



# SLO Committee Minutes

**Date:** January 23, 2017

**Time:** 3:30 - 4:30 p.m.

**Location:** SS 140

Division	Role	Name	01/23/2017	02/13/2017	02/27/2017	03/27/2017	04/10/2017	04/24/2017	05/08/2017
Business	SLO Coordinator	Mark Fronke	P						
Counseling	SLO Coordinator	Jan Connal	P						
CCFF	Faculty	Lyndsey Lefebvre	P						
Counseling	Faculty	Traci Ukita	P						
Curriculum	Faculty	Carrie Edwards	A						
DSPS	Faculty	Steven La Vigne	P						
Faculty Senate	Faculty	Vacant	A						
Fine Arts & Comm.	Faculty	Sergio Teran	P						
Health Occupations	Faculty	Ann Voorhies	A						
HPEDA	Faculty	Rebekah Hathaway	A						
HSS	Faculty	Jaclyn Ronquillo	P						
Liberal Arts	Faculty	Chad Greene	A						
Library/LRC	Faculty	Lorraine Gersitz	P						
SEM	Faculty	Chace Tydell	P						
Technology	Faculty	Chung Vo	P						
IERP	ACCME	Kristi Blackburn	A						
SEM	ACCME	Connie Boardman	P						
Student Services	ACCME	Terrie Lopez	P						
CSEA	Classified	Vacant	A						
ASCC	Student	Elizabeth Rivas	A						

	Summary of Discussion
<b>Meeting called to Order</b>	SLO Coordinator Mark Fronke called the meeting to order at 3:32 p.m.
<b>Approval of Minutes</b>	Traci Ukita made a motion to approve the minutes from the November 14 SLO Committee meeting; Steven La Vigne second the motion. Of the eleven committee members present three abstained- Connie Boardman, Terrie Lopez and Lyndsey Lefebvre.
<b>Passport Project</b>	Gary Pitchard presented a handout to the SLO committee regarding the new program being brought to Cerritos College-Interstate Passport. The purpose of the program is to expand the mission of success by creating a pathway for students at Cerritos to have the opportunity to not only transfer within the state but out of the state as well. Pitchard is looking for volunteers from each of the committees to devise the plan of aligning their passport SLOs to our SLOs. Lyndsey Lefebvre and Connie Boardman volunteered to attend the meeting regarding the program on February 16.
<b>Preparing Faculty Participation Reports</b>	<p>Fronke provided the SLO committee with a handout with step by step instructions on preparing a “participation report.” The deadline to have all SLO results for Spring is January 27. After the 27<sup>th</sup> Department chairs can log into eLumen and see who have completed their assessments.</p> <p><b>Action:</b> Send out email to department chairs logon to eLumen and look at reports.</p> <p><b>Responsibility:</b> Fronke.</p>
<b>Discussion of the SLO Action Plan Process</b>	<p>Fronke provided step by step instructions on how to log onto eLumen and generate the “SLO Performance Reports.” Departments will be responsible to meet and discuss the results and come up with an action plan on how to improve.</p> <p><b>Action:</b> Departments need to meet and review their results and write an action plan collectively.</p> <p><b>Responsibility:</b> Department Chairs and Faculty.</p>
<b>Review of timetable for Spring Process</b>	<p>Fronke suggested to committee to assess all SLO’s every semester. The committee agreed on moving the deadline date for changing or adding SLOs to August 1.</p> <p><b>Action:</b> Notify Department Chairs to facilitate what SLOs they will be assessing by August 1.</p> <p><b>Responsibility:</b> Fronke.</p>
<b>Meeting Adjourned</b>	Mark Fronke adjourned meeting at 4:29 p.m.