



SLO Committee Minutes

Date: February 27, 2017

Time: 3:30 - 4:30 p.m.

Location: SS 140

Division	Role	Name	01/23/2017	02/13/2017	02/27/2017	03/27/2017	04/10/2017	04/24/2017	05/08/2017
Business	SLO Coordinator	Mark Fronke	P	P	P				
Counseling	SLO Coordinator	Jan Connal	P	P	P				
CCFF	Faculty	Lyndsey Lefebvre	P	A	A				
Counseling	Faculty	Traci Ukita	P	A	P				
Curriculum	Faculty	Carrie Edwards	A	A	A				
DSPS	Faculty	Steven La Vigne	P	A	A				
Faculty Senate	Faculty	Vacant	A	A	A				
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	P				
Health Occupations	Faculty	Ann Voorhies	A	A	A				
HPEDA	Faculty	Rebekah Hathaway	A	P	P				
HSS	Faculty	Jaclyn Ronquillo	P	P	P				
Liberal Arts	Faculty	Chad Greene	A	P	P				
Library/LRC	Faculty	Lorraine Gersitz	P	P	P				
SEM	Faculty	Chace Tydell	P	P	A				
Technology	Faculty	Chung Vo	P	P	A				
IERP	ACCME	Kristi Blackburn	P	P	P				
SEM	ACCME	Connie Boardman	P	P	P				
Student Services	ACCME	Terrie Lopez	P	P	A				
CSEA	Classified	Vacant	A	A	A				
ASCC	Student	Elizabeth Rivas	A	A	A				

	Summary of Discussion
Meeting Called to Order	SLO Coordinator Mark Fronke called the meeting to order at 3:37 p.m.
Approval of Minutes	Lorraine Gersitz made a motion to approve the minutes from the February 13 SLO Committee meeting; Connie Boardman second the motion. Of the ten committee members present two abstained- Traci Ukita and Kahlil Ford.
Results from Fall 2016 Assessment	Fronke presented a handout to committee stating the Assessment Results for Fall 2016. Fronke will make same spread sheet for Fall 2015 to see if there were any improvements. Overall there were 139,000 assessments. There were courses that did assess but were not uploaded into eLumen. Action: Create a Fall 2015 spread sheet. Responsibility: Fronke.
Strategy for Assessing Spring Classes	Fronke presented a revised Course and Degree/Certificate SLO Deadlines with the new deadline dates the committee agreed upon at the February 13 SLO meeting. The deadline to submit course Action Plans April 30. Review Course SLO's June 30. Submit Course, Certificate and Degree Action plans for Spring 2017 deadline is September 29. Fronke suggested he makes a video regarding these deadline dates. Action: Create video and notify faculty of deadlines. Responsibility: Fronke.
Outreach to remind Departments to develop and complete action plans for Fall	Faculty should be meeting to create an action plan. Department chairs are responsible for consolidating course action plans and forward to Fronke in one document. Fronke will be responsible for uploading action plans into eLumen for the time being. Action: Encourage divisions to create an action plan and forward it to Fronke. Responsibility: Fronke with help of committee members.
Discussion on need for faculty survey	SLO Committee agreed to hold off on faculty survey for the time being.
Discussion on need for additional training	If any faculty members wish to have any additional training direct them to Mark Fronke. Action: Direct anyone who wishes to have additional training to Mark Fronke. Responsibility: Fronke with help of SLO committee members.
Meeting Adjourned	SLO Coordinator Mark Fronke adjourned the meeting at 4:22 p.m.

