



SLO Committee Minutes

Date: October 23, 2017

Time: 3:30 – 5:00 p.m.

Location: SS 16

Division	Role	Name	08/28/2017	09/11/2017	09/25/2017	10/09/2017	10/23/2017	11/13/2017	11/27/2017	12/11/2017
Business	SLO Coordinator	Mark Fronke	P	P	P	P				
Counseling	SLO Coordinator	Jan Connal	P	P	P	A				
CCFF	Faculty	Pauline Acosta	P	P	P	P				
Counseling	Faculty	Traci Ukita	A	P	P	P				
Curriculum	Faculty	Carrie Edwards	A	A	A	A				
DSPS	Faculty	Steven La Vigne	P	P	P	A				
Faculty Senate	Faculty	Vacant	A	A	A	A				
Fine Arts & Comm.	Faculty	Sergio Teran	P	P	P	P				
Health Occupations	Faculty	Ann Voorhies	P	P	P	A				
HPEDA	Faculty	Jennifer O'Connor	P	P	P	P				
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P	P	P				
Liberal Arts	Faculty	Lee Anne McIlroy	P	P	P	P				
Library/LRC	Faculty	Lorraine Gersitz	P	A	P	A				
SEM	Faculty	Chace Tydell	P	P	P	P				
Technology	Faculty	Chuong Vo	P	P	A	P				
IERP	ACCME	Kristi Blackburn	P	P	P	P				
SEM	ACCME	Connie Boardman	P	P	P	A				
Student Services	ACCME	Terrie Lopez	A	P	A	P				
CSEA	Classified	Vacant	A	A	A	A				
ASCC	Student	Princess Florendo	P	A	A	A				

	Summary of Discussion
Meeting Called to Order	SLO Coordinator Mark Fronke called meeting to order at 3:41p.m.
Approval of Minutes	Chace Tydell made a motion to approve the minutes from the September 25 SLO Committee Meeting. Traci Ukita seconded the motion. Of the eleven-committee members present two abstained- Terrie Lopez and Chuong Vo.
Meeting with Jarek Janio <ol style="list-style-type: none"> a. Review of Cerritos College Process b. SLO Terminology Glossary c. Guiding Principles for SLO Assessment 	<p>Fronke shared with the committee that he meet with Jarek Janio, the SLO Coordinator at Santa Ana College who is in charge of the annual symposium that is going to be held on February 12. Fronke reviewed our SLO process with Janio and he thought the Cerritos College process was designed in accordance with best practices. Janio gave Fronke a SLO Terminology Glossary and Guiding Principles for SLO Assessment that will be distributed to committee members to review. Fronke will be reaching out to Michelle to see if there is anything more current than 2010. Janio is available to be a potential speaker for SLO Day.</p> <p>Action: Distribute SLO Terminology Glossary and Guiding Principles for SLO Assessment to committee members and contact Michelle.</p> <p>Responsibility: Elizabeth Kapella and Fronke.</p>
Meetings Scheduled with Divisions	<p>Fronke will be meeting with Liberal Arts and SEM this week to present the PowerPoint and will be meeting with Technology and HPEDA next month. The committee agreed to include in the final thoughts slide, principle eleven “Faculty should engage in SLO development and assessment not because it is a requirement for accreditation but rather because it is good professional practice that can benefit programs and students” from Guiding Principles for SLO Assessment handbook.</p> <p>Action: Attend division meetings and include principle eleven in presentation.</p> <p>Responsibility: Fronke.</p>
Potential Guest Speakers <ol style="list-style-type: none"> a. Jarek Janio b. Sharon Hamill c. Robert Pacheco 	<p>Fronke and Jaclyn Ronquillo-Adachi will be meeting with Sharon Hamill to be a potential speaker at SLO Day and will report to the committee. Fronke is still waiting to hear back from Robert Pacheco. Fronke will meet with Rick Miranda to discuss a budget for SLO Day. Also, reach out to divisions to see who would be interested in attending SLO Day.</p>

	<p>Action: Meet with Sharon Hamill and discuss a budget with Rick Miranda.</p> <p>Responsibility: Fronke and Ronquillo-Adachi.</p>
<p>Status of eLumen</p> <p>a. Reporting issues</p> <p>b. Completion issues</p>	<p>A few departments are still having reporting issues. All the things that needed to be cleaned up have been provided to eLumen. When that is completed, Fronke can upload the data for the Fall semester. When looking to get performance report some show and some do not. If not every student on the roster has some type of score they will not receive a green check mark. Everyone needs to have a green check mark in order for us to report properly. Fronke is going to remind faculty to go back into eLumen and make sure all courses have a green check mark.</p> <p>Action: Remind faculty to make sure they have green check marks.</p> <p>Responsibility: Fronke.</p>
<p>Workshop in CTX</p>	<p>Fronke will be holding a workshop in CTX on Tuesday, October 10 at 11:00a.m.</p> <p>Action: Hold workshop.</p> <p>Responsibility: Fronke.</p>
<p>Meeting Adjourned</p>	<p>SLO Coordinator Mark Fronke adjourned the meeting at 4:17p.m.</p>