



SLO Committee Minutes

Date: April 8, 2019

Time: 3:00 – 4:30 p.m.

Location: SS 141

Division	Role	Name	01/28/2019	02/11/2019	03/11/2019	04/08/2019	04/22/2019
Business	SLO Coordinator	Mark Fronke	P	P	P	P	
Counseling	SLO Coordinator	Chelena Fisher	P	P	P	P	
CCFF	Faculty	Pauline Acosta	A	A	A	A	
Counseling	Faculty	Veronica Herrera	A	P	A	P	
Curriculum	Faculty	Carrie Edwards	A	A	A	A	
DSPS	Faculty	Rachel Martinez	P	P	P	P	
Faculty Senate	Faculty	Michelle Lewellen	A	P	A	A	
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	P	P	
Health Occupations	Faculty	Kelli Brooks	A	A	A	A	
HPEDA	Faculty	Jennifer O'Connor	P	A	P	P	
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P	A	P	
Liberal Arts	Faculty	Lee Anne McIlroy	P	A	P	P	
Library/LRC	Faculty	Lorraine Gersitz	P	P	P	P	
SEM	Faculty	Chace Tydell	P	P	P	P	
Technology	Faculty	Chuong Vo	P	P	P	P	
IERP	ACCME	Alex Claxton	P	P	P	P	
Academic Affairs	ACCME	Colleen McKinley	P	A	A	P	
Student Services	Administration	Dilcie Perez	P	P	A	P	
Student Services	ACCME	Shawna Baskette Gary Pritchard for	A	A	A	A	
Academic Affairs	Administration	Rick Miranda	A	P	A	P	
CSEA	Classified	Vacant	A	A	A	A	
ASCC	Student	Vacant	A	A	A	A	

	Summary of Discussion
Meeting Called to Order	SLO Coordinator, Mark Fronke, called the meeting to order at 3:05 P.M.
1. Introductions of all SLO Committee members	The committee introduced themselves, the committee welcomed Psychology Professor Aaron Jasso.
2. Approval of Minutes from March 11, 2019 meeting.	Jennifer O'Connor made a motion to approve the minutes of the March 11, 2019 meeting as corrected Lorraine Gersitz seconded. The committee unanimously passed the motion. Jaclyn Ronquillo-Adachi abstained.
3. Discussion of FERPA concerns	Vice President of Student Services, Dilcie Perez informed the committee that there is no violation of FERPA regarding SLO assessment data and using a portal like eLumen to gather and summarize assessment data. FERPA law specifically allows student data to be shared on a 'need to know basis' which includes SLO assessment data. Dr. Perez would like to hear more concerns in regards to FERPA from the faculty to address the specific concerns.
4. Final review of survey results	<p>Mark Fronke reviewed the survey results with the committee using the Powerpoint version.</p> <p>Lee Ann McIlroy suggested that the Chair communicate to the VP of Academic Affairs requesting the administration prepare a communication to the faculty regarding their position on SLO assessment, how valuable it is to them and their response to the ISLO results. She thought it would be helpful if the administration were part of the ongoing acknowledgement and celebration of how we are meeting our SLO assessments institutionally, and within our departments.</p> <p>Mark Fronke advised the committee that Michelle Lewellen, in her role as Accreditation Coordinator, sent a request to Felipe Lopez, VP of Business Services, to prepare a communication regarding a response to the ISLO assessment results. As of this date, no response has been received.</p> <p>The Committee suggested that there be an Action Plan made to inform the faculty of how the progress of SLOs is going and when the results are published to communicate to the faculty that the software is unchangeable.</p>

	<p>Jaclyn Ronquillo suggested there be just a one page highlight for the faculty to help increase interest. The committee agreed as well. Mark Fronke agreed to prepare a one-page highlight of the results for the next meeting.</p> <p>The issue of how often faculty should be assessing Course SLOs was discussed. The committee suggested reiterating that departments should develop their own assessment timing and methods but should be encouraged to assess as often as possible.</p> <p>The committee suggested having an open house and invite all faculty to join the committee and allow faculty to ask questions and voice and concerns. A name was suggested to be “Coffee and SLOnuts” by Jaclyn Ronquillo and the date was set for Monday, May 13th at 3:00pm.</p> <p>Additional discussion suggested that the committee:</p> <ol style="list-style-type: none"> 1. Communicate with the Division Deans regarding preparing divisional action plans based on division wide assessment results. 2. Communicate with Department Chairs to empower them with the understanding that the SLO process gives them ultimate flexibility on the nature, timing and extent of SLO assessments 3. Communicate with CCFF management to determine the current and future contractual requirements for part-time faculty regarding SLO assessment.
<p>5. Planning session for 2019 - 2020</p>	<p>The committee reviewed the SLO deadlines set for the upcoming year, Jaclyn Ronquillo suggested that all Saturdays and Sundays be moved to a Friday. Changes will be made by Mark Fronke.</p> <p>The committee agreed by census on the set deadlines.</p>
<p>6. Proposed change in SLO Committee Meetings</p>	<p>The committee agreed that the meetings will stay as is.</p>
<p>7. Items from the floor</p>	<p>Alex Claxton informed the committee about final survey results which were disaggregated by full and part time faculty.</p>
<p>8. Meeting Adjourned</p>	<p>SLO Coordinator, Mark Fronke, adjourned the meeting at 4:16 P.M.</p>