

Student Services

1 **AP 5200 STUDENT HEALTH SERVICES**

2 **References:**

- 3 Education Code, Section 76401 and 76355;
4 Title 5, Section 53411

5 Any information of a personal nature disclosed by a student (or the parent or guardian of
6 a patient 12 years of age or older) in the process of receiving care from a health
7 professional is confidential with exceptions as dictated by law.

8 **Scope of Services**

- 9 1. Clinical services providing short-term basic care and services necessary for the
10 treatment of acute illnesses and injuries;
11 2. mental health services including crisis management and short-term personal
12 counseling;
13 3. referrals to private providers or community services for conditions requiring
14 long-term management, such as alcohol abuse, substance abuse, eating
15 disorders and chronic mental illnesses; and
16 4. limited crisis management provided by a licensed mental health practitioner.

17 **Support Services**

- 18 1. Office procedures and medical records are managed by clerical personnel;
19 2. laboratory services are provided by license staff or a licensed, contracted
20 laboratory;
21 3. pharmaceuticals may be provided for sale with a prescription on a limited basis
22 and prescriptions may be provided for medications not available internally;
23 4. referrals may be provided for radiology, dental, optometric, and other services
24 not available internally; and
25 5. health education services are provided by registered nurses and other Student
26 Health Services personnel.

27 **Personnel**

- 28 • At minimum, management shall be provided by a registered nurse who
29 possesses a valid California license to practice as a registered nurse and either
30 a bachelor's degree in nursing; a California Public Health Nurse certificate and a
31 master's degree in health education, sociology, psychology, counseling, health
32 care administration, public health or community health; or a master's degree in
33 nursing and a California Public Health Nurse certificate.

- 34 • Clinical services including nursing, medical and mental health services shall be
35 provided by qualified and **appropriately** licensed health care professionals.

36 **Medical Records**

- 37 • Medical treatment records shall be afforded protected status **in accordance with**
38 **HIPAA regulations**. Records shall not be released without the written consent
39 of the patient, with exceptions as prescribed by law.
40 • Information concerning a patient shall be furnished in compliance with a court
41 order or a lawfully issued subpoena. A reasonable effort shall be made to notify
42 the patient in advance of compliance with a lawfully issued subpoena.
43 • Medical treatment records shall be stored in compliance with state and federal
44 guidelines.

45 **Physical Examinations**

46 Student Health Services may provide physicals for currently enrolled students. The
47 student will be pre-screened by the clinical staff, which may include height, weight, vital
48 signs, tuberculin skin test, RPR/VDRL, complete blood count, a urinalysis,
49 immunizations review, and comprehensive health history. If specifically required,
50 vision screening, and audiometric testing will be performed at no additional cost. The
51 student will be examined by a physician or nurse practitioner.

52 **Laboratory Tests**

53 Student Health Services may provide in-house laboratory testing and obtains
54 laboratory specimens to be sent to private reference laboratories for specific testing,
55 when requested by the student or ordered by a licensed physician or nurse
56 practitioner.

57 **Medication Dispensing**

58 Student Health Services may provide over-the-counter medications and prescription
59 medications ordered by a licensed physician or nurse practitioner. The cost to
60 students shall be based on the medications prescribed. A formulary of medications
61 may be maintained, for provision to students.

62 **Student Health Fee Waiver**

63 Students enrolling in credit classes in the District are assessed a health fee which
64 enables them to utilize the services provided by Student Health Services. As
65 provided in Education Code, Section 76355, students who meet any of the following
66 conditions may be exempted from paying the fee:

- 67 • are a part of an approved apprenticeship program;

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- are dependent children or spouses of members of the California National Guard who are killed or permanently disabled while in the active service of the state; or
 - active members, supported by written verification, of a religious organization that depends exclusively upon prayer for healing.

73 Office of Primary Responsibility: Vice President, Student Services

Date Approved: May 21, 2007
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