



## **CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES**

**Wednesday, April 3, 2019 at 7:00 p.m.**

Note: Videos and transcripts of each board meeting are available online at:  
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:  
ROLL CALL:**

7:01 p.m. by Ms. Avalos

Board members present were:

Carmen Avalos (Trustee Area 2)  
Marisa Perez (Trustee Area 4)  
Martha Camacho-Rodriguez (Trustee Area 1)  
Zurich Lewis (Trustee Area 7)  
Dr. Shin Liu (Trustee Area 5)  
James Cody Birkey (Trustee Area 3)  
Dr. Sandra Salazar (Trustee Area 6)  
Phil Herrera (Student Trustee)

Staff present were:

Dr. Jose Fierro, President/Superintendent  
Rick Miranda, Vice President of Academic Affairs  
Felipe Lopez, Vice President of Business Services  
Dr. Adriana Flores-Church, Vice President of Human Resources  
Stephanie Rosenblatt, CCFE President  
Dr. April Griffin, Faculty Senate President  
Kathy Hogue, CSEA President

1. Invocation
2. Pledge of Allegiance
3. Roll Call

### **AGENDA ORGANIZATION**

It came to the Board's attention that there was a need for immediate action regarding an issue that came to the attention of the college subsequent to the agenda being posted. Staff has recommended that the Board approve adding the following items to closed session:

34. Public Employee Discipline/Dismissal/Release (GC #54957)  
B. Case #: 92671107

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

## **COMMENTS FROM THE AUDIENCE**

Jerry Ramos, faculty and Phi Beta Lamda (PBL) advisor, and a group of students thanked the Board for its support of PBL and shared an update regarding recent activities.

Tina Vejar, Cerritos College student, spoke on behalf of the International Students program and expressed concern over reduced funding. She asked the Board to take a closer look at the department.

## **REPORTS AND COMMENTS FROM CONSTITUENT GROUPS**

Felipe Lopez, Vice President of Business Services provided a budget update.

## **OPEN SESSION**

4. The Board of Trustees recognized Richard Garcia, EOPS Specialist as Classified Employee of the Month for February 2019.

## **CONSENT CALENDAR ITEMS**

It was moved by Mr. Birkey and seconded by Ms. Perez to approve Consent Agenda Items 5 through 33. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions, 0 absent] (student advisory vote: aye).

5. Provide Compensation to Board Member for Absences from Board Meeting
6. Minutes of the meetings of March 6 and March 20, 2019.
7. Conference Requests for Travel Outside the United States – Taipei, Taiwan for Dr. Shin Liu and Dr. Jose Fierro
8. New Courses and Programs, and Modifications to Existing Courses and Programs
9. Notice of Completion for Bid No. 16P011, Social Science Elevator
10. Notice of Completion for Bid No. 17P003, Campus Fiber Upgrade
11. Notice of Completion for Bid No. 17P010, Performing Arts Center Site Prep
12. Independent Contractor Services Agreement with Vavrinek, Trine, Day & Co., LLP for Cerritos College's Independent Audit Services
13. Sale of Surplus and Obsolete Materials/Equipment
14. Ratification of Acceptance of Gift
15. Purchase Orders for the Month of February 2019

16. Contracts for the Month of February 2019
17. Sub-Contractor Agreement with Sweetwater Union High School District on behalf of Southwest High School for the Clean Fuels Transportation Pilot Career Opportunity Project
18. Ratification of the Memorandum of Understanding with Rio Hondo Community College District for the Career Pathways Specialists Project – Advanced Transportation & Logistics
19. Ratification of the Memorandum of Understanding with Rio Hondo Community College District for the Career Pathways Specialists Project – Business & Entrepreneurship
20. Ratification of Amendment to the Subgrantee Agreement with Rancho Santiago Community College District for the Strong Workforce Program – Regional Fund Agreement
21. Amendment to the Agreement with National University to Offer Additional Educational Programs/Classes at Cerritos College
22. Make Budget Transfers and Budget Adjustments
23. Declare Unrepresented Employees’ Salaries Indefinite for 2019-2020 Fiscal Year
24. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent
25. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year
26. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel, as revised.

### **INFORMATION ITEMS**

27. The Board of Trustees reviewed the February 25 and March 11, 2019 College Coordinating Committee Minutes.

### **ADMINISTRATIVE ITEMS**

28. It was moved by Ms. Perez and seconded by Mr. Birkey to adopt Board Resolution # 19-040319A, to Recognize the Week of May 19-25, 2019, as Classified School Employee Week in California, as Designated by the California School Employees Association and the California State Legislature. The motion was approved through a roll call vote [6 ayes, 0 noes, 0 abstentions, 1 absent (Avalos)] (student advisory vote: aye).
29. It was moved by Mr. Lewis and seconded by Mr. Herrera to approve Sabbatical Leave Applicants for 2019-20 Academic Year. Mr. Birkey indicated that the results of faculty sabbaticals are increasingly valuable to students and added that the sabbatical committee has set very high expectations for sabbatical

leaves. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

30. It was moved by Ms. Avalos and seconded by Mr. Lewis to vote for the following candidates for the CCCT Board of Directors: Kenneth Brown, Sally Biggin, Mark Evilsizer, Tracey Vackar, Linda S. Wah, Mary Jane Sanchez, and Brigitte Davila. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

31. It was moved by Ms. Perez and seconded by Mr. Herrera to conduct a second reading and adopt proposed revisions to the following board policies:

- BP 3250 Institutional Planning
- BP 3410 Nondiscrimination
- BP 3411 Accessibility Of Information And Communication Technology
- BP 5140 Disabled Student Programs And Services
- BP 5160 Career And Assessment Center Services

The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

32. It was moved by Mr. Perez and seconded by Mr. Herrera to conduct a second reading and adopt Proposed Board Policy 6307 – Debt Issuance and Management. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

33. It was moved by Ms. Perez and seconded by Mr. Birkey to adopt Resolution #19-0403C in Support of Providing Assistance and Resources for Students Experiencing Food and Housing. The Board discussed current initiatives that the college is spearheading to address student food and housing insecurity. The motion was approved through a roll call vote [7 ayes, 0 noes, 0 abstentions] (student advisory vote: aye).

### **REPORTS AND COMMENTS FROM DISTRICT OFFICIALS**

Mr. Birkey:

- Provided a summary of advocacy efforts during a visit to Sacramento on March 27 and complimented college staff for their efforts.

Dr. Fierro:

- indicated that the Diversity Awards event was a reflection of the work that is happening on campus;
- attended a follow-up meeting to the Building Diversity Summit, good conversation and momentum is growing with regard to how the college addresses equity;
- stated that spin classes have been well attended; and
- was proud of the comments and participation at the Tobacco Free Town Hall event.

Ms. Perez:

- wished everyone a happy Community Colleges month;
- attended the Latina Empowerment Conference and added that it was a fantastic event;
- enjoyed the Diversity Awards; and
- attended the State of the ABC Unified School District event.

Dr. Liu:

- attended the Annual Advisory Breakfast and thanked Kathy Hogue.

Mr. Lewis:

- was principal for the day at Foster Elementary School in La Miranda; and
- stated that it was an honor to serve at the Young Latinas Conference.

Mr. Herrera:

- congratulated PBL for their success last weekend;
- shared information regarding the Earth Day event on April 18; and
- will attend a SSCCC in Sacramento tomorrow morning.

Ms. Avalos:

- Attended the NALEO institute last weekend;
- attended the State of the City event in South Gate; and
- expressed condolences for the killing of Nipsey Hussle and added that he had a very troubled life but gave back to his community

### **CLOSED SESSION**

The Board of Trustees adjourned to closed session at 9:12 p.m.

34. Public Employee Discipline/Dismissal/Release (GC #54957)
  - A. Case #: 36771005
  - B. Case #: 92671107
  
35. Conference with Labor Negotiators (GC #54957.6)
  - A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
  - B. Employee Organizations:
    - California School Employees Association (CSEA)
    - Cerritos College Faculty Federation (CCFF)
  - C. Unrepresented Employees:
    - Management Employees
    - Contract Management Employees
    - Confidential Employees
    - Child Development Center Teachers and Instructional Associates
    - Short-term, Temporary, and Substitute Staff
  
36. The meeting was reconvened at 9:12 p.m.

It was reported that in closed session the Board of Trustees approved a settlement agreement with Case No. 36771005 and authorized the Vice President of Human Resources / Assistant Superintendent to sign the agreement. The motion passed by roll call vote [(7 ayes, 0 noes, 0 absent)].

It was reported that in closed session the Board of Trustees authorized the Vice President of Human Resources/Assistant Superintendent to implement Health and Welfare Benefits (incorporated as attached) for years 2019, 2020, and 2021 and adjustments in the salary schedule unrepresented Management employees as presented in closed session, for fiscal year 2018-2019 as follows:

1. For 2018-2019, the 2017-2018 Management salary schedule will be increased by 4.71% effective retroactively to July 1, 2018. The District shall pay the retroactive portion of the salary increase in a single lump sum within 45 days after Board of Trustees ratification.
2. Resource Allocation Formula: The parties agree to continue working on the development and implementation of a resource allocation formula during the spring 2019 and fall 2019. If the parties do not reach agreement on the revenue allocation formula before December 4th, 2019, the parties mutually agree to meet and confer on the issue of salary-only (percent to be applied to the already existent salary schedule) for year 2019-2020 and 2020-2021. Salary conversations for year 2 and 3 shall begin in January of 2020.
3. If parties agree and sign off on the formula before December 31, 2019, each unrepresented Management employee who is employed with the District by December 2019 will receive a one-time, off-schedule payment of \$1,000.

The motion passed by roll call vote [(7 ayes, 0 noes, 0 absent)].

37. The meeting was adjourned at 10:45 p.m.

Signed:

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Carmen Avalos, Board President

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Martha Camacho-Rodriguez, Board Clerk