



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, February 6, 2019 at 7:00 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

CALL TO ORDER:

7:04 p.m. by Mr. Birkey

ROLL CALL:

Board members present were:

Carmen Avalos, (Trustee Area 2)

Marisa Perez (Trustee Area 4) – arrived at 7:18 p.m.

Martha Camacho-Rodriguez, Clerk (Trustee Area 1)

Zurich Lewis (Trustee Area 7)

Dr. Shin Liu (Trustee Area 5)

James Cody Birkey (Trustee Area 3)

Dr. Sandra Salazar (Trustee Area 6)

Phil Herrera (Student Trustee)

Staff present were:

Dr. Jose Fierro, President/Superintendent,

Felipe Lopez, Vice President of Business Services

Dr. Adriana Flores-Church, Vice President of Human Resources

Stephanie Rosenblatt, CCFE President

Kathy Hogue, CSEA President

Dr. Lisa Boutin-Vitela, Faculty Senate Representative

1. Invocation
2. Pledge of Allegiance
3. Roll Call

AGENDA ORGANIZATION

Ms. Avalos stated that there was there was a need for immediate action regarding an issue that came to the attention of the college subsequent to the agenda being posted. It was moved to add the following item to the board meeting agenda:

33. **LIABILITY CLAIMS**

Significant exposure to litigation pursuant to Government Code Section sections 54954.5(d) and 54956.95 (JPA liability claims)

Claimant: (Name withheld pursuant to Government Code Section 54961)

Agency claimed against: Cerritos Community College

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

COMMENTS FROM THE AUDIENCE

Hagop Najarian, Art Instructor, expressed concerns regarding faculty hires that are affected by the Faculty Obligation Number. He cited safety concerns in the building where full-time faculty are needed and requested that the board consider hiring above the Faculty Obligation Number.

Scott Collins, Senior Field Deputy for Senator Bob Archuleta, introduced himself to the Board of Trustees and stated that he is looking forward to working with the college.

Pilar Mata, Mathematics Instructor, addressed the Board of Trustees regarding her evaluations and the administrative review process regarding her position.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

Dr. Boutin-Vitela provided a Faculty Senate update.

OPEN SESSION

4. The Board of Trustees recognized Carolyn Reed, Cosmetology Assistant, for her years of dedicated service to Cerritos College.
5. The Board of Trustees recognized Martha Ruiz, Administrative Clerk II as Classified Employee of the Month for December 2018.

CONSENT CALENDAR ITEMS

It was moved by Ms. Avalos and seconded by Ms. Perez to approve Consent Agenda Items 6 through 25. Item 19 was considered separately. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

6. Academic Calendar for the 2019-2020 Fiscal Year
7. Bid No. 18P003, Performing Arts Center Re-Bid – Category 17, Painting
8. Bid No. 18P003, Performing Arts Center Re-Bid – Category 18, General Package
9. Bid No. 18P003, Performing Arts Center Re-Bid – Category 19, Theatrical Rigging - Reject the bid submitted by Protech Theatrical Services, Inc. of North Las Vegas, Nevada as non-responsive to the bid and contract documents for failure to comply with all mandatory requirements as detailed in the bid and contract documents; and Approve the award of contract for Bid No. 18P003, Performing Arts Center Re-Bid to Wenger Corporation of Owatonna, Minnesota as the lowest responsive, responsible bidder in the amount of \$1,811,467, which equals the Total Base Bid Amount.

10. Ratification of Change Order No. 1 [Deductive Credit, Unforeseen Conditions, Owner Added Scope], (Contract No. 17P010), Suttles Plumbing and Mechanical Corporation, Performing Arts Center – Site Prep
11. Notice of Completion for Bid No. 15P008, Campus Energy Management Systems
12. Notice of Completion for Bid No. 15P016, Chilled Water Expansion
13. Ratification of Acceptance of Gifts
14. Purchase Orders for the Month of December 2018
15. Contracts for the Month of December 2018
16. Ratification of Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Advanced Transportation & Logistics in the Los Angeles and Orange County Region
17. Ratification of Subgrantee Agreement with Rancho Santiago Community College District for the Deputy Sector Navigator for Business & Entrepreneurship in the Los Angeles and Orange County Region
18. Ratification of the Agreement with Chabot-Las Positas Community College District for Early Childhood Mentor Programs
19. It was moved by Ms. Perez and seconded by Mr. Birkey to approve an Agreement with Gensler for Cerritos College’s Brand Design and Implementation Services. Miya Walker, Director of Public Affairs and Government Relations, provided a presentation. Dr. Salazar requested information regarding costs for the 60th anniversary branding and the website redesign. Dr. Fierro provided information regarding the initiatives including a general breakdown of costs. He added that proposal is to be funded from the President’s Innovation Fund. Mr. Lewis expressed concern regarding hiring consultants on campus instead of utilizing in-house services. He added that his understanding of the innovation funds is that it be utilized for today’s students. Ms. Walker acknowledged that the logo redesign is a sensitive issue and added that the firm proposes to conduct several focus group meetings on campus. Ms. Perez stressed implementation of the rebranding efforts once the work is complete. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
20. Non-Resident Tuition Fee and Non-Resident Student Capital Outlay Fee for 2019-2020
21. Quarterly Fiscal Status Report for the Quarter Ending December 31, 2018
22. Make Budget Transfers and Budget Adjustments
23. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent
24. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year

25. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

INFORMATION ITEMS

26. The Board of Trustees reviewed the Three Month Look-Ahead Schedule of RFP and RFQ Solicitations.

ADMINISTRATIVE MATTERS

27. It was moved by Ms. Perez and seconded by Mr. Birkey to approve the Bond Counsel Agreement with Stradling Yocca Carlson & Rauth for Bond Counsel and Disclosure Counsel Services. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
28. Ms. Avalos opened discussion regarding the Appointment of Three Members of the Board of Trustees as Ex Officio Directors of the Cerritos College Foundation. It was moved by Mr. Birkey and seconded by Dr. Liu to continue the appointment of Martha Camacho-Rodriguez, Marisa Perez, and Zurich Lewis to the Cerritos College Foundation Board of Directors. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).
29. It was moved Ms. Perez and seconded by Mr. Lewis to approve the Change of Executive Director of Foundation & Community Advancement (Management) to Executive Director, Foundation and Institutional Advancement (Contract Administrator). There was discussion regarding the revised job description and recruitment outreach efforts. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Herrera:

- attended the CCLC Legislative Conference and provided an update;
- stated that the Go Green Task Force is working on a native plant garden.

Mr. Lewis:

- attended the CCLC Legislative Conference and provided an update;
- attended Lou Piltz memorial dinner in La Mirada; and
- will attend the Norwalk Mayor's Prayer Breakfast next week.

Ms. Perez:

- requested that the college hire a lobbyist to secure state funding for construction;
- provided a legislative update;
- shared outcomes of the Affordability, Food & Housing Access Taskforce and requested to agendize a resolution in support of campus initiatives to support students; and
- is looking forward to attending the Building Diversity Summit.

Ms. Avalos:

- attended Assemblymember Cristina Garcia's swearing-in ceremony;
- applauded the wonderful support services for foster youth on campus; and

- stated that it is great that teachers are back to school in the Los Angeles Unified School District.

Ms. Camacho-Rodriguez:

- shared a student’s story of attending Cerritos College and acknowledged everyone’s support on campus; and
- expressed support of vendors accepting EBT on campus.

Mr. Birkey:

- attended Assemblymember Cristina Garcia’s swearing-in ceremony.

Dr. Fierro:

- acknowledged Rosa Carrillo, Richard Garcia and Dr. Lynn Wang for hosting two Undocu Talk sessions this week;
- provided information on the Strong Workforce Stars at the College; and
- provided an update on the blue light system on campus.

CLOSED SESSION

The Board of Trustees adjourned to closed session at 8:51 p.m.

30. Consideration of Grade Grievance #02062019

31. Public Employee Discipline/Dismissal/Release (GC #54957)
 - A. Case #: 92671107
 - B. Case #: 36771005

33. Liability Claims

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Claimant: (Name withheld pursuant to Government Code Section 54961)

Agency claimed against: Cerritos Community College

32. The meeting was reconvened at 10:15 p.m.

It was reported that in closed session the Board of Trustees met to consider Student Grade Grievance #02062019. The Board of Trustees met on this matter, had discussion, and a vote was taken to support the removal of this grade from the student’s record because it was established that the grade was the result of a mistake. An incorrect grade was found to be inconsistent with department policy on grading. The motion was approved through a roll call vote [4 ayes, 3 noes (Lewis, Salazar, Birkey), 0 abstentions, 0 absent] (student advisory vote: aye).

33. The meeting was adjourned at 12:30 a.m.

Signed:

Carmen Avalos, Board President

Martha Camacho-Rodriguez, Board Clerk