

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
October 21, 2020

PRESENT: Don Mueller
Carlos Serna
Nancy Buvinger
Brian Cable
Jose (Jay) Elarcosa
Michele Kingston
Diane Loera
Irlanda Lopez
Patrick O'Donnell
Mayra Radillo

ABSENT: Judi Holmes
Hillary Mennella
Rebekah Montes de Oca
Joy Senf

GUEST(S): Luz E. Ocampo
Meeting Secretary

1. CALL TO ORDER

Don Mueller called the meeting to order at 1:05 p.m. via ConferZoom.

2. APPROVAL OF THE MAY 20, 2020 MEETING SUMMARY

The May 20, 2020 minutes were approved. Don Mueller abstained.

3. ITEMS FROM THE FLOOR

Brian Cable said that in regards to running the check-in kiosks the students are good but that there is inconsistency with faculty and staff – they are confused. There are no Managers on campus when issues arise, so therefore there is no one to contact. Brian Cable said that maybe the Dean/s of classes, that are being held on campus, should be on-site in case of any issues. Nancy Buvinger replied that this is in discussion at the moment, for more direction & contact numbers of Managers when issues arise. Maybe in the next month there will be a packet addressing this situation. Diane Loera mentioned that their department/division has a list of available managers from their areas. Nancy Buvinger asked where is this list. Diane Loera said that Sandy Marks gave them the list. She said she could forward it to Nancy Buvinger if needed. There are no tables at sites/kiosks.

Don Mueller talked about locking buildings when no one is inside them. Faculty and staff need to know where kiosks are located and what buildings are opened. Irlanda Lopez asked if there is a kiosk located at Campus Police, since people usually go there first when they have questions. Diana Loera said that there is a kiosk located outside of the Skills Lab building. Also, Diana Loera asked if there is another extension to call Facilities when no one is there to answer the main extension. Luz Ocampo replied that they can call extension 2309, Monday thru Friday from 8:00 am to 4:30 pm.

Brain Cable said that he and Monica Cordova or two (2) hourlies usually man the kiosks. He also mentioned that on the college website there is a map of the locations of the kiosks and the hours. He asked who should he send this to. Nancy Buvinger replied to please send it to her and Don Muller. Don Mueller asked about clarifying procedures and also if there were any more items from the floor, to be discussed.

Michele Kingston wanted to ask about Lot 4. She said it has one-way traffic and it is small. "Do not stop" stripes were removed after lot was re-paved and re-stripped. Vehicles drive very quickly in the wrong direction. There should be a sign that states "Wrong Way, Do Not Enter". Now would be the best time to do this since there are not too many students on campus. Don Mueller said that they (Campus Police) have purchased new A-frames and/or barricades and they should be delivered shortly.

Michele Kingston also asked about re-doing our emergency poster & flip-chart. She said there had been previous discussion on this topic in the past meetings. Don Mueller asked what things were discussed. Luz Ocampo said she would look at past meeting minutes, for discussions and send them to Don Mueller.

Irlanda Lopez said that Emergency Exit signs were fading, due to sun exposure, in the Health Science building especially on the 2nd floor south stairwell. They made need replacement or re-painted. Carlos Serna replied that they would check into this as well as the 3rd floor. Diane Loera asked about the vegetation, on the west side of Lot 9, that was overgrown and needs to be tidy-upped. Carlos Serna mentioned that this is being taken care of already. Diana Loera also asked about any spraying done to disinfect the classrooms being used. Carlos Serna replied that every room, that is used, is being disinfected after each class session.

4. NEXT MEETING DATE

The next meeting is scheduled for November 18, 2020 via ConferZoom.

5. ADJOURNMENT

The meeting adjourned at 1:40 p.m.