



## Cerritos Community College District REQUEST FOR ACADEMIC RANK

Please return to the Vice President Academic Affairs office no later than December 1  
of the previous academic year when the academic rank is to be effective.

Name (First MI Last)	Date
Employee ID Number	Division
Email Address	Phone Number
Degrees Earned (List All)	
According to the established guidelines for Academic Rank qualification as outlined in the CCFB CBA (Article 34.2), I will qualify for the following rank at the beginning of the _____ academic year:	
<input type="checkbox"/> Professor <input type="checkbox"/> Associate Professor <input type="checkbox"/> Assistant Professor <input type="checkbox"/> Instructor	
Signature	

### For Human Resources Office Use

Verification of Degree(s) _____ Units Beyond Bachelor's Degree _____ Years of Full-Time Academic Service at an Accredited College or University _____ Vocational Experience/Credential _____ <b>Meets Criteria for Academic Rank of:</b> <input type="checkbox"/> Professor <input type="checkbox"/> Associate Professor <input type="checkbox"/> Assistant Professor <input type="checkbox"/> Instructor Verified by of Director of Human Resources/Risk Management _____
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### Approval by Vice President of Academic Affairs or Vice President of Student Services

Records on file in the Human Resources Office verify that you qualify for the Academic Rank as approved above, effective \_\_\_\_\_ academic year.

\_\_\_\_\_  
Vice President/Assistant Superintendent

\_\_\_\_\_  
Date

Original: Personnel File  
CC: Vice President  
Employee