Cerritos College

11110 Alondra Boulevard, Norwalk, California 90650

Academic Excellence Committee
Chair, David Betancourt, dbetancourt@cerritos.edu
September 15, 2015
11:00 a.m., CTX Conference Room

AGENDA OUTCOMES

__X__	Abbruzzese, Mark
____	Barcelo, Marvelina
__X__	Betancourt, David
____	Carroll, Dani
__X__	Cheatham, Teresa
____	Gersitz, Lorraine
____	LePere, Susan
__X__	Murguia, Stephanie
____	Samarin, Rachel
____	Sanderson, Janet
__X__	Schmidt, Debra
__X__	Smith, Felicia
__X__	Tolson, Miriam
__X__	Vasquez, Graciela

X = Present

1. AEC Activity Timeline: After sum discussion, Timeline accepted

    November: Division Reps give information at Division meetings
    December: Division Reps remind faculty regarding AEA forms (forms out in January)
    Monday, January 11, 2016 – Nomination forms distributed to faculty
    Tuesday, January 12, 2016 – Student data distributed to department chairs
    Friday, February 5, 2016 – Signed Nomination forms with transcripts attached are due to Division or AEC Representative
    Tuesday, March 22, 2016: AEA student photo session
    Thursday, March 31, 7:00 p.m., 2016 – Academic Excellence Awards Program in Burnight Theatre

3. Discussion of Agenda Item from 4-21-15 meeting
   - Ask for new table clothes from the Foundation, more drinks, sync times on documents and communications when creating forms, ask theater about rails for stairs, spell check process should involve more committee members, check-in process will remain unchanged

4. Committee Survey results: Reviewed non-attendance concern documented in survey. Committee agreed that no further action was needed.

5. Award Areas Update: Updated list of degrees and certificates supplied by admissions resulted in 520 areas, redundancies where eliminated for a total of 162 areas. Forward to faculty senate with a recommendation to approve.

6. Keynote Speaker Possibilities will be discussed at the next meeting, bring bios
   Recent Speakers: Mixon, Palumbo, Gaik, Hoppe-Nagao, Carroll, Rose, Clifford, Parsons, Haas
   Recently Considered: Tim Juntilla, Lynn Stiles, Mark Fronke

7. Committee Calendar

Tuesday, October 20, 11:00 a.m., CTX	Committee Meeting
Tuesday, November 17, 11:00 a.m., CTX	Committee Meeting
Tuesday, January 26, 11:00 a.m., CTX	Committee Meeting
Tuesday, February 16, 11:00 a.m., CTX	Committee Meeting (review apps!)
Tuesday, March 22, 11:00 a.m., Student Center Stage	AEA Student photo session & Meeting
Thursday, March 31, 7:00 p.m., Burnight	**AEA Ceremony**
Tuesday, April 19, 11:00 a.m., CTX	Committee Meeting