

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
August 15, 2018

PRESENT: David Moore
Tom Gallivan
Stephanie Barlow
Debbie Buffington
Nancy Buvinger
Jose (Jay) Elarcosa
David Tilahun
Judi Holmes
Karla Duarte

ABSENT: Pilar Mata
Alicia Edquist
Patrick O'Donnell
Hillary Mennella
Celeste Garcia

GUEST(S):

1. CALL TO ORDER

David Moore called the meeting to order at 1:05 p.m. in LC-51.

2. APPROVAL OF THE APRIL 18 MEETING SUMMARY

The May 16, 2018 meeting summary was approved. David Tilahun and Judi Holmes abstained.

3. SAFETY SNAP UPDATE

David Moore reported on Safetysnap, the safety hazard online reporting tool. He asked the committee's newest member, Karla Duarte, if she was familiar with Safetysnap. After Karla responded that she was not familiar, David stated that this is the perfect example why we need to consistently promote the procedure. Jay Elarcosa suggested Talonmarks, Chief Gallivan said he would roll it into a manager's message he was sending out, and it was suggested we use the student email chain as well. David stated that during the web update, the Safetysnap link fell off the front page and was buried in the Campus Police site. He had the web authors post it back to the front page this week, and it is listed as "Safety Reporting" on the bottom tabs. David Moore reported that there was only one Safetysnap report last month. It was regarding a hazard in the women's restroom at the Aquatics Center. Corrective action was taken on this condition.

4. 2018/19 EARTHQUAKE AND SHELTER IN PLACE DRILLS

Chief Gallivan reported on the upcoming emergency drill for this year. He stated that the Great California Shakeout Drill is schedule for October 18, 2018 at 10:18 a.m. A Shelter in Place drill will be scheduled for spring semester and he will announce that date at a later time.

5. 2018 SWACC PROPERTY & LIABILITY INSPECTION

David Moore distributed copies of the July 2018 report conducted by Keenan and Associates. He stated that this report has been discussed many times by the committee and he wanted to share the actual report so the members had a better understanding of the scope of the inspection. He stated that many of the minor items were either corrected by the responsible divisions or corrective work orders were initiated by facilities. A follow up inspection is scheduled for November.

6. ITEMS FROM THE FLOOR

David Moore said he would like to invite Keenan back to do a presentation on work injuries and claims during the semester. The committee concurred with this suggestion. Debbie Buffington mentioned an incident that occurred with utility carts running a stop sign and upsetting an instructor. She suggested staff be reminded to obey good cart operating practices. Wheelchair speed and skateboard safety was also discussed. Chief Gallivan reiterated that during these types of incidents, campus police should be notified. David Tilahun asked about more panic buttons on campus. This initiated a discussion in which Chief Gallivan talked about a smart phone app that uses Geo-positioning to identify a person in distress. He said some campuses have implemented this system successfully. Nancy Buvinger said she was briefed on these programs at the annual SWACC conference and they seem to be a viable option. The Chief indicated he would do some research, provide some vendor options and quotes and bring forward these to the committee with the end result being a proposal to the Coordinating Committee to implement on our campus.

7. NEXT MEETING DATE

The next meeting is scheduled for September 19, 2018 in LC-51.

8. ADJOURNMENT

The meeting adjourned at 1:55 p.m.