



SLO Committee Minutes

Date: October 22, 2018

Time: 3:00 – 4:30 p.m.

Location: SS 141

| Division | Role | Name | 08/27/2018 | 09/24/2018 | 10/08/2018 | 10/22/2018 | 11/26/2018 | 12/10/2018 |
|--------------------|-----------------|--|------------|------------|------------|------------|------------|------------|
| Business | SLO Coordinator | Mark Fronke | P | P | P | P | | |
| Counseling | SLO Coordinator | Vacant | A | A | A | A | | |
| CCFF | Faculty | Pauline Acosta | P | A | A | A | | |
| Counseling | Faculty | Veronica Herrera | P | P | P | P | | |
| Curriculum | Faculty | Carrie Edwards | A | A | A | A | | |
| DSPS | Faculty | Rachel Martinez for Steven La Vigne | P | P | P | P | | |
| Faculty Senate | Faculty | Michelle Lewellen | P | A | P | P | | |
| Fine Arts & Comm. | Faculty | Sergio Teran | P | P | P | P | | |
| Health Occupations | Faculty | Kelli Brooks | A | P | A | A | | |
| HPEDA | Faculty | Jennifer O'Connor | P | P | A | P | | |
| HSS | Faculty | Jaclyn Ronquillo- Adachi | P | P | P | P | | |
| Liberal Arts | Faculty | Lee Anne McIlroy | A | A | P | A | | |
| Library/LRC | Faculty | Lorraine Gersitz | P | A | P | P | | |
| SEM | Faculty | Chace Tydell | P | P | P | A | | |
| Technology | Faculty | Chuong Vo | P | P | P | P | | |
| IERP | ACCME | Alex Claxton | P | P | P | P | | |
| Academic Affairs | ACCME | Colleen McKinley | A | P | P | A | | |
| Student Services | Administration | Kim Westby | P | A | A | A | | |
| Student Services | ACCME | Shawna Baskette | P | P | P | P | | |
| Academic Affairs | Administration | Rick Miranda | A | P | P | A | | |
| CSEA | Classified | Vacant | A | A | A | A | | |
| ASCC | Student | Vacant | A | A | A | A | | |

| | Summary of Discussion |
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| Meeting Called to Order | SLO Coordinator, Mark Fronke, called the meeting to order at 3:05 P.M. |
| 1. Introductions of all SLO Committee members | The committee introduced themselves and welcomed new program assistant Jenny Ruiz |
| 2. Approval of Minutes from October 8, 2018 meeting. | Michelle Lewellen made a motion to approve the minutes of the October 8, 2018 meeting as corrected. Lorraine Gersitz seconded. The committee unanimously passed the motion. |
| 3. Review of SLO Committee Action Plan for GESLOs and ISLOs | Mark made changes to the Improvement Plan with the incorporation all of the member's comments and suggestions into the updated document. Mark and Alex looked at the ISLOs evaluation rate and saw that they are low compared to the GESLOs. Mark also made small changes to the SLOs website regarding the ISLOs which report before the semester and after the semester. The committee agreed on the updated Action Plan and no further revisions were made. |
| 4. Review of SLO instructions for Instructional Program Review (Appendix F) | The committee revised the old document for the Program Review process. Appendix F is a guide for programs under review to help them report on their SLO's assessment and data. The committee added an advisory to the document stating that when SLOs assessments are lacking and inadequate, Department Faculty should develop a goal to address these concerns for future reporting periods. |
| 5. Visit to Planning and Budgeting Committee | Mark visited the Planning and Budgeting Committee and discussed the Action Plan in which he incorporated the overall information and observations that he presented to the committee and included them in the updated Action Plan document. |
| 6. Non-instructional SLOs and AUOs. | The committee talked about Non instructional SLOs and AUOs (Administrative Unit Outcomes) and how they relate to what this committee works on. The committee agreed that Non Instructional SLOs and AUOs are beyond the practice that this committee meets upon and that they don't know if they have to include these outcomes as part of the SLOs committee. |
| 7. 2018-19 Workshops Scheduled a. Tuesday, 11/27, 11:00 am to 12:15, CTX b. Friday, 4/5, 8:00 am to 12:30, SLO Extravaganza I | No changes since the last meeting. |

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| 8. Status of eLumen | All the assessments have been completed for the Fall Semester in ELumen. There are still some problems with Elumen and how departments use this online program. The committee agreed that all the department chairs should review the mappings to the new ISLOS and GESLOs on Elumen. |
| 9. Items from the Floor | The committee spoke about that departments should not use the Action Plan function in Elumen because it is a faulty function that does not link into Program Review Plus. Mark talked about how easy it is to upload the Action Plan into Program Review Plus. Michelle requested that as a committee they should push the departments into making the document accessible when they are uploading them into Program Review Plus |
| 10. Meeting Adjourned | SLO Coordinator, Mark Fronke, adjourned the meeting at 4:10 P.M. |