



CENTER FOR TEACHING EXCELLENCE

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FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

September 8, 2020; 1 p.m., ConferZoom

DATE: May 12, 2020

LOCATION: ConferZoom

CALL TO ORDER: 1:05 p.m.

QUORUM MET: Yes

FACILITATOR: Chad Greene

MEMBERS PRESENT

Michael Arambula, PT Faculty

David Betancourt, FA

Chad Greene, CTX Coordinator/Chair

Kari Hemmerling, HPEDA

Veronica Herrera, Counseling

Judi Holmes, SAS

Fernando Jimenez, HSS

Janet Mitchell Lambert, Guest

Hillary Mennella, ACCME (for Shawna Baskette)

Joana Mootz-Gonzales, LA

Sarah Pirtle, CSEA

Asma Said, SEM

Kaitlin Scott, Library

Marlena Shore, HO

Wendy Wright, BE

MEMBERS ABSENT

Frank Vega, Technology

AGENDA ITEMS

1. Introductions: New Members of the Faculty Professional Development Committee
 - a. Chair Chad Greene welcomed Shawna Baskette, David Betancourt, Veronica Herrera, Asma Said, and Marlena Shore to the committee.
2. For Approval: Minutes for May 12 Faculty Professional Development Committee (FPDC) Meeting
 - a. Joana Mootz-Gonzales made a motion to approve the minutes for the May 12 FPDC meeting; Wendy Wright seconded the motion. The minutes were approved with eleven voting in favor and three abstaining (Kari Hemmerling, Marlena Shore, and Monique Valencia).
3. For Information: Cerritos College Has Implemented New Pathways to Earning "Full Certification" or Achieving "Basic Competency" to Teach Online
 - a. Greene showed the committee where the information about all the currently approved pathways is available on the "Online Teaching Certification" page on our Center for Teaching Excellence site: <https://www.cerritos.edu/ic/certificate.htm>
 - b. Our new distance education (DE) co-coordinators Janet Mitchell Lambert and Veronica Herrera presented information on the processes of achieving "minimum competency" or earning "full certification" to teach online. Lambert shared information about related



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professional development offerings such as the Online Teaching Certification Bootcamp, the Pro Tips Support Sessions webinars, and the *Small Teaching Online* Book Seminars.

- c. Lambert and Herrera answered questions from committee members, including what the responsibilities of each of the three DE co-coordinators are.
4. For Information: Selected Events Since Our Last FPDC Meeting
 - a. Summer Institute: Culturally Responsive Teaching and Learning – June 15-19
 - i. Facilitated by Lydia Alvarez and Damon Cagnolatti
 - ii. Attended by twenty-four faculty
 - b. Summer Institute: Collaborative Reflective Observational Experience – June 22-25
 - i. Facilitated by David Betancourt
 - ii. Attended by ten faculty
 - c. Equity in the Classroom – July 20-August 7
 - i. Facilitated by Lydia Alvarez, Damon Cagnolatti, Valyncia Raphael, Lui Amador, and Frank Mixson
 - ii. Attended by seventeen faculty
 - d. UndocuAlly Training – July 23
 - i. Facilitated by Rosa Carillo, Richard Garcia, Amna Jara, and Lynn Wang
 - ii. Attended by twenty-five faculty, staff, and managers
 - e. Communicating with Students at the Start of the Semester – August 11
 - i. Facilitated by Wendy Wright
 - ii. Attended by twenty-five faculty
 - f. Accessibility State of Mind – August 12
 - i. Facilitated by Nicholas Matthews
 - ii. Attended by fifty-five faculty
 - g. Connecting Students with Resources – August 13
 - i. Facilitated by Hillary Menella, Elizabeth Miller, Humberto Hernandez, Pamela Sepulveda, Jamie Quiroz, Judi Holmes, and Dahlene Holliness
 - ii. Attended by thirty faculty
 - h. Student Conduct in an Online Classroom Environment – August 13
 - i. Facilitated by Cynthia Lavarriere
 - ii. Attended by twenty-five faculty
 - i. Teaching Assistant Program Orientation – August 14
 - i. Facilitated by Chad Greene and Valyncia Raphael
 - ii. Attended by six teaching assistants
5. For Information: We Are Moving Forward with the Implementation of *Cornerstone*, Our Replacement for *Flex Reporter*
 - a. We are a part of implementation Cohort 4 – starting with admin training in September and ending with integration around December



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- b. The college has signed off on the memorandum of understanding (MOU) with the Foundation for California Community Colleges, which is collaborating with the California Community Colleges Chancellor's Office on this project
 - c. We have secured an extension of *Flex Reporter* through December with the developer, who has also offered us the option to further extend it through June, if necessary
 6. Selected Events to Promote – All on *Flex Reporter*
 - a. Cerritos College Reads 1: *A Dream Called Home* – ~~September 3~~, October 1, November 5, and December 3
 - b. Cerritos College Reads 2: *Becoming* – September 11, October 9, November 16, and December 4
 - c. Cerritos College Reads 3: *The Prophet* – September 9, October 7, November 18, and December 9
 - d. Fall Falcons Book Club: *Lean In* – September 18, October 9, and October 23
 - e. Restorative Justice Book Club – September 24, October 22, and November 19
 - f. *Small Teaching Online* Book Seminar 1 – September 24, October 29, and November 24
 - g. *Small Teaching Online* Book Seminar 2 – September 25, October 30, and November 20
 - h. Addressing SLO Accreditation Recommendations – September 15
 - i. Writing with Integrity Roundtable – September 14
 - j. Everything You Ever Wanted to Know About Guided Pathways – September 24
 7. Lottery to Stagger Terms of FPDC Members
 - a. The Faculty Senate is requesting its committees, including the FPDC, to stagger the terms of their members
 - b. The goal is to help preserve the institutional memory of each committee by eliminating the possibility of all its members being replaced at once
 - c. Half of the committee members' terms would be for one year (2020-2021) and half would be for two years (2020-2022)
 - d. The members whose one-year terms would expire at the end of this year could then be re-elected to serve full two-year terms (2021-2023)
 - e. The senate is asking that committees stagger the terms by lottery
 - f. Monique Valencia made a motion to approve the proposal to stagger the FPDC members' terms by lottery at the committee's meeting on October 13, specifying that the "lottery" would consist of drawing names out of a hat. Joana Mootz-Gonzales seconded the motion. The motion was passed unanimously by the committee members present.
 8. Items from the Floor
 - a. There were no items from the floor.