



# SLO Committee Minutes

**Date:** September 11, 2017

**Time:** 3:30 – 5:00 p.m.

**Location:** SS 16

Division	Role	Name	08/28/2017	09/11/2017	09/25/2017	10/09/2017	10/23/2017	11/13/2017	11/27/2017	12/11/2017
Business	SLO Coordinator	Mark Fronke	P	P						
Counseling	SLO Coordinator	Jan Connal	P	P						
CCFF	Faculty	Pauline Acosta	P	P						
Counseling	Faculty	Traci Ukita	A	P						
Curriculum	Faculty	Carrie Edwards	A	A						
DSPS	Faculty	Steven La Vigne	P	P						
Faculty Senate	Faculty	Vacant	A	A						
Fine Arts & Comm.	Faculty	Sergio Teran	P	P						
Health Occupations	Faculty	Ann Voorhies	P	P						
HPEDA	Faculty	Jennifer O'Connor	P	P						
HSS	Faculty	Jaclyn Ronquillo-Adachi	P	P						
Liberal Arts	Faculty	Lee Anne McIlroy	P	P						
Library/LRC	Faculty	Lorraine Gersitz	P	A						
SEM	Faculty	Chace Tydell	P	P						
Technology	Faculty	Chuong Vo	P	P						
IERP	ACCME	Kristi Blackburn	P	P						
SEM	ACCME	Connie Boardman	P	P						
Student Services	ACCME	Terrie Lopez	A	P						
CSEA	Classified	Vacant	A	A						
ASCC	Student	Princess Florendo	P	A						

	<b>Summary of Discussion</b>
<b>Meeting Called to Order</b>	SLO Coordinator Mark Fronke called meeting to order at 3:44 p.m.
<b>Approval of Minutes</b>	Steven La Vigne made a motion to approve the minutes from the August 28 SLO Committee Meeting. Connie Boardman seconded the motion. Of the fifteen-committee members present one abstained- Traci Ukita.
<b>Strategy for Communicating SLO process to campus community</b> <ul style="list-style-type: none"> <li>a. <b>Script for Video to all Faculty</b></li> <li>b. <b>Powerpoint for Division Meetings</b></li> <li>c. <b>SLO Handbook</b></li> <li>d. <b>Visit to Dean’s meeting</b></li> </ul>	<p>Fronke presented a script for the video he will be making for faculty and managers to address some SLO concerns. The committee discussed the script and agreed to combine Assessing SLOs is time-consuming and SLO assessment needs to be done separately from my grading process. The committee also agreed to state, This is a department decision when assessing SLOs. The committee agreed to making it two separate videos- video one will be the purpose of SLOs and video two will discuss the myths and concerns regarding SLOs.</p> <p><b>Action:</b> Create videos.  <b>Responsibility:</b> Fronke.</p>
<b>Status of eLumen</b> <ul style="list-style-type: none"> <li>a. <b>Courses-Being addresses by Curriculum Committee</b></li> <li>b. <b>Review of reporting structure suggested to eLumen staff</b></li> <li>c. <b>September 5<sup>th</sup> meeting with eLumen representative</b></li> <li>d. <b>Dataload strategy</b></li> </ul>	<p>Fronke shared with the committee, he met with the eLumen representative on September 5<sup>th</sup>. In the meeting, Fronke discussed some of the issues with eLumen. Fronke discussed concerns regarding the flow of information through the eLumen system. If all SLOs are ‘planned’ for assessment and not subsequently completed (by indication of the green check mark), then none of the assessment data for that course will be included in the performance report. Secondly, Fronke presented a handout with Sample Assessment Results, another issue with eLumen is, and it cannot generate those reports. These were reported to eLumen as a serious design flaws. The eLumen staff will investigate and advise any potential resolution.</p> <p><b>Action:</b> Upload dataload into eLumen.  <b>Responsibility:</b> Fronke.</p>
<b>Meeting Adjourned</b>	SLO Coordinator Mark Fronke adjourned the meeting at 5:09 p.m.