



Financial and Performance Audits
Bond Building Fund (Measure G)
June 30, 2020

Cerritos Community College District

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Financial Audit
Bond Building Fund (Measure G)
June 30, 2020

Cerritos Community College District



Independent Auditor's Report

Governing Board and Citizens' Oversight Committee
Cerritos Community College District
Norwalk, California

Report on the Financial Statements

We have audited the accompanying financial statements of the Cerritos Community College District's (the District), Bond Building Fund (Measure G), as of and for the year ended June 30, 2020, and the related notes to the financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of financial statements, whether due to error or fraud. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Bond Building Fund (Measure G) of the District at June 30, 2020, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Bond Building Fund specific to Measure G are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of the District as of June 30, 2020, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 19, 2021, on our consideration of the Cerritos Community College District's Bond Building Fund (Measure G) internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to solely describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Cerritos Community College District's Bond Building Fund (Measure G) internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Cerritos Community College District's Bond Building Fund (Measure G) internal control over financial reporting and compliance.



Rancho Cucamonga, California
February 19, 2021

In accordance with Section 1(b)(3)(D) of Article XIII A of the California Constitution, the Cerritos Community College District (the District) conducted an annual, independent financial audit of our Bond Building Fund (Measure G). This section provides an overview and analysis of the financial activities of the Bond Building Fund (Measure G) of the District for the fiscal year ended June 30, 2020, with comparative information for fiscal year ended June 30, 2019. The fund was established after the November 2012 election. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our financial statements.

INTRODUCTION AND BACKGROUND

The District operates Bond Building Fund (Measure G) Funds to report the activity of bond measures passed by residents within the District. The election was conducted under Proposition 39, being chaptered as the Strict Accountability in Local School Construction Bonds Act of 2000, at Section 15264 et seq. of the California Education Code (Prop 39).

Measure G was on the local ballot on November 6, 2012. The ballot measure asked local voters to prepare local Cerritos College students by:

"Updating classrooms, technology, math, science and computer labs, upgrading job- training facilities, providing classrooms and labs to accommodate growing demand, replacing leaky roofs, aging and unsafe buildings, facilities/equipment, and acquiring, constructing, repairing buildings, classrooms, sites/facilities/equipment."

The voters overwhelmingly approved Measure G with a 70.33 percent pass rate.

The Bond Building Fund (Measure G) is overseen by a Citizens' Oversight Committee comprised of the following nine member types:

Member Type

Senior Citizens' Organization Member Representative
Community-at-large Representative
Local Business Community Representative
Community-at-large Representative
Support Organization for the College Representative
Associated Student Body Representative
Bona Fide Taxpayer Organization Member Representative

The Citizen's Oversight Committee is charged with informing the public, reviewing expenditures, and preparing an annual report. The Committee meets at least once a year, but no more than quarterly and receive expenditure reports and construction updates.

For the fiscal year ended June 30, 2020, the major expenditures were for the Health and Wellness Complex, Performing Arts Center, Health Science Renovation, and the new Student Services Administration project for Measure G.

FINANCIAL HIGHLIGHTS

The restricted fund balance of Cerritos Community College District Bond Building Fund (Measure G) at the close of fiscal year 2020 is \$58,916,847. All of the fund balance is available to meet the District's ongoing obligations for its bond projects.

Funding for the Bond Building Fund (Measure G) is derived from general obligation bond proceeds and related premiums and interest income. Funds are restricted to be used for District bond projects including building construction, renovation and related furniture and equipment purchases. Bonds are issued as needed to fund District bond projects. Generally, the District issues bonds needed to fund three years of projects. Fund balances decline as projects continue, then they increase when the next bonds are issued.

OVERVIEW OF THE FINANCIAL STATEMENTS

The following discussion and analysis are intended to serve as an introduction to the District's Bond Building Fund (Measure G) financial statements, which comprises these components:

1. Balance Sheet
2. Statement of Revenues, Expenditures, and Changes in Fund Balance

The Balance Sheet is a snapshot of account balances at year-end. It indicates the assets available for future payments for bond projects and any current liabilities that are owed at this time.

The Statement of Revenues, Expenditures, and Changes in Fund Balance provides a view of current year revenue and expenditures. Both statements are in compliance with Governmental Accounting Standards. These Standards require certain disclosures and require the state and local governments to report using the modified accrual method of accounting. The District complies with all material requirements of these pronouncements.

The Balance Sheet and the Statement of Revenues, Expenditures, and Changes in Fund Balance report information about the District's Bond Building Fund (Measure G) activities. These statements include all assets and liabilities, using the modified accrual basis of accounting. All of the current year's revenue and expenses are taken into account regardless of when cash is received or paid.

Notes to the Basic Financial Statements provide additional information that is essential to a full understanding of the data provided in the financial statements.

Cerritos Community College District
 Bond Building Fund (Measure G)
 Management's Discussion and Analysis
 June 30, 2020

Comparisons of the balance sheets for the Bond Building Fund (Measure G) is presented below:

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Assets			
Investments	\$ 66,572,238	\$ 109,275,997	-39%
Accounts receivable	224,154	114,656	96%
Total assets	<u>\$ 66,796,392</u>	<u>\$ 109,390,653</u>	<u>-39%</u>
Liabilities and Fund Balance			
Liabilities			
Accounts payable	\$ 7,879,545	\$ 1,055,514	647%
Fund Balance			
Restricted for capital projects	58,916,847	108,335,139	-46%
Total liabilities and fund balance	<u>\$ 66,796,392</u>	<u>\$ 109,390,653</u>	<u>-39%</u>

- Cash and total assets decreased approximately \$42.6 million due to net increase in expenditures.
- Accounts payable represents expenses that were incurred as of the end of the fiscal year, but not paid until the following year.
- Fund balance decreased approximately \$49.4 million due to net increase in expenditures from construction projects as planned.

Cerritos Community College District
 Bond Building Fund (Measure G)
 Management's Discussion and Analysis
 June 30, 2020

Comparisons of the statements of revenues, expenditures, and changes in fund balance for the Bond Building Fund (Measure G) is presented below:

	<u>2020</u>	<u>2019</u>	<u>% Change</u>
Revenues			
Local revenues	\$ 1,610,972	\$ 673,862	139%
Expenditures			
Materials and supplies	103	680	-85%
Services and other operating expenditures	225,168	1,120,553	-80%
Capital Outlay	50,803,993	37,737,812	35%
Total expenditures	<u>51,029,264</u>	<u>38,859,045</u>	<u>31%</u>
Deficiency of Revenues over Expenditures	<u>(49,418,292)</u>	<u>(38,185,183)</u>	<u>29%</u>
Other Financing Sources			
Other sources - proceeds from bond issuance	-	100,250,000	-100%
Other sources	-	64,700	100%
Total other financing sources	<u>-</u>	<u>100,314,700</u>	<u>-100%</u>
Net Change in Fund Balance	(49,418,292)	62,129,517	-180%
Fund Balance - Beginning	<u>108,335,139</u>	<u>46,205,622</u>	<u>134%</u>
Fund Balance - Ending	<u>\$ 58,916,847</u>	<u>\$ 108,335,139</u>	<u>-46%</u>

- Total expenditures increased \$12.2 million due to the increase in bond project activity. Bond project expenditures in this fund have ranged from \$ 1.9 to \$ 51 million annually. Expenditures change due to many factors including construction plans, approvals, performance of contractors and the need to minimize disruption on the campuses due to construction work.

OTHER INFORMATION

Selected Highlights

The District continues to make significant progress with the construction of new facilities and the renovation of existing facilities including:

Location/Project	% Complete
Health and Wellness Complex Outdoor	98%
Performing Arts Center	70%

Projects in the planning, design, and preconstruction stages are:

- Health Science Renovation
- Student Services/Administration Building

These projects are funded through the District's \$350.0 million (Measure G, November 2012) general obligation bond program.

Economic Factors Affecting the Future of the Cerritos Community College District

Credit Ratings

The District's bond ratings are Aa2 positive from Moody's Investors Service and AA from Standard and Poor's. These ratings were received in May 2019.

Contacting the District

This financial report is designed to provide our citizens, taxpayers, students, investors, and creditors with a general overview of the District's finances and to show the District's accountability for the money it receives. Questions concerning this report or requests for additional financial information should be addressed to the Cerritos Community College District Office of the Vice President of Business Services/Assistant Superintendent, 11110 Alondra Blvd., Norwalk, CA 90650.

Cerritos Community College District
Bond Building Fund (Measure G)
Balance Sheet
June 30, 2020

Assets	
Investments	\$ 66,572,238
Accounts receivable	<u>224,154</u>
Total assets	<u><u>\$ 66,796,392</u></u>
Liabilities and Fund Balance	
Liabilities	
Accounts payable	<u>\$ 7,879,545</u>
Fund Balance	
Restricted for capital projects	<u>58,916,847</u>
Total liabilities and fund balance	<u><u>\$ 66,796,392</u></u>

Cerritos Community College District
Bond Building Fund (Measure G)
Statement of Revenues, Expenditures, and Changes in Fund Balance
June 30, 2020

Revenues	
Local revenues	<u>\$ 1,610,972</u>
Expenditures	
Materials and supplies	103
Services and other operating expenditures	225,168
Capital outlay	<u>50,803,993</u>
Total expenditures	<u>51,029,264</u>
Net Change in Fund Balance	(49,418,292)
Fund Balance - Beginning	<u>108,335,139</u>
Fund Balance - Ending	<u><u>\$ 58,916,847</u></u>

Note 1 - Summary of Significant Accounting Policies

The accounting policies of the Cerritos Community College District's (the District) Bond Building Fund (Measure G) conform to accounting principles generally accepted in the United States of America as prescribed by the Governmental Accounting Standards Board (GASB) and the American Institute of Certified Public Accountants (AICPA). The District Bond Building Fund (Measure G) accounts for financial transactions in accordance with the policies and procedures of the California Community Colleges *Budget and Accounting Manual*.

Financial Reporting Entity

The financial statements include only the Bond Building Fund (Measure G) of the Cerritos Community College District (the District). This Fund was established to account for the receipt of proceeds of general obligation bond issuances and the expenditures of those proceeds under the general obligation bonds Measure G. These financial statements are not intended to present fairly the financial position and results of operations of the District in compliance with accounting principles generally accepted in the United States of America.

Fund Accounting

The operations of the Bond Building Fund (Measure G) are accounted for in a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. Resources are allocated to and accounted for in the fund based upon the purpose for which they are to be spent and the means by which spending activities are controlled.

Basis of Accounting

The Bond Building Fund (Measure G) is accounted for using a flow of current financial resources measurement focus and the modified accrual basis of accounting. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. The statement of revenues, expenditures, and changes in fund balance reports on the sources (revenues and other financing sources) and uses (expenditures and other financing uses) of current financial resources.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America for all governmental funds. The District's governing board adopts an operating budget in accordance with State law. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. The Board revises this budget during the year, as needed, to give consideration to unanticipated revenues and expenditures primarily resulting from events unknown at the time of budget adoption. The District employs budget control by major object. Expenditures cannot legally exceed appropriations by major object account.

Encumbrances

The District utilizes an encumbrance accounting system under which purchase orders, contracts and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation. Encumbrances are liquidated when the commitments are paid and all outstanding encumbrances lapse at June 30.

Fund Balance

As of June 30, 2020, the fund balance is classified as follows:

Restricted - amounts that can be spent only for specific purposes because of constitutional provisions or enabling legislation or because of constraints that are externally imposed by creditors, grantors, contributors, or the laws or regulations of other governments.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Note 2 - Investments

Policies and Practices

The District is authorized under *California Government Code* to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instrument; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreement; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security, and collateralized mortgage obligations.

Investment in County Treasury

In accordance with the *Budget and Accounting Manual*, the District maintains substantially all of its cash in the County Treasury as part of the common investment pool. The District is considered to be an involuntary participant in an external investment pool. The fair value of the District's investment in the pool is reported in the accounting financial statement at amounts based upon the District's pro-rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

General Authorizations

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are indicated in the schedules below:

Authorized Investment Type	Maximum Remaining Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
Local Agency Bonds, Notes, Warrants	5 years	None	None
Registered State Bonds, Notes, Warrants	5 years	None	None
U.S. Treasury Obligations	5 years	None	None
U.S. Agency Securities	5 years	None	None
Banker's Acceptance	180 days	40%	30%
Commercial Paper	270 days	25%	10%
Negotiable Certificates of Deposit	5 years	30%	None
Repurchase Agreements	1 year	None	None
Reverse Repurchase Agreements	92 days	20% of base	None
Medium-Term Corporate Notes	5 years	30%	None
Mutual Funds	N/A	20%	10%
Money Market Mutual Funds	N/A	20%	10%
Mortgage Pass-Through Securities	5 years	20%	None
County Pooled Investment Funds	N/A	None	None
Local Agency Investment Fund (LAIF)	N/A	None	None
Joint Powers Authority Pools	N/A	None	None

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value is to changes in market interest rates. The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. The District manages its exposure to interest rate risk by investing in the Los Angeles County Investment Pool. The District maintains a Bond Building Fund (Measure G) investment of \$66,572,238 with the Los Angeles County Investment Pool, with the average maturity of 590 days.

Credit Risk

Credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of rating by a nationally recognized statistical rating organization. The District's investment in Los Angeles County Investment Pool is not required to be rated, nor has been rated as of June 30, 2020.

Note 3 - Accounts Receivable

Accounts receivable at June 30, 2020, consisted of the following:

Interest	<u>\$ 224,154</u>
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Note 4 - Accounts Payable

Accounts payable at June 30, 2020, consisted of the following:

Capital outlay	<u>\$ 7,879,545</u>
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Note 5 - Commitments and Contingencies

As of June 30, 2020, the Bond Building Fund (Measure G) had the following commitments with respect to unfinished projects:

Measure G Projects	Remaining Construction Commitment	Expected Date of Completion
Bond Implementation /Management	\$ 753,099	Fall 2024
Central Plant Expansion & EMS Upgrades	750,999	Spring 2021
DSA Uncertified Projects	1,401	Spring 2021
Health & Wellness Complex	2,809,867	Fall 2020
Health Science Bldg. Renovation	6,762,946	Spring 2024
Parking Lot 2 Renovation	42,207	Fall 2020
Performing Arts Center	37,584,700	Fall 2021
Shade Structures	633,093	Fall 2020
Social Science Elevator	76,072	Fall 2020
Student Services / Administration Bldg.	12,204,319	Fall 2024
	<u>\$ 61,618,703</u>	

Litigation

The District is not currently a party to any legal proceedings related to the Bond Building Fund (Measure G) at June 30, 2020.



Independent Auditor's Report
June 30, 2020

Cerritos Community College District



**Independent Auditor's Report on Internal Control over Financial Reporting and
on Compliance and Other Matters Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

Governing Board and Citizens' Oversight Committee
Cerritos Community College District
Norwalk, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the Cerritos Community College District (the District) Bond Building Fund (Measure G), as of and for the year ended June 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated February 19, 2021.

Emphasis of Matter

As discussed in Note 1, the financial statements of the Bond Building Fund specific to Measure G are intended to present the financial position and the changes in financial position attributable to the transactions of that Fund. They do not purport to, and do not, present fairly the financial position of the District as of June 30, 2020, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Cerritos Community College District's Bond Building Fund (Measure G) internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Cerritos Community College District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Cerritos Community College District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's Bond Building Fund (Measure G) financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Cerritos Community College District's Bond Building Fund (Measure G) financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's Bond Building Fund (Measure G) internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's Bond Building Fund (Measure G) internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



Rancho Cucamonga, California
February 19, 2021

None reported.

XXX School District
Bond Building Fund (Measure G)
Summary of Schedule of Prior Audit Findings
June 30, 2020

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.



Performance Audit
Bond Building Fund (Measure G)
June 30, 2020

Cerritos Community College District



Independent Auditor's Report on Performance

Governing Board and Citizens' Oversight Committee
Cerritos Community College District
Norwalk, California

We were engaged to conduct a performance audit of the Cerritos Community College District (the District) Bond Building Fund (Measure G) for the year ended June 30, 2020.

We conducted this performance audit in accordance with generally accepted government auditing standards. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. We believe that the evidence obtained provides a reasonable basis for our findings and conclusions based on our audit objectives.

Our audit was limited to the objectives listed within the report which includes determining the District's compliance with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution. Management is responsible for the District's compliance with those requirements.

In planning and performing our performance audit, we obtained an understanding of the District's internal control in order to determine if the internal controls were adequate to help ensure the District's compliance with the requirements of Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution, but not for the purpose of expressing an opinion of the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

The results of our tests indicated that the District expended Bond Building Fund (Measure G) funds only for the specific projects approved by the voters, in accordance with Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution.

This report is intended solely for the information and use of the District, and is not intended to be and should not be used by anyone other than this specified party.

A handwritten signature in black ink that reads "Eide Bailly LLP".

Rancho Cucamonga, California
February 19, 2021

Authority for Issuance

The general obligation bonds associated with Measure G were issued pursuant to the Constitution and laws of the State of California (the State), including the provisions of Chapters 1 and 1.5 of Part 10 of the California Education Code, and other applicable provisions of law.

The District received authorization from an election held on November 6, 2012, to issue bonds of the District in an aggregate principal amount not to exceed \$350,000,000 to finance specific construction and modernization projects approved by eligible voters within the District. The proposition required approval by at least 55 percent of the votes cast by eligible voters within the District (the 2012 Authorization). The bonds represent the first, second, and third series of the authorized bonds to be issued under the 2012 Authorization.

Purpose of Issuance

"To prepare local Cerritos College students for high-skilled jobs and 4-year universities by updating classrooms, technology, math, science and computer labs, upgrading job-training facilities, providing classrooms and labs to accommodate growing demand, replacing leaky roofs, aging and unsafe buildings, facilities/equipment, and acquiring, constructing, repairing buildings, classrooms, sites/facilities/equipment, shall Cerritos Community College District issue \$350,000,000 in bonds, at legal rates, with citizen oversight, and no money for Sacramento, administrators' salaries or employee pensions?"

Authority for the Audit

On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, community college districts, or county offices of education, "for the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of rental property for school facilities", upon approval by 55 percent of the electorate. In addition to reducing the approval threshold from two-thirds to 55 percent, Proposition 39 and the enacting legislation (AB 1908 and AB 2659) requires the following accountability measures as codified in Education Code sections 15278-15282:

1. Requires that the proceeds from the sale of the bonds be used only for the purposes specified in Article XIII A, Section 1(b)(3)(C) of the California Constitution, and not for any other purpose, including teacher and administrator salaries and other district operating expenses.
2. The community college district must list the specific facilities projects to be funded in the ballot measure, and must certify that the governing board has evaluated safety and information technology needs in developing the project list.
3. Requires the community college district to appoint a citizens' oversight committee.

4. Requires the community college district to conduct an annual independent financial audit and performance audit in accordance with the *Government Auditing Standards* issued by the Comptroller General of the United States of the bond proceeds until all of the proceeds have been expended.
5. Requires the community college district to conduct an annual independent performance audit to ensure that the funds have been expended only on the specific projects listed.

Objectives of the Audit

1. Determine whether expenditures charged to the Bond Building Fund have been made in accordance with the bond project list approved by the voters through the approval of Measure G.
2. Determine whether salary transactions, if any, charged to the Bond Building Fund were in support of Measure G and not for District general administration or operations.

Scope of the Audit

The scope of our performance audit covered the period of July 1, 2019 to June 30, 2020. The population of expenditures tested included all object and project codes associated with the bond projects. The propriety of expenditures for capital projects and maintenance projects funded through other State or local funding sources, other than proceeds of the bonds, were not included within the scope of the audit. Expenditures incurred subsequent to June 30, 2020, were not reviewed or included within the scope of our audit or in this report.

Methodology

We obtained the general ledger and the project expenditure reports prepared by the District for the fiscal year ended June 30, 2020, for the Bond Building Fund (Measure G). Within the fiscal year audited, we obtained the actual invoices purchase orders, and other supporting documentation for a sample of expenditures to ensure compliance with the requirements of Article XIII A, Section 1(b)(3)(C) of the California Constitution and Measure G as to the approved bond projects list. We performed the following procedures:

1. We identified expenditures and projects charged to the general obligation bond proceeds by obtaining the general ledger and project listing.
2. We selected a sample of expenditures using the following criteria:
 - a. We considered all expenditures recorded in all object codes, including transfers out.
 - b. We considered all expenditures recorded in all projects that were funded from July 1, 2019 through June 30, 2020 from Measure G bond proceeds.
 - c. We selected a sample of expenditures using professional judgement, based on risk assessment and consideration of coverage of all object codes, including transfers out, and projects for period starting July 1, 2019 and ending June 30, 2020.
3. Our sample included transactions totaling \$24,382,310. This represents approximately 48 percent of the total expenditures of \$51,029,264.

4. We reviewed the actual invoices and other supporting documentation to determine that:
 - a. Expenditures were supported by invoices with evidence of proper approval and documentation of receipting goods or services.
 - b. Expenditures were supported by proper bid documentation, as applicable.
 - c. Expenditures were expended in accordance with voter-approved bond project list.
 - d. Bond proceeds were not used for salaries of school administrators or other operating expenses of the District.

5. We determined that the District has met the compliance requirements of Measure G if the following conditions were met:
 - a. Supporting documents for expenditures were aligned with the voter-approved bond projects list.
 - b. Expenditures were not used for salaries of school administrators or other operating expenses of the District.

Conclusion

The results of our tests indicated that, in all significant respects, the Cerritos Community Collee District has properly accounted for the expenditures held in the Bond Building Fund (Measure G) and that such expenditures were made for authorized Bond projects.

Cerritos Community College District
Bond Building Fund (Measure G)
Schedule of Findings and Questioned Costs
June 30, 2020

None reported.

Cerritos Community College District
Bond Building Fund (Measure G)
Summary of Schedule of Prior Audit Findings
June 30, 2020

There were no audit findings reported in the prior year's Schedule of Findings and Questioned Costs.