



The California Community Colleges and the Employment Training Panel (ETP) work together to provide businesses across the state with no-cost training that is designed to increase efficiencies, enhance productivity, and reduce costs.

The California Community Colleges deliver a wide variety of ETP-funded employee training programs including:

- Business and Management Skills
- Communication Skills
- Computer Skills
- Continuous Improvement and Lean Skills
- OSHA and Safety Skills
- Food Quality Skills
- Literacy Skills
- Manufacturing and Technical Skills
- Medical Office Skills

“ETP’s long-standing partnerships with community colleges across the state are critical to reaching employers and providing quality job training.”

Stewart Knox, Executive Director, the Employment Training Panel

Would you like to receive high quality, customized employee training subsidized by ETP funding? We are experienced at securing funding on behalf of our clients. We will handle all the administrative processes including your application, contracts, ETP monitoring, and reimbursement of funds—and we will deliver the training program that fits your business needs and goals. All you need to do is send your employees to training!

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Frequently Asked Questions About ETP Funding

Q. What is ETP?

A. The Employment Training Panel is the state's premier program supporting job creation and retention through training. ETP fulfills its mission by reimbursing the cost of employer-driven training for incumbent workers and funding training for unemployed workers, which is designed to help them re-enter the workforce. ETP programs help ensure that California businesses have the skilled workers they need to remain competitive in a global economy. The agency is funded by a special tax on California employers.

Q. Which industries qualify for ETP funding?

A. The following industries qualify for ETP subsidized training.

- Agriculture
- Healthcare
- Biotechnology and Life Sciences
- Clean/Green Technology
- Construction
- Information Technology
- Manufacturing
- Multimedia/Entertainment
- Transportation
- Utilities

Q. Can I still qualify if my industry is not listed above?

A. Yes. Your company may qualify if it is subject to the California State Unemployment Insurance Tax. Contact us to find out if you qualify.

Q. Which employees are eligible for subsidized training?

A. Employees who meet the following state-mandated requirements are eligible.

- Full-time employees and permanent employees
- Employees who are paid the minimum hourly wage requirement, which can vary by county.

The employer paid premium portion of medical, dental, and vision benefits can be calculated into the minimum hourly wage.

- Employees who are California residents

Q. How quickly can my company get approved for ETP funded training through my local community college.

A. It typically takes 1 - 5 business days for your community college to procure approval on your behalf.

Q. Once approved for funding, how soon can I begin training workers?

A. You can begin training your employees immediately after you are approved.

Q. Are supervisors able to participate in training?

A. Yes, supervisors and managers can receive training along with frontline workers. However, supervisors and managers generally cannot comprise more than 20 percent of the total trainee population for a single employer contract or multiple employer contract.

Q. What if the workers to be trained are covered under a union agreement?

A. The union will need to write a letter stating they support the proposed training.

