



Student Life Committee

Minutes | May 2, 2019

1. Welcome: Attendance & Quorum

Member Role	18-19 Member	Present - P; Absent - A; Vacant - V
Dean of Student Services	Elizabeth Miller	P
VP of Student Services	Dilcie Perez	A
Coord. of Student Conduct	vacant	-
Student Activities Coordinator	Amna Jara	P
ACCME rep 1	Russ May	A
ACCME rep 2	Debra Ward	A
Faculty rep 1 (instructional)	Sheila Hill	P
Faculty rep 2 (student services)	Nellie Hernandez-Garcia	P
CSEA rep 1	Nikki Jones	A
CSEA rep 2	Vince Vizcarra	A
ASCC Director of Student Services	Kathy Azzam	P
ASCC student representative	Corina Rosas	P
Ex-Officio		
Bookstore Manager	Brianne Freeman	P
Associate Dean of Student Health	Hillary Mennella	P
Dean of DSPS, or designee	Don Garriott	P
Chief of Campus Police	Tom Gallivan	P
Facilities representative	Carlos Serna	A
Quorum: Fall - 6; Spring - 9	ATTENDANCE	10

Others present: Matthew Harms, Maria Isai, Liz Page, Shirley Arceo

2. Approval of Minutes

Committee approved minutes from 4/4/19.

3. Approval of Agenda

Committee approves agenda for 5/2/19.

4. Commencement Planning (EMP Goal A)

Committee received an update on the Grad Fair numbers. Committee discussed the following:

- i. **Lay-out & logistics:** Committee reviewed the 2019 Stadium and Field House Lawn Set-Up/ Staging schematics.
- ii. **DSPS & accommodations:** Committee reviewed DSPS seating and discussed the lead-time for DSPS graduate procession and special accommodations.
- iii. **Processional:** Committee reviewed the 2019 procession map/route for faculty and graduates.
- iv. **Program booklet:** Final draft is in progress.
- v. **Event staffing & support:** Two staff/ volunteer training sessions are scheduled to be held on May 17. Volunteers who work on May 24 will receive a stipend.

5. Annual Shared Governance Evaluation:

1. Committee reviewed attendance sheet.
2. Did the committee successfully fulfill its stated charge (above) during the past year? Yes or No? Yes.
3. What are the accomplishments of this committee? *Updated AP5530 Student Rights and Grievances, Committee established Commencement Speaker Nomination & Selection procedure; increased campus involvement; Grad Fair participation increased.*

4. What obstacles/problems hindered committee function (if any)? N/A
5. What changes are recommended to enhance this committee's effectiveness in regards to:
 - Purpose of Committee: No changes
 - Membership/terms: No changes
 - Quorum: No changes
 - Decision making process: No changes

A. Did the committee accomplish the goals for 2018-19?

Committee Goals for 2018-2019:

- i. In collaboration with Disabled Student Programs and Services (DSPS), assist with development and distribution on guidelines/resources on making campus events and activities universally accessible.
Goal not met. Committee agreed to forward goal into next year.
- ii. Explore needs related to establishment of a cross-cultural center at Cerritos College. **Goal not met. Committee to review goal with consideration of establishing a basic needs goal.**
- iii. Explore strategies to increase communication for events and activities on campus.
On-going goal- will forward goal into next year.
- iv. Develop and implement selection criteria for the Commencement speaker.
Goal met. Committee established selection criteria and process for speaker nominations and selection process.

B. What are the committee's goals for 2019-20?

- i. Establishing a basic needs centered goal.
- ii. Review and revise BP 5500 Standards of Student Conduct.

6. Cerritos College Food Court & Vending Services (EMP Goal F)

Quarterly Vendor meeting May 6 at 10 AM in BK 111/112.

7. Announcements

- Commencement Debrief Meeting, May 30 at 2PM in BK 111/112
- ASCC Spring Awards Banquet, May 17
- Commencement Training for Volunteers and Staff, May 17
- School Relations will be hiring ambassadors for 19-20

8. Adjourned: 2: 05 PM