



CENTER FOR TEACHING EXCELLENCE

11110 ALONDRA BLVD. • NORWALK, CALIFORNIA 90650-6298 • (562) 860-2451

FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

DATE: February 11, 2020

LOCATION: CTX Conference Room (LC-201)

CALL TO ORDER: 1:02 p.m.

QUORUM MET: Yes

FACILITATOR: Chad Greene

MEMBERS PRESENT:

Joana Mootz-Gonzales, LA
Michael Arambula, PT Faculty
MiaSarah Walsh, Counseling
Kaitlin Scott, Library
Kari Hemmerling, HPEA
Monique Valencia, CSEA

Brandt Reiter, FA
Valeria Christensen, HO
Jennifer Calisher, SEM
Sarah Pirtle, CSEA
Hillary Mennella, ACCME
Chad Greene, CTX Coordinator/Chair

MEMBERS ABSENT:

Mary Ellen Brady, BE
Judi Holmes, DSPS

Frank Vega, Technology

MINUTES: A motion was made by Joana Mootz-Gonzalez to approve the minutes from 11/12/19 and 12/10/19 committee meetings. The motion was seconded by Brandt Reiter. The minutes were approved (0 “nay” votes, 10 “yea” votes, 2 abstentions).

AGENDA ITEMS:

1. Introductions/Welcomed new members
2. Chad updated the committee members on selected professional development events that had taken place since their previous meeting and provided reports on attendance:
 - a. Adjunct Orientation – January 8
 - b. New Faculty Orientation Program – January 9
 - c. Creating a Study Abroad Program Proposal – January 21
 - d. Teacher TRAC Twentieth Anniversary Celebration – January 21
 - e. Teaching Practices that Help Deaf Students – and All Students – January 30
 - f. UndocuAlly Training – February 7
 - g. Accessibility in Eight Easy Steps – February 10
3. Chad updated the committee of the planning in progress for three Summer Institutes
 - a. Collaborative Observational Reflective Experience (CORE) – David Betancourt



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- b. Culturally Responsive Teaching and Learning (CRTL) – Lydia Alvarez and Damon Cagnolatti
 - c. Teaching Assistant Program (TAP) – Chad Greene
 4. Chad informed the committee of the possibility of replacing *Flex Reporter* with *Cornerstone*
 - a. Has been licensed by the California Community Colleges Chancellor’s Office for the entire system; has been implemented by 32 community colleges already and is being implemented by 21 more by end of this semester
 - b. Would allow us to integrate with the CCCCO’s Vision Resource Center, enabling our faculty and staff to take their online trainings – and for us to track that participation
 - i. Does this include the @ONE trainings?
 - c. Next implementation cohort, 3A, starts at end of March and would lead to implementation in July
 5. Chad informed the committee of a potential PD participation opportunity: Evaluation of Association of College and University Educators’ Certificate in Effective College Instruction as a Potential Professional-Development Program
 - a. Zoom Conference with ACUE Academic Director Dr. Kim Middleton at 11 a.m. on Tuesday, February 18 in Automotive Partners Conference Room (AP 8)
 - b. Seats available for a couple committee members to attend
 - c. The committee asked if there be compensation for faculty? If so, what kind?
 - i. Possible options: stipends and/or column advancement
 6. Chad continued the conversation on revising the Teaching Assistant Program (TAP)
 - a. The committee provided revisions to the Mentor Job Description
 7. Chad announced the creation of “Faculty Fellow” position in CTX
 - a. The committee review and provided feedback for the “Faculty Fellow” job description
 - i. The committee was concerned with the reassigned time and would like to increase it to 30%
 8. Chad shared selected events for the committee members to promote, all of which were listed on Flex Reporter:
 - a. Cerritos College Reads: *Aristotle and Dante Discover the Secrets of the Universe* – February 13, March 12, April 16, and May 14
 - b. Whine and Cheese About AB 705 – February 18 and April 21
 - c. *Accessibility: It’s Not a Four-Letter Word* – February 20
 - d. Cerritos College Reads: *A Woman Is No Man* – February 20, March 26, April 23, and May 14
 - e. Cerritos College Reads: *Educated* – February 26, March 25, April 22, and May 13
 - f. Restorative Justice Book Club – February 27, March 26, and April 23



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- g. Safe Zone Training – March 6
- 9. Items from the Floor
 - a. Syllabus Resources
 - b. Chad informed the committee that the confidential employees would like to participate on this committee. The committee agreed unanimously to include confidentials.