

CERRITOS COLLEGE
COLLEGE COMMITTEE ON PLANNING AND BUDGET
MEETING MINUTES
OCTOBER 3, 2019

Present: Felipe Lopez
Dr. Adriana Flores-Church
Dr. Dilcie Perez
Dr. April Griffin
Humberto Solis
Patrick O'Donnell
Dr. Patricia Robbin-Smith (Tafoya)
Sunday Obazuaye
Graciela Vasquez

Adelle Kraye
Stephanie Rosenblatt
Deb Moore
Michael Pierini
Kathy Hogue
Michele Kingston
Etta Walton
Linda Kaufman
Heather Johnson

Absent: Rick Miranda
Dr. Michelle Lewellen
Rachel Mason

1. CALL TO ORDER

Mr. Lopez called the meeting to order at 2:06 p.m.

2. APPROVAL OF MINUTES – September 19, 2019

It was moved by Ms. Rosenblatt and seconded by Ms. Hogue to approve the September 19, 2019 minutes. Mr. Obazuaye and Ms. Vasquez abstained. The minutes were approved as presented. Ms. Johnson was not present for the vote.

3. HOW CERRITOS PLANS – DOCUMENT APPROVAL

EMP Goal F: Enhancing Organizational Effectiveness

Mr. Lopez noted that the How Cerritos Plans document needs updating with regard to the Technology Master Plan and Student Services Plan. The committee reviewed the document again and provided input. Mr. Solis and Mr. Lopez will make the suggested changes and provide an updated version at the next meeting.

4. PLANNING AND SHARED GOVERNANCE CALENDAR – 2019-20

EMP Goal D: Improving Internal and External Communication

Mr. Lopez distributed the latest version of the 2019-20 calendar. After committee review, it was requested that the "TBD" dates be actual dates and be input on the document prior to approval.

Mr. Obazuaye noted that there has been some confusion between the faculty academic program "Program Review" and the computer program "PR+" After a brief discussion, it

was noted that further discussion will need to take place to see if there is another name that can be provided as to not cause confusion with staff.

Mr. Lopez will provide the dates to Mr. Solis and bring the calendar back to the next meeting for approval.

5. OTHER ITEMS FROM THE FLOOR

Ms. Hogue shared the issues she is having with the new BEST FIN system and that it is causing classified staff additional work. Mr. Lopez acknowledged her concern and will speak with Mr. Logan to see if there are ways to assist staff with the new process.

Ms. Rosenblatt inquired when the paychecks would have sick time and vacation time as part of the paystub. Mr. Lopez shared that the new Payroll/Human Resources system was supposed to go live January 1, 2020, but it has been pushed to July 1, 2020. He noted that both the Financial system and Human Resources/Payroll is a work in progress.

6. NEXT MEETING – OCTOBER, 2019

The next meeting is scheduled for October 17, 2019.

7. ADJOURNMENT

The meeting was adjourned at 2:43 p.m.