

DISTRICT COMMITTEE ON SAFETY
MEETING SUMMARY
August 18, 2021

PRESENT:	Don Mueller Anthony Parker Nancy Buvinger Judi Holmes Diane Loera Michael Meadors Ramona Mellgoza Patrick O'Donnell Mayra Radillo Victoria Vaja	ABSENT:	Raymundo Armendariz Brian Cable Jose (Jay) Elarcosa Hillary Mennella Joy Senf
		GUEST(S):	Luz E. Ocampo Meeting Secretary

1. CALL TO ORDER

Don Mueller called the meeting to order at 1:05 p.m. via ConferZoom. Don Mueller introduced the new Director of Physical Plant & Construction Services, Anthony Parker, who will be serving as a Co-Chair in the Safety Committee.

2. APPROVAL OF THE JULY 21, 2021 MEETING SUMMARY

The July 21, 2021 minutes were tabled and will be approved at the next safety meeting.

3. EMERGENCY POSTERS

Diane Loera asked if the Emergency Posters would be placed in all classrooms. Don Mueller replied that at the moment they would not be, but this could be visited at a later date if needed. Diane Loera said she would mention that the new posters are posted (partially) at her next division meeting. Patrick O'Donnell said that there was an issue, with one of the emergency phone lines. Don Mueller said that the number, that Patrick mentioned, is temporarily suspended along with a few others that have not been used for several years. Patrick O'Donnell said that when the numbers finally get disconnected, when they are verified that they will no longer be used, that an email will need to be sent to the campus notifying them. Judi Holmes asked what is the number to call in case of an emergency. Don Mueller said that if it is from a college phone then it is "911". If it is from a cell phone then it is 562-924-3618. Don Mueller thanked all of the committee members that were involved in the Emergency Poster process.

Don Mueller presented the 1st draft copy of the Emergency poster to the committee. He said that the graphics department helped complete it. This is the one that had agreed upon, by the committee at a previous meeting. This draft copy does not have the logo at the top center yet. We are waiting on the release of the new Cerritos College logo. Brian Cable noticed that the word "hazardous" was spelled incorrectly. Patrick O'Donnell suggested

that the phone number stand out more at the top of the page. Joy Senf also said that the “Non-Emergency” number was missing the number 1. Don Mueller said he would make all the corrections needed. Brian Cable mentioned that the “old” poster had a direct line number listed. Joy Senf said that all emergency calls should go directly to the emergency line or 911 from a campus phone. Michael Meadors said that people may call 911 if they do not see the Emergency poster. Don Mueller replied that the call will still get to Campus Police but that it will take a bit longer. The call will go the Sheriff then they will connect the call to Cerritos College Campus Police. Brian Cable concurs of one number for calling in case of an emergency.

Don Mueller mentioned the Rave Alert & Rave Guardian systems. The Rave Guardian has many great features. Diane Loera asked if it was available to use yet and Don Mueller said it was but they had not announced it yet. They would be making the announcement shortly.

4. ITEMS FROM THE FLOOR

Don Mueller said that Campus Surveys were sent to Safety Committee member teams, so that they could do a physical walk in their assigned areas. They would note any issues, i.e. signs, bushes, safety concerns and take the information back to the committee. Judi Holmes, who is on Safety Zone 3 team, wrote up several items that needed to be addressed. There was a tactile map that appeared to be vandalized outside the LA/SAS. Patrick O’Donnell mentioned that it may have actually disintegrated over time, due to the elements (air & water). Judi Holmes went over some other findings with the committee. Nancy Buvinger mentioned that there were no railings on the sidewalk, near some coverts, by the Classroom Building. Also, some concrete was missing near Culinary Arts. Don Mueller said the other Safety Zone teams could bring their findings to the next meeting.

5. NEXT MEETING DATE

The next meeting is scheduled for September 15, 2021 via ConferZoom.

6. ADJOURNMENT

The meeting adjourned at 2:00 p.m.