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FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

Date: April 12, 2022

Location: Zoom

Call to Order: 1 p.m.

Quorum Met: Yes

Facilitator: Chad Greene

Present

Shawna Baskette, Dean of Academic Success

David Betancourt, FA

Chad Greene, CTX Coordinator/Chair

Whitney Griffin, PT Faculty

Kari Hemmerling, HPEDA

Judi Holmes, SAS

Fernando Jimenez, HSS

Joana Mootz Gonzales, LA

Sarah Pirtle, CSEA

Asma Said, SEM

Kaitlin Scott, Library

Frank Vega, Technology

Wendy Wright, BE

Nicholas Matthews, DE (Guest)

Absent

Kristine Aslanyan, Counseling

Valeria Christensen, HO

Monique Valencia, CSEA

Agenda Items

1. Approving: Minutes for March 8 Faculty Professional Development Committee (FPDC) Meeting

- a. Wendy Wright made a motion to approve the minutes for the March 8 FPDC meeting; Kaitlin Scott seconded the motion. Shawna Baskette, Judi Holmes, and Frank Vega abstained. The minutes were approved.

2. Considering: Nominations for Our Award for Outstanding Contributor(s) to Professional Development

- a. Monique Valencia compiled all of the nominations into one document, which Chad Greene emailed to the FPDC members on Wednesday, April 6. A total of seven Cerritos College employees were nominated for the award – either as individuals or as members of a “team.”



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- b. Our goal for this meeting was to select the winner(s) of the Outstanding Contributor to Professional Development Award by either the consensus of the committee or a majority vote. In the event of a tie, the committee chair would have voted to break the tie.
 - c. After careful consideration of all the nominations, the FPDC – by majority vote – selected Angela Hoppe-Nagao from Communication Studies and Traci Ukita from Career Services as the winners of the second annual Outstanding Contributor to Professional Development Award, in recognition of their efforts to provide our faculty and staff with professional development through their "Guided Pathways Presents" series.
- 3. Discussing: Potential Return to Face-to-Face Operations for the Center for Teaching Excellence (CTX) as Soon as This Summer**
 - a. As shared during our March meeting, the current thinking is that there will be no social-distancing requirement for the college's on-ground classes or services this summer. That translates to a potential return to not only face-to-face professional development events, but also face-to-face operations for the CTX. (Of course, as we have all learned during the two years of the COVID-19 pandemic, situations can change unexpectedly.)
 - b. At its March meeting, the committee talked about a return to face-to-face events as an option. At its April meeting, the committee members similarly shared their thoughts about the possibility of a return to face-to-face operations for the CTX as soon as this summer. The general consensus was to take a gradual approach to a return to face-to-face operations, taking into consideration what services could best be provided through online, remote, or face-to-face delivery.
- 4. Sharing: Statistics on Our Professional Development Offerings So Far in 2021-2022**
 - a. Greene informed the FPDC that he had presented his regular reports to the Coordinating Committee on March 28 and to the Faculty Senate on April 5.
 - b. As of the end of March, we had offered flex credit to faculty for 170 events since the start of the current fiscal year on July 1, 2021.
 - c. That had translated to 225 hours of flex credit available to full-time faculty who want to satisfy their 25-hour contractual obligation either partially or fully through our in-house offerings.
 - d. These were similar numbers to 2020-2021, when – at approximately the same point in the fiscal year – it had been 177 events and 240.5 hours.
- 5. Asking: How Do We Want to Complete Our Review of the 2021-2022 CTX Calendar of Events?**
 - a. Traditionally, at the last FPDC meeting of the academic year, we review that year's CTX calendar of events.
 - b. Basically, the questions we try to answer about the calendar are: *Which of these events, if any, would we like to offer again in the next year? Which events, if any, would we like to delete from the calendar? Which events, if any, would we like to add to the calendar?*
 - c. Considering the number of events we had offered so far this year, Greene asked how and when the committee would prefer to receive this information? Last year, Greene emailed the information to the members ahead of time. And, at the committee's



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request, the information was color-coded, so it was easier for the members to see which events had been developed by the CTX and which events had been organized for different entities at the college – such as Employee Development, Staff Development, or the President’s Office. The committee members confirmed they would like to receive the information in a similar format and at a similar time this year.

6. Sharing: Professional Development Related to Distance Education (DE)

- a. Nicholas Matthews, who is attending our Faculty Professional Development Committee meetings this year to serve as our liaison to the Distance Education Program, previewed upcoming professional development opportunities. Highlights included our 2022 summer institute, which he will co-facilitate with Janet Mitchell Lambert and Lynn Serwin.

7. Previewing: Professional Development Related to Open Educational Resources (OER)

- a. Committee member David Betancourt, who is the open educational resources liaison for Cerritos College, previewed upcoming professional development opportunities from the Academic Senate for the California Community Colleges Open Educational Resources Initiative (OERI).
- b. Committee members could find more information about the ASCCC OERI’s professional development offerings at: <https://asccc-oeri.org/webinars-and-events/>
- c. At the April meeting, Betancourt also asked for committee members’ assistance in spreading the word about a survey to be distributed to students in courses that have a zero textbook cost (ZTC).

8. Promoting: Selected Events – All on *Cornerstone*

- a. Greene asked the committee members to help spread the word about selected professional-development events scheduled to take place between the committee’s meetings in April and May, including “The Equity-Minded Syllabus,” “Sexual Assault Awareness Month (SAAM): Silent Epidemic of Violence Against Disabled QTBIPOC Populations,” “SLO Showcase: Innovations and Practices at Cerritos College,” “Take a Deep Dive: Reflect and Revise Your Canvas Course Using the CVC-OEI and Peralta Equity Rubrics,” and “President’s Spring 2022 Speaker Series: Creating Your Big Picture Vision.”

9. Items from the Floor

- a. There were no items from the floor.