



CERRITOS COMMUNITY COLLEGE DISTRICT MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, July 18, 2018 at 7:00 p.m.

Note: Videos and transcripts of each board meeting are available online at:
<http://cms.cerritos.edu/board/agendas-and-minutes.htm>

**CALL TO ORDER:
ROLL CALL:**

7:00 p.m. by Mr. Lewis

Board members present were:

Zurich Lewis, President (Trustee Area 7)

Dr. Shin Liu, Vice President (Trustee Area 5)

Martha Camacho-Rodriguez, Clerk (Trustee Area 1)

Carmen Avalos (Trustee Area 2) – arrived at 8:30 p.m.

James Cody Birkey (Trustee Area 3)

Phil Herrera (Student Trustee)

Marisa Perez (Trustee Area 4) and Dr. Sandra Salazar (Trustee Area 6) were absent.

Staff present were:

Dr. Jose Fierro, President/Superintendent

Rick Miranda, Vice President of Academic Affairs

Felipe Lopez, Vice President of Business Services

Dr. Adriana Flores-Church, Vice President of Human Resources

Kim Westby, Acting Vice President of Student Services

Stephanie Rosenblatt, CCFF President

Lynn Laughon, CSEA President

April Griffin, Faculty Senate President

1. Invocation: Ricardo Robles
2. Pledge of Allegiance
3. Roll Call

AGENDA ORGANIZATION

There were no changes to the agenda.

COMMENTS FROM THE AUDIENCE

There were no comments.

REPORTS AND COMMENTS FROM CONSTITUENT GROUPS

Stephanie Rosenblatt provided a report.

OPEN SESSION

4. The Board of Trustees conducted a Public Hearing for Presentation of the College and Career Access Pathways Partnership Agreement with Bellflower Unified School District. There were no comments.
5. The Board of Trustees will participate in a discussion of the 2018-2019 Budget and New Funding Formula in a presentation by Felipe Lopez, Vice President of Business Services.

CONSENT CALENDAR ITEMS

It was moved by Ms. Avalos and seconded by Mr. Birkey to approve Consent Agenda Items 6 through 32. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Perez, Salazar)] (student advisory vote: aye).

6. Stipend for the Strong Workforce Regional Health Sector Career Pathway Project Grant 2016-2018
7. College and Career Access Pathways Partnership Agreement with Bellflower Unified School District
8. Ratification of Change Order No. 1 [Owner Added Scope], (Bid No. 16P012, Category 19), Preferred Landscape, Inc., Health and Wellness Complex
9. Ratification of Acceptance of Gift
10. Sale of Surplus and Obsolete Materials/Equipment
11. Purchase Orders for the Month of May 2018
12. Contracts for the Month of May 2018
13. Agreement with the California Department of Education for the California State Preschool Program for Fiscal Year 2018-2019
14. Ratification of the Agreement with the California Department of Education for General Child Care and Development Programs for Fiscal Year 2018-2019
15. Ratification of Contract with Pioneer Medical Group for Physician Services
16. Memorandum of Understanding with California Study Group to Offer a Pilot Program for International Student Recruitment and Retention from India
17. Ratification of the Agreement for the Economic and Workforce Development Statewide Sector Navigator: Advanced Transportation and Logistics Grant (Grant No. 18-153-001) for Fiscal Year 2018-2019

18. Sub-Contractor Agreement with Victor Valley High School for the Clean Fuels Transportation Pilot Career Opportunity Project
19. Ratification of Sub-Contractor Agreement with San Diego Unified School District for the Clean Fuels Transportation Pilot Career Opportunity Project
20. Ratification of Contract with the Los Angeles County Department of Public Social Services for CalWORKS Program Financial Assistance
21. Ratification of Contract with OmniUpdate, Inc. for the Self-Hosted OU Campus Web Content Management System
22. Ratification of the Amendment to the Agreement with Cambridge West Partnership, LLC for Independent Financial Review of the Academic Calendar Options
23. Ratification of Amendment to Project Assignment Agreement No. 7 to the Master Independent Consultant Agreement with Koury Engineering & Testing, Inc. for Inspection and Material Testing for the Central Plant Expansion Project
24. Ratification of General Fund, Special Reserve Funds, Restricted Funds, Financial Aid Fund, and Payroll Clearance Fund Warrants for the Quarter Ending June 30, 2018
25. Ratification of Employee Resignations (Including Separations and Retirements) Accepted by the President/Superintendent

Added by revision:

Renee DeLong, Instructor, Psychology – Business, Humanities, Social Sciences, effective July 22, 2018

26. Employment of 2018 Summer Session Faculty Personnel
27. Employment of Temporary and/or Substitute Hourly Faculty Personnel, as needed for 2018-2019 Academic Year
28. Employment of Classified, Short-Term, Substitute, Professional Expert, and/or Student Hourly Personnel

Added by revision:

Administrative Clerk III (Community Education/Categorically Funded), Classified Salary Schedule, Grade 27, Step 1 (\$3,581/month) effective July 23, 2018: Maham Khan

DSPS Specialist (DSPS/Categorically Funded), Classified Salary Schedule, Grade 38, Step 1 (\$4,608/month) effective July 23, 2018: Tonee Burdick

DSPS Specialist (DSPS/Categorically Funded), Classified Salary Schedule, Grade 38, Step 2 (\$4,825/month) promotion effective July 19, 2018: Nadia Benavidez

DSPS Specialist (DSPS/Categorically Funded), Classified Salary Schedule, Grade 38, Step 2 + 1 Longevity (\$5,066.25/month) promotion effective July 19, 2018: Rocio Gutierrez

Graveyard Dispatcher – Campus Police (Campus Police/Categorically Funded), Classified Salary Schedule, Grade 27, Step 1 (\$3,670.53/month, includes 2.5% graveyard differential) effective date July 30, 2018: Drue Price

Instructional Lab Technician III – Biology (SEM), Classified Salary Schedule, Grade 36, Step 1 (\$4,397.00/month) effective date July 19, 2018: Jesus Reyes

Maintenance Mechanic (Facilities), Classified Salary Schedule, Grade 34, Step 4 (\$4,820.00/month) effective date July 23, 2018: Javier Ruiz

Maintenance Mechanic (Facilities), Classified Salary Schedule, Grade 34, Step 1 (\$4,203.00/month) effective date July 23, 2018: Joseph Carrillo II

Out-of-Class* assignment as Education Technology Trainer, Classified Salary Schedule, Grade 47, Step 2 (\$5,958.00/month) effective July 1, 2018, not to exceed June 30, 2019 or until position has been filled: Monique Valencia

29. Ratification of Temporary Management “Out-of-Classification” Assignment
30. Request for Unpaid Leave of Absence
31. Classified Reclassifications in Accordance with the Provisions of the Classified Collective Bargaining Agreement
32. Extension of Temporary Full-time Classified Manager

Chacon, Roland, Interim Captain, Campus Police, Management Employees Salary Schedule, Grade 28, Step 5 (\$8,643.00/month), extend end date from June 30, 2018 to not to exceed June 30, 2019, or until position is filled, whichever is sooner.

INFORMATION ITEMS

33. The Board of Trustees received the Initial Proposal of the Cerritos Community College District to the California School Employees Association (CSEA), Chapter #161 for Negotiation of the CSEA-District Collective Bargaining Agreement for the period July 1, 2018 - June 30, 2021, and Notification of a Public Hearing at the August 16 Regular Board Meeting.
34. The Board of Trustees received the 2018-2019 Budget Planning Timeline in accordance with BP 6200 Budget Preparation.
35. The Board of Trustees received the Request for Proposals (RFP) for Food and/or Concession Services and Survey Results.

ADMINISTRATIVE MATTERS

36. Mr. Lewis opened discussion regarding establishing a Board Advisory Committee to Review the Board Self-Evaluation Instrument. There was consensus that staff propose a revised self-evaluation for the Board to discuss and consider. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Perez, Salazar)] (student advisory vote: aye).

REPORTS AND COMMENTS FROM DISTRICT OFFICIALS

Mr. Herrera, Dr. Liu, Dr. Fierro, and Mr. Lewis provided reports.

CLOSED SESSION

The Board of Trustees adjourned to closed session at 8:53 p.m.

37. Consideration of Extension of Employment Contract (GC#54957)
A. Director, Human Resources and Risk Management
38. Consideration of Employment of Categorically Funded Sector Navigator for Advanced Transportation and Logistics
39. President/Superintendent's 2018-19 Goals
40. Conference with Labor Negotiators (GC #54957.6)
A. Agency Representatives: Dr. Adriana Flores-Church, Dr. Jose Fierro
B. Employee Organizations:
California School Employees Association (CSEA)
Cerritos College Faculty Federation (CCFF)
C. Unrepresented Employees:
Management Employees
Contract Management Employees
Confidential Employees
41. The meeting was reconvened at 9:15 p.m.

It was reported that in closed session the Board of Trustees approved the categorically funded temporary management employment of Ms. Jannet Malig as Sector Navigator for Advanced Transportation and Logistics, effective July 2, 2018. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Perez, Salazar)] (student advisory vote: aye).

It was reported that in closed session the Board of Trustees approved an amendment to the contract for employment of Ms. Nancy Buvinger as Director, Human Resources and Risk Management to extend the term of employment from July 1, 2018 to June 30, 2019. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Perez, Salazar)] (student advisory vote: aye).

It was reported that in closed session the Board of Trustees approved an amendment to the contract for employment of Ms. Nancy Buvinger as Director, Human Resources and Risk Management to extend the

term of employment from July 1, 2018 to June 30, 2019. The motion was approved through a roll call vote [5 ayes, 0 noes, 0 abstentions, 2 absent (Perez, Salazar)] (student advisory vote: aye).

42. The Board returned to closed session, and meeting was adjourned at 10:45 p.m.

Signed:

Zurich Lewis, Board President

Martha Camacho-Rodriguez, Board Clerk