



Cerritos College

11110 Alondra Boulevard, Norwalk, California 90650

Academic Excellence Committee
Chair, David Betancourt, dbetancourt@cerritos.edu
October 18, 2016
11:00 a.m., CTX Conference Room

X Abbruzzese, Mark

X Betancourt, David

X Carroll, Dani

X Cheatham, Teresa

_____ Gersitz, Lorraine

X Graf, Marvelina

_____ Murguia, Stephanie

X Samarin, Rachel

_____ Sanderson, Janet

X Schmidt, Debra

X Shimazu, Cheryl

X Smith, Felicia

X Tolson, Miriam

_____ Vasquez, Graciela

X = Present

AGENDA OUTCOMES

1. AEC Activity Timeline

November: Division Reps give information at Division meetings

December: Division Reps remind faculty regarding AEA forms (forms out in January)

Monday, January 9, 2017 – Nomination forms distributed to faculty

Tuesday, January 10, 2017 – Student data distributed to department chairs

Friday, **January 27**, 2017 – Signed Nomination forms with transcripts attached are due to Division or AEC Representative

Tuesday, March 7, 2017: AEA student photo session

Thursday, March 30, 7:00 p.m., 2017 – Academic Excellence Awards Program in Burnight Theatre

2. Keynote Speaker: Paula Pereira (first choice by committee) accepted invitation

3. Improvements to consider in 2017 ceremony: students on stage with risers

- See attached for staging
- Eliminate green room photographs (backdrop located in reception area)
- Each faculty member reads narrative (submission and vetting process remain)
- Students receive narratives at check-in and give to faculty member
- Student names on chair, plaques on tables
- Faculty meet student at wings of stage (alternate sides)
- Faculty names on seats in auditorium
- Student remain on stage for duration

4. Committee Calendar

Tuesday, November 15, 11am, CTX Conference Room

Friday, **January 27**, NOMINATION FORMS ARE DUE!

Tuesday, January 31, 11am, CTX Conference Room

Tuesday, February 21, 11am, CTX Conference Room

Tuesday, March 7, 11am, Student Center Stage (photo reception and meeting)

Tuesday, **March 21**, 11am, CTX Conference Room

Thursday, March 30, 7pm, Burnight Theater Academic Excellence Awards Ceremony

Tuesday, April 18, 11am, CTX Conference Room



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Academic Excellence Ceremony
Stage Set-up 2016-2017

