

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
March 18, 2020

PRESENT: Tom Gallivan
Jay Moore
Nancy Buvinger
Brian Cable
Jose (Jay) Elarcosa
Michele Kingston
Irlanda Lopez
Hillary Mennella
Patrick O'Donnell
Mayra Radillo

ABSENT: Rebekah Montes de Oca
Judi Holmes
Diane Loera
Joy Senf

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

Tom Gallivan called the meeting to order at 1:10 p.m. via ConferZoom.

2. APPROVAL OF THE JANUARY 15, 2020 MEETING SUMMARY

Tom Gallivan said, due to the circumstances, the February 18, 2020 meeting minutes would be delayed and not approved until the next meeting. Mayra Radillo is now taking the place of former committee member Jairzinho Barron.

3. REVIEW OF EMERGENCY POSTERS

Tom Gallivan said we would review this in our next meeting

4. DISCUSSION OF EMERGENCY OPERATIONS PLAN

Tom Gallivan said that for Shelter-In-Place, we would need to look at the surrounding community and see what people are using or doing. He said the consultants said we could “stick” with what we have been doing, at the college campus. Tom Gallivan said that we need to look at the different types of Shelter-In-Place. Examples – if it involves hazardous materials, persons remove themselves from the area; if it involves a shooter, lock down doors and stay in place. When there is a Shelter-In-Place happening, then the notification would also state as to whether it was HAZ MAT spill or active shooter. Tom Gallivan said the priority is to insure the campus as to what type of Shelter-In-Place. Tom Gallivan asked if there were any questions. Jay Moore asked about turning off the ventilation systems. Tom Gallivan replied that it would be done by Facilities.

Tom Gallivan said that mass notification was on the Addendums and asked if anyone had any questions or comments. Jose (Jay) Elarcosa asked if anyone was trained on Hazardous Materials. Tom Gallivan said that protocols would be for Facilities to handle but most likely it would be for the Fire Department to handle it.

Michele Kingston asked if the name of the company would be spelled out. Tom Gallivan said that the specific company name will be spelled out. Patrick O'Donnell said that is why it is

part of the addendum. Patrick O'Donnell made the motion to approve the draft of the Emergency Operations Plan; all were in favor. It will be presented to the Board of Trustees at the discretion of Dr. Jose Fierro.

5. ITEMS FROM THE FLOOR

Tom Gallivan asked if there were any items and/or comments from the floor. There were none.

6. NEXT MEETING DATE

The next meeting is scheduled for April 15, 2020 via ConferZoom.

7. ADJOURNMENT

The meeting adjourned at 1:30 p.m.