



SLO Committee Minutes

Date: October 24, 2016

Time: 3:30 - 4:30 p.m.

Location: SS 140

Division	Role	Name	8/22/2016	9/12/2016	9/26/2016	10/24/2016	11/14/2016	11/28/2016	12/12/2016
Business	SLO Coordinator	Mark Fronke	P	P	P	P			
Counseling	SLO Coordinator	Jan Connal	P	A	P	A			
CCFF	Faculty	Solomon Namala	A	P	P	P			
Counseling	Faculty	Traci Ukita	A	A	P	P			
Curriculum	Faculty	Carrie Edwards	A	P	A	A			
DSPS	Faculty	Steven La Vigne	P	P	P	A			
Faculty Senate	Faculty	Vacant	A	A	A	A			
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	A	P			
Health Occupations	Faculty	Ann Voorhies	P	P	A	P			
HPEDA	Faculty	Rebekah Hathaway	P	P	P	P			
HSS	Faculty	Jaclyn Ronquillo	P	P	A	P			
Liberal Arts	Faculty	Chad Greene	P	P	P	P			
Library/LRC	Faculty	Lorraine Gersitz	P	A	P	P			
SEM	Faculty	Chace Tydell	A	P	P	P			
Technology	Faculty	Mark Tait	A	A	A	P			
IERP	ACCME	Kristi Blackburn	P	P	P	P			
SEM	ACCME	Connie Boardman	P	A	P	P			
Student Services	ACCME	Terrie Lopez	P	A	A	P			
CSEA	Classified	Vacant	A	A	A	A			
ASCC	Student	Elizabeth Rivas	A	A	A	P			

	Summary of Discussion
Meeting Called to Order	SLO Coordinator Mark Fronke called the meeting to order at 3:32 p.m.
Approval of Minutes	Terrie Lopez made a motion to approve the minutes from the September 24 SLO Committee meeting; Ann Voorhies second the motion. Of the fourteen committee members present, two abstained- Jaclyn Ronquillo and Kristi Blackburn.
Update of Departments for Step 1 and Step 2	<p>Fronke updated the committee on who all needs to complete Steps one and two; Technology (Auto Body, Auto, Cosmetology, Engineering Design Technology, Welding, Woodworking Manufacturing Technology), Fine Arts (Theatre Arts), Health Occupations (Culinary Arts, Dental Hygiene), Humanities and Social Sciences (History), Liberal Arts (Reading), Science Engineering and Math (Chemistry), Adult Education (English as a Second Language).</p> <p>Action: Reach out to those who have not completed steps one and two.</p> <p>Responsibility: Fronke with the help of the SLO committee members.</p>
Discussion of SLO Assessment process	<ul style="list-style-type: none"> a) Updating Rosters December 2 <ul style="list-style-type: none"> - Gather data get it onto an excel sheet - Rosters in eLumen will be updated after drop date, weekend of December 2. b) Meeting with eLumen COO <ul style="list-style-type: none"> - Fronke met with eLumen COO c) Objectives vs. Outcomes <ul style="list-style-type: none"> - Fronke shared with committee what he learned during the eLumen meeting with COO what Objectives and Outcomes mean: Objective- is looking forward (future), Outcome is looking back (did they learn it?) d) Student Engagement <ul style="list-style-type: none"> - Fronke shared with committee that a feature of eLumen is to award “Badges” to students who have successfully completed courses, certificates or degrees. A Badge documents the specific outcomes that were assessed during a student’s academic career and can then be used while applying for jobs. e) Best Practices <p>Action: Encourage everyone to always assess every SLO, so in the future Cerritos College can use Badges.</p> <p>Responsibility: Fronke with help of committee members.</p>
Document for SLO in Program Review	Fronke presented to committee a copy of Annual Student Learning Outcome Assessment Goals (Appendix F) that will be in Program

	<p>Review Workbook. The objective is to encourage departments to report once every six years what they assessed, what did they learn, what action plan did they use to get there and the results of the process.</p> <p>Action: Get departments to include SLO assessment information in their Program Review self-study report.</p> <p>Responsibility: Fronke.</p>
Dates for CTX Training	<p>Mark Fronke presented future date for the next eLumen training to be held in the CTX</p> <p style="padding-left: 40px;">a. Committee- 12/5 @ 3:30 p.m.</p> <p>Action: Hold Training Session.</p> <p>Responsibility: Fronke.</p>
Meeting adjourned	<p>Mark Fronke adjourned meeting at 4:40 p.m.</p>