVCS DIV					168.67
08/31/18	0000069323	P		08/31/2018	DIVERSIFIED BUSINESS SERVICES	ADVERTISING	International Students	01.0	00000.0	00000	03420	5830	6452000	18-19	670.00	
						FREIGHT SERVICES		01.0	00000.0	00000	03420	5830	6452000	18-19	100.00	
				08/31/2018			0000069323				DIVERSIFIED BUSINESS SERVICES					770.00
08/31/18	0000069324	P		08/31/2018	GALLS INC.	NON-INSTRUCTIONAL SUPPLIES	Parking	39.5	00000.0	00000	79800	4550	6950000	18-19	109.99	
				08/31/2018			0000069324				GALLS INC.					109.99
08/31/18	0000069325	P		08/31/2018	NEED TO ADD VENDOR	NON-INSTRUCTIONAL SUPPLIES	Health Services	69.0	00000.0	00000	03310	4550	6440000	18-19	290.00	
				08/31/2018			0000069325				NEED TO ADD VENDOR					290.00
08/31/18	0000069326	P		08/31/2018	AMAZON	INSTRUCTIONAL SUPPLIES	Fine & Applied Arts	01.0	00000.0	00000	02520	4320	1051000	18-19	16.99	
							Arts	01.0	00000.0	00000	02520	4320	1052000	18-19	335.89	
							Photography	01.0	00000.0	00000	02520	4320	1063000	18-19	19.99	
				08/31/2018			0000069326				AMAZON					372.87
08/31/18	0000069327	P		08/31/2018	NEED TO ADD VENDOR	COMPUTER SUPP/EQUIP	Instructional Office	01.0	00000.0	00000	02100	6450	6016000	18-19	938.98	
				08/31/2018			0000069327				NEED TO ADD VENDOR					938.98
08/31/18	0000069328	P		08/31/2018	SPROUT SOCIAL, INC.	SUBSCRIPTIONS	Community Relations	01.0	00000.0	00000	03600	6310	6710000	18-19	1,788.00	
				08/31/2018			0000069328				SPROUT SOCIAL, INC.					1,788.00
08/17/18	13C0102E	A		08/17/2018	NCS PEARSON INC	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00005	79850	6310	4900000	18-19	10,800.00	
				08/17/2018			13C0102E				NCS PEARSON INC					10,800.00

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08/30/18	14P010-21C	A		08/30/2018	CONVERSE CONSULTANTS	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65052	6220	7100000	18-19	169,694.75	
						08/30/2018	14P010-21C									169,694.75
08/01/18	16C0001B	A		08/01/2018	ASSOCIATED BUILDERS &	MISCELLANEOUS	Apprenticeships-Field Ironwork	01.3	00000.0	00000	72330	5810	0909000	18-19	120,869.76	
						08/01/2018	16C0001B									120,869.76
08/28/18	16C0002B	A		08/28/2018	CAL FIELD IRON WORKERS	MISCELLANEOUS	Apprenticeships-Field Ironwork	01.3	00000.0	00000	72330	5810	0909000	18-19	1,809,372.00	
						08/28/2018	16C0002B									1,809,372.00
08/17/18	16C0110B	A		08/17/2018	CALIFORNIA AMERICAN FIRE	MISCELLANEOUS	Apprenticeships-Roofers	01.3	00000.0	00000	72330	5810	0911000	18-19	147,747.00	
						08/17/2018	16C0110B									147,747.00
08/01/18	16C0163B	A		08/01/2018	FACILITIES PLANNING &	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65004	6120	7100000	18-19	8,800.00	
						08/01/2018	16C0163B									8,800.00
08/14/18	16C0201A	A		08/14/2018	NORWALK-LA MIRADA USD	CONTRACTED SERVICES	Accounting & Payroll	01.0	00000.0	00000	04200	5610	6725000	18-19	1.00	
						08/14/2018	16C0201A									1.00
08/13/18	16FC0029C	A		08/15/2018	PREFERRED LANDSCAPE, INC.	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65050	6130	7100000	18-19	2,444.00	
						08/13/2018	16FC0029C									2,444.00
08/10/18	17C0004A	A		08/10/2018	CAMBRIDGE WEST PARTNERSHIP LLC	CONTRACTED SERVICES	Fiscal Operations	01.0	00000.0	00000	04100	5810	6720000	18-19	12,800.00	
						08/10/2018	17C0004A									12,800.00
08/01/18	17C0005A	A		08/01/2018	EUREKA CAREER INFORMATION SYS	MISCELLANEOUS	Matriculation-Std nt Assessment	01.0	00000.0	00100	03410	5810	6320000	18-19	2,070.29	
						08/01/2018	17C0005A									2,070.29

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08/22/18	17C0013B	A		08/22/2018	BOARD OF GOVERNORS ,	CONTRACTED SERVICES	Student Personnel	01.0	00000.0	00000	03100	5810	6450000	18-19	5,900.00	
						08/22/2018	17C0013B									5,900.00
08/01/18	17C0019B	A		08/01/2018	MEDICAL BILLING TECHNOLOGIES,	CONTRACTED SERVICES	Oth Instr Sup Services	01.3	00000.0	00000	73320	5810	6190000	18-19	3,000.00	
						08/01/2018	17C0019B									3,000.00
08/08/18	17C0024-01	A		08/08/2018	GENSLER	MISCELLANEOUS	Physical Property-Related	42.2	00000.0	00000	65004	5810	7100000	18-19	20,000.00	
						08/08/2018	17C0024-01									20,000.00
08/01/18	17C0048B	A		08/01/2018	FACILITIES PLANNING &	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65004	6120	7100000	18-19	1,197.50	
						08/01/2018	17C0048B									1,197.50
08/20/18	17C0077	A		08/20/2018	ZAVALA, MONICA	MISCELLANEOUS	Instructional Office	39.1	00000.0	00003	79850	5110	6016000	18-19	300.00	
						08/20/2018	17C0077									300.00
08/13/18	17C0103	A		08/13/2018	BROWN, WILEY J.	MISCELLANEOUS	Community Service Classes	39.2	00000.0	00000	02310	5810	6820000	18-19	500.00	
						08/13/2018	17C0103									500.00
08/03/18	17C0148B	A		08/03/2018	PARSONS, SUSAN	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	75286	5810	6190000	18-19	38,550.00	
						08/03/2018	17C0148B									38,550.00
08/11/18	17FC0004A	A		08/15/2018	ENVISE	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65008	6130	7100000	18-19	42,207.00	
						08/11/2018	17FC0004A									42,207.00
08/11/18	17FC0052A	A		08/15/2018	PAVEWEST, INC.	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65061	6130	7100000	18-19	42,200.00	
						08/11/2018	17FC0052A									42,200.00

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08/11/18	17FC0053A	A		08/15/2018	MEL SMITH ELECTRIC, INC.	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65004	6130	7100000	18-19	27,500.00	
						08/11/2018	17FC0053A									27,500.00
08/27/18	17P014	A		08/27/2018	GOLDEN GATE STEEL, INC. DBA	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65010	6220	7100000	18-19	142,281.00	
						08/27/2018	17P014									142,281.00
08/01/18	18C0008	A		08/01/2018	BROMLOW, LAURA L.	CONTRACTED SERVICES	Community Service Classes	39.2	00000.0	00000	02310	5810	6820000	18-19	1,000.00	
						08/01/2018	18C0008									1,000.00
08/18/18	18C0024	A		08/18/2018	OMNIUPDATE, INC.	MISCELLANEOUS	Community Relations	01.0	00000.0	00000	03600	5810	6710000	18-19	12,000.00	
						08/18/2018	18C0024									12,000.00
08/01/18	18C0036	A		08/01/2018	OMNIUPDATE, INC.	MISCELLANEOUS	Community Relations	01.0	00000.0	00000	03600	5810	6710000	18-19	9,000.00	
						08/01/2018	18C0036									9,000.00
08/13/18	18C0038	A		08/13/2018	RAD, SOHEYL	MISCELLANEOUS	Community Service Classes	39.2	00000.0	00000	02310	5810	6820000	18-19	1,000.00	
						08/13/2018	18C0038									1,000.00
08/18/18	18C0039	A		08/18/2018	KATHY HOUCK	CONTRACTED SERVICES	Community Service Classes	39.2	00000.0	00000	02310	5810	6820000	18-19	13,000.00	
						08/18/2018	18C0039									13,000.00
08/18/18	18C0040	A		08/18/2018	HOLLYWOOD FILM INSTITUTE	MISCELLANEOUS	Community Service Classes	39.2	00000.0	00000	02310	5810	6820000	18-19	2,000.00	
						08/18/2018	18C0040									2,000.00
08/13/18	18C0041	A		08/13/2018	FINANCIAL ANALYTICAL	CONTRACT CONSULTANTS	Community Service Classes	39.2	00000.0	00000	02310	5810	6820000	18-19	3,000.00	
						08/13/2018	18C0041									3,000.00

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08/13/18	18C0047	A		08/13/2018	INTEGRATIVE IMPACT, LLC	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	76617	5810	6190000	18-19	24,000.00	
				08/13/2018			18C0047				INTEGRATIVE IMPACT, LLC					24,000.00
08/20/18	18C0048	A		08/20/2018	JOBSPEAKER	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	70261	5810	6190000	18-19	20,000.00	
				08/20/2018			18C0048				JOBSPEAKER					20,000.00
08/22/18	18C0049	A		08/22/2018	NEW WORLD EDUCATION	CONTRACT CONSULTANTS	Other Physical Sciences	01.3	00000.0	03004	73460	5810	1999000	18-19	5,747.50	
				08/22/2018			18C0049				NEW WORLD EDUCATION					5,747.50
08/01/18	18C0050	A		08/06/2018	HAZMECASO SOLUTIONS, INC.	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	00000	72004	5810	6190000	18-19	10,500.00	
								39.6	00000.0	00000	74750	5810	6190000	18-19	1,000.00	
				08/01/2018			18C0050				HAZMECASO SOLUTIONS, INC.					11,500.00
08/18/18	18C0051	A		08/18/2018	STAPLETON, LISSA	MISCELLANEOUS	Oth Instr Sup Services	01.3	00000.0	79000	73330	5810	6190000	18-19	1,060.00	
				08/18/2018			18C0051				STAPLETON, LISSA					1,060.00
08/20/18	18C0057	C		08/20/2018	CAVENESS, JEANE M.	MISCELLANEOUS	Human Resources	01.3	00000.0	07005	73460	5810	6730000	18-19	244.00	
				08/20/2018			18C0057				CAVENESS, JEANE M.					244.00
08/01/18	18FC0001	A		08/01/2018	PREFERRED LANDSCAPE, INC.	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65061	6130	7100000	18-19	16,500.00	
				08/01/2018			18FC0001				PREFERRED LANDSCAPE, INC.					16,500.00
08/10/18	18FC0008	P		08/10/2018	HOIST SERVICE INC	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5810	0900000	18-19	8,400.00	
								01.3	00000.0	00000	70260	6410	0900000	18-19	15,000.00	
				08/10/2018			18FC0008				HOIST SERVICE INC					23,400.00
08/10/18	18FC0009	P		08/13/2018	RDM ELECTRIC CO., INC.	AUTOBODY SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70260	5810	0900000	18-19	17,840.00	

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						08/10/2018	18FC0009									17,840.00
08/11/18	52648E	A		08/15/2018	PLAN NET CONSULTING LLC	CONSULTANTS	Physical Property-Related	42.2	00000.0	00000	65051	6130	7100000	18-19	4,709.64	
						08/11/2018	52648E									4,709.64
08/08/18	53024E	A		08/09/2018	DOVETAIL DCI	MISCELLANEOUS	Physical Property-Related	42.2	00000.0	00000	65052	6130	7100000	18-19	17,394.00	
						08/08/2018	53024E									17,394.00
08/11/18	56849C	A		08/15/2018	DOVETAIL DCI	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65054	6220	7100000	18-19	42,500.00	
						08/11/2018	56849C									42,500.00
08/11/18	58697C	A		08/15/2018	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65060	6120	7100000	18-19	1,760.00	
						08/11/2018	58697C									1,760.00
08/11/18	58966C	A		08/15/2018	DOVETAIL DCI	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65061	6220	7100000	18-19	59,521.00	
						08/11/2018	58966C									59,521.00
08/11/18	62181C	A		08/15/2018	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65052	6120	7100000	18-19	1,000.00	
						08/11/2018	62181C									1,000.00
08/11/18	63580C	A		08/15/2018	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65052	6130	7100000	18-19	3,980.00	
						08/11/2018	63580C									3,980.00
08/11/18	64243C	A		08/15/2018	POWER PLUS	MISCELLANEOUS	Physical Property-Related	42.2	00000.0	00000	65052	6130	7100000	18-19	750.00	
						08/11/2018	64243C									750.00
08/11/18	65779A	A		08/15/2018	PAVEWEST, INC.	MISCELLANEOUS	Physical Property-Related	42.2	00000.0	00000	65014	6130	7100000	18-19	6,630.00	

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						08/11/2018	65779A									6,630.00
08/11/18	66883A	A		08/15/2018	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65035	6130	7100000	18-19	7,215.00	
						08/11/2018	66883A									7,215.00
08/13/18	67028A	A		08/15/2018	PURE EFFECT INCORPORATED	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65061	6130	7100000	18-19	2,960.00	
						08/13/2018	67028A									2,960.00
08/11/18	67655A	A		08/15/2018	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65061	6130	7100000	18-19	12,705.00	
						08/11/2018	67655A									12,705.00
08/11/18	67745A	A		08/15/2018	PREFERRED LANDSCAPE, INC.	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65062	6120	7100000	18-19	2,700.00	
						08/11/2018	67745A									2,700.00
08/11/18	68028A	A		08/15/2018	H2 ENVIRONMENTAL	CONTRACTED SERVICES	Physical Property-Related	42.2	00000.0	00000	65011	6120	7100000	18-19	245.00	
						08/11/2018	68028A									245.00
08/23/18	68173A	A		08/24/2018	INDUSTRIAL PIPE AND STEEL CO	INSTRUCTIONAL SUPPLIES	Interdisciplinary Studies	01.3	00000.0	00000	70363	4320	4900000	18-19	1,025.56	
						08/23/2018	68173A									1,025.56
08/28/18	68240A	C		08/28/2018	AMAZON	MISCELLANEOUS	Purchasing	01.0	00000.0	00000	04300	5880	6722000	18-19	136.86	
						08/28/2018	68240A									136.86
08/23/18	68372A	C		08/23/2018	SWEETWATER SOUND	INSTRUCTIONAL SUPPLIES	Music	01.0	00000.0	00000	02520	4320	1054000	18-19	26.99	
						08/23/2018	68372A									26.99
08/10/18	68421A	A		08/10/2018	BOSCH AUTOMOTIVE	AUTOMOTIVE SUPP/EQUIP	Eng and Rel Tech (Ind Tech)	01.3	00000.0	00000	70360	4320	0900000	18-19	2,049.85	

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						08/10/2018	68421A				BOSCH AUTOMOTIVE SERVICE SOLUTIONS					2,049.85
08/11/18	68561A	A		08/15/2018	ECONO FENCE INC.	MISCELLANEOUS	Physical Property-Related	42.2	00000.0	00000	65061	6120	7100000	18-19	4,325.00	
						08/11/2018	68561A				ECONO FENCE INC.					4,325.00
08/25/18	68927A	P		08/25/2018	AMAZON	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	42.67	
						08/25/2018	68927A				AMAZON					42.67
08/21/18	68950A	P		08/21/2018	BANK OF AMERICA	INSTRUCTIONAL SUPPLIES	Physical Sciences	01.0	00000.0	00000	02570	4320	1951000	18-19	162.50	
						08/21/2018	68950A				BANK OF AMERICA					162.50
08/01/18	APO180386	A		08/01/2018	RODGER'S CATERING	NON-INSTRUCTIONAL SUPPLIES	Staff Development	01.0	00000.0	00000	05100	4550	6750000	18-19	1,000.00	
						08/01/2018	APO180386				RODGER'S CATERING					1,000.00
08/01/18	APO180387	A		08/01/2018	SMART & FINAL IRIS	NON-INSTRUCTIONAL SUPPLIES	Staff Development	01.0	00000.0	00000	05100	4550	6750000	18-19	1,000.00	
						08/01/2018	APO180387				SMART & FINAL IRIS					1,000.00
08/06/18	APO180388	A		08/06/2018	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Counseling	01.3	00000.0	03008	73460	4550	6300000	18-19	500.00	
						08/06/2018	APO180388				OFFICE DEPOT/BUSINESS SVCS DIV					500.00
08/06/18	APO180389	A		08/06/2018	RODGER'S CATERING	MISCELLANEOUS	Counseling	01.3	00000.0	03008	73460	4550	6300000	18-19	1,000.00	
						08/06/2018	APO180389				RODGER'S CATERING					1,000.00
08/06/18	APO180390	A		08/06/2018	SMART & FINAL IRIS	MISCELLANEOUS	Counseling	01.3	00000.0	03008	73460	4550	6300000	18-19	500.00	
						08/06/2018	APO180390				SMART & FINAL IRIS					500.00
08/06/18	APO180391	A		08/06/2018	SMART & FINAL IRIS	MISCELLANEOUS	Counseling	01.3	00000.0	03010	73460	4550	6300000	18-19	2,000.00	

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				08/06/2018			APO180391			SMART & FINAL IRIS						2,000.00
08/06/18	APO180392	A		08/06/2018	RODGER'S CATERING	MISCELLANEOUS	Counseling	01.3	00000.0	03010	73460	4550	6300000	18-19	1,500.00	
				08/06/2018			APO180392			RODGER'S CATERING						1,500.00
08/06/18	APO180393	A		08/06/2018	FRANTONE'S PIZZA	MISCELLANEOUS	Counseling	01.3	00000.0	03010	73460	4550	6300000	18-19	500.00	
				08/06/2018			APO180393			FRANTONE'S PIZZA						500.00
08/06/18	APO180394	A		08/06/2018	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Counseling	01.3	00000.0	00000	73400	4550	6300000	18-19	10,000.00	
				08/06/2018			APO180394			OFFICE DEPOT/BUSINESS SVCS DIV						10,000.00
08/06/18	APO180395	A		08/06/2018	OFFICE DEPOT/BUSINESS	MISCELLANEOUS	Counseling	01.3	00000.0	03010	73460	4550	6300000	18-19	1,500.00	
				08/06/2018			APO180395			OFFICE DEPOT/BUSINESS SVCS DIV						1,500.00
08/06/18	APO180396	A		08/06/2018	PAPER RECYCLING & SHREDDING	MISCELLANEOUS	Counseling-Guid ance	01.0	00000.0	00000	03400	4550	6310000	18-19	500.00	
				08/06/2018			APO180396			PAPER RECYCLING & SHREDDING SPECIALISTS						500.00
08/06/18	APO180397	A		08/06/2018	IMPERIAL BAND INSTRUMENTS	OPEN1	Music	01.0	00000.0	00000	02520	5630	1054000	18-19	1,000.00	
				08/06/2018			APO180397			IMPERIAL BAND INSTRUMENTS						1,000.00
08/06/18	APO180398	A		08/06/2018	PAPER RECYCLING & SHREDDING	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	4550	6190000	18-19	132.00	
				08/06/2018			APO180398			PAPER RECYCLING & SHREDDING SPECIALISTS						132.00
08/06/18	APO180399	A		08/06/2018	OFFICE DEPOT/BUSINESS	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	4550	6190000	18-19	5,000.00	
				08/06/2018			APO180399			OFFICE DEPOT/BUSINESS SVCS DIV						5,000.00
08/06/18	APO180400	A		08/06/2018	SMART & FINAL IRIS	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	7530	6190000	18-19	1,000.00	

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District: 64360

Purchase Orders/Buyouts To The Board for Ratification From : 07/01/2018 To 06/30/2019

Purchase Orders/Buyouts in Excess of \$1.00 To Be Ratified

Board List Purchase Order Report

CERRITOS COLLEGE

Page No. 47

Run Date: 09/01/2018

Run Time: 04:00:20AM

FY: 18-19

WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
				08/06/2018			APO180400				SMART & FINAL IRIS					1,000.00
08/06/18	APO180401	A		08/06/2018	FOLLETT BOOKSTORE #603	OPEN1	Oth Instr Sup Services	01.3	00000.0	03300	72600	7530	6190000	18-19	1,000.00	
				08/06/2018			APO180401				FOLLETT BOOKSTORE #603					1,000.00
08/06/18	APO180402	A		08/06/2018	PAPER RECYCLING & SHREDDING	MISCELLANEOUS	Counseling-Guidance	01.0	00000.0	00000	03400	4550	6310000	18-19	500.00	
				08/06/2018			APO180402				PAPER RECYCLING & SHREDDING SPECIALISTS					500.00
08/06/18	APO180403	A		08/06/2018	HOME DEPOT CREDIT SERVICES	WOODWORKING	Woodworking Mfg Tech	01.1	00000.0	00100	02600	4325	0986000	18-19	500.00	
				08/06/2018			APO180403				HOME DEPOT CREDIT SERVICES					500.00
08/07/18	APO180404	A		08/07/2018	AUTOMATIC SYNC TECHNOLOGIES, LLC	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00007	79850	6310	4900000	18-19	1,000.00	
				08/07/2018			APO180404				AUTOMATIC SYNC TECHNOLOGIES, LLC					1,000.00
08/07/18	APO180405	A		08/07/2018	TELEPERFORMANCE RAPIDTEXT	MISCELLANEOUS	Interdisciplinary Studies	39.1	00000.0	00007	79850	6310	4900000	18-19	6,000.00	
				08/07/2018			APO180405				TELEPERFORMANCE RAPIDTEXT					6,000.00
08/07/18	APO180406	A		08/07/2018	PORTER BOILER SERVICE INC	CONTRACTED SERVICES	Building Maintenance-Re	41.0	00000.0	00000	71016	5810	6510000	18-19	4,460.00	
				08/07/2018			APO180406				PORTER BOILER SERVICE INC					4,460.00
08/08/18	APO180407	A		08/08/2018	PENSKE CHEVROLET OF	REPAIRS - OTHER	Parking	39.5	00000.0	00000	79800	4550	6950000	18-19	1,000.00	
				08/08/2018			APO180407				PENSKE CHEVROLET OF CERRITOS					1,000.00
08/08/18	APO180408	A		08/09/2018	OFFICE DEPOT/BUSINESS	NON-INSTRUCTIONAL SUPPLIES	School Relations	01.0	00000.0	00000	03320	4550	6493000	18-19	2,000.00	
				08/08/2018			APO180408				OFFICE DEPOT/BUSINESS SVCS DIV					2,000.00
08/11/18	APO180409	A		08/11/2018	FOLLETT BOOKSTORE #603	NON-INSTRUCTIONAL SUPPLIES	School Relations	01.0	00000.0	00000	03320	4550	6493000	18-19	700.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

Report ID: LAPO009C

District: 64360

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CERRITOS COLLEGE

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WEEKLY

Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
				08/11/2018			APO180409				FOLLETT BOOKSTORE #603					700.00
08/16/18	APO180410	A		08/16/2018	MODESTO LAUNDRY SERVICE	MISCELLANEOUS	Physical Education	01.0	00000.0	00000	02560	5630	0806000	18-19	700.00	
				08/16/2018			APO180410				MODESTO LAUNDRY SERVICE					700.00
08/16/18	APO180411	A		08/16/2018	OFFICE DEPOT/BUSINESS	OFFICE SUPPLIES	International Students	01.0	00000.0	00000	03420	4550	6452000	18-19	3,000.00	
				08/16/2018			APO180411				OFFICE DEPOT/BUSINESS SVCS DIV					3,000.00
08/16/18	APO180412	A		08/16/2018	ALIN PARTY SUPPLY	OFFICE SUPPLIES	International Students	01.0	00000.0	00000	03420	4550	6452000	18-19	1,000.00	
				08/16/2018			APO180412				ALIN PARTY SUPPLY					1,000.00
08/16/18	APO180413	A		08/16/2018	PAPER RECYCLING & SHREDDING	CONTRACTED SERVICES	Letters	01.0	00000.0	00000	02550	5810	1551000	18-19	140.00	
				08/16/2018			APO180413				PAPER RECYCLING & SHREDDING SPECIALISTS					140.00
08/22/18	APO180414	A		08/22/2018	FOLLETT BOOKSTORE #603	BOOKS/SUPPLIES	Tutoring	01.0	00000.0	00000	01220	4550	6491000	18-19	1,000.00	
				08/22/2018			APO180414				FOLLETT BOOKSTORE #603					1,000.00
08/23/18	APO180415	A		08/23/2018	EDVOTEK INC.	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	3,250.00	
				08/23/2018			APO180415				EDVOTEK INC.					3,250.00
08/23/18	APO180416	A		08/23/2018	HARDY DIAGNOSTICS	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	2,650.00	
				08/23/2018			APO180416				HARDY DIAGNOSTICS					2,650.00
08/23/18	APO180417	A		08/23/2018	WARD'S NATURAL SCIENCE ESTAB-	INSTRUCTIONAL SUPPLIES	SEM-Biology	01.0	00000.0	00000	02570	4320	1966000	18-19	1,500.00	
				08/23/2018			APO180417				WARD'S NATURAL SCIENCE ESTAB-					1,500.00
08/30/18	APO180418	A		08/30/2018	ECOLAB FOOD SAFETY	INSTRUCTIONAL SUPPLIES	Health Professions	01.0	00000.0	00000	02530	5630	1201000	18-19	250.00	

Stat: P=Pending, A=Active, C=Completed, X=Canceled

* Prior Year Payments

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Change															Distrib	
PO Date	PO #	Stat	Ord#	Date	Vendor Name	Description	Dept/Site	Fund	Res.Prj	Goal	Funct	Obj	Sch/Loc	BP	Amount	PO Amt
08/30/18	APO180418	A		08/30/2018	ECOLAB FOOD SAFETY	INSTRUCTIONAL SUPPLIES	Cafeteria	39.4	00000.0	00000	02710	5640	6941000	18-19	250.00	
				08/30/2018		ECOLAB FOOD SAFETY SPECIALTIES	APO180418									500.00
08/31/18	APO180419	P		08/31/2018	SPECTRA FILM AND VIDEO	OPEN1	Film Making	01.1	00000.0	00100	02520	4325	1057000	18-19	3,750.00	
				08/31/2018		SPECTRA FILM AND VIDEO	APO180419									3,750.00
08/31/18	APO180420	P		08/31/2018	FOLLETT BOOKSTORE #603	LIBRARY SUPP/EQUIP	Management Information	01.3	00000.0	00000	70006	4550	6780000	18-19	300.00	
				08/31/2018		FOLLETT BOOKSTORE #603	APO180420									300.00

Total by District : 64360	3,759,894.66	3,759,894.66
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End of Report LAPO009C

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Contracts for the Month of August 2018
--

ACTION

It is recommended that the Board of Trustees approve the contracts that were processed during the month of August 2018.

FISCAL IMPACT

Funding sources vary and are dependent upon the goods/services purchased.

REPORT SUMMARY

This report of contracts that were processed during the month of August 2018 is provided for review and approval. The items listed include contracts requiring ratification and also includes informational items (e.g., informal bids, task orders, etc.). The report provides the contract number, vendor name, description of services, start date, end date, amount, and requesting department

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

August 2018 – Contracts

**Consideration of Approval of New/Amended Contracts
for the Month of August 2018**

NEW CONTRACTS						
Number	Contractor	Service	Start Date	End Date	Cost	Requestor
18C0054*						
18C0055	Orange County Global Medical Center, Inc.	Contractor to provide clinical/practicum experiences for students enrolled in the Pharmacy Tech program	06/01/18	05/31/23	No Cost	Health Occupations
18C0056	YWCA of Greater Los Angeles	Subgrantee agreement with YWCA to provide assistance for victims/survivors of sexual assault and sexual violence at Cerritos College as part of the Campus Sexual Assault (CT) Program Grant.	01/01/19	12/31/19	\$69,231.00	Human Resources
18C0057	Jeane M. Caveness	Contractor to provide a two-hour presentation on "Skill Building/Practice: Answering Title IX FAQ's on the Fly"	08/10/18	08/10/18	\$244.00	Human Resources
18C0058	Los Alamitos USD	Contractor to provide clinical/practicum experiences for students enrolled in the Child Development, Nursing and Speech-Language Pathology Assistant programs	01/01/19	12/31/24	No Cost	Health Occupations
18C0059	Creative Minds Family Child Care	Contractor to provide clinical/practicum experiences for students enrolled in the Child Development program	01/01/19	12/31/23	No Cost	Health Occupations
18C0060	ABC Unified School District	Contractor to provide clinical/practicum experiences for students enrolled in the Child Development program	01/01/19	12/31/23	No Cost	Health Occupations
18C0061	Norwalk La Mirada USD	Contractor to provide clinical/practicum experiences for students enrolled in the Child Development program	01/01/19	12/31/23	No Cost	Health Occupations
18C0062	Scott Family Child Care Learning Center	Contractor to provide clinical/practicum experiences for students enrolled in the Child Development program	01/01/19	12/31/23	No Cost	Health Occupations
18C0063	Ann Zumwinkle dba Zumwinkle.com	Contractor to provide website development and production assistance, including: publishing and performance issue resolution, functionality issues including fixes to scripting, and editorial production process issue resolution compatible with OmniUpdate.	07/01/18	06/30/19	\$7,700.00	Public Affairs
18C0064	Red Rooster Design	Contractor to provide web administration services.	07/01/18	06/30/19	\$12,520.00	Public Affairs
18C0065	Christine Stahl-Steinkamp	Contractor to provide not-for-credit, fee-based workshops in the area of Health & Beauty Industries classes on an as needed basis.	11/01/18	10/31/23	\$7,500.00	Community Education

**Consideration of Approval of New/Amended Contracts
for the Month of August 2018**

NEW CONTRACTS						
Number	Contractor	Service	Start Date	End Date	Cost	Requestor
18C0066	Mallery K. Aiken II	Contractor to provide not-for-credit, fee-based workshops in the area of Business & Management classes on an as needed basis.	12/01/18	11/30/23	\$8,000.00	Community Education
18C0067	Indigenous Circle of Wellness	Contractor to provide a one and a half hour presentation on "American Indian Culture 101".	08/31/18	08/31/18	\$300.00	Human Resources
18C0068	Facilities Planning & Consulting Services	Contractor to assist the District with the creation of the Five Year Scheduled Maintenance Plan, Scheduled Maintenance Project Finding Proposals (PFP's) and Hazardous Substance PFP's.	08/23/18	12/31/19	\$13,000.00	Facilities
18C0069	Chancellor's Office for the Calif. Comm. Colleges	COTOP - Chancellors Office Tax Offset Program	10/01/18	12/28/19	No Cost	Financial Aid
18C0070	Bellflower Unified School District	Provide dual enrollment courses as part of the College and Career Access Pathways Partnership.	07/19/18	01/01/22	No Cost	Educational Partnership
18C0071	ABC Unified School District	Provide dual enrollment courses as part of the College and Career Access Pathways Partnership.	05/16/18	01/01/22	No Cost	Educational Partnership
18C0072	ModernThink LLC	Contractor to provide a custom Higher Education survey for demographics of the employees of the District.	07/01/18	06/30/19	\$13,971.00	Human Resources

*Contract was submitted as a separate Board item due to dollar amount and has already been approved
 ** No contract was issued under this contract number
 ***Pending
 ****For tracking purposes only

**Consideration of Approval of New/Amended Contracts
for the Month of August 2018**

CONSTRUCTION RELATED CONTRACTS						
Number	Contractor	Service	Start Date	End Date	Cost	Requestor
18FC0008	Hoist Service	Contractor to replace non-working hoist in Auto Tech	8/24/18	TBD	\$24,600.00	Technology
18FC0009	RDM Electric Co, Inc.	Contractor to provide power to new lift motors in Auto Tech	8/24/18	TBD	\$17,840.00	Technology
17P014	Golden Gate Steel, Inc. dba Golden Gate Construction	Change Order No. 1 – Parking Lot 1F Renovation (informal bid)	05/31/18	Project Completion	(\$695.00)	Facilities
18FC0010	PaveWest, Inc.	Contractor to install bollards around Emergency Phones	8/30/2018	8/29/2019	\$23,500.00	Facilities
18FC0011	Stanley Security Systems	Contractor to provide the security system for Bldg B – HWC	8/30/2018	8/29/2019	\$25,332.00	Facilities

*Contract was submitted as a separate Board item due to dollar amount and has already been approved
 ** No contract was issued under this contract number
 ***Pending
 ****For tracking purposes only

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Sub-Contractor Agreement with Valley High School and High School, Inc. for the Clean Fuels Transportation Pilot Career Opportunity Project
--

ACTION

It is recommended that the Board of Trustees approve the sub-contractor agreement with Valley High School and High School, Inc. as part of the Clean Fuels Transportation Pilot Career Opportunity Project (“Clean Fuels Project”) funded by Cerritos College’s agreement with the California Energy Commission.

FISCAL IMPACT

The total contract sum shall be for the not-to-exceed amount of \$55,000; funding is made possible through Cerritos College’s agreement with the California Energy Commission.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – NEW

**VALLEY HIGH SCHOOL AND HIGH SCHOOL, INC.
SUB-CONTRACTOR AGREEMENT FOR CLEAN FUELS TRANSPORTATION PILOT CAREER OPPORTUNITY PROJECT**

Requested by: Ms. Jannet Malig, Director of Advanced Transportation Technologies Project

Purpose: On February 7, 2018, Cerritos College was awarded \$1,000,000 by the California Energy Commission for the Clean Fuels Transportation Pilot Career Opportunity Training Plan to serve as fiscal agent on behalf of the partner schools. The funding provides support to increase awareness for high school students of the viability in advanced clean transportation career fields. The Cerritos College Advanced Transportation and Energy Center (ATTE) will develop and implement pilot training projects, in conjunction with Career Technical Education. ATTE, through established training pathways with high schools, will offer advanced vehicle technology training to increase awareness and viability of this growing market, introduce opportunities to students who may not have considered this career path, direct programs toward underserved

and disadvantaged communities, and the offer the potential to matriculate into the community college degree programs.

As the fiscal agent, Cerritos College has been authorized to enter into a sub-contractor agreement with Valley High School and High School, Inc. to develop and coordinate activities as prescribed by the agreement.

Period: The time period will be from October 3, 2018 through January 31, 2020.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Contract No. 18C0077 – Valley High School and High School, Inc. – Subgrantee Agreement



**SUB-CONTRACTOR AGREEMENT
BETWEEN
CERRITOS COMMUNITY COLLEGE DISTRICT
AND
VALLEY HIGH SCHOOL
AND
HIGH SCHOOL, INC.
FOR
CLEAN FUELS TRANSPORTATION PILOT CAREER OPPORTUNITY PROJECT**

Contract No. 18C0077

This Sub-Contractor Agreement ("Agreement") is made and entered on **October 4, 2018**, by and between the **Cerritos Community College District** (hereinafter referred to as "District"), a public community college district organized and existing under the laws of the State of California with its principal place of business at 11110 Alondra Boulevard, Norwalk CA 90650-6203, and **Valley High School**, (herein after referred to as "VHS" or "Sub-Contractor"), and **High School, Inc.** (herein after referred to as "HSI" or "Sub-Contractor"), high schools with their principal place of business at 1801 S. Greenville St., Santa Ana, CA 92704, in response to the **Clean Fuels Transportation Pilot Career Opportunity Training Plan Grant** ("Grant") received by District. District and Sub-Contractor are sometimes individually referred to as "Party" and collectively as "Parties."

1.0 SCOPE OF WORK. Sub-Contractor, in partnership with District, shall provide the following:

- 1.1 Sub-Contractor shall provide to District the number of automotive/alternative fuels classes offered during each semester of the 2018/19 academic year
- 1.2 Sub-Contractor shall provide to District the number of students enrolled in automotive/alternative fuel classes and the number of these students who receive free/reduced meals.
- 1.3 Sub-Contractor shall utilize funds under this contract to acquire equipment and related software/tooling for lab instruction; develop or modify existing curriculum; and provide faculty professional development in order to increase career awareness in the clean fuels transportation field.
- 1.4 Sub-Contractor shall be available for site visits by District and California Energy Commission representatives.
- 1.5 Sub-Contractor shall provide quarterly and final reports as required by District and California Energy Commission.
- 1.6 Sub-Contractor shall adhere to the timeline set forth in Exhibit "A".
- 1.7 Sub-Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies, and other items necessary to complete the services under this Agreement, in accordance with the Grant.

- 1.8 Sub-Contractor is required to provide photographs of the equipment purchased in instructional use.
- 1.9 Sub-Contractor shall furnish, at its own expense, all labor, materials, equipment, supplies, and other items necessary to complete the services under this Agreement, in accordance with the Grant.
- 2.0 TERM.** The term of this Agreement shall correspond with that of the Grant and shall commence on **October 4, 2018**, and end on **January 31, 2020**. This Agreement may be terminated by the either Party, in accordance with the Grant, at any time with or without cause by giving written notice to the other no less than thirty (30) calendar days prior to the requested termination date. In such event, District shall pay compensation for services completed through the date of termination.
- 3.0 COMPENSATION, EXPENSES AND INVOICING.** District agrees to compensate Sub-Contractor as itemized below, subject to the **Not-To-Exceed amount of FIFTY-FIVE THOUSAND AND NO/100 DOLLARS (\$55,000.00)**, based upon the following budget allocations:
- 3.1 District shall reimburse for costs and expenses incurred in the performance of the Agreement, in accordance with the Grant, upon receipt of an itemized list with copies of paid invoices, receipts or other proof of payment. District shall reimburse for mileage at the rate allowed by IRS regulation in effect on service date incurred, if applicable to the terms of this Agreement and Grant.
- 3.2 District shall pay on a net-30 day basis upon receipt of invoice. Invoices shall identify the billing period, Contract Number of this Agreement, and Taxpayer Identification Number. Invoices shall itemize services performed by service date with a brief description and associated hours worked and billing rates.
- 3.3 District must receive a Department of the Treasury IRS Form W-9 to make payment.
- 3.4 District must provide expenditure report from the general ledger along with the invoice.
- 4.0 INDEMNIFICATION.** Each Party and their successors or assignees agree to indemnify, defend and hold harmless the other and its Board of Trustees, officers, employees, agents and volunteers from and against any and all liabilities, costs, penalties, fines, forfeitures, demands, claims, causes of action, suits, and costs and expenses related thereto (including reasonable attorney's fees) which any or all of them may thereafter suffer, incur, be responsible for or pay out as a result of bodily injuries (including death) to any person or damage to any property (public or private), to be caused by or arising from: (a) the negligent acts, errors, or omissions; (b) any violations of federal, state, or local statutes or regulations arising out of or resulting from any negligent act, error or omission; or, (c) the use of any copyrighted materials or patented inventions. The rights and obligations created by this indemnification provision shall survive termination or expiration of this Agreement for one year.
- 5.0 INSURANCE.** Each Party agrees to insure or self-insure itself, at its sole expense, in the insurance coverages with the limits of not less than those specified below:
- (a) **Workers' Compensation:** Statutory Form.
 - (b) **Employers' Liability:** \$1,000,000 per occurrence.
 - (c) **Commercial General Liability:** \$2,000,000 combined single limit per occurrence, including bodily injury, broad form property damage and blanket contractual liability, written on an "occurrence" basis.
 - (d) **Automobile Liability Insurance:** \$1,000,000 combined single limit covering all owned, non-owned, and hired vehicles.
- 5.1 Prior to commencing work, each Party may be required to furnish the other upon request with properly endorsed certificates of insurance that provide that the coverage will not be canceled

or materially changed except upon thirty (30) days written notice to the other. All certificates must be mailed to the address for notices per this Agreement.

- 6.0 INDEPENDENT CONTRACTOR.** Each Party, in the performance of this Agreement, shall be and act as an independent contractor. Each Party understands and agrees that its employees shall not be considered officers, employees or agents of the other, and are not entitled to benefits of any kind or nature normally provided employees of the other, including, but not limited to, State Unemployment Compensation, Workers' Compensation insurance. Each Party assumes the full responsibility for its acts or liabilities including those of its employees or agents as they relate to the services performed under this Agreement. Each Party shall assume full responsibility for payment of all federal, state, and local taxes or contributions, including unemployment insurance, social security, and income taxes, with respect to its employees. Each Party will not withhold taxes for the other or the other's employees or independent subcontractors. Each Party agrees to indemnify, defend and hold the other harmless from and against any and all liability arising from any failure of the other to pay or withhold any applicable tax when due.
- 7.0 EMPLOYMENT WITH PUBLIC AGENCY.** No employee of another public agency can receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time expended in the execution of the services under this Agreement.
- 8.0 CONFLICT OF INTEREST.** Neither Party shall hire any officer or employee of the other to perform any service under this Agreement. Each Party affirms that to the best of its knowledge there exists no actual or potential conflict between family, business, or financial interests and the services provided under this Agreement, and in the event of change in either private interests or service under this Agreement, any question regarding possible conflict of interest which may rise as a result of such change will be raised with the other. Neither Party, its officials, officers, employees, agents or volunteers, shall be in a reporting relationship to a employee who is a near relative, nor shall the near relative be in a decision-making position with respect to a Party.
- 9.0 COMPLIANCE WITH APPLICABLE LAWS.** The services completed herein must meet the approval of District and shall be subject to the District's general right of inspection to secure the satisfactory completion thereof. Both Parties agree to comply with all federal, state, and local laws, rules, regulations, and ordinances that are now or may in the future become applicable to them. Both Parties' employees and agents shall secure and maintain in full force such permits and licenses as are required by law in connection with the performing services under this Agreement.
- 10.0 RECORDS ABOUT INDIVIDUALS.** California law, as well as District policy, sets forth certain requirements and safeguards regarding records pertaining to individuals.
- 10.1 Unless otherwise provided in writing, records containing confidential or personal information about individuals will become the property of District and subject to state law and District policies governing privacy and access to files.
- 10.2 Each Party shall have access to and the right to examine any pertinent books, documents, papers, and records of the other involving transactions and work related to this Agreement until the expiration of five years after final payment hereunder. Each Party shall retain such records for a period of five years from the date of final payment.
- 10.3 Each Party shall use best efforts to keep confidential any information provided by the other and marked "Confidential Information," or any oral information conveyed to one by the other and followed by a written communication within thirty (30) days that said information shall be considered Confidential Information. This non-disclosure provision shall not apply to any of the following: (i) information which can be demonstrated by written records was known prior to the effective date of this Agreement; (ii) is currently in, or in the future enters, the public domain other than through a breach of this Agreement or through other acts or omissions of one Party; or (iii) is obtained lawfully from a third party.

- 11.0 DRUG-FREE WORKPLACE POLICY AND REQUIREMENTS.** While performing any service under this Agreement, the Parties' employees, agents, or subcontractors shall not: (a) be under the influence of alcohol or any controlled substance, (b) use, possess, distribute, or sell illicit or unprescribed controlled drugs, drug paraphernalia, or alcoholic beverages, or (c) misuse legitimate prescription drugs.
- 12.0 ANTIDISCRIMINATION IN EMPLOYMENT.** Each Party agrees that it will not engage in unlawful discrimination in employment of persons because of race, color, religious creed, national origin, ancestry, physical handicap, medical condition, marital status, or sex of such persons.
- 13.0 FORCE MAJEURE.** Neither Party shall be in default for any failure or delay in performance hereunder when such failure or delay is the result of a force majeure, which is hereby defined as any unforeseeable event which is beyond that Party's reasonable control and without its fault or negligence. Such events may include, but are not restricted to: (a) acts of God or of the public enemy, (b) acts of government in either its sovereign or contractual capacity, (c) strikes, lockouts or other industrial disputes, (d) riots, mutinies, civil commotion, war or war-like operations, or sabotage.
- 14.0 GOVERNING LAW.** The terms and conditions of this Agreement shall be governed by the laws of the State of California with venue in the County of Los Angeles, California.
- 15.0 ASSIGNMENT AND APPROVAL TO SUBCONTRACT.** The obligations of one Party to the other pursuant to this Agreement shall not be assigned or subcontracted to another entity or individual without the express written approval of the other.
- 16.0 NO THIRD-PARTY RIGHTS.** Nothing in this Agreement is intended to make any person or entity who has not signed this Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.
- 17.0 NOTICE.** Any notice or demand may be served upon one Party by the other (a) by delivering it, in writing, to the other's representative at the address as set forth below, or (b) by depositing it in a United States Postal Service deposit box with the postage fully prepaid and with the notice addressed to the other's representative at the address as set forth below, or (c) by sending a facsimile of it to the other's representative at the facsimile number set forth below.

CERRITOS COMMUNITY COLLEGE DISTRICT:

Representative: Cerritos Community College District
 11110 Alondra Boulevard
 Norwalk, CA 90650-6203

 Ms. Jannet Malig
 Director of Advanced Transportation
 Project
 Tel: (562) 860-2451 ext. 2912

For Notices: Cerritos Community College District
 Purchasing Department
 11110 Alondra Boulevard
 Norwalk, CA 90650-6203

 Fax: (562) 467-5020

VALLEY HIGH SCHOOL:

Representative: _____
(Name & Title)

 Tel: _____

For Notices: _____

 Fax: _____

HIGH SCHOOL, INC.:

Representative: _____
(Name & Title)

Tel: _____

For Notices: _____

Fax: _____

- 18.0 SECTION HEADINGS.** The section headings contained herein are for convenience in reference and are not intended to define the scope of any provision of this Agreement.
- 19.0 EXECUTION IN COUNTERPARTS.** This Agreement may be signed in counterparts, each of which shall constitute an original document.
- 20.0 NON-WAIVER.** The failure of either Party to seek redress for violation of, or to insist upon, the strict performance of any term or condition of this Agreement shall not be deemed a waiver by that Party of such term or condition, or prevent a subsequent similar act from again constituting a violation of such term or condition.
- 21.0 SEVERABILITY.** If any term, condition, or provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions will nevertheless continue in full force and effect, and shall not be affected, impaired, or invalidated in any way.
- 22.0 ENTIRE AGREEMENT; MODIFICATION OF AGREEMENT.** This Agreement, and any attachments or exhibits incorporated by reference, constitute the entire and integrated agreement between the Parties and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be modified only by a writing signed by both Parties.

[SIGNATURES ON NEXT PAGE]

IN WITNESS WHEREOF, the Parties execute this Agreement effective on the date first written above:

VALLEY HIGH SCHOOL:

CERRITOS COMMUNITY COLLEGE DISTRICT:

By: _____
Signature

By: _____
Signature

Typed or Printed Name, & Title

Typed or Printed Name, & Title

E-mail

Tax Identification Number (EIN)

Date: _____

Date: _____

HIGH SCHOOL, INC.:

By: _____
Signature

Typed or Printed Name, & Title

E-mail

Tax Identification Number (EIN)

Date: _____

Exhibit "A"

Timeline

ACTIVITY	ACTION DATE*
Kick Off Meeting with Energy Commission	January 10, 2018
Final Training Plan and Extension Approved	January 31, 2018
Announcement Application Released to High Schools	February 14, 2018
Deadline to Submit Application	February 23, 2018
Applications Reviewed & Approved by ATTE	February 26, 2018
Contracts to High Schools for Signatures & Approvals	April 13, 2018
Signed Contracts Due to Cerritos College	April 27, 2018
Awardees Announced/NOPA Posted on Website	April 30, 2018
Site Visits to Group 1 Awardees	September 2018 (dates TBD)
Group 1 Awardees Complete Equipment Purchases	October 31, 2018
Group 1 Awardees Complete Faculty Training	November 9, 2018
Equipment/Materials/Curriculum Implemented into Courses	January 2019
Site Visits to Group 2 Awardees	January 2019 (dates TBD)
Group 2 Awardees Complete Equipment Purchases	February 28, 2019
Group 2 Awardees Complete Faculty Training	March 15, 2019
Equipment/Materials/Curriculum Implemented into Courses	September 2019
Site Visits to Group 3 Awardees	February 2019 (dates TBD)
Group 3 Awardees Complete Equipment Purchases	March 30, 2019
Group 3 Awardees Complete Faculty Training	April 15, 2019
Equipment/Materials/Curriculum Implemented into Courses	September 2019
Competition and Awards/Recognition	December 2019 (dates TBD)
Awardees Final Reports Due	January 31, 2020
Final Report to Energy Commission	February 28, 2020

* Dates may change with or without notice

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director of Purchasing and
Contract Administration

SUBJECT: Consideration of Approval of Contract with Maxient, LLC for Software Solutions for Student Conduct and Grievance Case Management

ACTION

It is recommended that the Board of Trustees approve the contract agreement with Maxient, LLC to provide software solutions for student conduct and grievance case management.

FISCAL IMPACT

The total contract sum shall be for the not-to-exceed amount of \$29,000. This amount will be paid over the thirty-seven month term of the agreement: \$10,000 annual fee is to be paid in 2018, \$9,500 annual fee is to be paid in 2020, and \$9,500 annual fee is to be paid in 2021. Funding for this contract will be allocated from the Student Activities budget.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – NEW

MAXIENT, LLC

SOFTWARE SOLUTIONS FOR STUDENT CONDUCT AND GRIEVANCE CASE MANAGEMENT

Requested by: Dr. Elizabeth Miller, Dean of Student Services

Purpose: On April 15, 2015, Cerritos College entered into an agreement with Maxient, LLC to provide software solutions for student conduct and grievance case management. Maxient’s scope of services, includes, but is not limited to establishing and maintaining an Internet based system for managing student conduct records. The system shall provide the following functions: create and maintain case files regarding conduct incidents, generate necessary documentation and correspondence related to conduct cases, generate statistical summaries derived from database information, pull pre-defined demographic data when creating a new case, allow staff access electronically via a tiered permissions system with local access controlled by Cerritos College, and allow Cerritos College to opt-in to exchange information electronically with other institutions who are part of the network.

Cerritos College will receive ongoing reviews of their system, updates to support changes to the system, and troubleshooting of errors for no additional charge. Maxient will provide direct electronic mail, telephone, and online technical support for up to three (3) individuals specified by Customer. Additionally, a 24-hour, 7-day a week telephone number will be available for reporting of emergency situations. Maxient shall provide a one-time, initial, comprehensive, on-site training in the use and maintenance of the system for Cerritos College staff utilizing the system.

At this time, Cerritos College wishes to enter into a new agreement with Maxient. The thirty-seven month term of the agreement will be from December 1, 2018 through December 31, 2021, for a total not-to-exceed amount of \$29,000; the breakdown of the fee is: a \$10,000 annual fee is to be paid in 2018, \$9,500 annual fee is to be paid in 2020, and \$9,500 annual fee is to be paid in 2021.


Period: The time period will be from December 1, 2018 through December 31, 2021.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Draft of Contract No. 18C0078 – Maxient, LLC Service Agreement

 <p>Service Agreement Renewal</p>	Customer:	Cerritos College 11110 Alondra Boulevard Norwalk, CA 90650	DRAFT
	Previous Agreement Date:	June 1, 2015	
	Renewal Term:	Thirty-Seven (37) Months	
	Renewal Start Date:	December 1, 2018	
	Maxient Network:	Customer opts IN to the Maxient Network	
	Fees:	\$9,500.00	ANNUAL SERVICE FEE*
	Payment Plan:	\$10,000.00	DUE BY DECEMBER 1, 2018**
		\$9,500.00	DUE BY JANUARY 1, 2020
		\$9,500.00	DUE BY JANUARY 1, 2021
<p>*Customer's Annual Service Fee is \$9,500.00, effective July 1, 2019. The Annual Service Fee for services from December 1, 2018 through June 30, 2018 is \$9,000.00, per Customer's Previous Agreement. **This amount is comprised of the sum of a prorated Annual Service Fee for services from December 1, 2018 through June 30, 2019 (\$5,250.00) and a prorated Annual Service Fee for services from July 1, 2019 through December 31, 2019 (\$4,750.00).</p>			

In this Service Agreement Renewal (the "Agreement") dated effective upon execution by both parties, Customer refers to the organization named above and "Maxient" refers to Maxient LLC, P.O. Box 7224, Charlottesville, VA 22906. **This Agreement constitutes a renewal of the existing services provided to Customer by Maxient under the previous agreement between the parties, the date of which is listed at the beginning of this Agreement, *supra*, hereinafter referred to as the "Previous Agreement," and fully replaces the Previous Agreement and any other such agreement germane to those services.** Maxient offers software provided under the Software-as-a-Service (SaaS) model, on a fully hosted basis to assist in the tracking and management of student conduct concerns and judicial affairs. Customer agrees to contract for use of the software, subject to the terms of this Agreement. In consideration of the mutual rights and obligations in this Agreement and intending to be legally bound, the parties agree as follows:

1) SERVICES.

Customer contracts with Maxient to perform the services described in the subparagraphs of this paragraph ("the Services"). Customer authorizes Maxient to provide the Services and agrees to pay the associated fees.

a) Service. Maxient will establish and maintain an Internet based system (commonly referred to as the "Maxient Conduct Manager", "Conduct Manager", or the "Maxient System") for managing student conduct records. Customer retains sole ownership and remains the custodian of all institutional records stored in the Maxient System. Maxient will provide and maintain the systems established to provide this service, including maintenance of all computer hardware and software. The system shall provide the following functions: (i) allow Customer to create and maintain case files regarding conduct incidents; (ii) allow Customer to generate necessary documentation and correspondence related to conduct cases; (iii) allow Customer to generate statistical summaries derived from the Customer's information in the database; (iv) allow Customer to draw pre-defined demographic data from the Customer's student information system into the Maxient System where technically feasible when creating a new case; (v) allow Customer's staff to access the Maxient System electronically via a tiered permissions system with local access controlled and granted by the Customer; and (vi) allow Customer to opt-in to exchange information electronically with other institutions who are part of the Maxient Network.

b) Maxient Network. With the service described above the Customer and Customer's records may become part of the Maxient Network, subject to Customer's consent as indicated at the beginning of this Agreement, *supra*. All institutions utilizing the Maxient System may become part of the Network and are subsequently able to "opt-in" to perform inter-institutional sharing of records on a need-to-know basis consistent with the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99). Searches within the Maxient Network are audited and require that the requesting institution provide both (i) information specific to the student they are searching, and (ii) a specific reason for the search that falls within the need-to-know requirements set forth in FERPA and other applicable laws and regulations. A search by a member institution returns only the existence or absence of a potential record for that student at a particular school. The decision to release additional information rests with the record holder, thereby preserving institutional control over all records. This subparagraph and any references to the Maxient Network within this Agreement are void if Customer explicitly "opts out" of the Maxient Network, which is indicated at the beginning of this Agreement, *supra*.

c) Technical Support. Customer will receive ongoing reviews of their Maxient System, updates to support changes to the System, and troubleshooting of errors for no additional charge. Maxient will provide direct electronic mail and online technical support for all system users, and additional telephone support for up to three (3) administrative-level users as specified within the System by Customer. Additionally, a 24-hour, 7-day a week telephone number will be available for reporting of emergency situations.

d) Backup. Data stored in Customer's Maxient System will be backed up and encrypted nightly. This encrypted backup will then be transmitted over a secure channel to a geographically separate server for storage. Backups will be retained on a rolling approximate thirty (30) day cycle. Maxient warrants that both its primary and backup servers upon which Customer's data is stored are and will continue to be located in the United States.

e) Termination of Services. Not later than thirty (30) days following termination of services, student records data from Customer's current Maxient System will be made available to the Customer in a delimited flat-file format along with all associated documents generated in the system and any other objects uploaded, to be transferred via secure file transfer protocol (FTP), or by such other means as Maxient and Customer may mutually agree. Upon (i) confirmation by Customer of receipt of the data, (ii) notice from Customer that no transfer of data is requested, or (iii) the passage of sixty (60) days following the date upon which services were terminated, whichever is first, the site of Customer's previous data on the Maxient System will be overwritten and rendered unrecoverable using the most current accepted industry standard practices for doing so, and none of Customer's records or confidential information will be retained by Maxient. Customer shall immediately return to Maxient all documentation and confidential materials provided under this Agreement and certify that no copies of said materials have been retained.

f) Fees. All fees, their amounts, and the dates upon which they are due to Maxient by Customer are listed at the beginning of this Agreement, *supra*. Maxient shall provide Customer with an invoice for all payments due under this Agreement, and Customer shall pay to Maxient the amount invoiced within thirty (30) days of receipt of the invoice, or by the date the payment is due under this Agreement, whichever is later. Maxient reserves the right to assess and collect from Customer interest, not greater than that allowed by law, compounded monthly during the period of time in which the payment remains due, for any amount not received by Maxient within thirty (30) days of the date due under this Agreement or as listed on any subsequent invoice provided by Maxient to Customer. Unless otherwise stated at the beginning of this Agreement, *supra*, the Annual Service Fee covering service for the first twelve (12) months of the Renewal Term of this Agreement (as defined in paragraph 2, *infra*) is due by the Renewal Start Date listed at the beginning of this Agreement, *supra*. Subsequent Annual Service Fee payments will be due at the start of each subsequent 12-month period, unless otherwise stated at the beginning of this Agreement, *supra*. In the event that Customer, by institutional requirement, statute, regulation, policy, departmental procedure, or under any other similar justification causes Maxient to pay any processing fee, transaction fee, or otherwise remit or pay to Customer or any other party any portion of the fees established under this Agreement ("compulsory vendor transaction fee"), Maxient reserves the right to invoice Customer for such compulsory vendor transaction fee, which Customer agrees to pay to Maxient in full without contest or undue delay. At the conclusion of the Renewal Term of this Agreement, if Services continue in accordance with paragraph (2)(a), *infra*, Maxient reserves the right to increase an Annual Service Fee in subsequent terms by no greater than eight percent (8%) over the Annual Service Fee paid during the prior term, provided that Maxient notify Customer in writing of any change to the Annual Service Fee amount with not less than sixty (60) days' notice prior to the date on which such Annual Service Fee will be due under this Agreement.

g) Data Feeds. The parties acknowledge that properly working data feeds from Customer's student information system are essential to the portion of Services described in clause (iv) of paragraph (1)(a), *supra*, and that the absence of such would significantly hinder the practical functionality of the system, which may result in inconvenience to Customer and unfair reputational damage to Maxient. Customer acknowledges that Maxient cannot directly access or be sufficiently familiar with Customer's information system(s) or storage of the requisite data, and therefore, it is Customer's sole responsibility to undertake the programming work required to establish and maintain the data feeds in Maxient's specified format. Any failure or refusal on Customer's part to establish or maintain such data feeds may, in Maxient's sole discretion, constitute a material breach of this Agreement.

2) TERM OF AGREEMENT.

a) Term. This Agreement shall be binding upon execution of both parties and extend for the Renewal Term from the Renewal Start Date, both of which are defined at the beginning of this Agreement, *supra*. Customer may continue the Services beyond the Renewal Term in successive twelve (12) month terms, each such term constituting a new and separate agreement with identical contractual terms to those in this Agreement, beginning on the date immediately following the conclusion of the Renewal Term ("the Subsequent Term Date") and on that same calendar date in each subsequent year, provided that Customer deliver to Maxient sufficient written notice of Customer's intent to continue by no later than thirty (30) days prior to the Subsequent Term Date, unless otherwise waived by Maxient. Sufficient written notice of Customer's intent to continue includes, but is not limited to, a letter stating Customer's intent to continue, or a purchase order or other formal payment for continued services, which may be delivered to Maxient electronically, by facsimile, or via mail. Maxient reserves the right to prevent subsequent continuation of the Services provided that it notify Customer of its intention to do so by no later than thirty (30) days prior to the Subsequent Term Date. Nothing in this paragraph shall be

construed to prevent the parties from replacing this Agreement's contractual terms with new contractual terms at the conclusion of the Renewal Term or any subsequent term thereafter.

b) Material Breach. Each party reserves the right to cancel this Agreement in the event that the other party materially breaches this Agreement, provided that the non-breaching party provide the other party with written notice of the non-breaching party's intent to cancel and that the other party is unable to cure the material breach within thirty (30) days of receipt of the non-breaching party's written notice. In the event of a material breach by Maxient, Customer shall be entitled to a refund of all annual service fees paid, prorated from the date of termination. In the event of a material breach by Customer, Maxient shall be entitled to full payment of all fees due under this Agreement, regardless of the extent of Maxient's performance, provided that Maxient had performed up to thirty (30) days following Customer's received notice of Customer's material breach. The parties agree that no remedies prescribed by this subparagraph are intended to be exclusive or otherwise limiting of other remedies available under law, equity, or this Agreement.

3) GENERAL PROVISIONS.

a) Confidential Information. "Confidential Information" means any proprietary or confidential information as such terms are most broadly defined under applicable law; including Customer's non-public institutional information, student, and personnel data; and Maxient's screens, documentation, forms, technical specifications, system security information, software, methods, and customer lists. Each party agrees that it (i) will not copy or use any of the other party's Confidential Information in any way, except as permitted by this Agreement or as required to achieve the purposes of this Agreement, (ii) will not disclose any of the other party's Confidential Information to any third party, except as required by law or to its attorneys and accountants as reasonably necessary, and (iii) will protect the other party's Confidential Information reasonably and with due care. Information is not Confidential Information if a party can clearly show that it (i) became known to the receiving party prior to receipt from the disclosing party, (ii) has become publicly known, except through breach of this Agreement, or (iii) is independently developed without reference to Confidential Information. Customer further acknowledges that knowingly or negligently sharing Confidential Information or access to the Maxient System with any person or entity that Customer knows or reasonably should know to be a business competitor of Maxient constitutes an act of bad faith and wanton breach of this Agreement. Except as otherwise expressly prohibited by law, either party ("the receiving party") will (i) immediately notify the other party of any subpoenas, warrants, or other legal orders, demands or requests received by the receiving party seeking the other party's Confidential Information; (ii) consult with the other party regarding its response; (iii) cooperate with the other party's requests in connection with efforts by the other party to intervene and quash or modify the legal order, demand or request; and (iv) upon the other party's request, provide the other party with a copy of its response.

b) FERPA Compliance and Data Breach Protocol. Maxient agrees to abide by the limitations on re-disclosure of personally identifiable information from education records set forth in The Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99). Maxient shall not use or disclose confidential information received from or on behalf of Customer (or its students) except as permitted or required by this Agreement, as required by law, or as otherwise authorized in writing by Customer. Maxient agrees not to use Confidential Information for any purpose other than the purpose for which the disclosure was made. Upon termination, cancellation, expiration or other conclusion of the Agreement, Maxient shall return or destroy any and all of Customer's Confidential Information in Maxient's possession in accordance with paragraph (1)(e), *supra*. Maxient shall develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted Confidential Information received from, or on behalf of Customer or its students. These measures will be extended by contract to all subcontractors used by Maxient. Maxient shall, within one day of discovery, report to Customer any use or disclosure of Customer's Confidential Information not authorized by this Agreement or in writing by Customer. Following this report, Maxient will conduct a timely and thorough investigation in an attempt to identify: (i) the nature of the unauthorized use or disclosure, (ii) the data used or disclosed, and (iii) who made the unauthorized use or received the unauthorized disclosure. At the conclusion of this investigation, Maxient will furnish a confidential written report to Customer indicating the results of the investigation, what Maxient has done or shall do to mitigate any deleterious effect of the unauthorized use or disclosure, and what corrective action Maxient has taken or shall take to prevent future similar unauthorized use or disclosure.

c) Intellectual Property. Except as otherwise provided herein, Maxient has all right, title, and interest to all types of intellectual property, including but not limited to new forms and form modifications, software, trademarks, and other inventions or technical knowledge protected under patent, copyright, or trade secret law ("Intellectual Property"), conceived, discovered, or developed, in whole or in part, by Maxient in the performance of this Agreement. Maxient warrants that Maxient is the sole owner and author of said Intellectual Property and Customer agrees that any attempt to reproduce, redistribute, or claim authorship of Maxient's Intellectual Property is in violation of this Agreement. Customer further assumes liability for any costs or legal fees arising out of a meritorious claim by Maxient against Customer, its agents or assigns, to assert Maxient's authorship under applicable law.

d) Limited License. Subject to the terms of this Agreement, Maxient grants Customer a limited, non-exclusive, nontransferable license to use Maxient's relevant Intellectual Property during the term of this Agreement solely for Customer's own internal purposes. Customer shall not sell, market, rent, or re-license any aspect of the Intellectual Property. Customer obtains no ownership rights or any other rights in the Intellectual Property, other than those specified herein. Customer grants Maxient a license to use Customer's

non-confidential, non-personally identifiable information (e.g., statistical information) on a consolidated basis as part of Maxient's overall statistics for marketing and/or analytical purposes. Additionally, Customer's records may be used to the extent necessary for inclusion in the Maxient Network (described in subparagraph (1)(b), *supra*).

e) Transferability. Neither party may transfer, assign, or otherwise dispose of this Agreement, or any of its rights or obligations hereunder, without the prior written consent of the other party.

f) Independent Contractor. The relationship of Maxient and Customer established by this Agreement is that of independent contractor, and nothing contained in this Agreement shall be construed to (i) give either party the power to direct or control the day-to-day activities of the other, (ii) establish the parties as partners, franchisee-franchisor, co-owners or otherwise as participants in a joint or common undertaking, or (iii) otherwise give rise to fiduciary obligations between the parties.

g) Force Majeure. Non-performance by either party will be excused to the extent that performance is rendered impossible by strike, fire, flood, governmental acts or restrictions, failure of suppliers, or any other reason where failure to perform is beyond the control and not caused by the negligence of the non-performing party.

h) Entire Agreement. This Agreement constitutes the entire agreement between the parties and supersedes all previous agreements or representations, oral or written. In the event that, for any reason, any clause or provision of this Agreement is held or declared to be invalid, illegal, or unenforceable, such holding or declaration shall not in any way affect the reliability or enforceability of any other clause or provision of this Agreement. Failure on the part of either party to enforce any provision of this Agreement shall not constitute a waiver of that party's right to subsequently enforce the same. Except as otherwise provided herein, this Agreement may not be modified except in writing signed by an authorized representative of each party. Any terms and conditions that are typed, printed or otherwise included in any invoice, purchase order, or other document rendered pursuant to this Agreement shall be deemed to be solely for the convenience of the parties. No such term or condition shall be binding upon either party, and no action by a party (including, without limitation, the payment or acceptance of any such invoice in whole or in part) shall be construed as binding with respect to any such term or condition, unless the specific term or condition has been previously expressly agreed to by Maxient and Customer in writing. No "shrink-wrap," or "click-through" terms and conditions, or reference to terms and conditions set out at a URL not set out in full and attached to this Agreement will be effective, regardless of when opened or clicked, or when or where referenced. Both parties acknowledge having read the terms and conditions set forth in this Agreement and all attachments hereto, understand all terms and conditions, and agree to be bound thereby. The titles of paragraphs and subparagraphs are for convenience only and are not to be used in construing any term herein. The parties agree that should any action be brought under law arising out of the terms of this Agreement, they shall bring such action in a court of competent jurisdiction located in Los Angeles County, California.

i) Security Documentation. Upon Customer's reasonable request, Maxient shall provide access to documentation of Maxient's data security plans and practices relevant to the Services under this Agreement, including but not limited to a Service Organization Control (SOC) Report covering its hosted infrastructure. Customer agrees that all such documentation is Confidential Information, as defined in paragraph (3)(a), *supra*, and Customer further agrees not to disclose such documentation or any of its content without the express written permission of Maxient.

4) WARRANTIES, RESPONSIBILITIES, AND LIMITATIONS.

a) Limited Warranty. Maxient warrants that (i) Maxient solely possesses all rights and title to the Intellectual Property utilized in the provision of the Services, excluding any open source computer code or other technology in the public domain; (ii) Maxient will not share any records processed and stored by the Customer within Maxient's system with any other person or entity (with the exception of the methods set forth, *supra*, regarding the Maxient Network); and (iii) Maxient will use commercially reasonable efforts or better, and adhere to or exceed the standards of the industry of higher education student conduct record management in fulfilling its obligations under this Agreement. Maxient does not warrant that the Services are or will be error free. Maxient further does not warrant that its electronic files containing information pertaining to Customer and/or Customer's students are not susceptible to intrusion, attack, or computer virus infection, but given the confidential nature of much of this data, Maxient will use commercially reasonable efforts to safeguard the security of this data. EXCEPT FOR THE LIMITED WARRANTY DESCRIBED IN THIS SECTION AND TO THE EXTENT ALLOWED BY APPLICABLE LAW, MAXIENT MAKES NO OTHER WARRANTIES, EXPRESS, IMPLIED OR STATUTORY, AND EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SATISFACTORY QUALITY OR ARISING FROM A COURSE OF DEALING, USAGE OR TRADE PRACTICE.

b) Immediate Remedies. For any breach of the warranties set forth above, Customer's immediate remedy shall be correction of the errors that cause the breach. Nothing in this subparagraph shall be construed to limit the remedies available to either party under law, equity, or this Agreement.

c) Customer's Responsibility. Customer is solely responsible for determining the scope and extent of its utilization of the Services provided by Maxient, and Customer is entirely responsible for reviewing the Services provided by Maxient on Customer's behalf to ensure compliance with Customer's procedures. Maxient carries out procedures specified solely by Customer, and Maxient expressly denies all liability arising from Customer's procedures including, but not limited to, Customer's adjudication methods. Maxient makes no attempt to determine or advise as to whether the Customer's procedures comply with any statutory or regulatory requirements. To the extent, however, that Customer's procedures or criteria clearly violate any of these laws, Maxient reserves the right to refuse to implement such procedures or criteria. To the extent permitted by applicable law, Customer will be responsible for its employees' negligence, Maxient's implementation of Customer's procedures in accordance with this Agreement, the violation by Customer's procedures of any applicable statutory or regulatory requirements, or a claim by any third party, including but not limited to Customer's students or employees, arising from Customer's procedures or the acts or omissions of Customer's employees or agents.

d) Maxient's Limited Liability. Customer agrees that regardless of the form of any claim Customer may have under this Agreement or otherwise, Maxient's liability for damages to Customer will not exceed the coverage provided by Maxient's General Liability and Errors and Omissions insurance policies at the time of the claim. Maxient warrants that it will maintain said insurance for the purpose of providing coverage for damages attributable to its failure to abide by the provisions of this Agreement, in an amount not less than that which it maintained as of the date of this Agreement. Customer acknowledges that Maxient has provided sufficient proof of said insurance coverage prior to entry into this Agreement. Customer further acknowledges its satisfaction with said insurance coverage. Maxient shall provide continued proof of such coverage upon Customer's reasonable request. Maxient will not be liable for damages arising from any breach, unauthorized access, misuse of, or intrusion into Customer's data residing on Maxient's equipment, unless Maxient is solely responsible for said breach, unauthorized access, misuse, or intrusion. MAXIENT WILL NOT BE LIABLE OR RESPONSIBLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, EXEMPLARY, PUNITIVE, OR CONSEQUENTIAL DAMAGES, SUCH AS, BUT NOT LIMITED TO, LOSS OF PROFITS RESULTING FROM THE USE OF THE SERVICES, OR ARISING OUT OF ANY BREACH OF THIS AGREEMENT OR THE LIMITED WARRANTY, EVEN IF MAXIENT HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE.

e) Indemnification. Subject to the limitations of paragraph (4)(d), *supra*, Maxient shall indemnify and hold Customer, its officers, employees, volunteers, and agents, including the property of Customer, free and harmless from any and all claims, suits, demands, causes of action, losses, damages, injuries, and expenses, rather actual or alleged, including, but not limited to, reasonable attorneys' fees, and liability arising from (i) the death or injury of any person or persons, or from the loss, damage or destruction of any property or properties caused by or connected with the actions, negligence, errors, or omissions of Maxient or Maxient's agents and employees, (ii) the use of any copyrighted materials or patented inventions, and (iii) Maxient's breach of its obligations under this Agreement.

5) ADDITIONAL TERMS

a) Accessibility. Maxient hereby warrants that any hardware or software products or services to be provided under this Agreement comply with the accessibility requirements of section 508 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794d), and its implementing regulations set forth at Title 36, Code of Federal Regulations, part 1194. Maxient agrees to promptly respond to and resolve any complaint regarding accessibility of its products or services which is brought to its attention. Maxient further agrees, subject to the limitations of paragraph (4)(d), *supra*, to indemnify and hold harmless Customer from any claim arising out of its failure to comply with the aforesaid requirements. Failure to comply with these requirements shall constitute a breach and be grounds for termination of this Agreement.

b) Taxes. Customer will pay only the State Sales and Use Tax and/or the Los Angeles County Local Sales and Use Tax, as applicable. The Federal Excise Tax is not applicable to Customer. Customer, upon request, shall furnish Maxient such Federal Tax exemption certificates. Maxient will not include taxes in unit prices or labor rates used for billing purposes. Tax may be separately itemized.

c) Anti-Discrimination. Maxient agrees to adhere to all applicable laws that prohibit discrimination because of race, age, religion, sex, national origin, handicap, political affiliation, or belief.

d) Certification Regarding Debarment, Suspension, or other Ineligibility. Maxient agrees to comply with applicable federal suspension and debarment regulations, including, but not limited to, regulations implementing Executive Order 12549 (29 C.F.R. Part 98).

The individuals signing below hereby represent in doing so that they possess the authority to contractually bind the respective parties on whose behalf they affix their signature to this Agreement.

Authorized Customer Signature Date

Printed Name and Title

Maxient Signature Date

Printed Name and Title

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Felipe R. Lopez
Vice President of Business Services/
Assistant Superintendent

PREPARED BY: _____
Mark B. Logan
Director, Purchasing and
Contract Administration

SUBJECT: Consideration of Ratification of Contract with Yosemite Community College District for the Child Development Training Consortium

ACTION

It is recommended that the Board of Trustees ratify the contract agreement with Yosemite Community College District for the Child Development Training Consortium.

FISCAL IMPACT

The total contract sum shall be for the not-to-exceed amount of \$25,000; this is a revenue generating agreement whereby funding is provided by the Child Development Training Consortium.

REPORT SUMMARY

Cerritos College annually contracts with various individuals, commercial firms, and other governmental agencies for the purpose of procuring or providing a variety of services.

SERVICES – NEW

**YOSEMITE COMMUNITY COLLEGE DISTRICT
AGENCY FOR THE CHILD DEVELOPMENT TRAINING CONSORTIUM**

Requested by: Ms. Sandra Marks, Instructional Dean of Health Occupations

Purpose: Cerritos College has entered into an agreement over the past several years with Yosemite Community College District (“Yosemite”) who serves as lead agency for the Child Development Training Consortium (“Consortium”), whereby Cerritos College provides, but is not limited to, the generation of units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain new or renewal of a currently held Child Development Permit. Yosemite proposes to enter into a new agreement with Cerritos College to provide college credit courses needed for the licensing of child development personnel. The District will receive \$25 per enrolled unit, or \$25,000, to administer the program. This agreement will replace the previous agreement that expired on June 30, 2018.

Period: The time period of the agreement is September 1, 2018 through June 30, 2019.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Contract No. 18C0079 – Yosemite Community College District

CHILD DEVELOPMENT TRAINING CONSORTIUM **DRAFT**
2018-2019 INSTRUCTIONAL AGREEMENT
AGREEMENT NUMBER 18-19- 2761

This Agreement is made and entered into this 1st day of September, 2018, by and between the Yosemite Community College District, Child Development Training Consortium, hereafter called the **YCCD/CDTC, and Cerritos College**, hereafter called the CONTRACTOR.

WITNESSETH: That the CONTRACTOR for and in consideration of the covenants, conditions, agreements, and stipulations of the YCCD/CDTC hereinafter expressed, does hereby agree to furnish to the YCCD/CDTC services as follows:

I. STATEMENT OF WORK

- A. The CONTRACTOR will designate a Campus Coordinator to implement the Child Development Training Consortium (CDTC) program at the local level. The Campus Coordinator will commit to being actively engaged for the full program year, and will maintain Campus Coordinator status except for an emergency or other extenuating circumstances. In the event a Campus Coordinator needs to withdraw mid – program year, YCCD/CDTC will consider a temporary Campus Coordinator, on an individual basis. The scope of work in this contract is supplementary to the typical duties of faculty or other positions that provide career and education guidance to child development students. The Campus Coordinator will be responsible to prepare and submit all required reports; coordinate all Consortium activities; attend one (1) YCCD/CDTC sponsored meeting and one (1) mandatory YCCD/CDTC webinar; and inform child development/early childhood education department of program requirements and components specific to campus Child Development Training Consortium.

The designated Campus Coordinator is preferably an active ECE/CD faculty, either full- time or ECE/CD adjunct faculty, department chair, or director of the campus child development lab center/children's center. If the current Campus Coordinator does not meet these recommendations, they are permitted to continue in the position and new requirements will be applicable upon designation of a new Campus Coordinator. Since the requirement of faculty is preferred, but not required, exceptions will be considered by YCCD/CDTC on an individual basis.

The Campus Coordinator, even in the role as Co-Coordinator, must reside within California and be employed by the college. CDTC will subcontract directly with college and then contracts/agreements will be administered by faculty employed by the college.

The Campus Coordinator must be located on campus with regularly scheduled office hours; thereby being accessible to students enrolled in the program. The Campus Coordinator must attend campus child development/early childhood education (ECE) department meetings and be knowledgeable of all aspects of the ECE profession. The YCCD/CDTC must be notified in writing within fifteen (15) calendar days of any change in Campus Coordinator status.

The Campus Coordinator must notify CDTC at least 30 days in advance of a

sabbatical leave. A written plan of action that confirms the intent to continue all coordinator duties as outlined in this Agreement, must be submitted for approval. A temporary Campus Coordinator should be assigned to implement the CDTC program in the absence of a Campus Coordinator who is out of the country or unavailable to continue all coordinator duties.

The Campus Coordinator will act as a liaison between the Child Development Training Consortium and California Department of Education/Early Education and Support Division (CDE/EESD) to disseminate information to campus faculty regarding state initiatives and trends in ECE.

- B. The CONTRACTOR will generate up to **1000** units of college credit by enrolling students in courses required by the California Commission on Teacher Credentialing to obtain or renew a currently held Child Development Permit. Enrolled units must be completed between July 1, 2018, and June 30, 2019. Physical education courses and general work experience courses are excluded. Child development work experience and remedial courses are included.
- C. The CONTRACTOR will make good faith efforts to recruit and employ qualified faculty who reflect the ethnic makeup of the student population.
- D. The CONTRACTOR will provide appropriate community college courses, which:
 - 1. Meet the requirements of the Child Development Permit Matrix (included in this Agreement as *Appendix A*) and/or child care licensing regulations.
 - 2. Are degree or certificate applicable.
 - 3. Are offered for credit with the possible exception of remedial courses.
 - 4. Are transferable whenever possible.
 - 5. Are available to family child care providers and employees of child care/development programs serving infants through school-age children.
 - 6. Are responsive to local community needs.
- E. The CONTRACTOR will enroll students who meet the YCCD/CDTC eligibility criteria, numbered 1 through 5 below. Student eligibility must be verified each semester/term using the Student Profile.
 - 1. Student must be seeking a new or maintaining a currently held Child Development Permit, **AND**
 - 2. At the time of enrollment, the student must be employed by a child care/development program including licensed family child care and out-of-school care. Center-based programs must be licensed or eligible for an exemption according to Department of Social Services (DSS) regulations. Licensed exempt centers are limited to the following: on school site, parents on site, military, tribal, employment agency, parks and recreation, adult ed/child care, home based program and before/after school program. Employment in a kindergarten or transitional kindergarten classroom is also acceptable, **AND**

3. Student employment must directly benefit children and/or families. The employment experience must be acceptable to the California Commission on Teacher Credentialing for purposes of obtaining a Child Development Permit, even if experience is not required for the permit, **AND**
 4. Student must work in the state of California.
 5. In-home care providers (nannies) are not eligible. Unlicensed, exempt, in-home childcare providers are not eligible.
- F. The CONTRACTOR will enroll eligible students according to the following three priorities; *California Department of Education, Early Education and Support Division (CDE/EESD) Priorities for Enrollment:*
- Priority 1 Employees of all direct-funded CDE/EESD programs including center-based programs and family child care network programs or center-based programs with satellite family child care providers. This also includes co-located Head Start Programs.
- Priority 2 Employees of any program, center-based or licensed family child care homes, that serve children on a voucher basis for Alternative Payment services.
- Priority 3 Employees of all other programs including center-based and licensed family child care homes.

Within each priority group listed above, priority will be given to students fulfilling the requirements for an Assistant or Associate Teacher or Teacher Child Development Permit.

Local Priorities for Enrollment

The local YCCD/CDTC Advisory Committee may establish additional priorities. However, the CDE/EESD priorities listed above must be met before local priorities can be implemented. Local priorities are encouraged to meet local needs within the context of the CDE/EESD priorities.

- G. The CONTRACTOR will establish a new or use an existing Advisory Committee to solicit input on local needs, courses to be offered and approve the student eligibility and payment policies.
1. The Advisory Committee will make a good faith effort to represent the local child care labor market by including the following program representatives: the Campus Coordinator; one community college child development instructor, one CEC Mentor Coordinator, one family child care provider; one representative of a child care program funded by the California Department of Education, Early Education and Support Division (CDE/EESD); one representative of a private-for-profit child care program; one representative of a private-non-profit child care program; one representative of the local Resource and Referral program; one college student majoring in child development; one representative from the Local

Child Care and Development Planning Council; and one representative from the county-level Children and Families Commission, and one representative from the local QRIS/IMPACT and/or AB212 programs.

The Advisory Committee will meet one time annually.

2. The meeting must be documented with agenda and minutes, which must be submitted with the Year End Program and Final Expenditure Narrative.
- H. The CONTRACTOR will provide student grade documentation, demonstrating a grade of "C" or better, to YCCD/CDTC upon request for audit purposes.
- I. The CONTRACTOR will ensure that all required reports and documents are submitted to YCCD/CDTC by the due dates specified. Report titles and due dates are included in this Agreement as *Appendix B – 2018-2019 Required Reports and Time Lines*. All reports should be submitted to the Child Development Training Consortium, PO Box 3603, Modesto, CA 95352.
- J. The CONTRACTOR will ensure that no full-time equivalent (FTE) fees will be collected for courses that are funded with YCCD/CDTC funds, or portion thereof.
- K. The CONTRACTOR will ensure collaboration (if applicable) with CEC Mentor Coordinator. This collaboration will include sharing program services and promote integration of services for student success.

II. PERIOD OF PERFORMANCE

The term of this Agreement shall be from September 1, 2018, to and including June 30, 2019. Enrolled units must be completed between July 1, 2018, and June 30, 2019. All allowable expenditures must be encumbered and/or the services rendered prior to June 30, 2019.

III. BUDGET AND ALLOWABLE EXPENSES

- A. By October 12, 2018, a 2018-2019 budget based on the funding authorized in this Agreement must be posted online with the YCCD/CDTC. A YCCD/CDTC supplied format must be used.
- B. The CONTRACTOR will submit a revised budget to the YCCD/CDTC for approval due to the following two circumstances:
 1. When planned expenditures in any of the major expense categories (direct services, support services, or administration) exceed the approved budget by more than ten percent (10%).
 2. And when planned expenditures in any of the **line items** exceed the approved budget by more than twenty-five percent (25%).
- C. The CONTRACTOR will administer the program budget in accordance with YCCD/CDTC budget development guidelines available in the Campus Coordinator Handbook. The CONTRACTOR will ensure that all program expenditures are reasonable, necessary, and allowable.
- D. The CONTRACTOR will not exceed approved California Department of

Education travel reimbursement rates for travel charged to this program.

- E. The CONTRACTOR will not expend YCCD/CDTC funds on food, equipment, donations, or gifts. Equipment is defined as a fixed asset that does not lose its identity when removed from its location and is not changed materially or consumed immediately (typically, within a year) by use. Equipment has relatively permanent value and its purchase increases the value of the physical property such as furniture, vehicles, machinery, computers and furnishings that are not integral parts of the building or the building system.
- F. If the CONTRACTOR demonstrates a consistent pattern of under-generating its contracted number of units, the number of contracted units may be reduced in subsequent years.

IV. PAYMENT FOR SERVICES

- A. In consideration of the performance of the foregoing in a satisfactory manner, the YCCD/CDTC agrees to pay the CONTRACTOR an amount not to exceed **\$25,000.00**. The amount of total payments to the CONTRACTOR will be the lesser of program earnings, the amount authorized by this Agreement, or actual expenditures. Any over-payments of more than \$100.00 made by YCCD/CDTC to the CONTRACTOR must be refunded to YCCD/CDTC by June 30, 2019. Checks should be made payable to YCCD.
- B. The CONTRACTOR will be paid \$25.00 per enrolled unit of course work, which meets requirements of the Child Development Permit Matrix and/or child care licensing regulations to the maximum stated in Paragraph IB. Units for physical education and general work experience classes are excluded. Units for remedial courses and child development work experience are included.
- C. YCCD/CDTC will issue progress payments to CONTRACTOR upon receipt of properly completed documentation including a 2018-2019 Student Profile for each enrolled student for each semester/term.
- D. YCCD/CDTC will withhold any payment until all required documentation has been received to substantiate enrolled units.
- E. YCCD/CDTC will make final payment to CONTRACTOR upon satisfactory completion of services as described herein. The online final expenditure report is due no later than June 30, 2019.

V. RETENTION OF RECORDS AND UNITS

The CONTRACTOR will retain all programmatic and fiscal records for a minimum of five (5) full years from the date of final payment under this Agreement. The CONTRACTOR will make these records available to YCCD/CDTC upon request for audit purposes during the progress of the work and for five (5) years following final payment. The federal audit number for this project is 93.575042.

VI. CONTRACT AMENDMENTS

This Agreement may be amended with mutual written consent of both parties and the approval of the California Department of Education, Early Education and Support

Division.

VII. 30 DAY TERMINATION NOTICE

It is mutually agreed that either party may terminate this Agreement by giving thirty (30) calendar days advance written notice.

VIII. FUND AVAILABILITY

Funding of this Agreement is contingent upon appropriation and availability of funds from the California Department of Education, Early Education and Support Division. The YCCD/CDTC is funded with federal Child Care and Development Quality Improvement funds.

IX. NONDISCRIMINATION CLAUSE

- A. During the performance of this Agreement, CONTRACTOR will not unlawfully discriminate, harass, or allow harassment against any employee or student because of sex, race, color, ancestry, religious creed, national origin, physical disability (including HIV and AIDS), medical condition (cancer), age (over 40), sexual orientation, or marital status. CONTRACTOR will ensure that the evaluation and treatment of employees and student participants are free from such discrimination and harassment.
- B. CONTRACTOR shall comply with the provisions of the Fair Employment and Housing Act and the applicable regulations promulgated there under.
- C. By signing this Agreement, the CONTRACTOR ensures that it will comply with the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability

X. INDEPENDENT CONTRACTORS

It is understood that this is an Agreement by and between independent contractors and is not intended, and shall not be construed to create the relationship of agent, servant, employee, partnership, or joint venture.

XI. HOLD HARMLESS CLAUSE

Both the CONTRACTOR and YCCD/CDTC agree to hold harmless, defend, and indemnify the other party, its officers, employees, boards, volunteers, and agents from and against any and all losses, claims or expense arising out of any liability or claim of liability for personal injury, bodily injury to persons, contractual liability and damage to property sustained or claimed to have been sustained arising out of the activities of such party, its boards, officers, agents, employees, or volunteers pursuant to this Agreement. However, the provisions of this indemnity agreement do not apply to any damages or losses caused by the negligence or willful misconduct of the party being indemnified or its officers, employees, boards, volunteers, or agents.

XII. ACKNOWLEDGMENT

The CONTRACTOR will acknowledge the support of the YCCD/CDTC when publicizing the work performed under this Agreement. Materials developed with funds from this

Agreement shall contain an acknowledgment of the use of federal Child Care and Development Quality Improvement funds received from the California Department of Education, Early Education and Support Division.

XIII. DRUG-FREE WORKPLACE

The CONTRACTOR certifies compliance with the requirements of the Drug-Free Workplace Act of 1990 and will provide a drug-free workplace.

XIV. NON-PERFORMANCE OF TERMS OF INSTRUCTIONAL AGREEMENT

If the CONTRACTOR fails to fulfill the terms of this Instructional Agreement, the CONTRACTOR will be placed on informal probation for the period of one year. If the CONTRACTOR fails to fulfill the terms of the Instructional Agreement while on informal probation, a Probationary Instructional Agreement will be issued in the second year. If the CONTRACTOR fails to fulfill the terms of the Probationary Instructional Agreement, no further Instructional Agreements will be issued to CONTRACTOR.

AGREED TO BY:

CONTRACTOR Authorizing Signature:	
Printed Name of Person Signing:	
Title of Person Signing:	
Date:	

Yosemite Community College District:

Authorizing Signature:	
Printed Name of Person Signing:	Susan C. Yeager
Title of Person Signing:	Vice Chancellor/Fiscal Services, YCCD
Date:	

Attachments for reference: Appendix A - Child Development Permit Matrix
Appendix B – 2018-2019 Required Reports and Time Lines

Return **two Instructional Agreements with original signatures** to:

Child Development Training Consortium
PO Box 3603
Modesto, CA 95352

For CDTC Use Only

Date Received:	To D.O.:	From D.O.:	To Contractor:
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FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

PREPARED BY: _____
Ms. Nancy Buvinger
Director of Human Resources
and Risk Management

SUBJECT: Consideration of Approval of Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

ACTION

It is recommended that the Board of Trustees approve the employment of temporary and/or substitute hourly faculty personnel as needed for the 2018-2019 academic year and as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund.

REPORT SUMMARY

The attached list of Temporary and/or Substitute Hourly Faculty Personnel is submitted for approval of employment.

The Office of Human Resource Services has received and completed the processing of employment request forms for the employment of temporary and/or substitute hourly faculty personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resource Services cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Faculty, Temporary Part-Time 2018-2019 Academic Year

**FACULTY: TEMPORARY PART-TIME
2018-2019 ACADEMIC YEAR**

I. ADULT EDUCATION & DIVERSITY PROGRAMS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Oviedo, Andrea	NH	Adult Education	1AB	60.43

II. BUSINESS ED/HUMANITIES/SOCIAL SCIENCES

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Brown-Arellano, Kristina	RE	Sociology	2AM	66.04
Doiron, Fabienne	NH	Women's Studies	1AM	62.55
Niayesh, Vahid	NH	Political Science	1AM	62.55
Rojas, Carol	NH	Women's Studies	1AM	62.55

III. FINE ARTS/COMMUNICATIONS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Burruss, Laurie	NH	Art	1AM	62.55
Cameron, Richard	RE	Journalism	6BM	78.56
Hallback, Alan	RE	Music	6BM	78.56

IV. PHYSICAL EDUCATION

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Argumosa, David	Nh	Athletics	1AB	60.43
Artiaga, Jorge	RE	Athletics	2AB	63.81
Bolton, John	NH	Athletics	1AB	60.43
Connell, Brittany	NH	Athletics	1AM	62.55
Gonzalez, Guillermo	RE	Athletics	1BB	60.43
Montera, Frank	RE	Athletics	6BM	78.56
Pacheco, Jose	RE	Athletics	1BB	60.43
Regadio-Auberry, Christine	NH	Athletics	1AB	60.43
Ta'ase, Edgar	NH	Athletics	1AM	62.55

V. SCIENCE, ENGINEERING AND MATHEMATICS

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Cedeno, Jose	NH	Mathematics	1AM	62.55

Chrispens, Adriana	RE	Mathematics	2BM	66.04
Clifford, Heather	NH	Geology	1AM	62.55
Dhillon, Harjit	NH	Computer Science	1AM	62.50
Gonzalez, Anthony	NH	Mathematics	1AM	62.55
Tilak, Nadhi	NH	Computer Science	1AM	62.55
Zahedi, Masoud	NH	Computer Science	1AM	62.55

VI. TECHNOLOGY

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Chiros, Scarlett	RE	Cosmetology	4AM	72.98
Manuel, Samantha	RE	Cosmetology	1AB	60.43
Pacheco, Rupert	RE	Welding	6BB	75.89
Smith, Lynda	RE	Cosmetology	6BM	78.56
Stever, Eugene	RE	Engineering Design Technology	6BB	75.89
Tabares, Raul	RE	Automotive Mechanical Repair	6BB	75.89

V. LIBRARY/LEARNING RESOURCE CENTER

Part-Time Instructors			Salary	
<u>Name</u>	<u>Status*</u>	<u>Discipline</u>	<u>Placement**</u>	<u>Rate</u>
Schenk, Lauren	RE	Library Instructor	3AM	69.51

* NH=New Hire, RE=Reemployed

** Instructors:

1AB=1st Semester-Bachelors, 1AM=1st Semester-Masters, 1AD=1st Semester-Doctorate
 1BB=2nd Semester-Bachelors, 1BM=2nd Semester-Masters, 1BD=2nd Semester-Doctorate
 2AB=3rd Semester-Bachelors, 2AM=3rd Semester-Masters, 2AD=3rd Semester-Doctorate
 2BB=4th Semester-Bachelors, 2BM=4th Semester-Masters, 2BD=4th Semester-Doctorate
 3AB=5th Semester-Bachelors, 3AM=5th Semester-Masters, 3AD=5th Semester-Doctorate
 3BB=6th Semester-Bachelors, 3BM=6th Semester-Masters, 3BD=6th Semester-Doctorate
 4AB=7th Semester-Bachelors, 4AM=7th Semester-Masters, 4AD=7th Semester-Doctorate
 4BB=8th Semester-Bachelors, 4BM=8th Semester-Masters, 4BD=8th Semester-Doctorate
 5AB=9th Semester-Bachelors, 5AM=9th Semester-Masters, 5AD=9th Semester-Doctorate
 5BB=10th Semester-Bachelors, 5BM=10th Semester-Masters, 5BD=10th Semester-Doctorate
 6AB=11th Semester-Bachelors, 6AM=11th Semester-Masters, 6AD=11th Semester-Doctorate
 6BB=>12 Semesters-Bachelors, 6BM=>12 Semesters-Masters, 6BD=>12 Semesters-Doctorate

Counselors and Librarians:

1CM=1st Semester-Masters, 1CD=1st Semester-Doctorate
1DM=2nd Semester-Masters, 1DD=2nd Semester-Doctorate
2CM=3rd Semester-Masters, 2CD=3rd Semester-Doctorate
2DM=4th Semester-Masters, 2DD=4th Semester-Doctorate
3CM=5th Semester-Masters, 3CD=5th Semester-Doctorate
3DM=6th Semester-Masters, 3DD=6th Semester-Doctorate
4CM=7th Semester-Masters, 4CD=7th Semester-Doctorate
4DM=>8 Semesters-Masters, 4DD=>8 Semesters-Doctorate

FROM: _____
Dr. Jose Fierro
President/Superintendent

REVIEWED BY: _____
Dr. Adriana Flores-Church
Vice President of Human Resources
Assistant Superintendent

PREPARED BY: _____
Ms. Nancy Buvinger
Director of Human Resources
and Risk Management

SUBJECT: Consideration of Approval and/or Ratification of Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly as needed for the 2018-2019 Academic Year

ACTION

It is recommended that the Board of Trustees approve and/or ratify the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as presented on the attached list.

FISCAL IMPACT

No additional financial effect. This is budgeted in the General Fund. Some positions are Categorically or Specially funded as indicated.

REPORT SUMMARY

The attached list of classified, short-term, substitute, professional expert, and/or student hourly personnel is submitted for approval and/or ratification of employment.

The Office of Human Resource Services has received and completed the processing of Employment Request forms for the employment of classified, short-term, substitute, professional expert, and/or student hourly personnel as indicated on the attached list.

All requirements for employment processing have been completed and the Office of Human Resource Services has cleared the individuals for employment.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

EMPLOYMENT OF CLASSIFIED, SHORT-TERM, SUBSTITUTE, PROFESSIONAL EXPERT, AND/OR STUDENT HOURLY PERSONNEL

I. Classified Employment

Classification	Salary Placement	Name	Effective Date	Status
Admissions and Records Technician II	Classified Salary Schedule Grade 32, Step 1 (\$4,010.00/month)	To be provided on the revision	To be provided on the revision	To be provided on the revision
Administrative Clerk III (Business Education)	Classified Salary Schedule Grade 27, Longevity Step 2 (\$4,729.31/month)	Veronica Elias	August 13, 2018	Transfer
College Foundation Secretary	Classified Salary Schedule Grade 38, Step 1 (\$4,608.00/month)	To be provided on the revision	To be provided on the revision	To be provided on the revision
Graveyard Dispatcher – Campus Police (Campus Police/Categorically Funded)	Classified Salary Schedule Grade 27, Step 1 (\$1,468.21/month, 40% weekends + 2.5% graveyard differential)	To be provided on the revision	To be provided on the revision	To be provided on the revision
Lead Custodian	Classified Salary Schedule Grade 28, Step 1 (\$3,660.00/month; plus 2.5% swing shift or 5% graveyard shift differentials)	To be provided on the revision	To be provided on the revision	To be provided on the revision
Pool Maintenance Technician (Facilities)	Classified Salary Schedule Grade 29, Step 1 (\$3,745.00/month)	Joseph Joson	October 4, 2018	New Hire
Senior Applications Analyst (2) Positions (IT)	Classified Salary Schedule Grade 52, Step 1 (\$6,400.00/month)	To be provided on the revision	To be provided on the revision	To be provided on the revision
Senior Network Administrator (IT)	Classified Salary Schedule Grade 55, Step 1 (\$6,869.00/month)	To be provided on the revision	To be provided on the revision	To be provided on the revision

* Categorically Funded

** Specially Funded

II. Short-term hourly employment (as needed), variable hours per day not to exceed 25 hours a week, for a period not to exceed June 30, 2019, or 175 total workdays, whichever occurs first

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Adame, Marcos*	EPP	Instructional Aide I	\$11.00/hr (1)	08/23/18
Aiead, Mariam M.*	Success Center	Instructional Aide II	\$13.30/hr (1)	08/30/18
Araujo, Ana Guadalupe*	Financial Aid	Instructional Aide II	\$13.30/hr	09/10/18
Azzam, Kawthar M.	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Beltran, Antonio*	DSPS	Interpreter IV	\$34.79/hr	08/30/18
Callejas, Katherine Patricia	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Campbell, Regina Christina	Admissions & Records	Student Activities Clerk	\$11.00/hr	09/10/18
Campbell, Regina Christina	Admissions & Records	Aide-Special Registration Account Clerk	\$11.00/hr (1)	09/10/18
Carag, Stephen Rey Bassig	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Casillas, Hailey Carissa	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Castilla, Pablo A.*	Financial Aid	Program Assistant I	\$11.00/hr	09/14/18
Castro, Justine-Karla*	Health Occupations	Instructional Aide II	\$13.30/hr (1)	08/30/18
Chau, Christopher Ryan	HPEDA	Athletic Trainer III	\$21.76/hr	08/23/18
Chavez, Esperanza	Secretary	Business/Humanities	\$11.78/hr	08/29/18
Chen, Jing	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Choy, Hanna Ocampo	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Connell, Brittany	HPEDA	Aquatic Specialist	\$11.00/hr	08/23/18
Corona, Isael	SEM	Instructional Aide I	\$11.00/hr (1)	08/23/18
Coronado Jang, Maria Eugenia*	DSPS	Interpreter IV	\$34.79/hr	09/10/18
Davila, Randy	Success Center	Instructional Aide II	\$13.30/hr (1)	09/05/18
De La Torre, Hazel	Student Affairs	Student Affairs Technician	\$12.05/hr	09/11/18
Diaz, Randy*	Financial Aid	Instructional Aide II	\$13.30/hr	08/23/18
Dussault, Victoria K	Success Center	Instructional Aide II	\$14.67/hr (3)	08/29/18
Escobar, Valery Danielle*	Financial Aid	Instructional Aide II	\$13.30/hr	09/13/18
Escorsia, Jose A.	HPEDA	Instructional Aide II	\$13.00/hr (1)	08/31/18
Espinoza, Jose Miguel*	DSPS	Aide-Special Education	\$11.00/hr	08/30/18
Fletcher Uranga, Madeline*	EPP	Vocational Ed. and Special Projects Assistant	\$17.04/hr	08/30/18
Flores, Victor*	CalWORKs	Student Affairs Assistant	\$14.32/hr	09/11/18
Ford, Huntlyr Nicole	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Gerds, Jasmine Flores*	Financial Aid	Clerk	\$11.00/hr	08/23/18

* Categorically Funded

** Specially Funded

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Gomez Juarez, Nancy	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Gonzalez, Anthony	Fine Arts	Program Facilitator	\$14.32/hr	08/30/18
Gutierrez, Alexandra	HPEDA	Athletic Trainer III	\$21.76/hr	09/10/18
Henriquez, Quency Lizett*	Adult Education	Program Assistant II	\$11.78/hr	09/17/18
Hernandez Garcia, Luis	Facilities	Gardener/Groundskeeper	\$11.00/hr	08/31/18
Hernandez Vilcatoma, Shirley*	Adult Education	Program Facilitator	\$14.32/hr	09/10/18
Herrera, Jennifer Araceli	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Howland, Irisha Verlene	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Izquierdo, Elvira Celis*	Financial Aid	Clerk	\$11.00/hr	08/23/18
Jenkins, David Lloyd Jr.*	Financial Aid	Clerk	\$11.00/hr	09/11/18
Kampa, Alicia Ruth*	DSPS	Student Services Assistant II	\$12.34/hr	09/05/18
Kelada, Youssef Magdy	Success Center	Instructional Aide 1	\$11.00/hr (1)	08/23/18
Khym, Do Won	Success Center	Instructional Aide II	\$13.30/hr (1)	08/23/18
Kuoch, Yong Kun*	Financial Aid	Clerk	\$11.00/hr	08/30/18
Laureano, Adriana	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Lopez, Juan Fernando S.**	EPP	Vocational Ed. and Special Projects Assistant	\$17.04/hr	09/17/18
Lu, Catherine*	CTE	Program Facilitator	\$14.32/hr	08/23/18
Mak, Derrick	Success Center	Instructional Aide II	\$13.30/hr (1)	08/29/18
Maldonado, Alexandria*	Adult Education	Community Education Specialist	\$30.27/hr	09/10/18
Maldonado, Gabriel*	EPP	Instructional Aide I	\$11.00/hr	08/23/18
Martinez, Kalei-Nani	Success Center	Instructional Aide II	\$13.30/hr (1)	08/23/18
Mbara, Leslie S*	Financial Aid	Clerk	\$11.00/hr	08/29/18
Medina, Angelica	Success Center	Instructional Aide II	\$13.30/hr (1)	08/29/18
Medina, Topacio*	Financial Aid	Instructional Aide II	\$13.30/hr	09/10/18
Mendoza, Edgar	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Montes De Oca, Sarah*	DSPS	Student Services Assistant II	\$12.34/hr	09/04/18
Nuon, Kristina	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Oliveira, Juliana	Student Affairs	Student Affairs Technician	\$12.05/hr	09/10/18
Orona, Daniel	Success Center	Instructional Aide II	\$13.30/hr (1)	08/23/18
Ortega, Joshua	SEM	Aides - General (Laboratory)	\$11.00/hr	09/07/18
Pacheco, John*	Adult Education	Community Education Specialist	\$30.27/hr	08/30/18
Paiz, Luis Carlos	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Pease, Rachael*	CDC	CDC Art Studio Teacher (Substitute)	\$25.76/hr	09/05/18
Pena, Anna Lilia*	Financial Aid	Clerk	\$11.00/hr	09/06/18

* Categorically Funded

** Specially Funded

<u>Name</u>	<u>Unit</u>	<u>Classification</u>	<u>Rate</u>	<u>Cleared for Employment</u>
Perez, Vanessa*	Financial Aid	Instructional Aide II	\$13.30/hr	08/29/18
Rabb, Amanda	HPEDA	Aquatic Specialist	\$11.00/hr	09/04/18
Rivera, Linda*	CalWORKS	Clerk	\$11.00/hr	08/20/18
Roper, David*	CTE	Community Education Specialist	\$30.27/hr	09/10/18
Ruiz, Veronica*	CalWORKS	Instructional Aide II	\$13.30/hr	09/10/18
Said, Basant*	Financial Aid	Clerk	\$11.00/hr	08/27/18
Salcido, Angel	Student Activities	Student Affairs Assistant	\$14.32/hr	08/31/18
Salcido, Angel*	Financial Aid	Clerk	\$11.00/hr	09/10/18
Sanchez, Margarita*	Financial Aid	Clerk	\$11.00/hr	08/29/18
Sanchez, Margarita*	Financial Aid	Instructional Aide II	\$13.30/hr	08/29/18
Sardinha, Manuel	Success Center	Instructional Aide II	\$13.30/hr (1)	08/17/18
Saunders, Autumn*	Financial Aid	Student Affairs Assistant	\$14.32/hr	09/10/18
Sayo, Kimberly	Success Center	Instructional Aide II	\$13.30/hr (1)	08/29/18
Shah, Roshani*	Financial Aid	Clerk	\$11.00/hr	08/31/18
Shimazu, Mark	Fine Arts	Program Facilitator	\$14.32/hr	08/29/18
Simons, Jennifer	HPEDA	Athletic Eligibility Specialist (Substitute)	\$22.07/hr	09/10/18
Tata, Vavae Jr.	HPEDA	Instructional Aide II	\$13.30/hr (1)	08/23/18
Torres Lopez, Giovanni*	DSPS	Instructional Aide II	\$13.30/hr	08/29/18
Valcho, Amber Rose	Business	Instructional Aide I	\$11.00/hr	08/20/18
Valdez, Marla*	Financial Aid	Clerk	\$11.00/hr	08/23/18
Valente, Daniela Arianna	Technology	Vocational Ed. and Special Projects Assistant	\$17.04/hr	08/22/18
Valles Cardona, Jennyfer*	Adult Education	Program Facilitator	\$14.32/hr	09/17/18
Vicencio, Anthonette*	CDC	CDC Teacher (Substitute)	\$21.52/hr	09/06/18
Void, Lynnette	Success Center	Instructional Aide II	\$13.30/hr (1)	08/21/18
Williams, Egynea Ajee*	Student Support Services	Student Affairs Assistant	\$14.32/hr	08/23/18
Williams, Egynea Ajee*	Financial Aid	Student Affairs Assistant	\$14.32/hr	09/13/18
Yanez, Ashley Crystal	Student Affairs	Student Affairs Technician	\$12.05/hr	09/17/18
Zulka, Robert*	Financial Aid	Clerk	\$11.00/hr	09/04/18

* Categorically Funded

** Specially Funded

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
May 7, 2018

PRESENT:	Dr. Jose Fierro	ABSENT:	Sandy Marks
	Rick Miranda		Stephanie Rosenblatt
	Felipe Lopez		David Ward
	Dr. Adriana Flores-Church		
	Dr. Stephen Johnson		
	Rachel Mason		
	<i>(for Sandy Marks)</i>		
	Michelle Lewellen		
	Jay Elarcosa		
	<i>(for Stephanie Rosenblatt)</i>		
	Armando Soto		
	Dr. April Griffin		
	Lynn Laughon		
	Kim Applebury	GUEST(s):	Dr. David Betancourt
	Kathy Azzam		Angie Conley
	Julie Mun		James MacDevitt

I. MEETING CALLED TO ORDER

Dr. Fierro called the meeting to order at 1:03 p.m. He welcomed ASCC President-Elect Kathy Azzam to the committee.

II. PUBLIC COMMENTS

There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES

<u>Employment Opportunity</u>	<u>Closing Date</u>
Program Facilitator (Community Education) (Independently Funded)	May 22

Information regarding all employment opportunities is posted on the Human Resources webpage.

IV. APPROVAL OF MINUTES – April 23, 2018

It was moved by Mr. Miranda and seconded by Mr. Soto to approve the April 23 minutes. The vote for approval was 10-0-2; Mr. Elarcosa and Ms. Azzam abstained. Ms. Mason and Dr. Griffin were not present for the vote.

V. BOARD AGENDA – May 16, 2018

The committee reviewed the draft May 16 board agenda.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES**Art in Public Spaces (CAPS)**

Mr. MacDevitt distributed the attached March 22 draft meeting minutes. He stated that the committee reviews all artwork proposed for installation in public spaces on campus. He also stated that the 2015-16 Adopted Budget included a \$1,000,000 Public Art Endowment Fund to support campus and community engagement, and global awareness and citizenship. The committee is moving forward on placement of a donated Godoy Sculpture inspired by baseball pitcher Fernando Valenzuela. They also discussed the possibility of unveiling the sculpture during a home baseball game, and inviting Mr. Valenzuela to honor him in person. The committee is also working on a RFP to solicit proposals to update the outside, east, and west walls of the Student Center. The solicitation will be for “outdoor” artwork that is representative of our surrounding communities, the student body, and the culture and history of our community and institution. The committee will be acquiring 20-40 works by professional artists during summer, and plans to distribute and “lend” them to areas on campus in Fall 2018.

Enrollment Management

Dr. Johnson distributed the attached August 23, September 27, October 25, November 29, January 24, February 28, and March 28 meeting agendas and minutes. He stated that the committee aligned the goals outlined in the Enrollment Management Plan with Educational Master Plan goals. Activity reports were scheduled, in priority order, for the committee to receive status updates from project leads and/or involved parties. This has kept the committee informed, and facilitates discussions to help activity leads shape their continuing progress.

Student Equity Plan

Dr. Johnson distributed the attached September 13, October 11, November 8, January 10, February 14, and April 11 meeting agendas and minutes. Highlights for the past year include the integrated planning effort, budget development, use of funds for disproportionately impacted groups (broader vs. more targeted efforts), scheduled project performance reports from funded project leads, revision of the Project Status & Evaluation Report form, and discussions regarding data gathering and disaggregation.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES**Faculty Professional Development**

Dr. Betancourt distributed the attached May 1 meeting agenda outcomes and a list of CTX Sponsored Workshops for 2017-18. He stated that the mentor program is expanding to include the opportunity to engage in sincere and authentic discussions, between colleagues, about teaching practices through peer-to-peer classroom visits. The activity is not part of the faculty evaluation process. The committee also discussed and drafted the calendar of events for 2018-19, and discussed changing its meeting days to improve attendance.

Instructional Program Review

Ms. Conley stated the committee reviewed and approved reviews for the Law (Paralegal), Health Education, Biology, Welding, Mass Communications, and Counseling programs. The Plastics & Composites program was rescheduled for 2018-19 due to the retirement of the department chair. She stated that the quality of the work was very good and that the departments set their goals based on data. Ms. Conley stated that the committee is still missing faculty representatives from the Fine Arts and Business Education divisions, and that it has worked without administrative support since November 2017. Hourly support was recently

provided and she is hopeful that the webpage will be updated with current information soon. Stephanie Rosenblatt will be stepping down as the co-chair and Sunday Obazuaye has been elected as the new co-chair effective 2018-19.

Ms. Lewellen stated that Andrew Maz is working on finding faculty representatives for the committee.

VIII. STATUS OF SHARED GOVERNANCE

Fall 2018 Meeting Schedule

It was moved by Mr. Elarcosa and seconded by Mr. Lopez to approve the Fall 2018 Meeting Schedule as attached. The vote for approval was unanimous. Dr. Griffin was not present for the vote.

Administrative Procedure 4230 – Grading and Academic Record Symbols

Dr. Johnson stated that the proposed revisions align with updates to Title 5 Section 55024. The language includes definitions of the “FW” symbol and non-evaluative symbols, with additional information about military withdrawals and excused withdrawals.

It was moved by Ms. Lewellen and seconded by Mr. Soto to approve revisions to Administrative Procedure 4230 – Grading and Academic Record Symbols as attached. The vote for approval was unanimous. Dr. Griffin was not present for the vote.

Annual Shared Governance Evaluation Form

Dr. Fierro stated that while the committee has been proactive in sharing and disseminating information reviewed and discussed during meetings with their constituent groups, there is room for improvement. Proposed goals for 2018-19 include continuing to share and disseminate information with constituent groups (EMP Goal D: Improving Internal and External Communication), and for the committee members to work with and assist their constituent groups by serving as a resource for issues related to the Accreditation institutional self-evaluation report (EMP Goal F: Enhancing Organizational Effectiveness).

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Ms. Azzam stated that ASCC approved the extension of library hours for this week and finals week. Refreshments will also be provided. Ms. Azzam shared that the ASCC Senate passed its budget last week.

X. PRESIDENT’S REPORT

Dr. Fierro stated that this is a happy and busy time of year because there are so many student recognition ceremonies to attend. He thanked Facilities staff for their hard work to ensure quick turnaround, as many events are scheduled for the same day in the same location. He also thanked ASCC for providing portable restrooms for the Commencement ceremony, which has been an issue for several years. Dr. Fierro reminded the committee that the Retiree Recognition ceremony is scheduled for Tuesday, May 8 to begin at 4:00 p.m. in the Student Center.

Dr. Fierro provided information related to recent topics discussed by the Executive Council such as scheduling walking meetings with the vice presidents, summer enrollment numbers, progress toward meeting state auditor recommendations, current IERP projects, current grant

opportunities, approval of a one-year membership to [NaBITA](#), and receiving training to issue Nixle alerts.

ADJOURNMENT

Meeting adjourned at 2:09 p.m.

CERRITOS COMMUNITY COLLEGE DISTRICT

ART IN PUBLIC SPACES (CAPS) COMMITTEE

Meeting Minutes of Thursday, March 22, 2018

Members Present: Dr. Jose Fierro, Lisa Boutin-Vitela, James MacDevitt, Rebecca Pang, Dr. Gary Pritchard, Steve Richardson

Absent: Dave Moore, Hagop Najarian, Sarah Pirtle

Meeting called to order at 3:05 p.m. in Dr. Fierro's Office (no minutes were presented)

Discussion Items:

1. James reported that the final expenses for the FAR Bazaar totaled \$52471.82
2. Lisa and James discussed the placement of the Godoy Sculpture inspired by Fernando Valenzuela and reminded everyone eventual placement of the artwork was the entrance to Kincaid Field. Also discussed was the possibility of installation occurring at a home game and the feasibility of having Fernando Valenzuela present.
3. The President's Initiative: Dr. Fierro explained that a request for proposals or a sole source commitment to update the outside, east and west wall of the Student Center as the tiles are falling off the building. The solicitation is for 'outdoor' artwork and should be representative of the surrounding communities, the student body and reflect the culture and history of our community and the institution. Discussion regarding the scale of the work and potential artists was discussed and a motion was made to put forth and RFP to solicit proposals for the project.
M/S/P MacDevitt/Pritchard
4. Lisa shared that Judithe Hernandez is an upcoming Guest Speaker discussing her Public Art Project on the Expo Line – the Santa Monica Terminus Station. She is on campus Monday, March 26 at 12:30 p.m. in FAC 134.
5. James proposed a replication of the FAR Bazaar once the timeline for the demolition of the Burnight Theatre has been determined (summer of 2021). The Getty Research Institute is going to be using the FAR Archives for research purposes. Motion proposed to work on coordinating a schedule and creating a FAR Bazaar 2.0.
M/S/P MacDevitt/Dr. Fierro
6. Dr. Micic would like to permanently place The Coyote Sculpture, part of the Artist-In-Residence, ART+TECH 3D in the CIS/Math Building, (specifically the Engineering Tech hallway). Discuss the possibility of Woodworking and Plastics creating an appropriate display case. Obstacles determining placement include adherence to ADA compliance, student, faculty and staff activity and an aesthetically pleasing location.

7. Discussion of 'Small Artwork Acquisitions Collection' included the piece donated by Christina McPhee a large work that might accent the Cheryl Epple Board Room. The purpose of acquisition/investment is the purchase of high-end, high-caliber works whereby the CAPS Committee would contact the artist directly eliminating any additional fees.
8. Large-scale artwork placement identification utilizing the Campus Master Plan includes appropriate lighting and the most advantageous location for viewing by the largest numbers of the campus community. Discussion also included the Artist-In-Residence for Printmaking with the caveat that from now on artists leave a donated work to the FAC Art Gallery for their partnership working with Cerritos College.

General discussion of long-term planning for art placement included the commission and acquisition of artwork every other year or so. Determination of locations and the creation of a substantive vetting process for placement under 'small art projects'. Dr. Fierro used Liberal Arts as an example of how inviting the buildings look when there are relevant works of art in strategic locations.

James used the following examples, UC San Diego Engineering Department with an art-piece of a small house hanging off the building, unique and relative to the department. UCLA's Sculpture Garden is home to a Mark Bradford sculpture of a 113' pole top with a blinking light in Morse Code of what Alexander Graham Bell's first words were over the phone 'speaking trees'.

Next meeting Thursday, April 19 at 3:00 p.m.

Meeting adjourned at 4:16 p.m.

CAPS Agenda
Wednesday, April 26, 2018

- 1) Timeline for placement and unveiling of the Gustavo Godoy sculpture
 - a. Verify/Pull Electrical (Lighting)
 - b. Pore Cement Pad
 - c. Installation
 - d. Didactics/Plaque
 - e. Ribbon-Cutting (Start of Baseball Season?)

- 2) Student Center Mural/Tile Project
 - a. RFQ/RFP/Solo
 - b. Need to meet with Purchasing to Verify Legal Language
 - c. Possible Artists: Eloy Torres, Judithe Hernandez, Barbara Carrasco, Patrick Martinez
 - d. Sub-Committee Membership: Summer Meetings?

- 3) Start Small Artwork Acquisitions Collection
 - a. An "Art Gallery Lending Library" for facilities across campus
 - i. See Octopus Initiative (MCA Denver) and Art Lottery Program (MIT)
 - b. \$20,000 Request
 - i. Purchase 20-40 works (\$500-1,000 each) over the Summer
 1. Chair will interface with local galleries/artists to locate possible works
 2. Then submit proposals to full committee via email
 3. Committee will vote "yes/no" for each submission via email
 4. A majority vote (with quorum) can be purchased
 - ii. Ready for Selection/Distribution/Installation in Fall 2018

Next Meeting: Summer Meeting TBD (Student Center Sub-Committee

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Minutes of August 23, 2017

Members Present: Raul Avalos, Student Trustee, ASCC Student Representative
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning
Craig Breit, Assistant Professor, Fine Arts and Communications
Dr. Renée DeLong, Dean of Counseling Services
Debbie Jensen, Professor, HPEDA, CCFD Designee
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Michelle Lewellen, Faculty Senate President
Brittany Lundeen, Counselor/Assistant Professor, Counseling
Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Debra Moore, Professor, Library
Stephanie Murguia, Dean of Admissions, Records and Services
Karen Patron, ASCC President
Armando Soto, Counselor/Associate Professor, Counseling
Marcia Taylor, Disabled Student Programs and Services
Silvia Varela, Financial Aid

Members Not Present: Dr. Amy Holzgang, Professor, Sociology
Sandy Marks, Instructional Dean of Health Occupations

I. Approval of Minutes

MSU (Lundeen, Patron) to approve the minutes of April 26, 2017, as presented.

II. 2017-18 Meeting Dates

MSU (Patron, Lewellen) to approve the 2017-18 meeting schedule.

III. Enrollment Management Plan Alignment to Educational Master Plan

Dr. Johnson referred the group to a revised copy of the Enrollment Management Plan. References to the 7 Circles in the far left column of the document have been replaced with the appropriate goals from the Educational Master Plan. Dr. Blackburn shared that the college is gearing all planning documents to align to the Educational Master Plan so as to anchor them to the overarching goals for college. Mr. Miranda emphasized the importance of aligning college plans as we begin writing the institutional self-evaluation for accreditation. He added that alignments take place to show connectivity and a planning process beginning with unit planning through the entire strategic planning cycle.

Mr. Soto asked if new activities will be added to the Enrollment Management Plan as the existing activities are developed, such as the course cancellation policy in Goal 1. Dr. Johnson responded that the Plan is a dynamic, living document, and we can reference

progress within the document as it evolves. Dr. DeLong suggested adding a column to the Plan to indicate action and/or completion of the activities as they occur.

Ms. Murguia expressed concern regarding IT resources not being available to assist in carrying out activities. Dr. Johnson responded that we will document items that are completed but on hold pending data gathering or analysis. Further discussion revealed that the IERP Office and Data Mart can provide much of the data that will be needed.

Mr. Miranda stated the Plan will be sent to the leads indicated to discuss with the other parties involved. Together they will determine what resources will be needed to complete their activities. He will ask the leads to inventory their needs and bring a report back to the next meeting.

IV. Enrollment Management Plan Activity Reporting Schedule

The committee reviewed and discussed the draft Enrollment Management Plan Activity Reporting Schedule. The following comments were noted:

- It was requested and agreed to place Item 2 regarding a Pre-requisite Push on hold. The committee discussed commitment to examine the pre-requisite student success data as referenced by Dr. Blackburn. Ms. Murguia cautioned the group that some pre-requisites are assigned for transferability and not for student success.
- Members offered and made recommendations for promoting student and campus awareness and readiness for spring enrollment moving from November to October. Suggestions included using posters, flyers, Talon Marks, campus video screens, all-student emails, MyCerritos, and the college home page banner.
- There was discussion of the activity of developing strong 9-week/9-week course patterns leading to completion. It will be dependent on the disciplines and the faculty who are willing and able to teach them. There are currently some math, English, and business administration classes being offered with this pattern.
- Regarding the activity to explore strategies to address courses with lower success rates with high enrollments, CTX and the other listed offices will do background work and Faculty Senate will review and consider options.

V. Member Reports and Announcements

Mr. Miranda reported that enrollment is down 4-6% in unduplicated headcount. This number does not equate to the drop in FTES caused by students taking fewer courses. He provided additional information on our current FTES count and the ways we are attempting to increase our number and bring the college out of stabilization mode.

Ms. Lewellen shared that on Friday, November 3, CTX is hosting an all-day conference on Open Educational Resources (OER). The keynote speaker will be Dr. David Wiley, the Chief Academic Officer of Lumen Learning. OER resources will be on site for faculty to review. Also, work is underway on paired 9-week/9-week online course offering options and an entirely online AA degree.

Mr. Miranda commented that the Chancellor's Office has announced the opening of a completely online community college. It will be the 113th California Community College.

VI. Future Agenda Items
Inventory of Enrollment Management Plan Activities Requiring IT/IERP/Data
Mart/Other Resources

The meeting was adjourned at 4:21 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Wednesday, September 27, 2017

3:00 p.m. in LC 51

Agenda

- I. Approval of Minutes – August 23, 2017

- II. Update on Inventory of Enrollment Management Plan Activities Requiring IT/IERP/Data Mart/other resources

- III. Enrollment Management Plan Activity Reporting Schedule

- IV. Educational Master Plan Priorities

- V. Member Reports and Announcements

- VI. Future Agenda Items

- VII. Next Meeting – Wednesday, October 25, at 3 p.m. in LC 51

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Minutes of September 27, 2017

Members Present: Raul Avalos, Student Trustee, ASCC Student Representative
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning
Craig Breit, Assistant Professor, Fine Arts and Communications
Dr. Amy Holzgang, Professor, Sociology
Debbie Jensen, Professor, HPEDA, CCFF Designee
Michelle Lewellen, Faculty Senate President
Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Debra Moore, Professor, Library
Stephanie Murguia, Dean of Admissions, Records and Services

Members Not Present: Dr. Renée DeLong, Dean of Counseling Services
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Brittany Lundeen, Counselor/Assistant Professor, Counseling
Sandy Marks, Instructional Dean of Health Occupations
Karen Patron, ASCC President
Armando Soto, Counselor/Associate Professor, Counseling
Marcia Taylor, Disabled Student Programs and Services
Silvia Varela, Financial Aid

I. Approval of Minutes

MSU (Lewellen, Moore) to approve the minutes of August 23, 2017, as presented.

II. Update on Inventory of Enrollment Management Plan Activities Requiring IT/IERP/Data Mart/other resources

Mr. Miranda reported that the Enrollment Management Plan activities were sent to each of the assigned leads. They were instructed to begin meeting with the involved parties to discuss the goals and activities. He and Dr. Johnson will also reach out to the leads to meet with them one-on-one. Mr. Miranda will meet with Academic Affairs leads and Dr. Johnson will meet with those in Student Services so they can dialogue and decide on an approach and direction. He added that the leads may contact Dr. Blackburn to speak directly about what assistance can be provided by IERP and Data Mart.

III. Enrollment Management Plan Activity Reporting Schedule

Mr. Miranda shared a draft of the activity reporting schedule. It is too early in the process to assign dates for the reports; however, as he meets with each activity lead, they will discuss the actions they and the other parties involved will undertake for their activities.

Ms. Lewellen indicated she will be ready to report on the 8th item on the list by February 2018. Her item is from Goal 1: Examine technology proficiency of students in Gen Ed courses which use a lot of online/tech skills.

Dr. Blackburn noted she has a large amount of data on “right-sizing of basic skills course offerings” (12th item on the activity reporting schedule) but she is waiting for a decision on the adoption of Multiple Measures before sharing. She asked that Mr. Miranda inform the assigned leads that the data is ready and there are multiple data points to consider before they can begin discussions about right-sizing. Mr. Miranda indicated that he will refer all of the leads to IERP for data.

Dr. Blackburn suggested we invite Dr. Omid Pourzanjani from Golden West to speak on fiscal modeling as referenced in the last activity for Goal #5 of the Enrollment Management Plan. She believes this would help people conceptualize what the fiscal management part of FTES means. She added that Dr. Terrie Manning, a consultant with the Achieving the Dream movement, is another speaker we could invite to speak about the high cost of retention.

IV. Educational Master Plan Priorities

Mr. Miranda stated that as we work through the Enrollment Management Plan with the leads and the involved areas, we will continue to focus on alignment with the Educational Master Plan. He believes the goals and themes of the Educational Master Plan are a large enough umbrella to allow for flexibility and the opportunity for growth within other college plans.

V. Member Reports and Announcements

Ms. Lewellen announced that the Open Education Resources (OER) event is still scheduled for November 3 and that the Psychology Department will be participating in the OER Zero Textbook Cost Grant. Ms. Lewellen also announced that the online initiative is progressing and they hope to have some movement by the end of the year.

Mr. Miranda announced that enrollment for the Spring semester opens next week on October 2. He will provide enrollment dates for the entire tier structure for Ms. Lewellen to share with faculty.

VI. Future Agenda Items

None

The meeting was adjourned at 3:33 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Wednesday, October 25, 2017

3:00 p.m. in LC 51

Agenda

- I. Approval of Minutes – September 27, 2017
- II. Prioritization of Action Plan Items/Analyses
- III. Confirmation of Action Plan Leads/Involved
- IV. Schedule of Action Plan Status Reporting
- V. Member Reports and Announcements
- VI. Future Agenda Items
- VII. Next Meeting – Wednesday, November 29, at 3 p.m. in LC 51

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Minutes of October 25, 2017

Members Present: Raul Avalos, Student Trustee, ASCC Student Representative
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning
Craig Breit, Assistant Professor, Fine Arts and Communications
Dr. Amy Holzgang, Professor, Sociology
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Brittany Lundeen, Counselor/Assistant Professor, Counseling
Sandy Marks, Instructional Dean of Health Occupations
Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences
Stephanie Murguia, Dean of Admissions, Records and Services
Marcia Taylor, Disabled Student Programs and Services
Silvia Varela, Financial Aid

Members Not Present: Dr. Renée DeLong, Dean of Counseling Services
Debbie Jensen, Professor, HPEDA, CCFD Designee
Michelle Lewellen, Faculty Senate President
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Debra Moore, Professor, Library
Karen Patron, ASCC President
Armando Soto, Counselor/Associate Professor, Counseling

Dr. Johnson called the meeting to order at 3:10 p.m.

I. Approval of Minutes

MSU (Murguia, Holzgang) to approve the minutes of September 27, 2017, as presented.
Dr. Johnson, Ms. Lundeen, and Ms. Marks abstained.

II. Prioritization of Action Plan Items/Analyses

The committee reviewed and discussed the Enrollment Management Plan 2017-18 Activity Reporting Schedule. Dr. Johnson noted that the Plan has been in effect long enough to begin hearing status reports on activities from the project leads and/or involved parties. He asked the group to review the activities and prioritize which reports we would like to hear first based on high importance, high value, and pertinence to discussion in other committees. This will keep the Committee informed and allow the group to provide input to the leads in terms of shaping their continuing progress.

Mr. Avalos suggested hearing the “Expand weekend offerings” report at the January meeting. He noted that there has been discussion about increasing online offerings but students have expressed they would like more evening and weekend classes. If they could take classes on Friday evenings and Saturdays it would let them expand to full-time status. Ms. Mason stated her area has added Friday night classes over the last few

semesters to gauge student response. They are finding that Friday night classes are doing incredibly well.

Reporting dates were assigned and adjustments were made to enhance some activities. Activity leads were also reviewed and adjusted. As a living document, these edits will also be reflected in the online Enrollment Management Plan document.

III. Confirmation of Action Plan Leads/Involved

This item was addressed during discussion of Item II.

IV. Schedule of Action Plan Reporting

This item was addressed during discussion of Item II.

V. Member Reports and Announcements

There were no member reports or announcements.

VI. Future Agenda Items

The group will continue discussion of items II-IV above and will add "Presentation of Reports" to the agenda.

The meeting was adjourned at 4:29 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Wednesday, November 29, 2017

3:00 p.m. in LC 51

Agenda

- I. Approval of Minutes – October 25, 2017

- II. Action Plan
 - a. Prioritization of Items/Analyses
 - b. Confirmation of Leads/Involved
 - c. Reporting Schedule

- III. Presentation of Reports

- IV. Member Reports and Announcements

- V. Future Agenda Items

- VI. Next Meeting – Wednesday, January 24, at 3 p.m. in LC 51

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Minutes of November 29, 2017

Members Present: Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning
Craig Breit, Assistant Professor, Fine Arts and Communications
David Fabish, Instructional Dean of Liberal Arts, as proxy for Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences
Dr. Amy Holzgang, Professor, Sociology
Debbie Jensen, Professor, HPEDA, CCFE Designee
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Sandy Marks, Instructional Dean of Health Occupations
Debra Moore, Professor, Library
Stephanie Murguia, Dean of Admissions, Records and Services
Marcia Taylor, Disabled Student Programs and Services

Members Not Present: Raul Avalos, Student Trustee, ASCC Student Representative
Dr. Renée DeLong, Dean of Counseling Services
Michelle Lewellen, Faculty Senate President
Brittany Lundeen, Counselor/Assistant Professor, Counseling
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Karen Patron, ASCC President
Armando Soto, Counselor/Associate Professor, Counseling
Silvia Varela, Financial Aid

Dr. Johnson called the meeting to order at 3:10 p.m.

I. Approval of Minutes

MSU (Marks, Holzgang) to approve the minutes of October 25, 2017, as presented. The motion passed 9-0-1. Ms. Moore abstained.

II. Action Plan

The committee reviewed and discussed the Enrollment Management Plan 2017-18 Activity Reporting Schedule. Reporting dates were assigned and adjustments were made to enhance some activities. Activity leads were also reviewed and adjusted; they will be notified directly.

III. Presentation of Reports

Presentation of reports will begin at the January 24, 2018 meeting.

IV. Member Reports and Announcements

There were no member reports or announcements.

V. Future Agenda Items

David Fabish will present on the Guided Pathways project at the January meeting.

The meeting was adjourned at 4:30 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Wednesday, January 24, 2018

3:00 p.m. in LC 51

Agenda

- I. Approval of Minutes – November 29, 2017

- II. Guided Pathways – David Fabish

- III. Presentation of Reports
 - a. Nick Real/Sandy Marks/Rachel Mason
 - Goal 1B Create more CTE/Dual Enrollment pathway programs with service area high schools
 - Establish CCAPs with partnering K-12 districts
 - Establish articulations for purposes of supporting student completions
 - b. Deb Moore/Frank Mixson
 - Goal 1C Completion dashboard implementation – measure its impact
 - c. Shawna Baskette/Kristi Blackburn/Frank Mixson
 - Goal 1N Increase course progression in Basic Skills courses
 - d. Rick Miranda/Stephen Johnson
 - Goal 2G Vision and support for identifying courses/programs which may need to increase completion/success

- IV. Member Reports and Announcements

- V. Future Agenda Items

- VI. Next Meeting – Wednesday, February 28, at 3 p.m. in LC 51

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Minutes of January 24, 2018

Members Present: Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning
Craig Breit, Assistant Professor, Fine Arts and Communications
Dr. Renée DeLong, Dean of Counseling Services
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Michelle Lewellen, Faculty Senate President
Brittany Lundeen, Counselor/Assistant Professor, Counseling
Sandy Marks, Instructional Dean of Health Occupations
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Debra Moore, Professor, Library
Stephanie Murguia, Dean of Admissions, Records and Services
Armando Soto, Counselor/Associate Professor, Counseling
Marcia Taylor, Disabled Student Programs and Services
Silvia Varela, Financial Aid

Members Not Present: Raul Avalos, Student Trustee, ASCC Student Representative
Dr. Amy Holzgang, Professor, Sociology
Debbie Jensen, Professor, HPEDA, CCFD Designee
Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences
Karen Patron, ASCC President

Guests: Shawna Baskette, Connie Boardman, David Fabish, Frank Mixson, Dr. Nick Real

Dr. Johnson called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Breit, Soto) to approve the minutes of November 29, 2017, as presented. The motion passed 11-0-2. Ms. Lewellen and Ms. Lundeen abstained.

II. Guided Pathways – David Fabish

The committee received a report from Mr. Fabish on the Guided Pathways Project. A guided pathway curriculum is supported by policies, practices, and services that help students to both enter and stay on a path to reach their academic goals. The State has designated \$150 million for community colleges who are participating in the project. Cerritos College received the third highest allocation of \$2.4 million to be disbursed over five years. Mr. Fabish shared copies of the Cerritos College Self-Assessment Plan that was submitted to the Chancellor's Office.

III. Presentation of Reports

a. Goal 1B – Sandy Marks and Nick Real

Ms. Marks distributed and discussed a status chart of current and proposed CTE/Dual Enrollment Pathway Programs with local high schools and adult schools. She also

provided a list of the 71 active articulation agreements from EPP, which support 14 different career pathways.

Dr. Real reported there are currently about 1,400 students at Cerritos College taking Skill Builders classes in order to improve their job skills and increase their income. He provided additional information and statistics available in the Student Success Scorecard. This information satisfies the reporting requirement for Goal 1A which was scheduled for the February 28 meeting.

b. Goal 1C – Deb Moore

Ms. Moore reported that IT informed her it is not possible to track the number of students using the Dashboard. In order to compile the data needed to measure the Dashboard's impact, she and Dr. Blackburn will develop separate surveys for students and counselors to obtain information on how the tool is being used.

c. Goal 1N – Shawna Baskette, Kristi Blackburn, and Frank Mixson

Mr. Mixson reported on the activities underway to increase progression in Basic Skills courses. He cited the development of 9-week pathways in English and math; and accelerated courses in reading, English, and math. He added that the Basic Skills area is developing the self-report tool to implement Multiple Measures. This placement method is expected to substantially increase course progression in math and English.

d. Goal 2G – Stephen Johnson and Rick Miranda

Dr. Johnson requested the committee discuss an approach to the topic of identifying courses or programs where there are opportunities for more student success. Some suggestions for addressing the issue were:

- additional support in the Information Technology area
- professional development
- supplemental instruction and/or co-requisites
- universal design and accessibility
- embedded tutoring
- student equity measures

Mr. Miranda stated that he and Dr. Johnson will use these comments to begin developing a vision statement.

IV. Member Reports and Announcements

There were no member reports or announcements.

V. Future Agenda Items

- Continued Presentations of Enrollment Management Plan Activity Reports
- Goal 2G Vision Statement

The meeting was adjourned at 4:25 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Wednesday, February 28, 2018

3:00 p.m. in LC 51

Agenda

- I. Approval of Minutes – January 24, 2018

- II. Presentation of Reports
 - a. Rick Miranda
 - Goal 1F Develop a strong 9 week/9 week course pattern which leads to completion (i.e., Health/Psy so students could take both classes in 9 week sessions).
 - b. Colleen McKinley/Elizabeth Miller
 - Goal 1O Increase recruitment at local high schools: Visit AVID classrooms
 - Goal 1P Increase recruitment at local Adult Schools
 - c. Miya Walker
 - Goal 1Q Increase recruitment at community partner locations
 - d. Stephen Johnson
 - Goal 1W Create meeting time and space for Academic Affairs and Student Services to work together on initiatives.
 - e. Stephen Johnson/Rick Miranda
 - Goal 5C Budget updates and enrollment management updates at area managers' meetings (ACAB/Student Services managers); Chairs Council, Faculty Senate, and Division meetings including FTES and other enrollment updates.

- III. Member Reports and Announcements

- IV. Future Agenda Items

- V. Next Meeting – Wednesday, March 28, at 3 p.m. in LC 51

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Minutes of February 28, 2018

Members Present: Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Sandy Marks, Instructional Dean of Health Occupations
Rachel Mason, Instructional Dean of Business Education & Humanities/Social Sciences
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Debra Moore, Professor, Library
Stephanie Murguia, Dean of Admissions, Records and Services
Marcia Taylor, Disabled Student Programs and Services
Silvia Varela, Financial Aid

Members Not Present: Raul Avalos, Student Trustee, ASCC Student Representative
Craig Breit, Assistant Professor, Fine Arts and Communications
Dr. Renée DeLong, Dean of Counseling Services
Dr. Amy Holzgang, Professor, Sociology
Debbie Jensen, Professor, HPEDA, CCFF Designee
Michelle Lewellen, Faculty Senate President
Brittany Lundeen, Counselor/Assistant Professor, Counseling
Karen Patron, ASCC President
Armando Soto, Counselor/Associate Professor, Counseling

Dr. Johnson called the meeting to order at 3:09 p.m.

I. Approval of Minutes

MSU (Blackburn, Miranda) to approve the minutes of January 24, 2018, as presented. There were no abstentions.

II. Presentation of Reports

a. Goal 1F – Rick Miranda

Mr. Miranda reported that 9-week classes are becoming prevalent among students and many divisions, such as Business and Liberal Arts, are offering them more often. In addition, the AIME program is using this format for their program. He added that he will request a report of historical data for 9-week classes to present at a future meeting.

b. Goals 1O and 1P – Colleen McKinley and Elizabeth Miller

Ms. McKinley and Ms. Miller provided written reports with data on recruitment efforts. Documents included data from Cerritos Complete Parent Nights and On-Site Admissions, an AVID-EPP progress update, and an Adult School recruitment update. Additional supporting documentation of School Relations outreach activities and a PAACE Student Report for 2017-18 were provided.

c. Goal 1Q – Miya Walker

Ms. Walker did not present a report; however, it was noted by Dr. Johnson that there are many community relations outreach activities included in the School Relations report provided by Ms. Miller.

d. Goal 1W – Stephen Johnson

Dr. Johnson reported that Student Services managers and Academic Affairs will focus their collaborations on the key initiatives of Guided Pathways and Vision for Success. The groups are still working on mutually agreeable meeting times and a location.

e. Goal 5C – Stephen Johnson/Rick Miranda

Mr. Miranda reported that budget updates, enrollment management updates, and FTES information are regularly discussed at Academic Cabinet meetings. Dr. Johnson added that FTES and other enrollment data from IERP are also being reviewed and discussed at Student Services managers' meetings.

III. Member Reports and Announcements

There were no member reports or announcements.

IV. Future Agenda Items

- Continued Presentations of Enrollment Management Plan Activity Reports
- 9-week/9-week Course Pattern Historical Data Report
- Dr. Blackburn requested a guest speaker be invited to a meeting in the near future to discuss fiscal projections.

The meeting was adjourned at 3:31 p.m.

Cerritos College
ENROLLMENT MANAGEMENT COMMITTEE

Wednesday, March 28, 2018

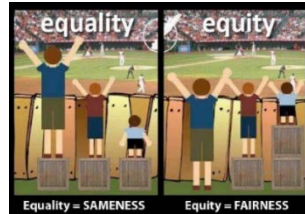
3:00 p.m. in LC 51

Agenda

- I. Approval of Minutes – February 28, 2018
- II. Presentation of Reports
 - a. Kristi Blackburn
 - Goal 1G Expand weekend offerings—identify programs to be offered via weekend scheduling.
 - b. Connie Boardman
 - Goal 1L “Right size” Basic Skills course offerings, including reference to AB 705.
 - c. Stephen Johnson/Renée DeLong/Colleen McKinley
 - Goal 4A/4C Align School Relations with the efforts of A&R, Educational Partnerships and Programs, Financial Aid, Counseling, Assessment, EOPS, and DSPS.
 - d. Colleen McKinley/Renée DeLong
 - Goal 4B Explore the re-organization of Front Door Experience related offices for increased coordination and service to students.
 - e. Elizabeth Miller
 - Goal 1K Examine how the course schedule aligns with public transportation schedule.
 - f. Stephanie Murguia
 - Goal 1R Send students reminders about when their enrollment date is, especially for new earlier enrollment dates.
 - g. Kim Westby
 - Goal 1S Send students reminders about Financial Aid deadlines.
 - h. Stephen Johnson/Rick Miranda – Draft vision statement
 - Goal 2G Vision and support for identifying courses/programs which may need to increase completion/success.
- III. Member Reports and Announcements
- IV. Future Agenda Items
- V. Next Meeting – Wednesday, April 25, at 3 p.m. in LC 51

Cerritos College
The College Committee on Student Equity
Wednesday, September 13, 2017; 3:00 p.m.; AD 117

MINUTES



Members Present: Dr. Pauline Acosta, CCFF (Faculty Representative)
Raul Avalos, Student Representative (ASCC)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
Dr. Kahlil Ford, Research Analyst, as proxy for Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Terrie Lopez, Director of Career and Assessment Services, as proxy for Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Karen Patron, Student Representative (ASCC)
Ashna Perera, Student Representative (ASCC)
Rodrigo Quintas, Student Representative (ASCC)
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)
Norma Rodriguez, Director, Student Program Services (ACCME)
Armando Soto, Counseling Department Chair (Faculty Senate)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Damon Cagnolatti, iFALCON (Faculty Representative)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Rachel Mason, Instructional Dean of Business, Humanities and Social Sciences (ACCME)
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Nishi Shah, English Department (Faculty Representative)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)

Guests: Marvelina Graf, Henrietta Hurtado, Kim Westby

Dr. Johnson called the meeting to order at 3:10 p.m.

I. Approval of Minutes

MSU (Lewellen, Lundeen) to approve the Student Equity Committee minutes of May 10, 2017, as presented. Ms. Acosta, Dr. DeLong, Ms. Mitchell, Mr. Soto, and Ms. Worrel abstained.

II. 2017-18 Meeting Calendar

MSU (Mitchell, Patron) to adopt the meeting schedule as revised. The March 14, 2018, meeting will be cancelled due to spring break.

III. Student Equity Shared Governance Committee Self Evaluation 2016-17

The committee completed the Student Equity Shared Governance Committee Self Evaluation for 2016-17. Members voiced interest in institutionalization of some funded projects so as to permit more new work and other initiatives. In principle, interest was expressed in seeing some funded projects moved to other funding sources.

Concern was also expressed regarding receiving reports from funding recipients with consistent data based on the Student Equity indicators and disproportionately impacted student groups. Members agreed a committee template for reporting of data and other information is likely to address these concerns. It was also suggested that more time be allocated to hear the reports.

The development of committee goals for 2017-18 are in progress and will be driven by the goals of the Educational Master Plan.

IV. BSI-Student Equity-3SP Integration Update

Dr. DeLong reported that the integrated plan committee is currently developing the plan goals. Each goal must map concepts for at least 2 of the 3 plans in each goal. She added that Shawna Baskette is guiding the committee's work and will be sharing the new plan at a future meeting of this committee and all of the shared governance committees beginning in mid-October. The new plan will also contain an Executive Summary and be presented to the Board of Trustees for approval.

V. 2017-18 Budget Development

Members received a copy of the proposed tentative Student Equity funding categories and items for 2017-18. Dr. Johnson reviewed the spreadsheet with the committee members and stated that it was based on an anticipated budget of \$2,507,309. The proposed expenses are \$2,390,262, with a variance of \$117,047.

Discussion followed regarding rising costs of hourly staff, support for Student Equity program IT projects, possible institutionalization of some projects, and examining the needs of all the funded projects. The committee agreed to put a call out to the leads of the currently funded projects to request additional funding and, if funds are available, to do a wider call to the campus for Spring funding. The requests must map to the committee goals and the goals of the Educational Master Plan. It was also suggested that funding for the continuing and ongoing projects be re-evaluated each year at the time they present their report and data analysis. There is a possibility that some of the projects could be combined with another area in the integrated plan.

Ms. Lundeen expressed concern that rising costs are making it difficult to maintain the level of services offered by those projects with hourly staff. She provided a breakdown of the increased costs for the Transfer Center that illustrated the need for additional funds to continue services just at their current level.

Dr. Johnson discussed the concern of targeting individual disproportionately impacted groups versus the overall student population. He stated that while we do some targeted individual projects, we also support activities like tutoring, embedded tutors, Transfer Center, etc., which support all student groupings. For the State's Access Indicator, the college's data show more than 80% of our students are

in disproportionately impacted groupings. For the State's Transfer Indicator, the college's data shows that 82% of Cerritos's population is disproportionately impacted, so by prioritizing these high touch services, we are supporting those student groupings.

Dr. Raphael noted that at the May 10 meeting, the committee agreed to allocate the \$10,000 from the Library's Bridging the Digital Divide project to the Native American Program; however, it is not reflected in the proposed budget.

Dr. Connal stated her concern about people's voices who are not present and that she would be more supportive of holding off on using extra funds until we have worked with what is here.

MSU (Lewellen, Lundeen) that the tentative Student Equity budget be approved and that the leads of line items for 2017-18 with hourly staffing be requested to indicate if current funding requires augmenting based specifically on increases in mandated hourly rates (i.e., change of minimum wage, STRS and PERS, step and/or column and/or hourly rate) and that we look in to providing extra \$10,000 to the line item for the Native American Program.

VI. Future Docketing of 2017-18 Budget Requests

This item was held over to the next meeting.

VII. Campus-based Data on Equity Indicators

This item was held over to the next meeting.

VIII. Member Reports

This item was held over to the next meeting.

IX. Next Meeting

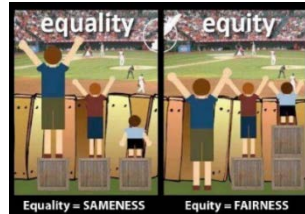
The next meeting is scheduled for October 11, 2017, at 3 p.m. in AD 117.

X. Adjournment

The meeting was adjourned at 4:32 p.m.

Cerritos College
The College Committee on Student Equity
Wednesday, October 11, 2017; 3:00 p.m.; Board Room

MINUTES



Members Present: Dr. Pauline Acosta, CCFF (Faculty Representative)
Raul Avalos, Student Representative (ASCC)
Damon Cagnolatti, iFALCON (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
David Fabish, Instructional Dean of Liberal Arts (ACCME)
Michelle Fagundes, English Department (Faculty Representative)
Dr. Kahlil Ford, Research Analyst, as proxy for Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rodrigo Quintas, Student Representative (ASCC)
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)
Norma Rodriguez, Director, Student Program Services (ACCME)
Armando Soto, Counseling Department Chair (Faculty Senate)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Jan Connal, General Counseling (Faculty Representative)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Karen Patron, Student Representative (ASCC)
Ashna Perera, Student Representative (ASCC)

Guests: Shawna Baskette, Kim Westby

Dr. Johnson called the meeting to order at 3:03 p.m.

I. Approval of Minutes

This item was held over to the next meeting.

II. SSSP-SEP-BSI Integration Plan Draft

The committee received a presentation from Shawna Baskette on the SSSP-SEP-BSI Integrated Plan. The plan was reviewed and discussed by the committee members and suggestions were made for revisions and additions to the goals and activities.

III. 2017-18 Budget Development

This item was held over to the next meeting.

IV. Future Docketing of 2017-18 Budget Requests

This item was held over to the next meeting.

V. Campus-based Data on Equity Indicators

The committee received a presentation from Dr. Kahlil Ford on data for the Student Equity Plan Success Indicators for 2016-17. Data was shared on each of the success indicators with the conclusion that Course and Degree Completion are areas of strength and Basic Skills and Transfer Velocity have the biggest opportunities for growth.

VI. Native American Student Outreach and Support Initiative

Dr. Raphael and Ms. Rodriguez provided an update on the Native American Student program. They have been working with many departments on campus and off campus with community partners to confirm the needs of the college's Native American students. The Native American community representatives pointed out that the community is a strong and cohesive unit and closely aligned with the universities that provide above and beyond services. Ms. Rodriguez met with Tribal TANF, a federally funded program through TANF that is very similar to CalWORKs. In addition to aid, they offer life skills workshops, children's classes, educational books and supplies for students, and a work study/internship program.

The most common theme found in Dr. Raphael's and Ms. Rodriguez's research was a lack of programs and/or services on campus. An alumnus who was referred to us from CSULB, offered recommendations on how to reach out and communicate with the community and suggested we connect with the CSUs to build a pathway to their programs. The alum also shared experiences at Cerritos and the challenges students faced. Some of the challenges identified were lack of an established space to meet and network, difficulty setting up a club, visibility in campus print media, limited child care services, and American Indian studies classes that were in the catalog but not offered.

Dr. Raphael stated they need more time to decide how to allocate the Student Equity funds but suggested we hire a grad assistant to do outreach on campus, identify the students, grow the program, and possibly provide case managers/counselors in the future. She added that the District could provide a safe space for the students and assign coordination of the program to a current campus manager.

Ms. Vasquez added that the Adult Education Department has been working with United American Indian Involvement (UAI) and is hosting its American Indian Clubhouse, which meets weekly in Adult Education and provides support, resources, and cultural activities. The Clubhouse is open to all Native American families. They are happy to be the liaison to bring the community to the college and UAI has expressed they would really like to have a presence at the college.

VII. Member Reports

This item was held over to the next meeting.

VIII. Next Meeting

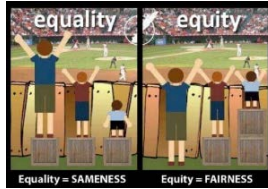
The next meeting is scheduled for November 8, 2017, at 3 p.m. in the Board Room.

IX. Adjournment

The meeting was adjourned at 4:33 p.m.

Cerritos College
College Committee on Student Equity
Wednesday, November 8, 2017; 3:00 p.m.; Board Room

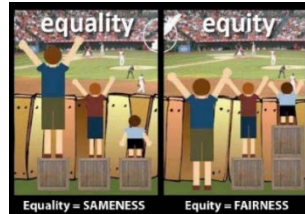
AGENDA



- I. Approval of the Minutes**
The Committee will consider approval of the Minutes of September 13, 2017, and October 11, 2017.
- II. SSSP-SEP-BSI Integration Plan Draft**
The Committee will receive an update on the SSSP-SEP-BSI Integrated Plan.
- III. 2017-18 Budget Development**
The Committee will receive and consider budget categories and projections for 2017-18.
- IV. Future Docketing of 2017-18 Budget Requests**
The Committee will consider docketing of budget requesting, subject to consideration in Item III above and the pending development of the SSSP-SEP-BSI Integrated Plan.
- V. Project Performance Reports – Scheduling**
The Committee will consider a schedule of project performance reports from funded project leads.
- VI. Member Reports**
Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.
- VII. Next Meeting – Wednesday, December 13, 2017, at 3 p.m.**
- VIII. Adjournment**

Cerritos College
The College Committee on Student Equity
Wednesday, November 8, 2017; 3:00 p.m.; Board Room

MINUTES



Members Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Pauline Acosta, CCFF (Faculty Representative)
Raul Avalos, Student Representative (ASCC)
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
David Fabish, Instructional Dean of Liberal Arts (ACCME)
Michelle Fagundes, English Department (Faculty Representative)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Norma Rodriguez, Director, Student Program Services (ACCME)
Armando Soto, Counseling Department Chair (Faculty Senate)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Damon Cagnolatti, iFALCON (Faculty Representative)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Karen Patron, Student Representative (ASCC)
Ashna Perera, Student Representative (ASCC)
Rodrigo Quintas, Student Representative (ASCC)
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)

Guests: Dr. Kahlil Ford

Mr. Miranda called the meeting to order at 3:07 p.m.

I. Approval of Minutes

MSU (Avalos, Worrel) to approve the Student Equity Committee minutes of September 13, 2017, as presented. Dr. Aborn, Dr. Blackburn, Mr. Fabish, Ms. Fagundes, Mr. Miranda, and Ms. Vasquez abstained. The motion carried unanimously.

MSU (Fabish, Vasquez) to approve the Student Equity Committee minutes of October 11, 2017, as presented. Dr. Aborn, Dr. Blackburn, Dr. Connal, Mr. Miranda, and Ms. Mitchell abstained. The motion carried unanimously.

II. SSSP-SEP-BSI Integration Plan Draft

Dr. Ford reported that the Integration Task Force has been reviewing the percentage increase assigned to Goals 1 and 3. Discussion of Goal 1 centered on increasing the number of students successfully completing college-level math and English courses. Goal 3 discussion focused on increasing successful course completion in CTE, transfer, and degree courses in targeted groups of students. The percentage for increase for both goals is currently set at 2%, but there is some consideration that number may be too low. The Integration Task Force will continue to meet and discuss these goals.

III. 2017-18 Budget Development

Mr. Miranda discussed the reduction in the 2017-18 Student Equity allocation from \$2,507,309 to \$2,457,163; a difference of \$50,146. This means that the original \$117,047 variance has been reduced to \$66,901.

Ms. Lundeen presented a request for additional funding in the amount of \$35,000 to cover the increased costs of salaries for the Transfer Center part-time hourly counselors. She reviewed her current budget with the committee and provided detailed justification for the request.

MSU (DeLong, Aborn) to allocate an additional \$35,000 of Student Equity funds to the Transfer Center. Ms. Fagundes abstained. The motion carried unanimously.

Dr. Blackburn reminded the committee that \$10,000 in funds were released last year from the Library's Bridging the Digital Divide project and tentatively allocated to the Native American Program. She would like to ask that this allocation be formally approved.

Dr. Blackburn proposed, and Norma Rodriguez agreed, to undertake management of the Native American Program due to its similarity to the TANF and CalWORKs Programs. Ms. Rodriguez conveyed information that was shared with her by former Cerritos College Native American students that will help to develop our Native American Program to meet their needs.

MSU (Worrel, Vasquez) to allocate an additional \$10,000 of Student Equity funds to the Native American Program pending a proposal of how funds will be used. Ms. Fagundes abstained. The motion carried unanimously.

Discussion continued regarding the following issues: allocation of the remaining variance, deploying Student Equity funds in current and new programs to serve those who are disproportionately impacted, revisiting programs designated as "continuing" and "ongoing", receiving and understanding updated Student Equity data, and aligning the Student Equity budget with the College's plans and initiatives. It was suggested a Student Equity Retreat be scheduled during the spring semester to have a comprehensive discussion on the priorities for budgeting Student Equity funds. Activities would include looking at data to target funding in order to address student needs according to the five indicators for Student Equity and across the 13 plus student groups.

MSU (Blackburn, Fabish) for the Student Equity Committee to meet in a retreat format to review the current data and attend to student needs according to our data and major initiatives in order to best shape the budget to align with the College's Educational Master Plan, the Integrated Plan, and major

initiatives including Guided Pathways, Multiple Measures, and Strong Workforce. The motion passed unanimously.

IV. Future Docketing of 2017-18 Budget Requests

Dr. Hill requested funding for UMOJA students to take another Historically Black Colleges and Universities (HBCU) trip. Umoja students opted this year to spend their Student Equity funds on books and other expenses. Last year's trip was funded with the special allocation awarded by the Chancellor's Office. Dr. Hill emphasized that the HBCU trip is a good way to open students' eyes to transfer and that there are more transfer-ready Umoja students this year that would participate. She added that she is also seeking funding from other sources and would be willing to wait for an answer from the committee pending the outcome of these alternate inquiries.

Mr. Fabish indicated that he recently attended the UndocuAlly Workshop and is looking to see what can be done institutionally for that population. He stated that those involved would like to create a support center similar to what we've done for the Veterans and other programs. He added that he believes their work is relevant to Student Equity and he would like an opportunity for the UndocuAlly group to make a presentation to request funds.

It was decided that Mr. Fabish and Ms. Westby would meet with the UndocuAlly group to put together a proposal for Student Equity funding and that Dr. Hill would also submit a proposal for partial funding of a 2018 HBCU trip for Umoja students.

Discussion followed on the best way to allocate the \$21,901 variance. There was concern that the amount was not sufficient to put out a campus-wide call for requests. It was agreed there is a need to clarify the timeline for this committee to receive requests for funding and that it should align with the unit planning process. This topic will be added to the discussion at the retreat.

Ms. Mitchell suggested we schedule additional meetings or expand our meeting times to accommodate both committee business and project reporting. Ms. Vasquez proposed we have the ongoing projects report every other year, or offer the option of a written report. Dr. Johnson indicated we would add discussion of scheduling additional meetings for project reporting to a future agenda.

Dr. DeLong distributed information for the 3CSN Equity Institute on November 17-18, 2017. She and Dr. Connal believe this is a very worthwhile training and encourage others to attend.

V. Project Performance Reports – Scheduling

Dr. Johnson announced that the project performance reports that were scheduled for the May 10 meeting will be rescheduled to the December 13 meeting.

VI. Member Reports

This item was held over to the next meeting.

VII. Next Meeting

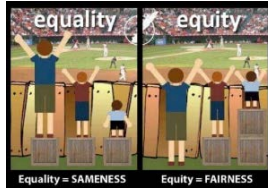
The next meeting is scheduled for December 13, 2017, at 3 p.m. in the Board Room.

VIII. Adjournment

The meeting was adjourned at 4:46 p.m.

Cerritos College
College Committee on Student Equity
Wednesday, January 10, 2018; 3:00 p.m.; Board Room

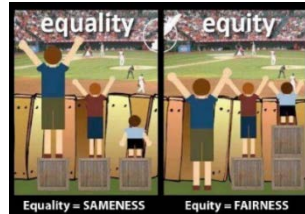
AGENDA



- I. Approval of the Minutes**
The Committee will consider approval of the Minutes of November 8, 2017.
- II. SSSP-SEP-BSI Integration Plan Update**
The Committee will receive an update on the SSSP-SEP-BSI Integrated Plan.
- III. Project Performance Reports**
The Committee will receive reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.
 - A. Project H.O.P.E. – Danylle Williams-Manser
 - B. Title IX Professional and Student Training and Development – Valyncia Raphael
 - C. Research Analyst Funding/Data Capacity/Culturally Responsive Teaching – Kristi Blackburn
 - D. Diversity Recruitment/Professional Development Training – Adriana Flores-Church
- IV. Project Performance Reports – Scheduling**
The Committee will consider a schedule of project performance reports from funded project leads.
- V. Update: Student Equity Summit III**
The committee will receive updates on preparations for the next Student Equity Summit.
- VI. Member Reports**
Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee.
- VII. Next Meeting – Wednesday, February 14, 2018, at 3 p.m.**
- VIII. Adjournment**

Cerritos College
The College Committee on Student Equity
Wednesday, January 10, 2018; 3:00 p.m.; Board Room

MINUTES



Members Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Pauline Acosta, CCFF (Faculty Representative)
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
David Fabish, Instructional Dean of Liberal Arts (ACCME)
Michelle Fagundes, English Department (Faculty Representative)
Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Rodrigo Quintas, Student Representative (ASCC)
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)
Armando Soto, Counseling Department Chair (Faculty Senate)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Raul Avalos, Student Representative (ASCC)
Damon Cagnolatti, iFALCON (Faculty Representative)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Karen Patron, Student Representative (ASCC)
Ashna Perera, Student Representative (ASCC)
Norma Rodriguez, Director, Student Program Services (ACCME)

Guests: Dr. Kahlil Ford, IERP; Kim Westby, Student Support Services

Dr. Johnson called the meeting to order at 3:06 p.m.

I. Approval of Minutes

MSU (Lundeen, Aborn) to approve the Student Equity Committee minutes of November 8, 2017, as presented. The motion passed 17-0-3. Dr. La Vigne, Ms. Lewellen, and Ms. Williams-Manser abstained.

II. SSSP-SEP-BSI Integration Plan Update

Dr. Johnson read a prepared statement from Shawna Baskette updating our progress on the Integrated Plan. The Plan is complete and will go to the Board of Trustees for approval on January 17. It is due to the Chancellor's Office by January 31.

III. Project Performance Reports

The committee received reports on the activities and outcomes of the following Student Equity funded projects:

- A. Project H.O.P.E. – Danylle Williams-Manser
Ms. Williams-Manser presented a report on the revitalization of the Project H.O.P.E. Program. Funds have been utilized to expand some of the program's current services, reestablish discontinued services, and restore hourly staff for high-touch support services and outreach purposes.
- B. Title IX Professional and Student Training and Development – Valyncia Raphael
Dr. Raphael reported on the activities provided with the Title IX Professional and Student Training and Development funding. Funds were used in partnership with ASCC for developing student leaders as peer educators in sexual violence prevention, which led to the formation of a Student Title IX Ambassadors Task Force (STIXA). We have partnered with the CSUs for training on InterAct and Mentor in Violence Prevention and sponsored the first Take Back the Night campus-wide event last year. We have also partnered with iFALCON, Falcon Safe, CSUDH, and others for student training on violence prevention and assistance to survivors of violence.
- C. Diversity Recruitment/Professional Development Training – Valyncia Raphael for Adriana Flores-Church
Dr. Raphael reported that the Diversity Certificate Program has been updated and will be offered more often. Staff attended the Center for Urban Education Recruitment of Faculty of Color Institute in the fall and will offer training to help spread equity-mindedness across campus. The process monitor training and selection committee training will also be updated to reflect equity-mindedness.
- D. Research Analyst Funding/Data Capacity – Kristi Blackburn
Dr. Blackburn provided a written report on the equity-funded Research Analyst position in the Institutional Effectiveness, Research, and Planning Office.

IV. Project Performance Reports – Scheduling

The committee reviewed and discussed the Student Equity Project Performance Reports schedule for 2017-18. On the Project Status and Evaluation Report form, it was requested that a section be added which restates the funding request. The form is to be submitted at the time the project performance reports are presented.

Additional discussion led the group to request the following items be added to a future agenda:

1. Data Gathering and Disaggregation Updates – IERP
2. Revisit ongoing and continuing items

MSU (Connal, Lewellen) to request guidance on evaluating our progress toward closing disproportionate impact gaps. The motion passed 12-0-0.

V. Update: Student Equity Summit III

Dr. Johnson announced that the Student Equity Summit III is planned for June.

VI. Member Reports

This item was held over to the next meeting.

VII. Next Meeting

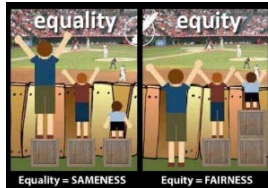
The next meeting is scheduled for February 14, 2018, at 3 p.m. in the Board Room.

VIII. Adjournment

The meeting was adjourned at 4:37 p.m.

Cerritos College
College Committee on Student Equity
Wednesday, February 14, 2018; 3:00 p.m.; Board Room

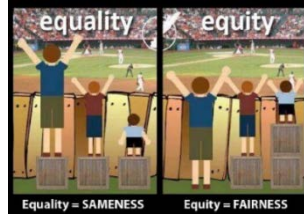
AGENDA



- I. Approval of the Minutes**
The Committee will consider approval of the Minutes of January 10, 2018.
- II. Revised Project Status & Evaluation Report Form**
The Committee will receive and consider a revised Project Status & Evaluation Report Form.
- III. Project Performance Reports**
The Committee will receive reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.
 - A. Deaf and Hard of Hearing (DHH) Students Math Tutoring – Lucinda Aborn/Steven La Vigne
 - B. LINC Community Outreach Leaders – Yvette Tafoya/Linda Ramos/LINC Ambassadors
 - C. Hyland – TC/TCE – Stephanie Murguia
 - D. Student Outreach by Public Affairs – Miya Walker
 - E. Language Access Program – Stephen Johnson
 - F. Professional/Student Diversity, Equity, and Inclusion Development – Stephen Johnson
 - G. SDSU Research Foundation and M2C3 Research and Development Project – Stephen Johnson
- IV. Student Equity Summit III – Johnson, Miranda**
The committee will discuss needs in preparation for Student Equity Summit III.
- V. Student Equity Funded “Ongoing” and “Continuing” Categories**
The committee will revisit the “ongoing” and “continuing” categories in the Student Equity budget.
- VI. Data Gathering and Disaggregation Updates – Lewellen/Blackburn**
The committee will discuss data gathering and disaggregation.
- VII. Member Reports and Requests for Future Agenda Items**
Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee and request future agenda items.
- VIII. Next Meeting – Wednesday, April 11, 2018, at 3 p.m.**
- IX. Adjournment**

Cerritos College
The College Committee on Student Equity
Wednesday, February 14, 2018; 3:00 p.m.; Board Room

MINUTES



Members Present: Dr. Lucinda Aborn, Dean, Disabled Student Programs and Services (ACCME)
Dr. Kristi Blackburn, Dean of Institutional Effectiveness, Research and Planning (Ex-officio)
Dr. Jan Connal, General Counseling (Faculty Representative)
Dr. Renée DeLong, Dean, Counseling (Ex-officio)
David Fabish, Instructional Dean of Liberal Arts (ACCME)
Michelle Fagundes, English Department (Faculty Representative)
Dr. Chelena Fisher as proxy for Dr. Shelia Hill, Instructional Counseling (Faculty Representative)
Dr. Stephen Johnson, Vice President of Student Services (Co-chair)
Dr. Steven La Vigne, Disabled Student Programs and Services (Faculty Representative)
Michelle Lewellen, Faculty Senate President (Faculty Senate)
Brittany Lundeen, Co-Director, Transfer Center (Faculty Senate)
Rick Miranda, Vice President of Academic Affairs (Co-chair)
Roxanne Mitchell, Administrative Secretary, Technology (CSEA)
Rodrigo Quintas, Student Representative (ASCC)
Dr. Valyncia Raphael, Director of Diversity, Compliance, and Title IX Coordinator (Ex-officio)
Armando Soto, Counseling Department Chair (Faculty Senate)
Yvette Tafoya, EOPS Assistant Director (Ex-officio)
Graciela Vasquez, Associate Dean of Adult Education/Diversity Programs (Ex-officio)
Dara Worrel, Math Department (Faculty Representative)

Members Not Present: Dr. Pauline Acosta, CCFF (Faculty Representative)
Raul Avalos, Student Representative (ASCC)
Damon Cagnolatti, iFALCON (Faculty Representative)
Felipe Lopez, Vice President of Business Services (Ex-officio)
Karen Patron, Student Representative (ASCC)
Ashna Perera, Student Representative (ASCC)
Norma Rodriguez, Director, Student Program Services (ACCME)
Danylle Williams-Manser, Program Assistant II, Project Hope (CSEA)

Guests: Anyssa Avalos, LINC Student Ambassador; Joel Castro, LINC Student Ambassador; Dr. Kahlil Ford, IERP; Stephanie Murguia, Admissions; Linda Ramos, LINC; Miya Walker, Public Affairs; Kim Westby, Student Support Services

Dr. Johnson called the meeting to order at 3:08 p.m.

I. Approval of Minutes

It was noted for correction that Dr. Johnson called the January 10 meeting to order, not Mr. Miranda as stated in the draft minutes.

MSU (Lundeen, Aborn) to approve the Student Equity Committee minutes of January 10, 2018, as corrected. There were no abstentions.

II. Revised Project Status & Evaluation Report Form

The Committee received a revised Project Status & Evaluation Report Form. The form was amended to include a description of the funded project's intended outcomes.

III. Project Performance Reports

The committee received reports on the activities and outcomes of the following Student Equity funded projects:

A. Deaf and Hard of Hearing (DHH) Students Math Tutoring – Steven La Vigne

Dr. La Vigne outlined the challenges the Deaf and Hard of Hearing (DHH) students face in trying to watch a sign language interpreter and a math tutor simultaneously. They have worked to make an equitable situation for the students by hiring math tutors who are proficient in American Sign Language (ASL). Data for DHH students shows an increase in math completion and success rates over the past 2 years. He added that additional equity funding made it possible to expand the service to include English and reading tutors as well as outreach services to the DHH campus community.

B. LINC Community Outreach Leaders – Yvette Tafoya, Linda Ramos, and LINC Student Ambassadors

Linda Ramos, LINC Program Facilitator, stated that the LINC Program was started in 2008 in the Financial Aid Office as an on-campus support program for foster youth. The program is comprised of a full-time academic counselor, full-time program facilitator, an MSW Intern, and student ambassadors. Ms. Ramos shared statistics from national and multi-state studies on foster youth education and outcomes for those aging out of foster care. She added that foster youth enrollment at Cerritos has remained steady even though other colleges are diminishing, and our LINC numbers are stable or increasing. We enjoy partnerships with Jovenes, The Whole Child, LA Opportunity Youth Collaborative (OYC), and other community support services.

Former and current LINC student ambassadors shared their experiences with the LINC program and the benefits they have received such as counseling services, tutoring, priority registration, book vouchers, and many more. They have also done on- and off-campus outreach which helped to improve their communication skills and made them more aware of the resources available to foster youth.

C. Hyland – TC/TCE – Stephanie Murguia

Ms. Murguia presented an overview on how the Hyland Transcript Capture/Transfer Credit Equivalency (TC/TCE) software functions. She stated that we take an OCR scanned image of a transcript and run it through character-recognition software and templates created from our feeder high schools and community colleges. The software articulates the image to classes at Cerritos College and the end product appears as articulated transfer credit on the Cerritos College transcript. Once the transferred credit appears on the transcript, the student can use Degree Audit to evaluate their progress. The Admissions Office currently has six months of manual transcript evaluation to be done before the students can use Degree Audit. If the college upgrades to PeopleSoft 9.2, the delivered portal will offer more opportunities to provide information to students.

Ms. Murguia added that we are using Transcript Capture to increase prerequisite clearances, and degrees and certificates. We recently created two templates for multiple measures from high schools. We are also moving forward to create an unofficial transcript of Adult Education courses for SSSP, math, and English 40 courses.

D. Student Outreach by Public Affairs – Miya Walker

Ms. Walker shared how funds allocated to her area were used to broaden student outreach by piloting media opportunities that would be impactful. She had part-time staff conduct research to find past avenues of contact for our demographic. They discovered that, while we need Instagram, Facebook is still king. We have developed an online presence in that we began with 50 fans for our page but now have 1,565. Her area has been very aggressive with advertising and posting to social media. She added that we have expanded our online presence in radio to areas we have not tried before, like Pandora. We also researched the channels our demographic listen to and because 70% of our demographic is Hispanic, we partnered with Univision on mobile, digital, and radio.

There is a push for visibility in running ads on buses in Long Beach Transit and Metro. We run full color pictures and emphasize that our classes begin earlier than other colleges. In researching how to establish an official communication channel with our students, we found students prefer to receive email communication about once a week. We have launched a student version of Campus Connection combined with Daily Falcon that is sent out every Friday. So far, about 40% of the students are opening those messages.

E. Language Access Program – Stephen Johnson

Dr. Johnson reported that in an effort to promote accessibility, Gateway Services offices prominently display posters identifying the six most common languages of our service population and student body. We have contracted with Language Line Solutions to provide interpreter services for these languages and others using dual-handset phones. Phones are available in the Admissions and Records, Counseling, Financial Aid, DSPS, and Adult Education offices. This service addresses the Access indicator in Student Equity. In addition to interpreter services, Language Line provides Spanish translation of relevant portions of the catalog and schedule.

F. Professional/Student Diversity, Equity, and Inclusion Development – Stephen Johnson

Dr. Johnson stated that funding from this account has been used for Student Equity Planning Summits with USC's Center for Urban Education, ATIXA training, NCORE Conference, Behavior Intervention Team training for selected CAIR Team members, Museum of Tolerance Leadership trips, and CSULB InterACT student training for athletes and others for prevention of student sexual misconduct.

G. SDSU Research Foundation and M2C3 Research and Development Project – Stephen Johnson

Dr. Johnson reported that we have completed surveys of students, faculty, and staff in student-serving offices. We are still awaiting data on the two employee groups. The student data part requires the other two groups to triangulate, analyze, and then implement strategies to improve equity and student success.

Dr. Blackburn stated that the student survey has come back and she is preparing a portion to share with committee.

IV. Student Equity Summit III – Johnson, Miranda

Dr. Johnson informed the committee that the summit is not yet set for June, but we are working toward a date. We want to use the summit as an opportunity to re-cap reports and data, and forge a path ahead.

Discussion ensued, including the following comments:

- June is not conducive for classroom faculty to attend;
- the retreat is for the committee, but open to all;
- Guided Pathways will be an umbrella for all of the plans, including the Integrated Plan;
- a guest speaker, such as from CCEAL, would be helpful; and,
- we need to bring opportunities for the campus to have shared experiences, so as to broaden and deepen the equity progress.

V. Student Equity “Ongoing” and “Continuing” Categories

This item was held over to the next meeting.

VI. Data Gathering and Disaggregation Updates – Lewellen, Blackburn

This item was held over to the next meeting.

VII. Member Reports and Requests for Future Agenda Items

This item was held over to the next meeting.

VIII. Next Meeting

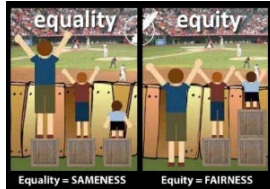
The next meeting is scheduled for April 11, 2018, at 3 p.m. in AD 117.

IX. Adjournment

The meeting was adjourned at 4:50 p.m.

Cerritos College
College Committee on Student Equity
Wednesday, April 11, 2018; 3:00 p.m.; AD 117

REVISED AGENDA



- I. Approval of the Minutes**
The Committee will consider approval of the Minutes of February 14, 2018.
- II. Project Performance Reports**
The Committee will receive reports on activities and outcomes of Student Equity funded projects, address appraisal of outcomes, and identify points for support of continuing improvement of student equity outcomes.
 - A. Veterans – Tutoring – Felipe Salazar
 - B. Veterans Center Support – Felipe Salazar
 - C. Student Equity Engagement Support – Short-term Hourly Student Assistants – Elizabeth Miller
 - D. Expanded Hours for Student Activities and Student Center – Elizabeth Miller
 - E. Maxient Title IX, other OSCG – Elizabeth Miller
 - F. Expanded Hours for Financial Aid – Kim Westby
 - G. Puente Program – Rosa Carrillo and Gustavo Romero
 - H. Transfer Programs – Brittany Lundeen and Marvelina Graf
- III. CCEAL Survey Results - Blackburn**
The committee will receive the results of the CCEAL survey.
- IV. Student Equity Funded “Ongoing” and “Continuing” Categories**
The committee will revisit the “ongoing” and “continuing” categories in the Student Equity budget.
- V. Data Gathering and Disaggregation Updates – Lewellen/Blackburn**
The committee will discuss data gathering and disaggregation.
- VI. Student Equity Summit III – Johnson**
The committee will discuss needs in preparation for Student Equity Summit III in light of categorical consolidation consideration by the Chancellor’s Office.
- VII. Member Reports and Requests for Future Agenda Items**
Members of the College Committee on Student Equity may report on activities and matters for attention of the Committee and request future agenda items.
- VIII. Next Meeting – Wednesday, May 9, 2018, at 3 p.m.**
- IX. Adjournment**



FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE AGENDA OUTCOMES

May 1, 2018; 11:00am – CTX (LC-201)

Call to Order – 11:06 am

Due to rescheduling of meeting (faculty awards) and coinciding with a faculty senate meeting, several members were unable to attend. Based on past practices, FPDC moved forward with discussing the following agenda items:

1. Expanding Mentor Program: Peer-to-Peer Classroom Visits (2PCV) [C4.1, C8.1] UPDATE
 - a. Summer Institute strand, 10 participants
 - b. Part-time & Full-time faculty are participating
 2. CRTL and the Summer Institute [EMP: C1.5, C1.8, C4.1]
 - a. Two facilitators and 7 participants
 - b. Train-the-Trainer – CRTL will offer 4 workshops in Academic Year 2018-2019
 3. Online Certification [EMP: C1.5, C1.8, C4.1] UPDATE: no movement yet
 - a. Met with Cynthia Alexandra to discuss recertification and Alternative certification process
 - b. Recertification being discussed by Technology-based Learning Committee (TBLC)
 - c. Alternative certification process in informally in place. Also being discussed by TBLC
 - d. David Betancourt will do a follow-up meeting with Cynthia Alexander to get an update from TBLC.
 - e.
 4. CTX 2018-2019 calendar of events
 - a. Rollovers – FPDC agreed to roll over current offerings to next year.
 - b. Revisions
 - Cloud Storage - Change to Google File Stream
 - Student Success Conference – Topic focus for 2018; Diversity, Equality, & Inclusion
 - Add additional strands of workshops after the conference; like book clubs.
 - Possible collaboration with CRTL group
 - Utilize on campus expertise (faculty) and 1 off campus celeb expert
 - ED TECH Day – Revise how many offerings per day, select a different day of the week (Tuesday or Thursday) and offer in 2 days.
 - Teaching Habits of Mind Online – Request for a different time.
 - Lessons Learned from Reggio Emilia, Italy – Request to change “title” to promote additional attendance
 - Teaching & Learning Certificate – Request to add additional modules on a different day of the week, if there is an interested group (Health Occ). Chad will speak to Damon C.
- Atherton, Amparo Classified
 Baskette, Shawna Manager
 Betancourt, David CTX
 Breit, Craig FA
 Calisher, Jennifer SEM
 Falcon, Dennis HUM/SS
 Greene, Chad LA
 Moriarty, Cindy BE
 Pestolesi, Kari HPEA
 Scott, Kaitlin Library
 Shore, Marlena HO
 Valencia, Monique Classified
 Vega, Frank Technology
 VACANT Counseling
 VACANT Student Services



- c. Additions
 - Canvas – How to create a short video on canvas
 - Microsoft 365
 - Google File Stream
 - Program Review
 - DSPTS Topics (Learning Difficulties)

5. FERPA Best Practices for teaching online [EMP: C1.5, C1.8, C4.1]
 - a. Update: FERPA information to be given to TA participants
 - b. FPDC is tabling Best Practices for Teaching Online until a needed is identified.

6. Items from the floor:
 - a. Change future meeting days to Tuesdays for 2018-2019 (speak with senate president about protocol). Having too many issues with current schedule. Tuesday would eliminate Faculty Senate membership, but also give an opportunity for other faculty to get involved with shared governance committee.
 - b. Speak to faculty senate president about change of committee membership (a handful of members are retiring!)

Adjourned – 11:51 am

Center for Teaching Excellence
Sponsored Workshops
2017 - 2018

	Title	Facilitator	Date
1	NFOP Orientation	David Betancourt	August 7, 2017
2	NFOP Orientation	David Betancourt	August 8, 2017
3	Canvas Basics	David Betancourt	August 8, 2017
4	Adjunct Orientation	David Betancourt	August 9, 2017
5	Cloud Storage	David Betancourt	August 9, 2017
6	Canvas Workshop	David Betancourt	August 10, 2017
7	Using your Outlook Calendar to Simply your Schedule	David Betancourt	August 10, 2017
8	NFOP	David Betancourt	August 22, 2017
9	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	August 24, 2017
10	Canvas Tool Topics – Settings, LTI Tools, Redirects	Dave Gunn	August 29, 2017
11	NFOP 2	David Betancourt	September 5, 2017
12	NFOP	David Betancourt	September 7, 2017
13	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	September 7, 2017
14	Summer Institute 2017 CTX iPad Fall Meeting	Kimberly Duff	September 8, 2017
15	Service Learning Integrative Faculty Workshop	Kimberly Rosenfeld Amanda Reyes	September 12, 2017
16	Flash BYOD! Canvas SpeedGrader Out-Canvas Teacher In!	Cynthia Alexander	September 12, 2017
17	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	September 21, 2017
18	SLO Workshop for Faculty	Mark Fronke	October 10, 2017
19	Canvas Tool Topics – Assignments, Quizzes, Discussion, Gradebook	Dave Gunn	October 10, 2017
20	NFOP	David Betancourt	October 17, 2017
21	CRTL – Exploring Mindsets	Monique Valencia & Yvette Juarez	October 27, 2017
22	Student Success Conference	David Betancourt	November 3, 2017
23	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	November 7, 2017
24	SLO Assessment Workshop	Mark Fronke	November 28, 2017
25	Summer Institute 2017 CTX iPad Fall Meeting	Kimberly Duff	December 1, 2017
26	NFOP	David Betancourt	December 7, 2017
27	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	December 7, 2017
28	Teaching Online: Discussing Best Practices	David Betancourt	December 7, 2017

29	Teaching Online: Discussing Best Practices	David Betancourt	December 7, 2017
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Center for Teaching Excellence

Sponsored Workshops

2017 - 2018

	Title	Facilitator	Date
30	CRTL – The Meaning of Culture & Race	Lydia Alvarez & David Tilahun	December 8, 2017
31	Adjunct Orientation	David Betancourt	January 4, 2018
32	NFOP	David Betancourt	January 4, 2018
33	Introduction to Canvas Workshop	David Betancourt	January 5, 2018
34	NFOP	David Betancourt	January 5, 2018
35	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	January 9, 2018
36	eLumen for Curriculum Basics	Carrie Edwards & Phally Lay	January 18, 2018
37	Teaching At Its Best: Preparation for Teaching (Part One)	Francie Quaas-Berryman	January 18, 2018
38	CRTL – Learning Barriers	Monique Rodriguez & Nayelli Duenas	February 2, 2018
39	Teaching At Its Best: Human Factors (Part Two)	Francie Quaas-Berryman	February 6, 2018
40	Teaching At Its Best: Tried-and-True Teaching Methods (Part Three)	Francie Quaas-Berryman	February 20, 2018
41	Teaching At Its Best: Inquiry-Based Methods for Solving Real World Problems (Part Four)	Francie Quaas-Berryman	March 6, 2018
42	ED TECH DAY – Accessibility & Canvas	Cynthia Alexander	March 7, 2018
43	ED TECH DAY – Online Teaching Initiative	Rita Lewellen	March 7, 2018
44	ED TECH DAY – eLumen for Faculty	Mark Fronke	March 7, 2018
45	ED TECH DAY – Online Teaching	David Betancourt	March 7, 2018
46	ED TECH DAY – Cloud Storage	Javier Banuelos	March 7, 2018
47	ED TECH DAY – PLN & Lynda.com	David Betancourt	March 7, 2018
48	ED TECH DAY – Turnitin.com	Lisa Boutin & Julie Trager	March 7, 2018
49	ED TECH DAY – Outlook	David Betancourt	March 7, 2018
50	ED TECH DAY – OERs	David Betancourt	March 7, 2018
51	ED TECH DAY – eLumen for Curriculum Review	Carrie Edwards	March 7, 2018
52	ED TECH DAY – Library Resources	Lorraine Gersitz & Paula Pereira	March 7, 2018
53	ED TECH DAY – PLN & Lynda.com	David Betancourt	March 7, 2018
54	ED TECH DAY – "A Culture of Assessment." A practical discussion on Assessment and Evaluation in online classes to meet accreditation standards	Robert Livingston	March 7, 2018

Center for Teaching Excellence
Sponsored Workshops
2017 - 2018

	Title	Facilitator	Date
55	ED TECH DAY – Accessibility & Canvas	Cynthia Alexander	March 7, 2018
56	ED TECH DAY – SLOs in Canvas	Robert Livingston	March 7, 2018
57	Teaching At Its Best: Tools and Techniques to Facilitate Learning & Assessment and Grading (Parts 5 & 6)	Francie Quaas-Berryman	March 20, 2018
58	CRTL – Social Capital & Learning	Lydia Alvarez, Sophia Valencia & Natalie Sartin	April 6, 2018
59	NFOP 1 & 2 Final Meeting	David Betancourt	May 3, 2018
60	Group 1 & Group 2 Summer Institute 2018 - Introductory Meeting	David Betancourt	May 8, 2018
61	Summer Institute - Day 1	David Betancourt	May 22, 2018
62	Summer Institute - Day 2	David Betancourt	May 23, 2018
63	Summer Institute - Day 3	David Betancourt	May 24, 2018

Center for Teaching Excellence

Supported Workshops

2017 - 2018

Title	Facilitator	Date
1 Teaching Habits of Mind Online - Cancelled	Damon Cagnolatti	July 10, 2017
2 Teaching Habits of Mind Online - Cancelled	Damon Cagnolatti	July 17, 2017
3 Teaching Habits of Mind Online - Cancelled	Damon Cagnolatti	July 24, 2017
4 Teaching & Learning Lecture	Damon Cagnolatti, Mark Olague, Ronald Farol & Amanda Reyes	August 30, 2017
5 The Teaching and Learning Certificate Program - Module One (1 of 9)	Damon Cagnolatti	September 1, 2017
6 The Teaching and Learning Certificate Program - Module One (2 of 9)	Damon Cagnolatti	September 8, 2017
7 The Teaching and Learning Certificate Program - Module One (3 of 9)	Damon Cagnolatti	September 15, 2017
8 Transfer 101 for Faculty	Brittany Lundeen & Traci Ukita	September 19, 2017
9 The Teaching and Learning Certificate Program - Module One (4 of 9)	Damon Cagnolatti	September 22, 2017
10 Teacher TRAC Program Fall Kickoff Luncheon for all faculty	Colleen Mckinley	September 26, 2017
11 The Teaching and Learning Certificate Program - Module One (5 of 9)	Damon Cagnolatti	September 29, 2017
12 Unconscious Bias in the Classroom	Angela Nagao & Joann Sugihara-Cheetham	October 3, 2017
13 The Teaching and Learning Certificate Program - Module One (6 of 9)	Damon Cagnolatti	October 6, 2017
14 The Teaching and Learning Certificate Program - Module One (7 of 9)	Damon Cagnolatti	October 13, 2017
15 Moving to a mission-oriented and learner-centered model	Ana Torres-Bower & Veronica Sanchez	October 17, 2017
16 TSA/Retirement Gap	Rachel Lane & Deanna Hart	October 18, 2017
17 The Teaching and Learning Certificate Program - Module One (8 of 9)	Damon Cagnolatti	October 20, 2017
18 The Teaching and Learning Certificate Program - Module One (9 of 9)	Damon Cagnolatti	October 27, 2018
19 Chicano Studies at Cerritos College	Carlos Arce	November 13, 2017
20 Global Competency: Reflections from The Hague, City of the Netherlands	Dr. John Haas	November 13, 2017
21 Educators Share their Experience: "In Their Own Words"	-	November 14, 2017
22 Alibaba, The E-commerce Giant in China	Jianli Hu	November 15, 2017
23 Study Abroad/Benjamin A. Gilman	Stephan Clifford	November 15, 2017
24 Lessons Learned from Reggio Emilia, Italy	Daniela Arbizzi & Debra Ward	November 17, 2017
25 VPD – Virtual Professional Development	David Betancourt	January 12, 2018

Center for Teaching Excellence
Supported Workshops
2017 - 2018

	Title	Facilitator	Date
26	VPD – Virtual Professional Development	David Betancourt	January 12, 2018
27	The Teaching and Learning Certificate Program - Module Two (1 of 9)	Damon Cagnolatti	February 2, 2018
28	The Teaching and Learning Certificate Program - Module Two (2 of 9)	Damon Cagnolatti	February 9, 2018
29	Transfer 101 for Faculty	Brittany Lundeen & Traci Ukita	February 15, 2018
27	Moving to a mission-oriented and learner-centered model	Ana Torres-Bower & Veronica Sanchez	February 20, 2018
28	The Teaching and Learning Certificate Program - Module Two (3 of 9)	Damon Cagnolatti	February 23, 2018
29	Teaching Corequisite English 100+5L” - First cohort (1 of 2)	Nicole Lovejoy & Lynn Serwin	February 23, 2018
30	Teaching Corequisite English 100+5L” - First cohort (2 of 2)	Nicole Lovejoy & Lynn Serwin	March 2, 2018
31	The Teaching and Learning Certificate Program - Module Two (4 of 9)	Damon Cagnolatti	March 2, 2018
32	The Teaching and Learning Certificate Program - Module Two (5 of 9)	Damon Cagnolatti	March 9, 2018
33	Working Together with Students who are Deaf	Dahlene Holliness	March 22, 2018
34	Teaching Corequisite English 100+5L” - First cohort (1 of 2)	Nicole Lovejoy & Lynn Serwin	March 23, 2018
35	The Teaching and Learning Certificate Program - Module Two (6 of 9)	Damon Cagnolatti	March 23, 2018
36	Teaching Corequisite English 100+5L” - First cohort (2 of 2)	Nicole Lovejoy & Lynn Serwin	March 30, 2018
37	The Teaching and Learning Certificate Program - Module Two (7 of 9)	Damon Cagnolatti	March 30, 2018
38	The Teaching and Learning Certificate Program - Module Two (8 of 9)	Damon Cagnolatti	April 6, 2018
39	SLO Extravaganza	Mark Fronke	April 6, 2018
40	Teaching Corequisite English 100+5L” - First cohort (1 of 2)	Nicole Lovejoy & Lynn Serwin	April 13, 2018
41	The Teaching and Learning Certificate Program - Module Two (9 of 9)	Damon Cagnolatti	April 13, 2018
42	Teaching Corequisite English 100+5L” - First cohort (2 of 2)	Nicole Lovejoy & Lynn Serwin	April 20, 2018
43	Trauma Informed Practices	Linda Ramos	April 24, 2018
44	Practicing Trauma Informed Principles on a College Campus	Linda Ramos	April 25, 2018
45	Supporting the Academic Aspirations of Current and Former Foster Youth - Cancelled	Linda Ramos	May 10, 2018

Fall 2018 Coordinating Committee Meeting Schedule

August 27	Review September 5 Board Agenda and Committee Reports
September 10	Review September 19 Board Agenda and Committee Reports
September 24	Review October 3 Board Agenda and Committee Reports
October 8	Review October 17 Board Agenda and Committee Reports
October 22	Committee Reports
November 5	Review November 14 Board Agenda and Committee Reports
November 19	Committee Reports
December 3	Review December 12 Board Agenda and Committee Reports

Dates are subject to change.

1 **AP 4230 GRADING AND ACADEMIC RECORD SYMBOLS**2 **References:**

3 Title 5, Sections 55023 and 55063

4 Grades from a grading system shall be averaged on the basis of the point equivalencies
5 to determine a student's grade point average using only the following evaluative symbols:

6 The permitted grading symbols include the following:

7 **Evaluative symbols:**8 **A** – Excellent (Grade point = 4 grade points)9 **B** – Good (Grade point = 3 grade points)10 **C** – Satisfactory (Grade point = 2 grade points)11 **D** – Less than satisfactory (Grade point = 1 grade point)12 **F** – Failing (Grade point = 0 grade points)13 **P** – Passing (at least satisfactory – units awarded not counted in GPA 0 grade points)14 **NP** – No Pass (less than satisfactory, or failing – units not counted in GPA 0 grade points)15 **SP** = Satisfactory Progress towards completion of the course (Used for noncredit courses
16 only and is not supplanted by any other symbol)17 **I** – Incomplete (requires written agreement and completion within one year)18 **W** – Withdrawal19 **FW** – The "FW" symbol may not be used if a student has qualified for and been granted
20 a military withdrawal. If "FW" is used, its grade point value is 0.21 Failure indicating that a student has both ceased (or it was determined that a student has
22 ceased) participating in a course sometime after the last day to officially withdraw from
23 the course without having achieved a final passing grade, and that the student has not
24 received District authorization to withdraw from the course under extenuating
25 circumstances. The "FW" symbol may not be used if a student has qualified for, and been
26 granted, military withdrawal. If "FW" is used, its grade point value shall be zero (0).27 **MW** – Military Withdrawal28 **RD** – Report Delayed*29 **Non-Evaluative symbols - general:**30 I – Incomplete: Incomplete academic work for unforeseeable, emergency and justifiable
31 reasons. The condition for the removal of the "I" shall be stated by the instructor in a
32 written record. The record shall contain the conditions for the removal of the "I" and the
33 grade assigned in lieu of its removal. The record must be given to the student with a copy
34 on file with the registrar until the "I" is made up or the time limit has passed. A final grade

35 shall be assigned when the work stipulated has been completed and evaluated, or when
36 the time limit for completing the work has passed. The “I” may be made up no later than
37 one year following the end of the term in which it was assigned. The “I” symbol shall not
38 be used in calculating units attempted nor for grade points.

39 **IP** – In Progress: The “IP” symbol shall be used only in courses which extend beyond the
40 normal end of an academic term. It indicates that work is “in progress,” but that
41 assignment of an evaluative symbol (grade) must await its completion. The “IP” symbol
42 shall remain on the student’s permanent record in order to satisfy enrollment
43 documentation. The appropriate evaluative symbol (grade) and unit credit shall be
44 assigned and appear on the student’s permanent record for the term in which the course
45 is completed. The “IP” symbol shall not be used in calculating grade point averages. If
46 a student enrolled in an “open-entry, open-exit” course is assigned an “IP” and does not
47 re-enroll in that course during the subsequent term, the appropriate faculty will assign an
48 evaluation symbol (grade) to be recorded on the student’s permanent record for the
49 course.

50 **RD** – Report Delayed: The “RD” symbol may be assigned by the registrar only. It is to
51 be used when there is a delay in reporting the grade of a student due to circumstances
52 beyond the control of the student. It is a temporary notation to be replaced by a
53 permanent symbol as soon as possible. “RD” shall not be used in calculating grade point
54 averages.

55 **Non-Evaluative symbols – withdrawal other than FW:**

56 **W** – Withdrawal: The “W” symbol may be used to denote withdrawal in accordance with
57 the requirements of Title 5 Section 55024.

58 **MW** – Military Withdrawal: The “MW” symbol may be used to denote military withdrawal
59 in accordance with Title 5 Section 55024, including

- 60 (1) Military Withdrawal (MW) occurs when a student who is a member of an active or
61 reserve United States military service receives orders compelling a withdrawal from
62 courses. Upon verification of such orders, a withdrawal symbol may be assigned at
63 any time after the period established by the governing board during which no notation
64 is made for withdrawals. The withdrawal symbol so assigned shall be “MW.”
65 (2) Military withdrawals shall not be counted in progress probation and dismissal
66 calculations.
67 (3) Military withdrawals shall not be counted toward the permitted number of withdrawals
68 or counted as an enrollment attempt.
69 (4) In no case may a military withdrawal result in a student being assigned an “FW” grade.

70 **EW** –Excused Withdrawal: The “EW” symbol may be used to denote excused withdrawal
71 in accordance with Title 5 Section 55024, based upon verifiable documentation
72 supporting the request, including:

- 73 (1) Excused Withdrawal (EW) occurs when a student is permitted to withdraw from a
74 course(s) due to specific events beyond the control of the student affecting his or her
75 ability to complete a course(s) and may include a job transfer outside the geographical
76 region, an illness in the family where the student is the primary caregiver, when the
77 student who is incarcerated in a California state prison or county jail is released from
78 custody or involuntarily transferred before the end of the term, when the student is the
79 subject of an immigration action, or other extenuating circumstances as described in

80 (a)(2), making course completion impracticable. In the case of an incarcerated
81 student, an excused withdrawal cannot be applied if the failure to complete the
82 course(s) was the result of a student's behavioral violation or if the student requested
83 and was granted a mid-semester transfer. Upon verification of these conditions and
84 consistent with the district's required documentation substantiating the condition, an
85 excused withdrawal symbol may be assigned at any time after the period established
86 by the governing board during which no notation is made for withdrawals. The
87 withdrawal symbol so assigned shall be an "EW."

88 (2) Excused withdrawal shall not be counted in progress probation and dismissal
89 calculations.

90 (3) Excused withdrawal shall not be counted toward the permitted number of withdrawals
91 or counted as an enrollment attempt.

92 (4) In no case may an excused withdrawal result in a student being assigned an "FW"
93 grade.

94 ~~*RD – The RD symbol is used when there is a delay in reporting the grade of a student~~
95 ~~due to circumstances beyond the control of the student. It is a temporary notation to be~~
96 ~~replaced by a permanent symbol as soon as possible. RD shall not be used in calculating~~
97 ~~grade point averages. Only the Dean of Admissions, Records & Services may assign the~~
98 ~~RD symbol.~~

99 Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: August 15, 2007

Dates Revised: February 25, 2008; May 4, 2009; May 7, 2018

CERRITOS COLLEGE
COORDINATING COMMITTEE MINUTES
August 27, 2018

PRESENT:	Dr. Jose Fierro Felipe Lopez Dr. Adriana Flores-Church Kim Westby Norma Rodriguez <i>(for Sandy Marks)</i> Dr. April Griffin Stephanie Rosenblatt Armando Soto Lynn Laughon Kathy Azzam Julie Mun	ABSENT:	Faculty Representative Rick Miranda Sandy Marks David Ward Kim Applebury
		GUEST(s):	Dr. Valyncia Raphael Tom Gallivan

I. MEETING CALLED TO ORDER

Dr. Fierro called the meeting to order at 1:03 p.m. He welcomed new committee members Kim Westby and Kathy Azzam.

II. PUBLIC COMMENTS

There were no public comments.

III. INTRODUCTION OF NEW EMPLOYEES & ANNOUNCEMENT OF EMPLOYMENT OPPORTUNITIES

<u>Employment Opportunities</u>	<u>Closing Date</u>
Captain, Campus Police	August 27
Senior Applications Analyst	August 29
Lead Custodian	September 10
Vice President, Student Services	September 21

Information regarding all employment opportunities is posted on the Human Resources webpage.

IV. APPROVAL OF MINUTES – May 7, 2018

It was moved by Mr. Soto and seconded by Dr. Griffin to approve the May 7 minutes. The vote for approval was 8-0-2; Ms. Rodriguez and Ms. Westby abstained. Ms. Rosenblatt was not present for the vote.

V. BOARD AGENDA – September 5, 2018

The committee reviewed the draft September 5 board agenda.

VI. ITEMS FROM INSTITUTIONAL COMMITTEES

DEEOAC

EMP Goal C: Promoting Leadership and Staff Development

Dr. Raphael distributed the attached April 10 and May 15 meeting agendas and minutes. She stated that the committee is busy preparing for deployment of the climate survey, which is scheduled for October. The committee also completed compiling a list of the Cerritos College initiatives, programs, and efforts that contribute to Diversity and/or serve a special population of students to create a diversity directory. She also stated that this year's allocation for diversity programs and projects is \$35,000.

Employee Development

EMP Goal C: Promoting Leadership and Staff Development

Dr. Flores-Church stated that the committee has been busy organizing Falcon Day, which is scheduled for Friday, November 2 from 7:30 a.m. – 4:30 p.m. A full day of workshops will be offered to all employees, with four tracks of workshops for faculty, management, child development center, and classified/confidential groups. It will be an exciting event and details are being finalized. Employees will be asked to sign up and RSVP. Dr. Flores-Church asked the committee members to share this announcement with their groups and to encourage others to participate.

VII. ITEMS FROM FACULTY SENATE STANDING COMMITTEES

None

VIII. STATUS OF SHARED GOVERNANCE

Board Policy Review Subcommittee

EMP Goal F: Enhancing Organizational Effectiveness

Dr. Fierro stated that there is an [Accreditation requirement](#) that the Board shall review the policies on a regularly scheduled basis to be completed no later than one year prior to the regularly scheduled accreditation site visit. He stated that there are 7 chapters and approximately 350 policies and procedures to review. He stated that a Board Policy and Administrative Procedure Service is provided to subscribing districts by the Community College League of California, in partnership with Liebert Cassidy Whitmore, a California law corporation. Through this service, the college receives legal updates to assist in ensuring that our board policies and administrative procedures reflect recent revisions in federal/state statutes and regulations as well as Accreditation standards.

The committee reached consensus to review all board policies and administrative procedures as a group. Ms. Mun will send the committee the review schedule and reading assignments for each meeting.

Administrative Procedure 4100 – Graduation Requirements for Degrees and Certificates of Achievement

EMP Goal A: Strengthening the Culture of Completion

Dr. Fierro stated that the updates to this procedure were emailed to the committee in June. There was language that was inconsistent with Title 5 regulations, and the updates had to be made before the fall semester. The committee members were asked to approve the changes via email, since there were no meetings scheduled during summer. A majority of votes to approve the attached updated procedure was received by June 18, 2018.

Administrative Procedure 6750 – Parking and Traffic-Related Items

EMP Goal F: Enhancing Organizational Effectiveness

Mr. Lopez stated that the proposed changes are in accordance with AB 503, which requires all community colleges and universities to offer a monthly payment program to pay back parking ticket fines and fees. There were also some updates to clarify information regarding our current process. Chief Gallivan stated that the college has contracted with Phoenix Group to provide this service. There is a \$25 nonrefundable fee to participate in the program, which will be used to offset costs to the college for offering the payment plan.

AB 503 limits the processing fee to participate in a payment plan to five dollars (\$5) or less for indigent individuals and twenty-five dollars (\$25) or less for all other individuals. The processing fee for an indigent individual may be added to the payment plan amount, at the discretion of the indigent owner. Chief Gallivan stated that the college has the option to waive the fee. The committee discussed concerns about the college possibly profiting from the nonrefundable fee to participate in the payment program, and how to minimize costs to students while ensuring that the college recovers processing fees.

It was moved by Mr. Soto and seconded by Mr. Lopez to approve revisions to Administrative Procedure 6750 – Parking and Traffic-Related Items as attached. The vote for approval was 8-2-1; Dr. Griffin and Ms. Rosenblatt voted no, and Ms. Laughon abstained. Mr. Lopez stated that he will provide more information about notifying students that they can apply for a fee waiver to participate in the payment program and the average citation fee.

IX. REPORTS FROM COORDINATING COMMITTEE MEMBERS

Mr. Soto acknowledged student services departments including career services, assessment, and admissions, for their team effort in implementing AB 705 and the Self Reporting Tool (SRT) for fall registration.

Ms. Azzam stated that there are many students interested in participating on shared governance committees. She also stated that it is difficult for students to commit to weekly meetings for ASCC Cabinet and ASCC Senate, in addition to their studies.

X. PRESIDENT'S REPORT

Dr. Fierro stated that the annual Convocation event is scheduled for Thursday, August 30 to begin at 11:00 a.m. in the Burnight Center Theatre. Dr. Frank Harris III and Dr. J. Luke Wood will be present to discuss student equity and student success. He also stated that campus budget forums are scheduled for Tuesday, August 28 at 11:00 a.m. and 5:30 p.m. in LC-155.

Dr. Fierro provided information related to recent topics discussed by the Executive Council such as budget development, discussions to use additional classroom space at Norwalk La Mirada Adult School, and facilities updates.

ADJOURNMENT

Meeting adjourned at 1:53 p.m.



Cerritos College

Diversity and Equal Employment Opportunity Advisory Committee

Meeting Agenda

Human Resources Conference Room

April 10, 2018

10:00 am – 11:00 am

1. Welcome
2. Minutes – March 20, 2018
3. 2018 State Multiple Methods Report - VCR
4. 2018 Shared Governance Self- Evaluation – VCR
5. Diversity/Definition Committee Statement Update - VCR
6. Climate Survey Update -VCR
7. Diversity and Spring Student Club Fair Update - AJ
8. Subcommittee Reports
 - Diversity Funds Allocation – Vanessa, Karen, Norma, Lori
 - Communications – Margo, Nicholas, Karen, Lori
 - Diversity Programming – Valyncia, April, Monica, Lori
 - Campus Diversity Climate - Valyncia, Norma, Karen
 - Climate Assessment & Outreach – Nick, Nicholas, Valyncia
 - Policy and Planning – Tim, April
9. Around the Table

DIVERSITY EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE
 Minutes for April 10 2018
 10:00 a.m.
 Human Resources Conference Room

Committee Members	Constituent Group	Present	Absent
Valyncia Raphael	Administration	X	
Adriana Flores-Church	Administration		
Lori Thomas	Confidential	X	
Timothy Juntilla	Faculty Senate	X	
April Griffin	Faculty Senate	X	
Nick Mathews	CCFF	X	
Vanessa Rodriguez	CSEA	X	
Margo Winners	CSEA	X	
Norma Rodriguez	ACCME	X	
Nick Real	ACCME		X
Karen Torres	ASCC Representative		X
Amna Jara (AJ)	Guest		
Monica Acuña	Guest - Minutes	X	

Minutes – March 20, 2018

Tim motioned to approve the minutes
 Nicholas seconded the motion

2018 State Multiple Methods Report

Valyncia reviewed edits with the committee

State Multiple Methods Report –VCR

Valyncia Presented the State Multiple Methods report and requested feedback from the committee.

2018 Shared Governance Self- Evaluation – VCR

Valyncia reviewed the evaluation and addressed the following:

- This committee that quorum for this committee has not been set.
- The existing language describing and explaining the DEEOAC is based on the EEOAC committee.
- The importance of adding the Student Activities Program Facilitator to the DEEOAC membership.

Motion was made to set the quorum at 50%+1. Motion approved.

Motion was made to add the Student Activities Program Facilitator to the DEEOAC membership. Motion approved.

Diversity/Definition Committee Statement Update – VCR

Valyncia shared that Linda and Carlos Arce are currently writing the statement.

Climate Survey Update – VCR

Due to the SERP the survey launch date has been moved to the first week in September with the anticipation that data will be available by December. The survey outreach plan has been updated. Nicholas suggested posting the survey information next to the campus safety posters.

Other suggestions:

ASCC will be setting up TV's that can be used to advertise the survey

Promotional buttons can be made in Student Activities

Golf Cart wrap around ads on the facilities carts

A Frames around campus

Create a script that DEEOAC members can follow when promoting the survey

Incentives such as gift cards

Diversity and Spring Student Club Fair

Volunteers needed to table the event

Subcommittee Reports

- Policy and Planning – Tim, April
- Communications – Margo, Nicholas, Karen, Lori
Margo presented a planning grid she created for the subcommittee.
- Diversity Funds Allocation – Vanessa, Lori, Karen, Norma
Donna updated the funding allocation sheet per Vanessa's request
Vanessa will reach out to those people who have not submitted invoices to Donna.
- Diversity Programming – Valyncia, April, Monica, Lori
- Campus Diversity - Valyncia, Norma, Karen
- Climate Assessment & Outreach – Nick, Nicholas, and Valyncia

Around the Table

Valyncia invited the committee to a presentation being given by her and Mariam Yousef to students about Consent and to Friday's Title IX training.

Kristi Blackburn has been invited to the May committee Meeting

The committee was adjourned at 11:00 a.m.

Next meeting is May 15, 2018



Cerritos College

Diversity and Equal Employment Opportunity Advisory Committee

Meeting Agenda

Human Resources Conference Room

May 15, 2018

10:00 am – 11:00 am

1. Welcome
2. Minutes – March 20, 2018
3. CCEAL Survey Findings Share Out – Dr. Kristi Blackburn
4. Climate Survey Planning Update –VCR
5. Subcommittee Reports
 - Diversity Funds Allocation – Vanessa, Karen, Norma, Lori
 - Communications – Margo, Nicholas, Karen, Lori
 - Diversity Programming – Valyncia, April, Monica, Lori
 - Campus Diversity Climate - Valyncia, Norma, Karen
 - Climate Assessment & Outreach – Nick, Nicholas, Valyncia
 - Policy and Planning – Tim, April
6. Around the Table

DIVERSITY EQUAL EMPLOYMENT OPPORTUNITY ADVISORY COMMITTEE
 Minutes for May 15 2018
 10:00 a.m.
 Human Resources Conference Room

Committee Members	Constituent Group	Present	Absent
Valyncia Raphael	Administration	X	
Adriana Flores-Church	Administration		X
Lori Thomas	Confidential	X	
Timothy Juntilla	Faculty Senate		X
April Griffin	Faculty Senate	X	
Nick Mathews	CCFF	X	
Vanessa Rodriguez	CSEA	X	
Margo Winners	CSEA		X
Norma Rodriguez	ACCME	X	
Nick Real	ACCME		X
Karen Torres	ASCC Representative		X
Amber Dofner	Student Activities	X	
Amna Jara (AJ)	Guest		X
Monica Acuña	Guest - Minutes	X	

Minutes – April 10, 2018

Tabled approval of minutes until the next meeting

Climate Survey Planning Update

Dr. Raphael reviewed the survey with the committee. Planned deployment is fall 2018.

Committee suggestions included:

- Pre-deployment
 - Flyers in mailboxes
 - Buttons
 - A-Frames
 - Golf Cart wrap around
- Putting the announcement on the agendas for all constituent groups
- Partnering with IERP to decipher data

Subcommittee Reports

- Policy and Planning – Tim, April – Had No updates
- Communications – Margo, Nicholas, Karen, Lori – Had No Updates
- Diversity Funds Allocation – Vanessa, Lori, Karen, Norma
 Vanessa recommended allocating funds to groups that have made requests and were approved in the past three years.
 Questions raised:
 - Is it fair to assume the group will need the same funds?
 - Does this mean that the group will not have to fill out the funds request?

Norma recommended coming up with parameters that are more flexible so more groups promoting diversity will apply for funds.

Dr. Raphael suggested exploring parameters on a funds cap for fairness. \$960.20 was approved for John Haas' request for additional funding.

- Diversity Programming – Valyncia, April, Monica, Lori – Had no updates
- Campus Diversity Climate - Valyncia, Norma, Karen
Norma spoke about the Native American Student Support Services Desk Resource.
- Climate Assessment & Outreach – Nick, Nicholas, and Valyncia
Updates provided during main agenda discussion.

Around the Table

Dr. Raphael thanked the committee for their year of service

The committee was adjourned at 11:00 a.m.

Next meeting will be in August 2018

Chapter		Policies	Procedures	BP/AP Review Subcommittee	Coordinating Committee Meeting	Board Meeting
Chapter 1	The District	3	0			
Chapter 2	Board of Trustees	41	18	September	October 8, 2018	October 17, 2018
Chapter 3	General Institution	31	34	October	November 5, 2018	November 14, 2018
Chapter 4	Academic Affairs	25	36	November	December 3, 2018	December 12, 2018
Chapter 5	Student Services	31	34	December/January	February 11, 2019	February 20, 2019
Chapter 6	Business Services	19	22	February	March 11, 2019	March 20, 2019
Chapter 7	Human Resources	21	24	March	April 8, 2019	April 17, 2019
Chapter 3, 7	Pending Policies, Procedures			April	May 6, 2019	May 15, 2019

Academic Affairs

1 **AP 4100 GRADUATION REQUIREMENTS FOR DEGREES AND**
2 **CERTIFICATES OF ACHIEVEMENT**

3 **References:**

4 Title 5, Sections 55002(a) and 55060 et seq.

5 Requirements for degrees ~~and certificates~~ include:

- 6 • Satisfactory completion of at least 60 semester units of college work. “College
7 work” includes courses which have been properly approved pursuant to Title 5,
8 Section 55002(a) or, if completed at other than a California community college,
9 would reasonably be expected to meet the standards of that Title 5 section.
- 10 • At least 18 semester units in general education and at least 18 semester units in
11 which at least a “C” has been earned in a major listed in the Community Colleges’
12 “Taxonomy of Programs.” The general education requirements must include a
13 minimum of work in the natural sciences, the social and behavioral sciences,
14 humanities, and language and rationality.
- 15 • At least 12 semester units of study in residence; exceptions to the residence
16 requirement can be made by the Board of Trustees when an injustice or undue
17 hardship would result.
- 18 • Demonstrated competence in reading, written expression, and mathematics.
- 19 • ~~Attendance at Cerritos College in the semester the degree is to be earned.~~

20 Students may petition to have noncredit courses counted toward the satisfaction of
21 requirements for an associate degree.

22 Requirements for Certificates of Achievement include:

- 23 • Successful completion of an organized career/technical curriculum with an
24 occupational goal of at least 18 units as specified
- 25 • Maintenance of at least a 2.0 Grade Point Average (GPA) in all required courses
- 26 • Minimum of 12 units of study in residence at Cerritos College

27 Shorter credit programs that lead to a certificate may be established by the District.
28 Content and assessment standards for certificates shall ensure that certificate programs
29 are consistent with the mission of the District, meet a demonstrated need, are feasible
30 and adhere to guidelines on academic achievement.

31 Certificates for which the State Chancellor’s approval is not sought may be given any
32 name or designation deemed appropriate except for certificate of achievement, certificate
33 of completion, or certificate of competency.

34 Board Policies and Administrative Procedures regarding general education and degree
35 requirements must be published in the College Catalog and must be filed with the State
36 Chancellor's Office.

37 Office of Primary Responsibility: Vice President, Academic Affairs

Date Approved: August 15, 2007

Dates Revised: February 25, 2008; June 18, 2008; June 14, 2018

(Replaces former Cerritos College Policy 3008)

Business Services

1 AP 6750 PARKING AND TRAFFIC-RELATED ITEMS

2 References:

3 Education Code, Section 76360;

4 Vehicle Code, Section 21113

5 [California Assembly Bill No. 503 \(Chapter 741\)](#)

6 The President/Superintendent delegates authority to implement these procedures to the
7 Vice President of Student Services [and Vice President of Business Services.](#)

8 These procedures are intended to promote safe and orderly movement of traffic within
9 District property for the safe and orderly parking of vehicles and bicycles.

10 All applicable provisions of the California Vehicle Code are expressly applicable both on
11 and off paved roadways.

12 Parking of motor vehicles and bicycles is limited to specially designated areas. Fee
13 permits are required for motor vehicles, 24 hours per day and all days of the year.
14 Vehicles or bicycles parked in violation of the provisions of this code are subject to fines,
15 towing, or impoundment.

16 Permits to Park

17 Valid Disabled Person (DP) Placards

- 18 • Permits parking in DP-designated space by person with disability to whom issued,
19 at no cost
- 20 • Permits parking in staff space by person with disability to whom issued, with
21 purchase and required display of valid student parking permit
- 22 • No overnight parking

23 Valid Timed Parking Permission

- 24 • Permits parking in green-lined stalls, only. [Pay and Display permit required, Daily-
25 Student or Staff permits not valid in timed parking spaces.](#)
- 26 • Permits parking by students, employees, and visitors
- 27 • Permission ends at expiration, up to two hours maximum; no overnight parking

28 Valid Electric Vehicle Charging Station Parking Permission

- 29 • Permits parking in green-lined EV Charging-designated stalls, only
- 30 • Permits parking for time of paid per-kWh charging of vehicle, only; no overnight
31 parking

- 32 Valid One-Day Guest Permits
- 33 • Permits parking in lot(s) designated by the authorizing college administrator
 - 34 • Valid on date shown, only; no overnight parking
 - 35 • Not valid in green-lined, time-metered, or carpool stalls

- 36 Valid Daily Parking Permits
- 37 • Permits parking in white-lined stalls, only
 - 38 • Permits parking by students, employees, and visitors
 - 39 • Permission ends at 11:59 p.m. on the date purchased; no overnight parking

- 40 Valid Student Term Permits
- 41 • Permits parking in white-lined stalls, only
 - 42 • Permits parking by students
 - 43 • Terms are fall, spring, or summer
 - 44 • No overnight parking

- 45 Valid Employee Term Permits
- 46 • Permits parking in yellow- and white-lined stalls, only
 - 47 • Permits parking by faculty, classified staff, and managers
 - 48 • Terms are fall, spring, summer, or annual
 - 49 • No overnight parking

50 Fines shall be imposed for violation of regulations. Amounts shall be established based
 51 on severity of offense type and cost recovery for mandates and enforcement. Reference
 52 amounts shall be established and subject to periodic adjustment.

<u>Offense Type</u>	<u>Reference amount</u>
54 Paid Status and Space Use	\$40.00
55 • No valid permit or valid permit not displayed as directed	
56 • Expired meter or other metered parking violation	
57 • Parked outside parking space markings	
58 • Unauthorized use of Reserved or Restricted parking	
59 • Carpool space use without valid permit	
60 • Carpool space use without carpool partner (if applicable)	
61 • Parked in excess of time allowed	
62 • Parked in Electric Vehicle Charging space without charger use	
63 • No current tabs displayed; unregistered vehicle	
64 • No license plate displayed	

65

66 Safety \$50.00

67 • Stopping or parking in No Parking or Stopping zones

68 • Parked on Red Curb

69 • Parked in fire lane

70 Accessibility \$335.00

71 • Parked in disability reserved space without valid permit

72 • Misuse of disability placard

73 • Parked with effect of limiting access to disability reserved space

74 • Parked with effect of limiting use of disability access path of travel

75 Enforcement and Responsibility \$160.00

76 • Use of lost or stolen permit

77 • Use of altered, counterfeit, or fraudulent permit

78 Citations that are not contested or paid within statutory guidelines are subject to a late fee
79 of \$32.00 and a DMV lien fee of \$8.00 added to the cost of the fine.

80 All persons who enter on District property are charged with knowledge of the provisions
81 of this procedure and are subject to the penalties for violations of such provisions.

82 Parking fees are established by action of the Board of Trustees.

83 Additional and/or separate charges or waivers for special event parking shall be subject
84 to the prior approval of the Vice President, Business Services or his/her designee. College
85 hosts of regional or other meetings, trainings, or conferences requiring over 15 parking
86 spaces involving off-campus invitees may request one-day permits or a citing restriction
87 from the Vice President of Business Services. Requests for less than 15 parking spaces
88 can be requested from the Chief of Campus Police or his/her designee.

89 In accordance with Section 21113a of the California Vehicle Code, the District will enforce
90 these procedures by issuing citations. In addition, this code section stipulates that except
91 with the permission of and subject to any condition or regulation imposed by the Board of
92 Trustees, no person shall drive any vehicle or animal, nor shall any person stop, park, or
93 leave standing any vehicle or animal, whether attended or unattended, upon driveways,
94 paths, parking facilities, or the grounds of any public school, state university, state college,
95 or any educational institution exempted, in whole or part, from taxation.

96 In accordance with Section 21113b of the California Vehicle Code, the Board of Trustees
97 shall erect or place appropriate signs giving notice of any special conditions or regulations
98 that are imposed under this section. The Board shall also make a written statement of
99 those special conditions and regulations available for examination by all interested
100 persons. This statement shall be available in the President/Superintendent's Office.

101 In accordance with Section 21113c of the California Vehicle Code, when the Board of
102 Trustees permits traffic upon driveways, paths, parking facilities, or grounds (except for

103 those conditions imposed or regulations enacted by the Board), all the provisions of this
104 code section relating to traffic upon the highways shall be applicable to the traffic upon
105 the driveways, paths, parking facilities, or grounds.

106 In accordance with Section 21113f of the California Vehicle Code, the Board of Trustees
107 may adopt rules or regulations to restrict, or specify the conditions for, the use of bicycles,
108 motorized bicycles, skateboards, and roller skates on District property.

109 In accordance with California Assembly Bill No. 503 (Chapter 741) A registered owner
110 (CVC 460, 505) or person responsible for vehicle citations received on Cerritos
111 Community College District property shall be eligible to enroll in a payment plan when
112 they have two or more unpaid parking citations or a single citation of at least \$250.
113 Citations from another agency cannot be combined for a payment plan.

- 114 a. Once this threshold is met, any citations associated with this vehicle, registered
115 owner, or person responsible may be added to the payment plan, at the time of
116 enrollment. (Citations in a payment plan must all be issued by the same agency)
- 117 b. If additional citations are accrued during the payment plan period, the plan may
118 not be modified to include these citations, nor will a concurrent payment plan be
119 offered.
- 120 c. Citations in a payment plan will not count towards immobilization/tow/impound
121 eligibility pursuant to CVC 22651(i)(I).
- 122 d. Once a vehicle is immobilized/towed/impounded due to other violations, all
123 citations, including those on a payment plan, are immediately due pursuant to CVC
124 22651(i)(I)(C).
- 125 e. If an individual requires continued access to parking on campus, the purchase of
126 a parking permit will be required.

127 The fee to enroll in a payment plan is \$25.

128 Applied late fees, as well as any late fees not yet applied, will be placed in abeyance while
129 the payment plan is in place. If the individual adheres to the plan terms, these late fees
130 will be waived once the payment plan is complete.

- 131 a. If an individual defaults on the payment plan, a subsequent payment plan will not
132 be offered for those citations and any late fees placed in abeyance will be
133 immediately reinstated. The total amount due, including all late fees, will be
134 submitted to the appropriate Department of Motor Vehicles for a Registration hold
135 on the vehicle.

136 Once the payment plan is in place and the individual is adhering to its terms, an
137 itemization of unpaid parking penalties and service fees will not be filed with the DMV
138 (also known as a "DMV Registration Hold") and any DMV Registration Hold in place will
139 be temporarily removed pending satisfactorily completing the payment plan.

140 At plan enrollment, an initial payment of 10% of the amount owed (This 10% goes toward
141 the total amount due), plus the \$25 enrollment fee (This fee does not go toward the
142 amount due), is required. There is no penalty for prepayment.

- 143 Payments must be made each calendar month.
144 a. There is no grace period for late payments.
145 b. For mailed payments, a postmark is acceptable to meet this requirement.

146 Payment plan duration

- 147 a. For balances under \$200, payment plans may not exceed four months.
148 b. For balances between \$200 and \$400, payment plans may not exceed six months.
149 c. For balances over \$400, payment plans may not exceed nine months.

150 Offices of Primary Responsibility: Vice President, Student Services
151 Vice President, Business Services

Date Approved: March 26, 2007

Date Revised: August 29, 2011; March 6, 2017; November 6, 2017; August 27, 2018

CERRITOS COLLEGE

Regular Meeting of the Board of Trustees

Meeting Date: **October 3, 2018**

Agenda Item No. 19

FROM:

Dr. Jose Fierro
President/Superintendent

REVIEWED BY:

Felipe R. Lopez
Vice President of Business
Services/Assistant Superintendent

PREPARED BY:

Noorali Delawalla
Director of Fiscal Services

SUBJECT: Information Item: Associated Students Cerritos College (ASCC) Financial Report for the Period Ending June 30, 2018

ACTION

This item is presented for information only.

FISCAL IMPACT

No general funds will be used.

REPORT SUMMARY

The ASCC Financial Report for the period ending June 30, 2018 is attached.

Page 1 is the Combined Balance Sheet listing all Associated Students, Clubs & Trust, and Scholarships & Loan Fund account balances.

Page 2 is the Combined Statement of Revenues, Expenditures and changes in fund balance for budget and actual revenues and expenditures. ASCC generated revenue of \$1,168,864 and total expenditures of \$1,343,058 which resulted in a deficit of \$174,194.

Page 3 is the Budget Summary graphic depiction of actual revenues and expenditures. Sources of income are: 1) College Services Fees (CCSA); 2) Student Store; 3) Commissions (Vending and Food Court); 4) Fine Arts/Athletics; and 5) Interest and Other Income.

NOTICING REQUIREMENTS

None is required beyond posting of this item on the agenda.

ATTACHMENT(S)

Associated Students-Cerritos College Combining Statement of Revenues, Expenditures and Changes in Fund Balance for the Periods July 1, 2017 through June 30, 2018.

**ASSOCIATED STUDENTS-CERRITOS COLLEGE
COMBINING BALANCE SHEET
June 30, 2018**

	Associated Students Fund	Students Clubs & Trust Fund	Scholarship & Loans Fund	Combined
ASSETS				
Cash On Hand And In Banks				
Bank of America - ASCC	\$ 42,348	\$ -	\$ -	\$ 42,348
Bank of America - Trust		361,182	-	361,182
Investments				
Los Angeles County Treasurer (109-00-000)				0
Cal National Bank-Trust				0
Petty Cash & Change Funds				
ASCC Account (104-00-000)	1,750			1,750
ASCC Accounts Receivable (121-00-000)	200,249			200,249
ASCC Prepaid Expense Account (170-00-000)	0			0
QuickBooks Temporary Clearing A (205-02-000)				0
Due From District - ASCC (109-00-000) LAC Investment	989,412			989,412
Due From District - Trust (123-00-000) LAC Investment	0	263,930		263,930
TOTAL ASSETS	1,233,759	625,111	0	1,858,870
LIABILITIES AND FUND BALANCE				
Accounts Payable	\$ 94,388	\$ 5,419	\$ -	\$ 99,807
Due To Other Funds (202-00-000)	0			0
Amounts Held For Others Misc. Adjustments		619,692	0	619,692
TOTAL LIABILITIES	94,388	625,111	0	719,499
FUND BALANCE				
Designated for Special Purpose	1,139,371			1,139,371
TOTAL FUND BALANCE	1,139,371			1,139,371
TOTAL LIABILITIES AND FUND BALANCE	1,233,759	625,111	0	1,858,870

ASSOCIATED STUDENTS-CERRITOS COLLEGE
COMBINING STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the Period July 1, 2017 - June 30, 2018

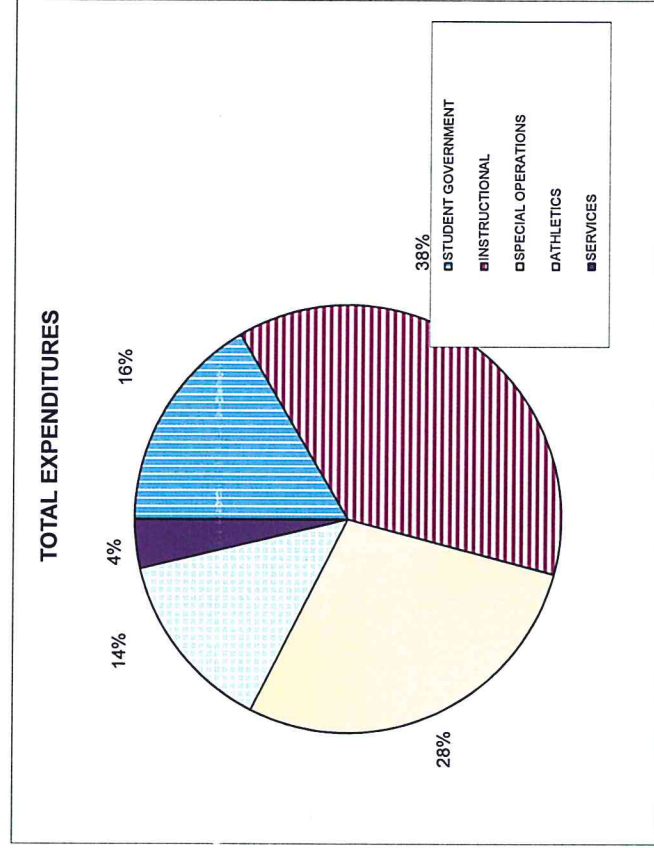
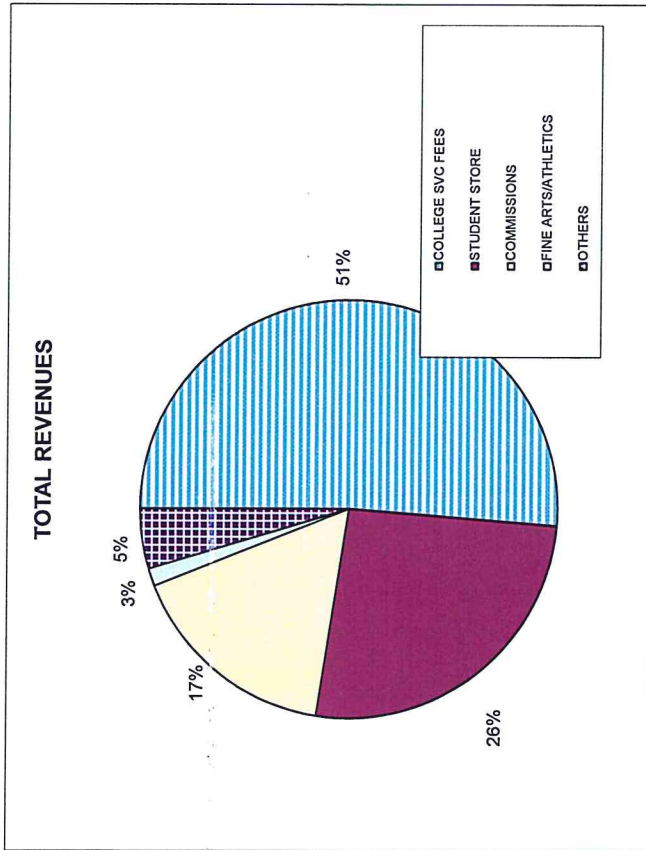
	BUDGET	ACTUAL	Associated Students Fund	Students Clubs & Trust Fund (250's)	Scholarship & Loans Fund (275's)
			ACTUAL	ACTUAL	ACTUAL
REVENUES					
College Services Fee (400-01-001)	450,000.00	599,534.00			
Student Store (400-01-002)	500,000.00	305,826.55			
Football (400-02-001)	7,000.00	8,841.00			
Basketball (400-02-002)	1,000.00	0.00			
Student Activities (400-03-001)	0.00	0.00			
Newspaper Advertising (400-03-002)	2,000.00	0.00			
Other Income (400-03-005) (Kiosk - space fee)	3,000.00	3,000.00			
Interest Income (400-03-007)	10,000.00	51,634.10			
Vending Commission (Canteen Vending & Pepsi) (400-04-002)	90,000.00	57,121.13			
Electronic Games (400-04-003)	5,000.00	1,856.22			
Food Court Income (400-04-004)	125,000.00	89,921.70			
Elbow Rooms Commission (400-04-005)	35,000.00	43,971.54			
Fine Arts/Theatre (400-05-001)	7,000.00	7,157.43			
Fine Arts/Music (400-05-002)	0.00	0.00			
ASCC Undistributed Reserves (400-05-003)	452,959.00	0.00			
Receipts (Deposits)				710,556.63	14,552.50
TOTAL REVENUES	1,687,959.00	1,168,863.67		710,556.63	14,552.50
EXPENDITURES					
Student Government Program (600-01-000 to 600-01-999)	308,560.00	221,783.80			
Instructional Programs (600-02-000 to 600-02-999)	604,868.00	505,196.64			
Special Operations (600-03-000 to 600-03-999)	480,773.00	380,314.50			
Intercollegiate Athletics Program (600-04-000 to 600-04-999)	216,135.00	185,702.42			
Student Services (600-05-000 to 600-05-999) + (250-00-001)	77,623.00	50,060.20			
Adjust for restatements	0.00				
Disbursements				898,502.81	14,552.50
TOTAL EXPENDITURES	1,687,959.00	1,343,057.56		898,502.81	14,552.50
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES					
			-174,193.89	-187,946.18	0.00
BEGINNING FUND BALANCE, JULY 1, 2017			1,313,565.46	807,638.66	0.00
ENDING FUND BALANCE, JUNE 30, 2018			1,139,371.57	619,692.48	0.00

ASSOCIATED STUDENTS-CERRITOS COLLEGE

BUDGET SUMMARY

JUNE 2018

1) COLLEGE SVC FEES	\$	599,534	STUDENT GOVERNMENT	\$	221,784
2) STUDENT STORE		305,827	INSTRUCIONAL		505,197
3) COMMISSIONS		192,871	SPECIAL OPERATIONS		380,315
4) FINE ARTS/ATHLETICS		15,998	ATHLETICS		185,702
5) OTHERS		54,634	SERVICES		50,060
TOTAL REVENUES	\$	1,168,864	ADJ FOR RESTATEMENT		0
			TOTAL EXPENDITURES	\$	1,343,058



**CERRITOS COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 18-1003A
RESOLUTION OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
IN SUPPORT OF THE ABC UNIFIED SCHOOL DISTRICT'S "SAFE AND MODERN FACILITIES"
BOND MEASURE**

WHEREAS, Cerritos College serves students who attend the ABC Unified School District ("District"); and

WHEREAS, given the age of the District's facilities, the District determined that it must enhance, upgrade, expand and improve its educational facilities to ensure the safety of the District's students, to maintain outstanding student achievement and enhance the quality of education for all students and prepare students for the competitive collegiate and career markets of the 21st Century; and

WHEREAS, on July 17, 2018, the ABC Unified School District's Board of Education approved Resolution No. 18-03, which ordered the Los Angeles County Registrar of Voters to call an election to submit to the electors of the District the question of whether bonds will be issued and sold in the amount of Two Hundred Fifty Eight Million Dollars (\$258,000,000) for the purpose of raising money to finance school facilities; and

WHEREAS, the election will take place on November 6, 2018; and

WHEREAS, Cerritos College believes the learning environment for ABC Unified School District students will improve with the proposed investment to upgrade and modernize the District's existing facilities.

THEREFORE, be it resolved that the Cerritos College Board of Trustees supports the approval of Resolution No. 18-03 by the ABC School District's Board of Education, which ordered the Los Angeles County Registrar of Voters to call an election to submit to the electors of the District the question of whether bonds will be issued and sold in the amount of Two Hundred Fifty Eight Million Dollars (\$258,000,000) for the purpose of raising money to finance school facilities.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 3rd of October, 2018, by the following vote:

AYES:

NOES:

ABSTENTIONS:

President of the Board of Trustees of the Cerritos
Community College District

Attested to:

Clerk of the Board of Trustees of the
Cerritos Community College District

**CERRITOS COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 18-1003B
RESOLUTION OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
IN SUPPORT OF THE UNDOCUMENTED STUDENT WEEK OF ACTION, OCTOBER 15-19,
2018**

WHEREAS, the California Community Colleges is the nation's largest post-secondary education system in the country and is committed to serving all residents, regardless of immigration status; and

WHEREAS, California is home to 223,000 people who are participating in the federal Deferred Action for Childhood Arrivals (DACA) program that provides eligible immigrant youth who came to the United States as children protection from deportation and work authorization if they meet stringent conditions; and

WHEREAS, the deportation of these undocumented students would result in a massive negative impact in the lives of our student population and the country at large, by not allowing for equal educational and professional opportunities for those who are citizens at heart; and

WHEREAS, In California, undocumented students have access to college through the laws: AB 540, AB 130, and AB 131. While these state policies alleviate some financial burden, eligibility for such policies is limited, but combined make college access and retention more realistic for some undocumented students.

WHEREAS, California's diversity is a great source of innovation and industry, making California one of the largest economies in the world and an economic engine for the United States; and

WHEREAS, Studies show that deporting all of the DACA recipients in the United States would cost the federal government \$60 billion and cause \$280 billion in losses to the U.S. economy over 10 years, according to the Cato Institute; and

WHEREAS, On September 5, 2017, President Donald J. Trump's administration announced plans to eliminate the DACA program after a six-month pause to allow Congress to address the issue; and

WHEREAS, since September 5, 2017, Congress has yet to make any advancements on a DACA solution. now, therefore, be it;

RESOLVED that Cerritos College, in collaboration with the California Community Colleges Board of Governors, the Community College League of California, Faculty Association of California Community Colleges, and other immigrant advocacy groups declares that it remains steadfastly in support of DACA recipients and other undocumented students in the California Community

College system, and call on Congress to immediately and permanently preserve the DACA program and further work toward comprehensive immigration reform.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 3rd of October, 2018, by the following vote:

AYES:

NOES:

ABSTENTIONS:

President of the Board of Trustees of the Cerritos
Community College District

Attested to:

Clerk of the Board of Trustees of the
Cerritos Community College District

**CERRITOS COMMUNITY COLLEGE DISTRICT
RESOLUTION NO. 18-1003C
RESOLUTION OF THE CERRITOS COMMUNITY COLLEGE DISTRICT
BOARD OF TRUSTEES
IN APPRECIATION AND SUPPORT OF WPMD,
AMERICA'S BEST COMMUNITY COLLEGE RADIO STATION**

WHEREAS, Cerritos College's radio station, WPMD, has been in operation since 1974, providing a rich resource at the local, national and global levels; and

WHEREAS, Cerritos College values its diverse student population, comprised of nearly 72 percent Hispanic/Latino students, with 55 percent of the student population being first-generation students; and

WHEREAS, WPMD offers diverse programming that reflects the diversity of the Cerritos College community, broadcasting music programs that play everything from K-Pop to Punk to New Age, and talk shows that cover movies, gaming and WWE; and

WHEREAS, WPMD also offers a variety of diverse talk programs that cover current events, sports and pop culture; and

WHEREAS, WPMD broadens Cerritos College's impact by communicating college activities worldwide, including live coverage of Student Senate Meetings, Commencement, and Veteran's Day activities, and broadcasts many other campus activities including Board meetings, sporting events, concerts, and theatrical productions; and

WHEREAS, WPMD also keeps the campus community informed of upcoming activities on and off campus, such as political town hall events, local civic events, blood drives, workshops, and seminars; and

WHEREAS, WPMD is a creative laboratory for Cerritos College students who wish to develop their performance skills, as most of the station's content is student-created, with live and rebroadcast shows being featured daily from 9 a.m. to 9 p.m.; and

WHEREAS, the quality of their work has been so high that WPMD has become a pipeline to the radio industry; and

WHEREAS, Cerritos College's WPMD radio station was named America's Best Community College Radio Station by the Intercollegiate Broadcasting System (IBS)'s 78th Annual International Conference in New York.

NOW, THEREFORE, BE IT RESOLVED that the Cerritos College Board of Trustees expresses its utmost appreciation and support for WPMD, America's Best Community College Radio Station and a vital resource for our diverse community.

APPROVED, PASSED AND ADOPTED by the Board of Trustees of the Cerritos Community College District on this 3rd of October, 2018, by the following vote:

AYES:

NOES:

ABSTENTIONS:

President of the Board of Trustees of the Cerritos
Community College District

Attested to:

Clerk of the Board of Trustees of the
Cerritos Community College District