

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
February 19, 2020

PRESENT:	Tom Gallivan Jay Moore Nancy Buvinger Brian Cable Rebekah Montes de Oca Erik Duane (Alternate) Michele Kingston Patrick O'Donnell Joy Senf	ABSENT:	Jose (Jay) Elarcosa Judi Holmes Diane Loera Irlanda Lopez Hillary Mennella
		GUEST(S):	Luz E. Ocampo Meeting Secretary

1. CALL TO ORDER

Tom Gallivan called the meeting to order at 1:12 p.m. in LC-57.

2. APPROVAL OF THE JANUARY 15, 2020 MEETING SUMMARY

Tom Gallivan mentioned that we had some new members, representing CSEA, and he had the committee introduce themselves.

The January 15, 2020 meeting summary was approved and Brian Cable, Erik Duane (sitting in for Irlanda Lopez) and Michele Kingston abstained.

3. REVIEW OF EMERGENCY POSTERS

Tom Gallivan said he wanted to go over the current emergency poster. As part of the Safety & Security consultant, that is currently reviewing our Emergency Operation Plan, are also reviewing our mass notification system. A lot of positives coming in. The Flip Chart, which was drafted in the prior committee, does anybody really read them. One of our committee members responded No. The section on Text messaging was already pulled out since we went to Nixel and went to Rave.

The consultant also suggested, he did not like the way the poster were outline, about revising the Emergency poster. Tom Gallivan passed out an example from Piedmont College. Suggested that the information on the bottom of the page be brought to the top of the page instead. Tom Gallivan asked the entire committee, if they were all in agreement for changing the poster. Joy Senf said that she believes the Science building would still need the information for Hazardous Material. Tom Gallivan also said for the map to be larger. The poster should be in every class, which at the moment are not. He said that he was told that funding was not an issue for these posters.

Tom Gallivan said it would be a good goal, for this committee, for the 2020/2021 FY to draft the poster were we want it. We can then have it ready and paid for in the summer and put

up for the FALL 2020 semester. Tom Gallivan said about sending a link, from the help of IT, to everyone on the committee. Joy Senf said that in place of the Flip Chart, the map can be made bigger. Patrick O'Donnell said he liked the idea that Joy Senf had. Tom Gallivan said for the committee to come back with layout suggestions for the next meeting. He said that the consultant also said that Rave Guardian should not be called "Rave Guardian" on the map but Safety App instead. This way we would not have to change the name, if in the future there is a better company out there.

4. UPDATE: MANDATORY ON-LINE EMERGENCY MANAGEMENT TRAINING

Tom Gallivan asked if anyone on the committee had started to or taken the training; Brian Cable said he had. Tom Gallivan said that the reason for this training is that if FEMA came in, following a disaster (college is flatten), and we had not followed all the previous guidelines then our funding may be decreased. The deadline for this training is March 4, 2020.

5. ITEMS FROM THE FLOOR

Joy Senf said that she has seen near accidents when it came to skateboarders on campus. There used to be signs posted on campus. Tom Gallivan said the following – "See something, say something". He also said that there is a Board Policy on this but it is informal. Tom Gallivan said to send him an email, with times for parking lot infractions. Erik Duane said that Lot 4 is used as a drop-off zone from 11am to 1pm Monday's thru Thursday's.

Brian Cable said that last month there was talk about AEDs. Tom Gallivan said that we have purchased three (3) new ones and replaced ones in the campus police vehicles. Boardroom (wall mounted), Aquatics, Child Development Center and Fine Arts also have them. Nancy Buvinger said as soon as they identified the areas, which need training, they will plan for it. Funding is not an issue and they will pay for the training.

6. NEXT MEETING DATE

The next meeting is scheduled for March 18, 2020 in LC-51.

7. ADJOURNMENT

The meeting adjourned at 2:00 p.m.