

**Cerritos College – TOP Committee Meeting**  
**Tuesday, November 15, 2022 – 11:00 am to 12:00 pm**  
**Location: Zoom**

**1. Perkins V 2022-2023:**

- a. Requisition deadline February 28, 2023.
  - All requisitions have to be processed and items received by June 30, 2023.
- b. All expenditures due to the CTE Office no later than June 15, 2023.
  - All expenditures must be processed by A/P by June 30, 2023.
- c. Final Report – TBD.
  - CTE Office will send out an email regarding the Final Report requirements.

**2. Perkins V 2023-2024:**

- a. Application will be released in April 2023, as soon as Core Indicator Reports are published by the Chancellor's Office.
- b. Deadline: Applications due to the CTE Office by Friday, May 5, 2022, to the CTE Office.
- c. Reminder: Basis for funding is improvement of Core indicators.

**3. Strong Workforce 6:**

- a. Ends June 30, 2023.
- b. All expenditures are due to the CTE Office no later than June 15, 2023.
  - All expenditures must be processed by A/P by June 30, 2023.

**4. Strong Workforce 7:**

- a. Deadline: Applications due to the CTE Office by Friday, May 5, 2023.
- b. Projects to begin July 1, 2023.
- c. Maximum duration of project 12 months (ends June 30, 2024).
- d. Basis for funding is “more” and “better” in alignment with LA County's Regional Plan.

**5. Advisory Committee Meetings:**

- Reminder must have 2 meeting per fiscal year (Fall and Spring)
- Please forward the minutes and attendance sheet to the CTE Office.

**6. Conference: Review AP 6900 Travel**

- a. In state approval 30-45 days prior.
- b. Out-of-State approval 60 days prior.
- c. Conference Reimbursements: Must be submitted asap after conference completion. All must be received by June 30, 2023 to be processed.

**7. New Core Indicators: Perkins V:**

- Review of the new Core Indicators – more information to follow.

**8. Best Practices – Andrew Maz**

- Andrew reviewed the best practices for updating your program, curriculum, student engagement, advisory committees' recommendations, how to connect students to industry, and other program recommendations.

**9. EDD Webpage:**

- a. Job Outlook for California Community College Educational Programs.
  - <https://www.labormarketinfo.edd.ca.gov/commcolleges/>
  - Gave an overview on how to use the information provided with the link above for CTE Programs. The data can be used to see employment trends in individual CTE Programs.

**10. Road Maps:**

- a. New Booklet is at the printer and will be available soon.

**11. Advisory Breakfast – April 12, 2023, from 7:30 am – 9:00 am.**

*NEXT MEETING – online*