

**ASSOCIATED STUDENTS OF CERRITOS COLLEGE  
INTER-CLUB COUNCIL CONSTITUTION**

**PREAMBLE**

We, the students of Cerritos College, in order to form an organization for the transaction of business, coordination and communication of campus clubs and organizations, do ordain and establish this constitution and assume the power as delegated to us by the Associated Students of Cerritos College.

**ARTICLE I NAME**

The purpose of this organization shall be:

- A. To enforce all rules and regulations of the ASCC Codes pertaining to campus clubs and Club Rules and Regulations as specified in the Club Guide.
- B. To assist in the coordination of and in the cooperation between club activities.
- C. To act as council for communication between clubs.
- D. To assist in the promotion of all club activities.
- E. To assist in providing campus or campus-associated activities.
- F. To promote friendship and leadership among clubs and club members.

**ARTICLE II MEMBERSHIP**

Section I All campus clubs of Cerritos College that have been officially chartered and are in good standing shall be the official members of this organization.

Section II The rights and privileges of active membership in this organization shall be:  
A. The right to representation in the Inter-Club Council and their respective commissions.  
B. The right to vote in the Inter-Club Council and the respective commissions.

**ARTICLE III INTER-CLUB COUNCIL**

Section I The Inter-Club Council shall be composed of the I.C.C. Commissioner, the Executive Secretary and a representative from each campus club in good standing.

Section II All voting members of the Inter-Club Council must meet the requirements of club membership eligibility as established in the Club Code Section V, Section 5.40 through 5.42, and shall be an active member in good standing of said club.

Section III Each club shall appoint one permanent representative from within its membership. This representative shall have the authority to speak for and make commitments for his/her club, and said club shall be responsible to the Inter-Club council.

Section IV No representative to the Inter-Club Council shall represent more than one member club.

Section V Each club representative to the Inter-Club Council shall serve a term or one semester (they may serve other terms if so appointed by their clubs.)

Section VI The Inter-Club Council shall meet at least once a month throughout the regular college semester.

9.1 Special summer meetings may be called by the I.C.C. Commissioner.

9.2 If 50% of the clubs are not present, the actions taken by summer meetings must be ratified at the next regularly scheduled meeting.

Section VII The Inter-Club Council shall have the power to establish such regulations and procedures pertaining to the same as deemed necessary.

Section VIII All commission by-laws must be approved by the Inter-Club Council.

Section IX The Inter-Club Council shall approve the constitution and grant charters to new clubs.

- Section X Attendance:
- A. Clubs missing one regularly scheduled meeting may be put on probation.
  - B. Tardiness shall be defined as coming late or leaving early. Two tardies equal one absence.
- Section XI Probation, clubs may be placed on probation by the I.C.C. Commissioner with the approval of the Coordinator of Student Activities.
- Section XII Suspension, clubs may be suspended from campus activities by the I.C.C. Commissioner with the approval of the Coordinator of Student Activities.
- Section XIII Expulsion, the Inter-Club Council may expel a club for infraction of the rules and regulations pertaining to such organization.
- Section XIV Clubs may appeal disciplinary action to the ASCC Court.

#### **ARTICLE IV OFFICERS**

- Section I The duties of the Commissioner of the Inter-Club Council shall be as follows:
- A. Shall preside over all related functions in the coordination and communication of clubs.
  - B. Shall initiate disciplinary action regarding any organizational infraction of rules and regulations to such groups, with the approval of the Advisor to the Inter-Club Council.
  - C. Maintain a master calendar of all organizational events.
  - D. Shall supervise and assist with the formation of new campus clubs.
  - E. Submit to the Coordinator of Student Activities the establishment of club trust accounts.
  - F. With the Advisor to Inter-Club Council, shall maintain an active roster of all campus organizations, determining the legality of membership.
  - G. Preside at all meeting of the Inter-Club Council and shall be an ex-officio member of each commission.
  - H. Shall select an executive secretary.
  - I. Shall appoint such standing and special committees as he/she deems necessary and shall serve as ex-officio member of the same.
  - J. Shall be responsible for Inter-Club Council bulletins and publications.
  - K. The Commissioner along with the I.C.C. Advisor will consider all club or organizational business coming through the Student Activities Office pertaining to inter-club activities, club participation in school activities, or any matters of club financial activities, or awards which represent the interests of said club or organization.
- Section II The duties of the Executive Secretary shall be as follows:
- A. Shall be a non-voting member of the Inter-Club Council.
  - B. Shall be responsible for the publication, filing, and distribution of each Inter-Club Council meeting minutes within a reasonable length of time after each meeting.
  - C. Shall maintain a central filing system of all correspondence pertaining to clubs, the commissions, the Inter Club Council, and its committees.
  - D. Shall handle all correspondence for the Inter-Club Council.
  - E. Shall assist with Inter-Club Council bulletins and publications.

#### **ARTICLE VI STANDING COMMITTEES**

- Section I The Awards Committee
- The committee will be composed of two (2) representatives from each of the two (2) I.C.C. Commissions plus two (2) students at large.
- A. The I.C.C. Commissioner will appoint representatives and will vote only when a tie ensues.
  - B. The Committee will be responsible for voting on Outstanding Clubs of the Year.
  - C. The Commissioner, if in his/her opinion, any representative has such a vested interest in any one of the nominated persons or clubs that his/her vote will cast on a discriminatory basis or if a nominated individual is a member of the awards committee, the representative in question may be for the former

reason permanently dismissed or for the latter reason may be temporarily displaced from the Committee during vote in question.

## **ARTICLE VII ROBERT'S RULES OF ORDER**

Robert's Rules of Order Revised shall be the parliamentary authority for all matters of procedures not specifically covered by these laws.

