

Associated Students of Cerritos College

IN THE SENATE OF THE ASSOCIATED STUDENTS

February 7, 2024

Senator Murillo introduced the following Bill,
Senator Villalobos seconded the following Bill

A BILL

Additional Funding for Commencement 2024 SB-2324-05

Whereas: The annual Commencement Ceremony is the largest event held at the College, with an estimated 1,100 graduates, 10,000 guests, and 200 faculty and staff in attendance.

Whereas: The Commencement Ceremony is a district-wide effort, with ASCC-allocated funds providing both basic needs for the event, such as the stage, and enhancements to the ceremony, such as video screens that allow a better view of the stage.

Whereas: Following submission of the 2024 Commencement funding request to ASCC the actual costs for ceremony rose a significant amount. Since the current year's request was already submitted, it was not possible to increase the amount requested at that time. ASCC Senate was aware of this during the approval of the 2023-2024 Budget, and that an additional request would be made during the current fiscal year.

Whereas: The largest increase in the budget is the stage used at Commencement. Prior to 2023 the Theater department provided a stage at the cost of \$7,000. After the opening of the Performing Arts Complex, the Theater department informed the Commencement team that they were no longer able to provide the stage. After exploring options, a stage was available for use through the current audio-visual vendor used (an event production company), and the cost for the stage is \$15,000. Other increases to the budget include increased costs for security and additional stipends for student workers, along with general inflation of all materials/services for the event.

Whereas: The following is the budget for Commencement 2024, indicating insufficient funds for the event:

Category	Description	Budget	Account
Set-up and equipment	1300 chairs, 11 canopies, delivery & labor	\$ 14,000.00	600-01-013
Audio-Visual	Video wall, sound/video, videographer, stage, labor & delivery	\$ 56,000.00	600-01-013
Audio-Visual	Captioning for live feed	\$ 1,000.00	District
Printing	Program Booklets	\$ 8,500.00	District
Printing	Tickets for guests	\$ 600.00	600-01-013
Printing	Diploma covers	\$ 10,000.00	District
Printing	Diplomas/certificates	\$ 18,000.00	District
Décor	Flowers - Stage Area	\$ 2,100.00	600-01-013

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Décor	Confetti Cannon Rental	\$ 2,800.00	600-01-013
Guest ADA Support	Golf Cart Rental	\$ 2,500.00	600-01-013
Supplies	Misc. supplies - extra table cloths, grad prep supplies (lint rollers, bobby pins, etc.), faculty cheer squad kits (bubbles, pompoms)	\$ 500.00	600-01-013
Supplies	Honor Cords	\$ 500.00	600-01-017
Supplies	Regalia/Dry Cleaning for students on stage and Board of Trustees	\$ 700.00	
Supplies	Water	\$ 600.00	600-01-013
Staffing	Security guards for bag check & stadium security	\$ 4,500.00	600-01-013
Staffing	Stipends for student event workers (20 @ \$150)	\$ 3,000.00	600-01-013
Staffing	Staff event t-shirts	\$ 800.00	600-01-013
Staffing	Catering for CC workers & volunteers, faculty reception	\$ 2,000.00	600-01-013
	TOTAL	\$ 128,100.00	
	Covered by District	\$ 37,500.00	
	Existing ASCC Budget	\$ 77,200.00	600-01-013
	Unfunded amount (total less existing funds)	\$ 13,400.00	

Resolved: The ASCC Senate shall fund an additional \$13,400.00 for Commencement 2024 costs, as outlined in the Commencement 2024 Budget. The funds will be transferred from the ASCC Senate Fund account (600-03-015) to the Commencement account (600-01-013). Any unused funds will be returned to the ASCC reserves.

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Amendment History

None.

Final Senate Action

Date of final vote: February 7, 2024

Senators Voting Aye: Abrokwa-Agyei, Alamgir, Bui, Dowls, Dunomes, Gomez, Gonzalez, Ramos, Murillo, Ochoa, Oliva, Ordonez, Oregon, Poliquin-Hernandez, Reyes, Sanchez, Vasquez, Villalobos, Yim

Senators Voting Nay: None

Senators Abstaining: None

Vote Count: 19Aye, 0 Nay, 0 Abstain

Committee Referral

Referred to Committee? No

Presidential Action

Presidential Action (Approved or Veto): Approve

Presidential Signature:

A handwritten signature in black ink, appearing to read "AIGC" with a flourish underneath.

Date: February 8, 2024