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FACULTY PROFESSIONAL DEVELOPMENT COMMITTEE MINUTES

DATE: April 13, 2021

LOCATION: ConferZoom

CALL TO ORDER: 1 p.m.

QUORUM MET: Yes

FACILITATOR: Chad Greene

PRESENT

Michael Arambula, PT Faculty
Kristine Aslanyan, Counseling
Shawna Baskette, Dean of Academic Success
David Betancourt, FA
Chad Greene, CTX Coordinator/Chair
Kari Hemmerling, HPEDA
Judi Holmes, SAS

Fernando Jimenez, HSS
Joana Mootz Gonzales, LA
Sarah Pirtle, CSEA
Asma Said, SEM
Kaitlin Scott, Library
Monique Valencia, CSEA
Wendy Wright, BE

ABSENT

Valeria Christensen, HO
Frank Vega, Technology

AGENDA ITEMS

1. For Approval: Minutes for March 9 Faculty Professional Development Committee (FPDC) Meeting
 - a. David Betancourt made a motion to approve the minutes for the March 9 FPDC meeting; Judi Holmes seconded the motion. The minutes were approved with thirteen voting in favor and one abstaining (Sarah Pirtle).
2. For Consideration: Nominations for Our New Award for Outstanding Contributor(s) to Professional Development
 - a. Monique Valencia compiled all of the nominations into one document, which Chad Greene emailed to the FPDC members on Tuesday, April 6. A total of seven Cerritos College employees were nominated for the award – either as individuals or as members of a “team.” The employee who received the most was nominated both as an individual and as a member of three “teams.”
 - b. Our goal for this meeting was to select the winner(s) of the Outstanding Contributor to Professional Development Award by either the consensus of the committee or a



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majority vote. In the event of a tie, the committee chair would have voted to break the tie.

- c. After careful consideration of all the nominations, the FPDC – by consensus – selected Janet Mitchell Lambert from the English Department and the Distance Education Program as the first-ever winner of the Outstanding Contributor to Professional Development Award.
3. For Information: Statistics on Our Professional Development Offerings So Far in 2020-2021
 - a. Chad Greene informed the FPDC that he had presented his regular reports to the Faculty Senate on March 23 and to the Coordinating Committee on April 5. In preparation for those reports, Greene had compiled statistics on our professional development offerings so far in 2020-2021.
 - b. As of April 5, we had offered flex credit to faculty for 177 events since the start of Flex Week (August 9-13).
 - c. That had translated to 240.5 hours of flex credit available to full-time faculty who want to satisfy their 25-hour contractual obligation either partially or fully through our in-house offerings.
4. For Feedback: How Do We Want to Complete Our Review of the 2020-2021 CTX Calendar of Events?
 - a. Traditionally, at the last FPDC meeting of the academic year, the committee reviews that year's CTX calendar of events.
 - b. Basically, the questions we try to answer about the calendar are: *Which of these events, if any, would we like to offer again in the next year? Which events, if any, would we like to delete from the calendar? Which events, if any, would we like to add to the calendar?*
 - c. Last year, we simply read the document during the meeting. Considering the number of events we have offered this year, Greene asked the FPDC three questions: Would the committee prefer to again read the calendar during our meeting next month? Or would the committee prefer to instead receive the calendar to review ahead of time? And, if so, how far in advance would you like to receive it?
 - d. Wendy Wright and Kari Hemmerling suggested that it would be helpful to receive the CTX calendar of events a couple days in advance of the May 11 meeting. Betancourt pointed out that it would be beneficial to color-code the calendar, so it would be easier for the committee members to see which events had been developed by the CTX and which events had been organized for different entities at the college – such as Employee Development, Staff Development, or the President's Office.
 - e. Greene promised to email the color-coded CTX calendar of events to the committee members on Friday, May 7 – the same day he would email the agenda for the May 11 meeting.
5. For Feedback: What Types of Professional Development Might Faculty Need to Prepare for a Partial Return to Campus in Fall 2021?



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- a. A couple of potential topics that had been previously suggested to the CTX were teaching hybrid classes and working with students who have experienced trauma during the current pandemic.
 - b. Greene asked if the committee members had preliminary suggestions for additional types of professional development that faculty might need to prepare for a partial return to campus.
 - c. Multiple committee members suggested potential topics for professional development, including: 1) general definitions of the terms “remote,” “online,” and “hybrid”; 2) specific definition of what “hybrid” would mean during the current pandemic; 3) different ways to split up the time between the face-to-face and online components of hybrid classes; 4) engaging class activities that would be appropriate for COVID-19 considerations; 5) trauma-informed teaching; 6) student engagement strategies for online and hybrid classes; and 7) de-escalation techniques for handling potential conflicts between teachers and students over non-compliance with COVID-19 safety protocols.
6. Selected Events to Promote – All on *Flex Reporter*
- a. Greene asked the committee members to help spread the word about selected professional-development events between their April and May meetings, including: “Introduction to the Embedded Tutoring Program,” “Assessing and Reporting SLOs,” “Guided Pathways Presents: Serving Students with New Technologies,” “Accessibility Checklist,” “Kick Butt Teaching with C.O.R.E.,” and “Equity: Reflecting on What Worked This Semester and Planning for the Next.”
7. Items from the Floor
- a. Wright asked if there was any update on the replacement of *Flex Reporter* with *Cornerstone*. Greene explained that IT was still waiting for HR to verify the revised data for *Cornerstone*, which was essentially the same status shared at the March 9 meeting.
 - b. Greene clarified for newer members of the FPDC that the committee would not meet in June, July, or August.