

CERRITOS COLLEGE

Meeting Minutes

October 24, 2019

1:00 pm

Auto Partners AP-11

A. CALL TO ORDER

Meeting call to order at 1:08 pm

B. ROLL CALL

Carrie Edwards

Chairperson

Voting Members:

VACANT

Business Education

Ken Matsuura

Counseling

Judi Holmes

Disabled Students Programs and Services

Brandt Reiter

Fine Arts & Communication

Jessie Lopez

Health Occupations

VACANT

Humanities and Social Sciences

Lynn Serwin

Liberal Arts

Monica Lopez

Library and Student Success

Carrie Edwards

Kinesiology

Lora Campeau

Science, Engineering, and Math

Mickey Micic

Technology

Gary Pritchard for Rick Miranda

Vice President of Academic Affairs (*or Designee*)

Non-Voting Members:

Stephanie Murguia

Dean of Admissions and Records/Registrars

Frank Mixson

ACCME/Acting Dean of Liberal Arts

Andrew Maz

Vice President of Academic Senate

Phally Lay

Curriculum Specialist

Gabriela Barrera De Contreras

Adult Education (Non-Credit)

Juan Mercado

Financial Aid

VACANT

Associated Students of Cerritos College

Quorum: [6]

Fifty percent of members plus one

Quorum: yes

M=Motion

S=Second

P=Pass

GUEST:

Christian Brown, Ja'net Danielo, Monica Bellas, Martha Robles

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

Academic Affair's Office – 11110 Alondra Boulevard – Norwalk, California 90650

(562) 860-2451, Extension 2227 – (562) 860-1104 – FAX

Copies of the agenda materials are available in the Academic Affair's Office or could be found on our website at

<http://cms.cerritos.edu/curriculum/agendas/>

C. PUBLIC COMMENTS

No public comments

D. MEETING MINUTES

1. **October 10, 2019**

M/S/P J. Lopez/Campeau approve minutes with minor corrections

9 yes/0 no/0 abstentions

E. CONSENT CALENDAR

2. **HED 100 – Contemporary Health Problems**

Modification: updating course description for C-ID request

M/S/P J.Lopez/Campeau consent calendar as presented

9 yes/0 no/0 abstentions

F. ACTION ITEMS

❖ **BUSINESS, HUMANITIES, AND SOCIAL SCIENCES**

Anthropology

3. **ANTH 100 - Cultural Anthropology**

Modification: Changing prerequisites to recommendations

Content Review:

- Recommendation: ENGL 52 or ENGL 72 or ESL 152 or equivalent with a grade of “C” or higher or “Pass” or completion of the English assessment/placement process with eligibility for ENGL 100 or ENGL 100S and READ 54 or READ 97 or READ 102 with a grade of “C” or higher, or “Pass” or completion of the Reading assessment/placement process with a score of “Reading Exempt”.

M/S/P J.Lopez/Campeau approved modification with minor corrections

M/S/P J.Lopez/Campeau approved content review with minor corrections

9 yes/0 no/0 abstentions

4. **ANTH 120 - Introduction to Archaeology**

Modification: Changing prerequisites to recommendations

Content Review:

- Recommendation: ENGL 100 or ENGL 100S equivalent with a grade of “C” or higher or "Pass".

M/S/P J.Lopez/Campeau approved modification with minor corrections

M/S/P J.Lopez/Campeau approved content review with minor corrections

9 yes/0 no/0 abstentions

❖ **LIBERAL ARTS**

5. **English – Associate in Arts**

Modification: Adding ENGL 223, 237, 239, 245 as an option

M/S/P Micic/Matsuura approved modification with minor corrections

6. **Creative Writing/Screenwriting – Verification of Completion**

Inactivation

(not in eLumen)

M/S/P J.Lopez/Campeau approved inactivation as presented

9 yes/0 no/0 abstentions

❖ **FINE ARTS & COMMUNICATIONS**

Journalism *(Item #7 and 8 pulled from January 31, 2019 Tabled Items)*

7. **Film, Television, and Electronic Media – Associate in Science for Transfer**

New program

M/S/P J.Lopez/Campeau approved new program with minor corrections

9 yes/0 no/0 abstentions

8. **Journalism – Associate in Arts**

Modification: SPCH to COMM prefix change; adding JOUR 107A, 107B, 107C, 107D; and removing SPCH 160, ART 194, CIS 205, JOUR 112, JOUR 122, RTV 175, and RTV 176.

M/S/P J.Lopez/Campeau approved modification as presented
9 yes/0 no/0 abstentions

9. Public Relations – Associate in Arts

Modification: removing JOUR 106, JOUR 112, JOUR 122, JOUR 171; Adding JOUR 107A, JOUR 107B, JOUR 107C, JOUR 107D; replacing SPCH 160 with COMM 125; lowering certificate requirement from 38 units to 18 units.

M/S/P J.Lopez/Campeau approved modification as presented
9 yes/0 no/0 abstentions

❖ **ADULT EDUCATION & DIVERSITY PROGRAMS**

Non-credit

10. AED 90.08 – Solar Energy

New Course

Associated Program:

- Energy Corps – Certificate of Completion

M/S/P J.Lopez/Campeau approved new course with minor corrections
9 yes/0 no/0 abstentions

11. Energy Corps – Certificate of Completion

Modification: Adding new course AED 90.08

M/S/P J.Lopez/Campeau approved new course with minor corrections
9 yes/0 no/0 abstentions

❖ **TECHNOLOGY**

Machine Tool Technology

12. Machine Tool Technology - MasterCam – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

AUTO

13. Engine, Repair and Operation – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

14. Brakes, Suspensions, and Steering – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

15. Fleet preventative – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

16. Advanced Electrical and Diagnosis– Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

Woodworking

17. CNC Woodworking – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

18. Architectural Millwork – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

19. Hand tools – Verification of Completion

Inactivation

(Not in eLumen)

M/S/P /Micic/J.Lopez approved inactivation as presented
9 yes/0 no/0 abstentions

G. TABLED ITEMS

Technology

TABLED – At February 14, 2019 Curriculum meeting – for missing General Education Questions

- ENGT 137 – Cloud Based

Liberal Arts

TABLED – At the January 31, 2019 Curriculum Meeting – Incomplete Narrative

- Journalism – Associate in Arts
- Mass Communications: Public Relations – Associate in Arts

(Pulled from Tabled items and listed as Action Items #7 and 8)

TABLED for Inactivation – At the October 11, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- ENGL 101 – Critical Thinking through Literature
 - Impact:
 - Mass Communications: Journalism AA-T (Pending Corrections from Faculty)
- ENGL 238 – Classic Islamic Literature
 - Impact:
 - Visual and Cultural Studies AA (Pending corrections from faculty)
 - History AA-T (Pending corrections from faculty)
 - Religious Studies AA-T and Certificate (Pending corrections from faculty)

Science, Engineering, and Math

TABLED – At April 25, 2019 Curriculum meeting – for no faculty representation

- Computer and Information Sciences: Microcomputer Specialist – Certificate of Achievement
 - Proposed title: IT Support Specialist – Certificate of Achievement
 - Modification: title change, program requirement changes
- Network/System Administration – Associate in Arts
 - Proposed award change: Network/System Administration – Associate in Science
 - Modification: changing award goal to Associate in Science
- Network/System Administration – Certificate of Achievement
 - Modification: reducing program requirement
- Cybersecurity – Associate in Science

- Modification: updating program requirements
- Cybersecurity – Certificate of Achievement
 - Modification: updating program requirements

**Science, Engineering, and Math tabled items will be scheduled for December 12, 2019 curriculum meeting*

H. DISCUSSIONS

- ISER review individual group led discussions
- Handbook - Chapter #2 review

I. REMINDERS

- Corrections are due October 31, 2019
 - If all corrections received by the deadline, items will be submitted to December 11, 2019 Board Meeting.

J. ADJOURNMENT

M/S/P Micic/J. Lopez approved meeting to adjourn at 2:58 pm

*Items 2-3, 5-9, 11, 15-16, 19-23 relates to Goal A – Strengthening the culture of completion
Items 6, 10, 12-14, 17-18, 24-26- relates to Goal B – Ensuring program alignment by strengthening partnership*

CE/pl