

CERRITOS COLLEGE

Meeting Minutes
September 12, 2019
1:00 pm
Auto Partners AP-11

A. CALL TO ORDER

Meeting call to order at 1:07 pm.

B. ROLL CALL

Voting Members:

- | | |
|--|--|
| <input checked="" type="checkbox"/> Brandt Reiter | Fine Arts & Communication |
| <input checked="" type="checkbox"/> Jessie Lopez | Health Occupations |
| <input type="checkbox"/> VACANT | Business Education |
| <input checked="" type="checkbox"/> Lora Campeau | Science, Engineering, and Math |
| <input checked="" type="checkbox"/> Lynn Serwin | Liberal Arts |
| <input checked="" type="checkbox"/> Monica Lopez | Library |
| <input checked="" type="checkbox"/> Carrie Edwards (Chair) | Health, Physical Education, Dance, and Athletics |
| <input checked="" type="checkbox"/> Ken Matsuura | Articulation |
| <input checked="" type="checkbox"/> Mickey Micic | Technology |
| <input type="checkbox"/> VACANT | Humanities and Social Sciences |
| <input checked="" type="checkbox"/> Judi Holmes | Disabled Students Programs and Services |
| <input type="checkbox"/> Rick Miranda | Vice President of Academic Affairs |

Non-Voting Members:

- | | |
|---|--|
| <input checked="" type="checkbox"/> Stephanie Murguia | Dean of Admissions and Records/Registrars |
| <input checked="" type="checkbox"/> Frank Mixson | ACCME/Acting Dean of Liberal Arts |
| <input type="checkbox"/> Gary Pritchard | ACCME/Dean of Fine Arts & Communications/Acting Dean of Academic Affairs |
| <input checked="" type="checkbox"/> Andrew Maz | Vice President of Academic Senate |
| <input checked="" type="checkbox"/> Phally Lay | Curriculum Specialist |
| <input checked="" type="checkbox"/> Gabriela Barrera De Contreras | Adult Education (Non-Credit) |
| <input checked="" type="checkbox"/> Juan Mercado | Financial Aid |
| <input type="checkbox"/> VACANT | ASCC |

M=Motion
S=Second
P=Pass
Quorum: Yes

GUEST: Evelyn Mattison

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability, who requires reasonable accommodation to participate in a meeting, may request assistance by contacting the:

Academic Affairs Office – 11110 Alondra Boulevard – Norwalk, California 90650
(562) 860-2451, Extension 2227 – (562) 860-1104 – FAX

Copies of the agenda materials are available in the Academic Affairs Office or could be found on our website at

<http://cms.cerritos.edu/curriculum/agendas/>

C. PUBLIC COMMENTS

No public comments

D. MEETING MINUTES

1. April 25, 2019
M/S/P Holmes/Serwin/approved with minor corrections
7 yes/0 no/0 abstentions

E. DISCUSSION ITEMS

- Welcome and Introduction
 - The committee welcomed new members Juan Mercado, Financial Aid, and Gabriela Barrerra De Contreras, Adult Education to the team.
- Curriculum Calendar
- Committee Training and Updates
- Reports from the Curriculum Institute
- The Curriculum Committee's Responsibility in Assigning Courses to Disciplines
- eLumen Tips and Tricks for the Committee
 - Presented by Phally Lay.
- Committee Member Specialization
- Set Technical Review Sub-Committee
 - Ken Matsuura, Carrie Edwards, Lynn Serwin, Monica Lopez, and Judi Holmes volunteered for Tech Review sub-committee
- Set Class Size Calculator Work Group
 - Jesse Lopez and Lora Campeau volunteered for class size sub-committee
- Set Distance Education Questions and Procedures for Approval Revision Work Group
 - Lynn Serwin volunteered as an expertise for distance education and revising procedures and process for approval.
- Questions and Discussion

F. CONSENT CALENDAR

2. 2018-2019 Assisted COR Clean-Up (see attached)
M/S/P Holmes/Serwin/approved with minor corrections
7 yes/0 no/0 abstentions

G. ACTION ITEMS

3. Vote for Curriculum Chairperson
M/S/P Holmes/Serwin/approved Carrie Edwards as Curriculum Chairperson by unanimous decision
8 yes/0 no/0 abstentions
4. ENGL 100/100S Blanket Change (see attached)
M/S/P Holmes/Serwin/approved as presented
8 yes/0 no/0 abstentions

SCIENCE, ENGINEERING, AND MATHEMATICS

Chemistry

5. Chemistry – Associate in Science for UC Transfer
New Program
M/S/P Holmes/Serwin/approved new program with minor corrections
8 yes/0 no/0 abstentions

Physics

6. Physics – Associate in Science for UC Transfer
 New Program
 M/S/P Holmes/Serwin/approved new program with minor corrections
 8 yes/0 no/0 abstentions

BUSINESS, HUMANITIES, AND SOCIAL SCIENCES

Humanities

7. Chicano Studies – Associate in Arts
Proposed program title change: MeChLas – Associate in Arts
 Modification: adding INST 100 and COUN 150 as an option
 M/S/P Holmes/Serwin/approved program modification as presented; no action taken on program name change
 8 yes/0 no/0 abstentions

Business Administration (Tabled item from January 31, 2019 meeting)

8. Business Essentials – Certificate of Achievement
 Modification: updating SPCH to COMM prefix
 M/S/P Holmes/Serwin/approved with minor corrections
 8 yes/0 no/0 abstentions

H. TABLED ITEMS

Business, Humanities, and Social Sciences

TABLED – At the January 31, 2019 Curriculum Meeting – for incomplete narrative

- Business Essentials – Certificate of Achievement
 Modification: updating SPCH to COMM prefix

Business Essentials pulled from Tabled items and listed under Action Items #8

- Business Administration: Small Business Management Entrepreneurship – Certificate of Achievement
 Modification: updating SPCH prefix to COMM
- Business Administration: Small Business Management Entrepreneurship – Associate in Arts
 Modification: updating SPCH prefix to COMM

Business Administration: Small Business Management will be scheduled for September 26, 2019 curriculum meeting.

Technology

TABLED – At February 14, 2019 Curriculum meeting – for missing General Education Questions

- ENGT 137 – Cloud Based

Liberal Arts

TABLED – At the January 31, 2019 Curriculum Meeting – Incomplete Narrative

- Journalism – Associate in Arts
- Mass Communications: Public Relations – Associate in Arts

TABLED for Inactivation – At the October 11, 2018 Curriculum Meeting – Pending Chancellor’s Office approval of impacted programs:

- ENGL 101 – Critical Thinking through Literature
 - Impact:
 - Elementary Teacher Education AA-T
 - Mass Communications: Journalism AA-T (Pending Corrections from Faculty)
- ENGL 238 – Classic Islamic Literature
 - Impact:
 - Visual and Cultural Studies AA (Pending corrections from faculty)
 - English AA-T (Pending corrections from faculty)
 - History AA-T (Pending corrections from faculty)
 - Religious Studies AA-T and Certificate (Pending corrections from faculty)

Science, Engineering, and Math

TABLED – At April 25, 2019 Curriculum meeting – for no faculty representation

- CIS 171A – Introduction to Cloud Computing
 - New Course, Class size: 30, Distance Education
- CIS 171B – Amazon web Services-Data Storage
 - New Course, Class size: 30, Distance Education
- CIS 171C – Amazon Web Services-Computing Services
 - New Course, Class size: 30, Distance Education
- CIS 171D – Amazon Web Services-Security
 - New course, Class size: 30, Distance Education
- Cloud Computing – Certificate of Achievement
 - New Program
- Computer and Information Sciences: Microcomputer Specialist – Certificate of Achievement
 - Proposed title: IT Support Specialist – Certificate of Achievement
 - Modification: title change, program requirement changes
- Network/System Administration – Associate in Arts
 - Proposed award change: Network/System Administration – Associate in Science
 - Modification: changing award goal to Associate in Science
- Network/System Administration – Certificate of Achievement
 - Modification: reducing program requirement
- Cybersecurity – Associate in Science
 - Modification: updating program requirements
- Cybersecurity – Certificate of Achievement
 - Modification: updating program requirements

I. REMINDERS

- Corrections are due September 19, 2019

J. ADJOURNMENT

M/S/P Holmes/Serwin/approved to adjourn meeting at 2:55 pm.

CE/pl

*Items relates to Goal A – Strengthening the culture of completion
Items 4-7 relates to Goal B – Ensuring program alignment by strengthening partnership*