

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
October 18, 2017

PRESENT: David Moore
Tom Gallivan
Stephanie Barlow
Debbie Buffington
Pam Chambers
Alicia Edquist
Pilar Mata
Diego Melendez

ABSENT: Nancy Buvinger
Jose (Jay) Elarcosa
Judi Holmes
Hillary Mennella
Patrick O'Donnell
David Tilahun

GUEST(S): Luz E. Ocampo
Meeting Secretary
Paul Stoner

1. CALL TO ORDER

David Moore called the meeting to order at 1:05 p.m. in LC-51.

2. APPROVAL OF THE SEPTEMBER 20 MEETING SUMMARY

The September 20, 2017 meeting summary was approved with no abstentions. Stephanie Barlow mentioned that Safety was misspelled. David Moore stated that the minutes were approved as amended by Stephanie.

3. SAFETY SNAP

David Moore distributed a Safetysnap report and resolution. He stated that the reports and resolutions would be shared with the committee as they were available. Chief Gallivan discussed his plans to educate the campus community about the Safetysnap hazard reporting tool. He stated that the link is currently on the bottom of our main campus web page, and he was going to reach out to Public affairs to get it more prominently displayed in one of the main menus. The Chief also said he would push to have it featured in the Campus Connection newsletter. Committee members also suggested the student activities club site "Org Sync", My Cerritos and mass student emails to get the message out to the students. The Chief indicated he would look into all those avenues for information sharing.

4. GREAT CALIFORNIA SHAKE OUT DRILL

Chief Gallivan discussed the earthquake drill scheduled for October 19th at 10:19 a.m. He shared what to expect, the role of the building marshals, the types of alarms to be used, the scenarios and the triage set up. There was some discussion regarding the proper evacuation of disabled persons for the upper levels of a building. It was noted that all multiple story buildings have Evac-chairs and trained personnel are on site to evacuate any persons needing assistance.

5. **ITEMS FROM THE FLOOR**

There was a complaint regarding the time required to utilize the traffic light on Alondra Boulevard exiting from the Cerritos parking lot. This light is under the jurisdiction of the City of Norwalk. The Chief indicated he would reach out to the city to see if they could recalibrate or inspect the light for proper operation.

6. **NEXT MEETING DATE – NOVEMBER 15, 2017**

The next meeting is scheduled for November 15, 2017 in LC-51.

7. **ADJOURNMENT**

The meeting adjourned at 1:45 p.m.