

DISTRICT COMMITTEE ON SAFETY  
MEETING SUMMARY  
May 17, 2017

**PRESENT:** David Moore  
Stephanie Barlow  
Debbie Buffington  
Pam Chambers  
Dr. Adriana Flores-Church  
Alicia Edquist  
Jose (Jay) Elarcosa  
Judi Holmes  
Patrick O'Donnell  
David Tilahun

**ABSENT:** Joseph Franco  
Tom Gallivan  
Hillary Mennella  
Vacant Faculty position

**GUEST(S):** Luz E. Ocampo  
Meeting Secretary  
Patricia Swint - Keenan

**1. CALL TO ORDER**

David Moore called the meeting to order at 1:05 p.m. in LC-51.

**2. PRESENTATION BY PATRICIA SWINT (KEENAN & ASSOCIATES)**

The Safety Committee was introduced to Patricia Swint, from Keenan & Associates. Patricia Swint made a presentation on injury reporting to the committee. The data she shared was specific to Cerritos College, and provided insight into employee groups and the amount and types of injuries those employees incur at work. She indicated she would like to make future presentations to the committee on a wide range of topics that Keenan provides.

Dr. Adriana Flores-Church spoke at length regarding the need to compile what types of training and protocols individual departments have established on campus. She recommended assigning this committee to accomplish that fact finding data. David Moore stated that with the departmental diversity of staff on the committee, it would be a good start to just have the committee members talk to their respective divisions and gather information from their own divisions.

**3. APPROVAL OF THE APRIL 19 MEETING SUMMARY**

The April 19, 2017 meeting summary was approved. Judi Holmes abstained.

**4. HAZARD REPORTING PROJECT**

The Safetysnap web page is nearly ready to go live. Tom Gallivan is spearheading the web page working with Samuel Chavez in Public Affairs.

**5. UPDATE ON FUNDS FOR SAFETY ISSUE**

David Moore said Campus Police used this fund to purchase additional and replacement traffic signs in the parking lots. The committee had previously decided to use these funds to update some antiquated emergency phones on campus. This work will be identified and a plan of action formulated during the summer.

**6. SURVEY FORM**

David Moore said that three (3) people turned in the committee evaluation survey forms. The deadline to respond to Research & Planning is Friday, May 19<sup>th</sup>. He encouraged those who have not responded to take this opportunity to comment on the committee actions during this last year.

**7. ITEMS FROM THE FLOOR**

Pam Chambers asked why bollards were put in Lot 3. David C. Moore said that Chief Tom Gallivan wanted bollards on this lot as well as behind Woodshop and Skills lab. Chief Tom Gallivan is concerned about unauthorized vehicles on campus and wanted to improve pedestrian safety. David Tilahun asked about the work being done on Gridley and Alondra. David Moore said that the county is nearly done with the project, and the streetlight will be put back in use when the work is completed.

**8. NEXT MEETING DATE – JUNE 21, 2017**

The next meeting is scheduled for June 21, 2017 in LC-51.

**9. ADJOURNMENT**

The meeting adjourned at 1:55 p.m.