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## **CERRITOS COLLEGE CHAIRS COUNCIL**

TO: Members of the Chairs Council  
FROM: Miriam Tolson, Program Assistant  
DATE: November 8, 2016  
SUBJECT: **Chairs Council Minutes 10-27-16**

### Chairs Council **10-27-16**

	<b>LAST NAME</b>	<b>FIRST NAME</b>	<b>DEPARTMENT</b>
	Abbruzzese	Mark	Anthropology
	Barrett	Bonnie	Art & Design
	Bathke	Julie	Physical Therapist Assistant
	Brooks	Kelli	Nursing
X	Brown	Reed	Theatre Film
	Bueno	Ni	Health Education
X	Cameron	Richard	Mass Communications
	Casas	Ralph	Pharmacy Technology
	Clifford	Stephen	English
	Clauss	Dan	Athletics
	Codd	Geri	Education
	Conley	Angela	Mathematics
X	Covill	Matt	Biology
	Duff	Kimberley	Psychology
X	Edwards	Carrie	Health Education
X	Fronke	Mark	Accounting
	Gersitz	Lorraine	Library
X	Gradin	Susan	Child Development
X	Greenberg	Bruce	Law (Paralegal)
X	Gurrola	Maria	Medical Assisting
	Helberg	Bonnie	Reading
X	Holzgang	Amy	Sociology
	Hu	Jianli	Business Administration
X	Jarrett	George	History

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	Krayer	Adelle	Dental Hygiene
	Lacy	Tor	Earth Sciences
	<b>Lewellen</b>	<b>Michelle</b>	<b>Faculty Senate President</b>
	Livingston	Bob	Business Administration
X	Lopez	Jesusita	Culinary Arts
	Macias	Sergio	Physical Education
	Makarem	Nasiba	Pharmacy
	McDonald	Susan	Speech-Language Pathology Asst.
X	Mclarty-Schroeder	Janet	Physics/Astronomy
	Maz	Andrew	Music
	Micic	Mickey	Engineering Design Technology
	Moriarty	Cindy	Business Administration/Real Estate
X	Morgan	Vykki	EDT
X	Motruk	Nina	Cosmetology
X	Namala	Solomon	Economics
	Nguyen	Phuong	CIS
X	Obasohan	Victor	Political Science
	Pierini	Michael	Culinary Arts
X	Potter	Inge	Foreign Language
	Price	Terry	Plastics & Composites
X	Ronquillo	Jaclyn	Psychology
X	Rosenfeld	Kimberly	Speech
	Sanderson	Janet	Dance
	Satterfield	Joe (Philip)	Administration of Justice
	Sharp	Mageya	BCOT
X	Soden	Barbara	BCOT
X	Soto	Armando	Counseling
X	Stammerjohn	Carl	Woodworking
	Sugihara-Cheetham	Joann	ESL
	Taylor	Kevin	Automotive
	Torres-Bower	Ana	Philosophy/Women and Gender Studies
X	Ukita	Traci	Instructional Chair-Counseling
X	Vega	Frank	Automotive
	Voorhies	Ann	Nursing
X	Waldman	Linda	Chemistry
	Wedell	Donna	Dental Assisting
X	Wilson	Jack	CIS
X	Worrel	Dara	Mathematics

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### GUESTS:

1. **Approval of Minutes 09-29-16** - A Motion was made by Jack Wilson, and Seconded by Barbara Soden to approve the minutes. There were two abstentions by Dara Worrel, Geroge Jarret, Amy Holzgang, Barbara Soden, and Maria Gurrola. The committee unanimously approved the minutes with the roster update as discussed.
2. **Educational Master Plan Meetings Nov 8 & Nov 16:** The meeting will be held in SS 138.
3. **Program Review Plus – Kristi Blackburn** – Dr. Kristi Blackburn presented the committee with the program status, and is willing to provide a demo meeting at the Chairs request. Carl Stammerjohn will re-submit the instructions with a quick training demo to the Chairs on how to update their goals. Dr. Kristi Blackburn provided important deadlines, roll out dates and projected go live dates. The committee was updated on the items needing adjustment data with the IT department, and were referred to Vince Ortin for assistance with issues. Vykki Morgan volunteered to link the goals. Dr. Kristi Blackburn noted the items that are currently in progress and presented specific functions. She concluded the discussion with offering to meet with faculty individually, and offered to hold an additional training session.
4. **Curriculum – Carrie Edwards** – Carrie discussed the new policy for cross-listed courses including new proposals and the required documentation. There was a thorough discussion regarding existing items and retroactive submittals. Some of the topics included courses related to Women's Studies and some Journalism. Carrie requested to have the forms in by December 7, and noted there would be a mass approval by December 8.
5. **Elumen – Rich Cameron** – Rich discussed updates related to Elumen and the status of CurriNet and the Curriculum link. There was discussion regarding the website, formatting, Tech Review, Distance Ed approval, and accessibility. There were suggestions about using a rubric or checklist for Tech Review.
6. **Part-Time Faculty Rehire Rights – Union Rep** – The committee continue the discussion regarding the Part-Time Faculty rehire rights and part-time faculty concerns related to employment and seniority.
7. **Open Discussion** – There were no items to report.

Next Meeting March 23