



## CERRITOS COLLEGE PASS/ NO PASS

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### SECTION I: STUDENT INFORMATION

Semester/Year (Select One):       Fall     Spring     Summer      Year: \_\_\_\_\_

Name: \_\_\_\_\_      Student ID: \_\_\_\_\_

Ticket #: \_\_\_\_\_      Course Title: \_\_\_\_\_      Units: \_\_\_\_\_      Date: \_\_\_\_\_

Ticket #: \_\_\_\_\_      Course Title: \_\_\_\_\_      Units: \_\_\_\_\_      Date: \_\_\_\_\_

Ticket #: \_\_\_\_\_      Course Title: \_\_\_\_\_      Units: \_\_\_\_\_      Date: \_\_\_\_\_

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### SECTION II: STUDENT EXPLANATION

Title 5, California Administrative Code, permits the granting of credit toward a degree or certificate for courses completed on a pass/no pass basis. Courses may be offered in either of the following categories:

#### **Courses with Non-Optional Pass No Pass**

Courses in which all students are evaluated on a "pass/no pass" basis. These courses are indicated on the A&R website. Units earned in such courses shall not be considered as part of the 15-unit limit in the optional pass/no pass policy.

#### **Courses with Optional Pass/No Pass**

The option to enroll with the pass/no pass grading option is designed to encourage students to explore courses in which they might have an interest. Only those courses specifically listed by each department may be taken on this basis. Units thus earned may be counted toward the AA Degree, but will be disregarded in determining grade point average.

Courses in which each student may elect on registration, or no later than the last day of instruction for the specific class session for which the student is enrolled as published in the college's class schedule, to take the course on a "pass/no pass" basis.

A student electing to be evaluated on the "pass/no pass" basis will receive both course credit and unit credit upon satisfactory completion of the course. In computing a student's grade-point average, grades of "pass/no pass" are omitted; however, units attempted for which a student earns a grade of "NP" will be considered in probation or dismissal determinations. A pass grade is granted for performance that is equivalent to the letter grade of "C" or better. A student who fails to perform satisfactorily will be assigned a "no pass" grade.

The student is held responsible for all assignments and examinations required in the course. The standards of evaluation are identical for all students in the course.

Students are advised that four-year institutions may limit the number of units acceptable for transfer that are completed with a P/NP notation (Administrative Policy 4232). In addition to an overall limitation on units graded on a P/NP basis, universities often do not allow P/NP grades to be used to meet major requirements. It is the student's responsibility to ensure that his/her transfer institution will approve the pass/no pass from Cerritos College. Students are advised to meet with a counselor to determine if the institution will approve the P/NP option.

Student Signature: \_\_\_\_\_      Date: \_\_\_\_\_

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#### Cerritos College Office Use Only

Staff Initials: \_\_\_\_\_      Date: \_\_\_\_\_