

## **Accreditation Meeting Summary**

**Wednesday, December 5, 2018**

**3:00 – 5:00 p.m.**

**BE-119**

### **A. Accreditation Team Visit Dates: February 24 – 28, 2020**

Shawna stated that the ACCJC has notified us that the peer review site visit is scheduled for February 24 – 28, 2020.

### **B. Deadline for 1<sup>st</sup> Drafts: December 12, 2018**

Shawna reminded the committee that first drafts of all narratives are due by Wednesday, December 12. The drafts should be uploaded to Canvas.

### **C. Peer Review Assignments**

Teams will arrange meetings outside of committee meetings to conduct peer reviews. Reports on peer reviews will be shared at the March and April committee meetings. Teams will share their schedules with the Accreditation co-chairs, who will attend at least one peer review meeting.

### **D. Spring Accreditation Committee Draft Schedule**

Shawna stated that the committee will continue to meet on Wednesdays from 3:00 – 5:00 p.m. in BE-119. The full committee and leads are required to attend all Spring 2019 meetings. On January 30, committee members who have participated on peer review teams will provide a demonstration of an ACCJC team evaluation. An additional date will be scheduled for those who have schedule conflicts.

Stephanie Droker, our ACCJC liaison, will be on campus Tuesday, April 9 to provide more detailed training. The specific time is not set.

The draft Institutional Self-Evaluation Review (ISER) will be available as a PDF on the college Accreditation website by March 18, 2019. Members of the committee will collect and store feedback about this draft from other committees on which they serve, and report back to the Accreditation Committee at the April and May meetings. The full report will be presented to Faculty Senate and the Coordinating Committee in April.

Two campus forums will also be scheduled, with one team leader for each standard available on a panel to answer questions. The forums will be scheduled for 75 minutes each, from 11 am – 12:15 pm and 5:30 – 6:45 pm.

### **E. Standard IIC Report: Technology Resources – 2<sup>nd</sup> Report**

1. Co-Leads: Phuong Nguyen, Patrick O'Donnell, Maricela Pedroza

Maricela stated that the team divided up the work and assignments were given according to respective programs, departments, and responsibilities.

**F. Standard IID Report: Financial Resources – 2<sup>nd</sup> Report**

1. Co-Leads: Felipe Lopez, Scott O’Neil, Rebecca Pang

Felipe stated that the team has collected a lot of evidence and will be scaling back and identifying the best evidence. Most draft narratives are complete.

**G. Standard IVA Report: Decision-Making Roles – 2<sup>nd</sup> Report**

1. Co-Leads: Michelle Lewellen, Rick Miranda, Nick Real, Rachel Samarin

Rick stated that drafts have been written for most sections.

**H. Accessibility**

This item was postponed.

**Next Meeting:**

Wednesday, December 12<sup>th</sup> 3-5pm BE-119

Standard IVB 2<sup>nd</sup> Report (Team Leads: Michelle Lewellen, Patricia Robbins-Smith, Silvia Varela)

Standard IVC 2<sup>nd</sup> Report (Team Leads: Alva Acosta, Gary Pritchard)